



Wheatland Elementary Parent Teacher Organization, Inc. PTO General Meeting Minutes August 25, 2026

Laura Roddy, PTO President, called the meeting to order at 7:00 pm. at the Wheatland Elementary School library. Present were Elton Armbrister, Julie Archer, Erin Kice, Kaley Herman, Kelli Emrick, Erin Hughes, Michelle Dixon, Megan Pierpoint, Ashley Hieber, Umme Salma, Jamie Binns, Anne Rutherford, Kristen Metcalf, Megan Perry, Kaitlin Hershey, Marynell Popst, Allison Roth, Heidi Ostergaard, Angie Muether, Jessie Ariango, Jeff Fowler, and Kortney Kittle.

Welcome: Laura Roddy

Laura Roddy welcomed the group and introductions were made. Marynell Popst asked for a motion to approve minutes from the April 21, 2026 meeting. Motion was made and seconded. The motion was approved without objection.

Laura also discussed the PTO still has a few openings for committees and/or co-chairs. Please let Laura know if you are interested in volunteering.

Treasurer's Report: Kaley Herman

- The final budget from last school year was provided. We ended the school year with a bank balance of \$4800.
- The draft budget was provided and discussed.
- The allocations meeting is scheduled for September 8, 2025 at 7pm and parents can attend.
- There is a new form for PTO reimbursement. The QR code is on the agenda, and is provided below:



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- Signing up for theshareway.com was discussed. It costs \$40 to sign up and it is used to get donations for the school. It was approved for Kaley to sign up for this.

Principal's Report: Elton Armbrister

- Mr. Armbrister shared there are currently 400 students enrolled at Wheatland this school year. Wheatland's enrollment is down this year a little bit this school year as compared to last school year.
- Mr. Armbrister shared there is a new law that involves intruder drills. Every parent has the option to opt their child out of the drills.
- A thank you was extended to room parents for volunteering. A reminder was given if a room parent decorates a school door, please use painter's tape.
- Mr. Armbrister shared that Mr. Keith, the custodian, moved to Andover High School and there is a new lead custodian this school year.

Coordinator Reports:

- **Spirit Wear**
 - This school year our Spirit Wear is coming from Gear For You.
 - Shirts were sold at Meet the Teacher Night, and \$170 was made from that sale.
- **Warrior Dash**
 - Warrior Dash is the biggest fall fundraiser.
 - This year, the movie night will be at the Capital Federal Amphitheater in Andover Central Park. It will be held on October 16th and the movie is still being determined. There will be a snow cone truck there as well.
 - There was discussion regarding increasing the student donation amount to \$175 to earn the movie night.
 - There will be a volunteer sign up to help the day of. That will be sent out at a later date.
 - The budget for Warrior Dash was also discussed.
- **Room Parent Coordinator**
 - The room parent meeting was held on August 25, 2026 before the PTO meeting
 - The question was asked if parent square is available to the PTO, and Mr. Armbrister said he will check and will let us know.
- **Greater Andover Days Parade**
 - The GAD parade will be held on Saturday, October 3, 2026. The theme of the parade is Red, White, and Blue.
 - A budget of \$500 was set for this event.
- **Book Fair**
 - No new updates.

- **Student Directory**

- The directory for this school year is currently being worked on and will be released soon.

- **Weekly Warrior**

- Please send any information you would like in the Weekly Warrior to Laura Roddy by Monday night.

- **Box Tops**

- No new updates

- **Staff Meals and Celebrations**

- Staff meals and celebrations were combined this school year.
- A first day breakfast and snacks were already provided.
- The first celebration is coming up. Staff celebrations happen every 2 months.
- The budget for staff meals and celebrations was discussed.

- **Restaurant Nights**

- The first restaurant night will be at Gambino's in Andover. It will be held on September 15th from 4:00 pm to 8:30 pm. 20% of their sales that evening will go to Wheatland.
- The next restaurant night will be held in October at Chick-fil-A.

- **Social Nights**

- There will be 5 social nights this school year.
- Two of the social nights will be at Carousel and they will be held on Friday nights (October 9th and February 5th).

- **Holiday Hugs**

- There are still staff members who need to be adopted.

- **Scrip Gift Cards**

- No new updates

- **Family Fun Night**

- The budget for FFN is similar to last year.
- Andy's Frozen Custard has already confirmed their donation of custard for FFN this school year.

- **Staff Appreciation**
 - Thank you to all of the parents who donated for Teacher Appreciation Week last school year.

- **Yearbook**
 - Please add pictures to the Google folders posted on the Group Me app and the Wheatland PTO Facebook page.
 - The Yearbook is in need of group class photos. Please add pictures throughout the school year.

Reminders:

- **PTO Event Instructions for Coordinators**
 - Reimbursement

- **PTO Facebook Group**- Please create an event in our PTO Facebook group at least one week before the event (you can do them all now if you would like!). Make several posts to increase engagement in the days leading up to the event.

- **Weekly Warrior Email**- Please e-mail Laura at ptoweeklywarrior@gmail.com the information you would like her to include no later than Monday night each week.

- **School Website/Calendar**- email Claire pruettc@usd385.org and Mr. Armbrister armbrise@usd385.org with date/time and all other pertinent information

- **Peachjar Digital Flyers/Wheatland Facebook Page**- these must be APPROVED by sending an email to Claire and Mr. Armbrister well in advance with the following information:
 - The flyer (PDF is best) which includes the name and contact information for the coordinator in charge of the event
 - Dates you want the flyer to go out
 - Any information you feel is important to add to a Facebook post
 - There is a little bit of lag with Peachjar flyers since they have to be uploaded by the district office so please do not wait until the last minute to utilize this method of communication.
- **Paper Flyers**- email Claire and Mr. Armbrister for approval and printing at least ONE WEEK IN ADVANCE. Please include:

- The flyer (PDF is best) which includes the name and contact information for the coordinator in charge of the event
- Dates you want the flyer to go out

There being no further business, Erin Kice called for a motion to end the meeting, a motion was made and seconded. The motion was approved without objection.

Laura Roddy adjourned the meeting at 8:05 p.m.

Respectfully Submitted,

/s *Julie Archer*

Julie Archer, Secretary