

WARREN HILLS REGIONAL BOARD OF EDUCATION

August 4, 2026

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order – Alfred Coscia, President

B. Roll Call

Roll call was taken by Mr. Stephen Frost. Members present Alfred Coscia, Molly Fraumeni, Jean Hansen, Erik Heller, Amy Kemp, Lisa Marshall and Thomas Dufner. Also present were Nicholas Diaz, Stephen Frost, Dennis Mack and Board Attorney Marc Zitomer. Paula Merrill and Corey Piasecki were absent.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Coscia and seconded by Mrs. Marshall to enter into executive session at 6:31 pm.

| MOTION: Alfred Coscia |      | SECOND: Lisa Marshall |         |        |
|-----------------------|------|-----------------------|---------|--------|
| Name                  | Ayes | Nays                  | Abstain | Absent |
| Thomas Dufner         | X    |                       |         |        |
| Molly Fraumeni        | X    |                       |         |        |
| Jean Hansen           | X    |                       |         |        |
| Erik Heller           | X    |                       |         |        |
| Lisa Marshall         | X    |                       |         |        |
| Paula Merrill         |      |                       |         | X      |
| Corey Piasecki        |      |                       |         | X      |
| Amy Kemp              | X    |                       |         |        |
| Alfred Coscia         | X    |                       |         |        |

**D. Reconvene:** 7:19 p.m.

**President's Announcement:** Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger*, *New Jersey Herald* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

**Pledge of Allegiance**

**Approval of Board Minutes**

- July 14th, 2026 Regular & Executive Session Meetings

Motion by Mr. Coscia and seconded by Mrs. Fraumeni to approve the minutes of the July 14, 2026 Regular meeting and Executive Session meeting.

| MOTION: Alfred Coscia |      | SECOND: Molly Fraumeni |         |        |
|-----------------------|------|------------------------|---------|--------|
| Name                  | Ayes | Nays                   | Abstain | Absent |
| Thomas Dufner         |      |                        | X       |        |
| Molly Fraumeni        | X    |                        |         |        |
| Jean Hansen           | X    |                        |         |        |
| Erik Heller           | X    |                        |         |        |
| Lisa Marshall         | X    |                        |         |        |
| Paula Merrill         |      |                        |         | X      |
| Corey Piasecki        |      |                        |         | X      |
| Amy Kemp              | X    |                        |         |        |
| Alfred Coscia         | X    |                        |         |        |

**E. Communications** – Dr. Nicholas Diaz, Superintendent of Schools

Communication from NJSIAA, thanking the district for hosting the Spring Track Meet.

**F. Student Liaison Report** – None

**G. Superintendent's Report** – Dr. Nicholas Diaz

I would like to recognize Patty Smith, our Agriculture Teacher and FFA Advisor, for an outstanding summer and for the continued success of our FFA program.

The Warren Hills FFA Chapter was selected as one of only two chapters in New Jersey to receive the \$5,000 Grants for Growing award from the National FFA Organization, sponsored by Tractor Supply Company. The grant will support a new community honey bee project, giving our students the opportunity to learn about beekeeping while processing the honey in our Food Science classes.

The chapter also received a \$3,000 Living to Serve Grant from the National FFA Organization. FFA students will partner with Warren County Animal Control to establish pet food pantries at three local food pantries, helping families who are struggling to afford pet food.

In addition, Patty was selected as one of only three National FFA Teacher Ambassadors representing New Jersey for the 2026-2027 school year. This is a tremendous professional honor and a reflection of the outstanding work she does with our students.

Our FFA students also had a successful week at the Warren County Farmers' Fair and will be representing Warren Hills again this evening at National Night Out.

Congratulations to Patty and our FFA students on these outstanding accomplishments.

### **Athletics Update**

Our Athletic Department had a very successful summer, and Mr. Jones and I would like to thank our Head Coaches in Football, Cheer, Field Hockey, Boys Soccer, and Girls Soccer for their work leading this year's youth camps. These camps provided great opportunities for our younger students while helping strengthen the connection between our athletic programs and the community.

