

Danville Public Schools Registration Documents



Required Documents

- Two Proofs of Residence
- Birth Certificate
 - If you do not have the birth certificate, a copy of a birth record for a person born in Virginia may be obtained from the Division of Records and Health Statistics at the Virginia Department of Health.
- Parent/Guardian Photo ID
- Immunization Records
 - Pursuant to § 22.1-271.2 of the Code, no student shall be admitted by a school if his parent does not submit documentary proof of immunization to the admitting official unless, at the time of admission, the student is exempted from immunization pursuant to subsection C, or the student is a homeless child or youth as defined in § 22.1-3. Any child whose immunizations are incomplete may be admitted conditionally if the parent or guardian provides documentation, at the time of enrollment, that the child has received at least one dose of the required immunizations and has a written schedule for completing the remaining doses within 90 days. If the student requires more than two doses of hepatitis B vaccine, the conditional enrollment period shall be 180 calendar days.
- Physical Examination
 - Section 22.1-270 of the Code precludes the admission of students for the first time to any public kindergarten or elementary school in a school division unless the student furnishes, prior to admission, a report of a comprehensive physical examination from a qualified licensed physician, or a licensed nurse practitioner or a licensed physician assistant acting under the supervision of a licensed physician. The examination must be of the scope prescribed by the State Health Commissioner and must have been performed within 12 months before the date the student first enters the public school. In the alternative, students may provide records showing that they furnished such a report upon admission to another school or school division and provide the information that was contained in that report.
- Previous School Records, if applicable
- Custody/Legal Documents, if applicable

Acceptable Forms of Residency Verification

TWO ACCEPTABLE FORMS OF RESIDENCY MUST BE PROVIDED FOR EACH STUDENT. THIS INCLUDES ONE ITEM FROM LIST #1 AND ONE ITEM FROM LIST #2. ALL DOCUMENTATION PROVIDED MUST HAVE THE CURRENT ADDRESS LISTED.

PROOF OF RESIDENCE LIST #1

*Valid Property Deed
Current Real Estate Tax Receipt
Mortgage Statement/Bill
Signed Residential Lease Agreement
*Shared Housing Disclosure - See Notarized Shared Housing
Disclosure Form*

PROOF OF RESIDENCE LIST #2

*Current utility bill: electric, water, or gas. (Bills must be within the
last 30 days)
Personal Property Tax Receipt (Past year)
Homeowner's/Rental Insurance Policy (Current Year)
Social Services, Social Security Statement, or other Legal/Court
Documents
(TANF, SNAP Letter)
Pay stub/Pay check (within 60 days)
Bank Statement (within 60 days)*

***If providing a "Shared Housing Disclosure" form, the person listed as the "Homeowner" must visit the school in person with the parent/guardian at the time of enrollment. In addition, the "Homeowner" will be asked to provide one item from each list above. If there is any custodial paperwork, it will need to be presented at that time.**