

AGENDA
Rancho High School
School Organizational Team Meeting
meet.google.com/ypm-yvir-ntq
Wednesday, August 26, 2026
3:00 p.m.

School Organizational Team Members:

Rachel Ruttan, Licensed Staff Member	Dr. Norman Smith, Principal
Jason Flener, Licensed Staff Member	Shenghong Tang, Parent Member
Lorraine Driscoll, Parent Member	Oyaima Calvo, Parent Member
David Gomez, Parent Member	Maria Hamilton, Support Professional Staff Member
Abraham Camejo, Community Member	Tucker Lile, Student Member

This meeting agenda is posted publicly on the school website at [RanchoRams.org](https://www.ranchorams.org). The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may complete the [Speaker Sign Up Form](https://forms.gle/6zv5gHujAHtEp7Ge9) (<https://forms.gle/6zv5gHujAHtEp7Ge9>) or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal, and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call

2.0 Old Items

3.0 New Items

3.1 School and Staffing Updates (general)

SOT Elections Upcoming

- Interest/Nominations for parent members will be collected via a Google Form
 - Sending to Rancho families 8/28/26
 - All interest forms/nominations due 9/7/26
- Parent Election ballot will be sent out via Google Form 9/9/26
 - All ballots due 9/23/26
- CCEA and ESEA run their elections separately
- Parent election results will be announced 9/25/26.
- Newly elected SOT takes office at October meeting.

Vacancies 2025-2026 School Year

- Licensed Vacancies: None; we are fully staffed
- Support Staff Vacancies: 1 SpEd: Sign language aide
- Admin: Dean of Students 1

3.2 Curriculum and Counseling Office

- Current student population: 2392 as of 8/26/26
 - 9th - 585
 - 10th - 639
 - 11th - 555
 - 12th - 597
 - UN - 16
- Dual Enrollment fees - Notification has gone out
 - CCSD covering up to 2 classes
- Leveling of classes will be completed by 9/2/26

3.3 Assessment and Activities Office

- [2026 - 2027 School Improvement Plan](#)
 - [26/27 1 Pager](#)
 - [26/27 SIP Approval Form](#)
- [Rancho HS 26/27 Testing Schedule](#)
- [2026 - 2027 Clubs/Activities](#)

3.4 Athletics and Facilities Office

Athletics:

Positive start to the season

- Players getting news recognition and state rings over the summer
- Started a Rancho Athletics Instagram account. Great buy in.
- Boys Soccer, Football, baseball coaching staff changes
- Held the NIAA State meeting this Aug
- Had a successful wrestling event that will be back again

Facilities:

- New fields helping, with some hiccups
- Have the best custodial staff in the district (low numbers)
 - Causing us to not be able to do as many weekend events

3.5 Family Engagement Office

Title 1 Information Meeting

- Upcoming Events
 - Herff Jones Proud Parent Night - 9/2
 - Winter Fest - 12/4
- PFEP
 - Family input from now until next SOT

3.6 Magnet and CTE Office

- Total Enrollment: 946 Students
 - 9th: 263 | 10th: 263 | 11th: 188 | 12th: 232
- group_add 328 New Students Recruited (Last Year: 282)
- Key Recruitment Events
- Medical Night: Sept 16, 2026 @ 5:30-7:00 PM
 - Lab Coats & Stethoscopes
- Aviation Night: Sept 30, 2026 @ 5:30-7:00 PM
 - From Runways to the Stars
- Updates & Activities
- Uniforms ordered (Payment deadline: 8/28/26)
 - Pilot Bomber Jackets next | [Drone Team](#) actively launching

Program Goals & Status

- School Goal
- Increase positive praise to students in and outside of classrooms.
- Program Implementation
- Continuation of previous school year to build sustained positive behaviors.

- Student Incentives
- build Store being revamped for fresh rewards and higher engagement.

3.7 Special Education

- IEP Scheduling & Outreach: Special Ed teachers are actively coordinating IEP meetings and inviting general ed teachers to participate. Backwards planning is key this year to ensure alignment with common PLC preps and maximize teacher availability.
- PLCs Are Underway: All departments are expected to meet 2-3 times weekly for at least 30 minutes during common prep times.
- Alternative Scheduling: Teams without common preps are coordinating at least two after-school meetings per week.
- Focus Areas: PLCs are focused on data analysis, coordinated planning, instructional alignment, and development of common formative & summative assessments.
- Cross-Department Collaboration: Emphasis on shared strategies for department consistency, engagement, and student growth.
- Staff Development Committee Launch A new committee of high-leverage teachers has been formed to co-design PD that's relevant, rigorous, and responsive. These teacher leaders will help shape session content, model best practices, and mentor peers across departments.

3.8 Student Success Center/Campus Safety/Attendance Office

- Building Check-In
- Attendance
 - New Attendance Officer
 - Home Visits
 - New Clerk Typist
 - Chronic Absenteeism
 - Monday was 18% today was 12%
- [Student Presentation during Health/PE classes 9/4 & 9/5](#)

3.9 Agenda Planning for Future Agendas

4.0 Information

4.1 Next Meeting

5.0 Public Comment Period (10 minutes maximum allotted)

6.0 Adjournment