



K I R K W O O D
S C H O O L D I S T R I C T

Agreement for Student Use of District-Issued Laptops

The Kirkwood School District provides a MacBook Air laptop to KHS students as a tool for learning. The use of district-issued devices while on and off campus is subject to all restrictions and guidelines contained in District Policies EHB, JG, EHBD-AP(1) and student behavior guides. Parents must complete and sign this agreement. In addition, students and parents/guardians must sign the Kirkwood Digital Citizenship Contract before a device can be taken home. The District reserves the right to withdraw or limit use or possession of the laptop at its discretion.

Parent: Please initial the box(es) below:

- ☐ I understand that the laptop issued to my child provides access to coursework and curriculum at school and at home. I understand that this device is an essential tool for learning in our 1:1 environment. My child will be expected to take the laptop home during off-school hours and return it to school fully charged each day. In the event that the laptop is damaged or lost **due to misuse or neglect by my child**, I understand I am responsible for its repair or replacement. The full replacement cost of the laptop will be \$1100.

Parent: Please indicate your preference by initialing ONE of the boxes below:

- ☐ I agree to participate in the device protection plan (see separate form), which will cover the cost of **accidental damage** of the device. The power cord, charger, and case are not covered by the device protection plan.
- ☐ I do not agree to participate in the district-provided device protection plan. In the event of **damage or loss**, I understand I am responsible for the **full** cost of the Laptop based on the pricing from the **Incident Without Device Protection Plan** schedule below.

Terms and Conditions

The Kirkwood School District offers an opportunity to families who wish to enroll in a Device Protection Plan that will cover the cost of accidental damage of a district-provided device.

You will be responsible for protecting your assigned device from loss or damage. If an accident should occur, the Kirkwood School District will waive their responsibility for the financial loss, subject to a deductible for multiple occurrences. In exchange for this damage waiver, the Kirkwood School District requires payment into the device protection plan.

The cost for the device protection plan for the School Year is \$40

Students who qualify for free or reduced-price lunch will be automatically enrolled in the Device Protection Plan at no cost. However, they remain responsible for applicable incident fees according to the established fee schedule, as well as the full replacement cost of any accessories.

THE DEVICE PROTECTION PLAN MAY BE RENEWED ON AN ANNUAL BASIS, AND ONLY PROVIDES COVERAGE DURING THE SCHOOL YEAR IT WAS PURCHASED FOR.

New coverage must be purchased during the enrollment period for the school year. The device protection plan must be purchased no later than the last Friday in September.

Payment

Payment may be made through a My School Bucks account using Visa, MasterCard, American Express, Discover or checking and savings accounts. Please visit www.myschoolbucks.com to create and/or log into an account. While not preferred, payment via cash or check may be made in person in a school's Collection Office.

Device Protection Plan Structure

There is no deductible for the first and second claims on a single device for families who have paid into the device protection plan. For subsequent covered claims on a single device, families must pay a deductible according to the table below.

Incident With Device Protection Plan	Deductible		Incident Without Device Protection Plan	Repair Fee
1st occurrence	\$0		1st occurrence	\$100
2nd occurrence	\$0		2nd occurrence	\$200
3rd and subsequent occurrence	\$300		3rd and subsequent occurrence	\$300

Excluded Losses

Certain conditions not covered by this damage waiver include: 1) any dishonest, fraudulent, malicious or criminal acts, 2) any loss to software, data, documents, music, videos, recordings or other personal information that the student has placed on the device, 3) additional loss caused by the failure to use all reasonable means to protect the device after it has been damaged, 4) disappearance of the device without submitting a copy of a formal police report to school authorities and 5) any use not in accordance with District policies and procedures.

Student Name: _____

Student's Number: _____

Guardian Signature: _____

Date: _____