Summer workouts for our high school teams have also been well attended, and we are looking forward to another exciting athletic season this fall.

We are also pleased to report that the Main Gym floor project has been completed and will be ready for the start of the volleyball season and all winter athletic programs. Thank you to our Facilities Department for ensuring the project was completed on time and ready for the new school year.

**H. Presenter(s):** None

**I. Goals:**

### **Warren Hills Regional School District Goals for 2025-2026 School Year**

**District Goal 1:** To increase the percentage of students who are *graduation ready* on the NJGPA-Adaptive, Math & ELA assessments, utilizing the *Curriculum Monitoring and Assessment Plan* and the *Annual School Plan* to more closely evaluate student growth.

**District Goal 2:** To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders by facilitating at least 2 in-district programs.

**District Goal 3:** To implement the *Structured English Instruction Program* by providing certificated faculty with in-house Professional Development time and resources to complete the 15-hour, self-paced training program no later than May 29, 2026, with a successful completion rate of greater than 95% of certificated teaching staff and non-certificated teaching staff.

**Warren Hills Board of Education Board Goals for 2025-2026:**

1. Support the administration, faculty and staff district achievement by monitoring student growth, professional development, and school climate initiatives. The Board will ensure these initiatives are implemented with fidelity and reviewed for effectiveness.
2. Support, recognize and celebrate student achievements by highlighting academic, extracurricular, and personal successes. The Board seeks to foster a positive culture that values both student growth and staff contributions.

**J. Committee Reports**

| <b>Committee</b>                     | <b>Date</b>     | <b>Discussion</b>     |
|--------------------------------------|-----------------|-----------------------|
| Finance, Facilities & Transportation | No meeting held | By Chair: A. Kemp     |
| Education, Policy & Technology       | No meeting held | By Chair: L. Marshall |
| Personnel & Student Activities       | July 30, 2026   | By Chair: M. Fraumeni |
| Negotiations                         | No meeting held | By Chair: T. Dufner   |

**K. Old Business**

Mrs. Fraumeni asked about the substitute driver pay rate and requested that Finance review the rate.

**L. New Business**

Ms. Marshall provided an update on legislative matters. A bill was signed mandating spring break dates.

**M. Public Comment - None**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that

all of their questions will be answered and may be referred to further dialogue with the administration.

## **N. ACTION ITEMS**

### **I. PERSONNEL**

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to accept the recommendation of the Superintendent and to approve the Motions I. 1 to I. 3, as amended.

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

| <b>Code No.</b> | <b>Name</b>       | <b>Nature of Action</b> | <b>Position</b>                    | <b>Salary</b> | <b>Location</b> | <b>Date Effective</b> | <b>Date Terminated</b> | <b>Discussion</b>                                                               |
|-----------------|-------------------|-------------------------|------------------------------------|---------------|-----------------|-----------------------|------------------------|---------------------------------------------------------------------------------|
| 1               | Megan Dufner      | Approve                 | Coach - Assistant Girls Basketball | \$5,302.00    | HS              | Start of Season       | End of Season          | Tier 2 Step 2 - 2026-2027 School Year ** Amended Pending County Office Approval |
| 2               | Logan Ditmar      | Approve                 | Coach - Assistant Girls Basketball | \$5,929.00    | HS              | Start of Season       | End of Season          | Tier 2 Step 3 - 2026-2027 School Year                                           |
| 3               | Steven Jost       | Approve                 | Coach - Assistant Boys Basketball  | \$7,478.00    | HS              | Start of Season       | End of Season          | Tier 2 Step 4 - 2026-2027 School Year                                           |
| 4               | David Lance       | Approve                 | Coach - Assistant Boys Basketball  | \$7,478.00    | HS              | Start of Season       | End of Season          | Tier 2 Step 4 - 2026-2027 School Year                                           |
| 5               | Thomas Delventura | Approve                 | Coach - Assistant Boys Basketball  | \$7,478.00    | HS              | Start of Season       | End of Season          | Tier 2 Step 4 - 2026-2027 School Year                                           |
| 6               | Olivia Reiner     | Approve                 | Coach - Assistant Cheerleading     | \$7,089.00    | HS              | Start of Season       | End of Season          | Tier 3 Step 4 - 2026-2027 School Year                                           |
| 7               | Julia Mueller     | Approve                 | Coach - Assistant Cheerleading     | \$7,089.00    | HS              | Start of Season       | End of Season          | Tier 3 Step 4 - 2026-2027 School Year                                           |
| 8               | Kenneth Kurpat    | Approve                 | Coach - Head Winter Track          | \$8,982.00    | HS              | Start of Season       | End of Season          | Tier 3 Step 4 - 2026-2027 School Year                                           |
| 9               | Zachary Fisher    | Approve                 | Coach - Assistant Boys Wrestling   | \$7,478.00    | HS              | Start of Season       | End of Season          | Tier 2 Step 4 - 2026-2027 School Year                                           |
| 10              | Nicolas Galka     | Approve                 | Coach - Assistant Boys Wrestling   | \$4,672.00    | HS              | Start of Season       | End of Season          | Tier 2 Step 1 - 2026-2027 School Year                                           |
| 11              | Andrew Kaluzny    | Approve                 | Coach - Assistant Boys Wrestling   | \$5,302.00    | HS              | Start of Season       | End of Season          | Tier 2 Step 2 - 2026-2027 School Year                                           |

