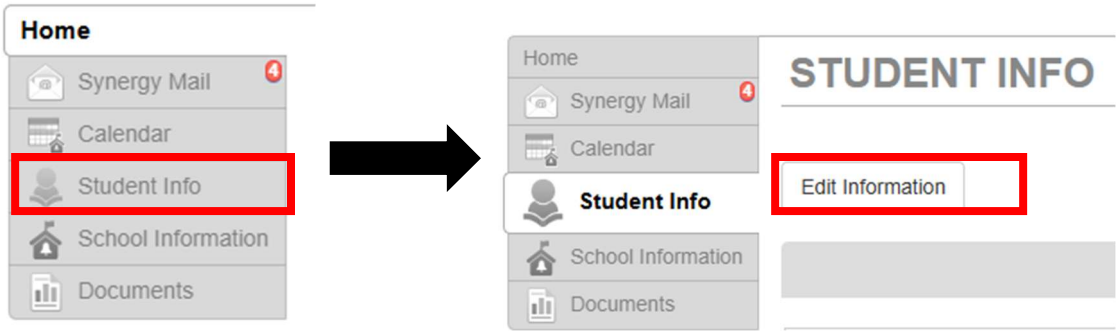
Adding/Changing Emergency Contacts

On a desktop computer

If you do not have a Parentvue account, contact your school to request an activation code/email. Activation email will be sent to the email on file.

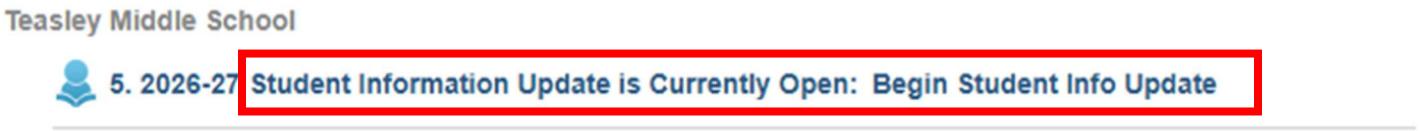
-Log in to ParentVue **(https://ga-myccsd.edupoint.com/PXP2_OEN_Login.aspx)**
-Select **Student Info** from the menu on the left. Select **Edit Information**.



Scroll down to add/edit/remove emergency contact information. Select **Save** when done.

If you have more than 4 contacts to add/edit:

-After logging into Parentvue, select "**Student Information Update…Begin Student Info Update**" under your student's name.



Select the **2026-27 Student Information Update** icon.



-Follow the prompts until you reach the Emergency Contacts section. Make changes as needed.
-Select **Submit** when you are done.

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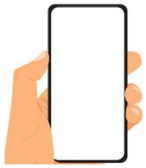
*When adding contacts, make sure to check the "**Release To**" under their name, if you want them to be able to check out the student.*



Adding/Changing Emergency Contacts

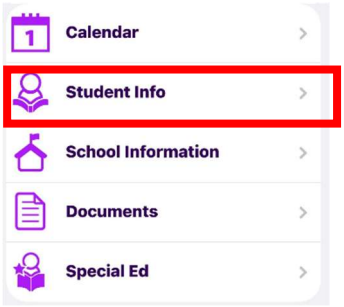
If you do not have a Parentvue account, contact your school to request an activation code/email. Activation email will be sent to the email on file.

On the app

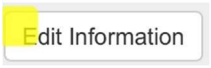


-Log in to ParentVue **(you may use this QR code to login ===>)**

-Select your student, then select **Student Info**.



-Select **Edit Information** (top right)



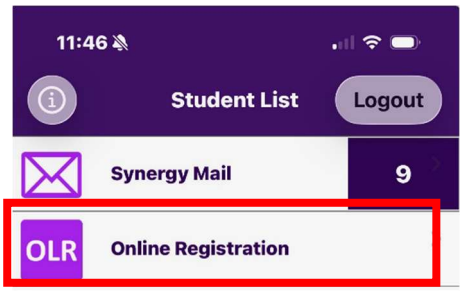
-Scroll down to the Emergency Contact section. Make changes as needed and **Save**.

If you have more than 4 contacts to add/edit:

-After logging in to Parentvue, select **Online Registration**.

-Select **Online Registration**.

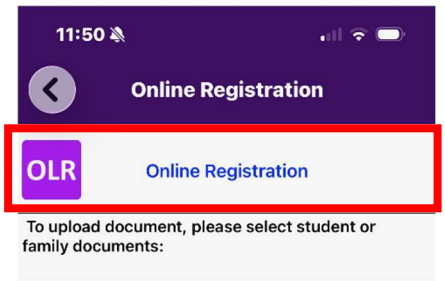
-Select the 2026-27 Student Information Update icon.





5. 2026-27 Student Information Update

-Follow the prompts until you reach the Emergency Contacts section. Make changes as needed. -Select **Submit** when done.



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*When adding contacts, make sure to check the "**Release To**" under their name, if you want them to be able to check out the student.*