| Code No. | Name                | Nature of Action | Position                               | Salary                         | Location | Date Effective  | Date Terminated | Discussion                                                                                                  |
|----------|---------------------|------------------|----------------------------------------|--------------------------------|----------|-----------------|-----------------|-------------------------------------------------------------------------------------------------------------|
| 12       | Nicholas Gorab      | Approve          | Coach - Assistant Girls Wrestling      | \$5,929.00                     | HS       | Start of Season | End of Season   | Tier 2 Step 3 - 2026-2027 School Year                                                                       |
| 13       | Vanessa Dixon       | Approve          | Coach - Assistant Boys Soccer Coach    | \$4,431.00                     | HS       | Start of Season | End of Season   | Tier 3 Step 1 - Pending receipt of required documents - 2026-2027 School Year                               |
| 14       | Gloria Hrabovecky   | Approve          | Coach - Head Boys Basketball           | \$5,905.00                     | MS       | Start of Season | End of Season   | Tier 2 Step 4 - 2026-2027 School Year                                                                       |
| 15       | Jennifer Cagnassola | Approve          | Band Assistant                         | \$3,739.00 * (*50% of Stipend) | HS       | Start of Season | End of Season   | *Amended TBD Pending receipt of required documents                                                          |
| 16       | Kristen McDonald    | Approve          | Paraprofessional                       | \$27.41/hr                     | District | 08-25-26        | 06-30-27        | Step 2 - 5 hours per day - Inadvertently not included on Paraprofessional List approved at 06-02-26 meeting |
| 17       | Kerri Caldaro       | Approve          | Chaperone                              | N/A                            | HS       | 08-05-26        | 06-30-27        | Parent Chaperone for all FFA Events for the 2026-2027 School Year - Pending receipt of required documents   |
| 18       | Kayleigh Morpeth    | Rescind          | Band Assistant                         | \$3,739.00 * (*50% of Stipend) | HS       | 06-30-26        |                 | Resigned 6-30-2026                                                                                          |
| 19       | Savanah Luker       | Accept           | Leave Replacement - Guidance Counselor | \$363.58/day                   | HS       | 07-22-26        |                 | Resignation                                                                                                 |
| 20       | Jamie Young         | Accept           | Paraprofessional                       | \$31.96/hr                     | District | 07-21-26        |                 | Resignation                                                                                                 |
| 21       | Lori Parfitt        | Accept           | Secretary                              | \$58,394.00                    | HS       | 11-30-26        | 12-01-26        | Retirement                                                                                                  |

\*2. Motion to approve 7th Grade Orientation for the 2026-2027 School year at the Contractual Rate as follows:

**Planning (3 Hours):** R Nevola, T Miraglia, C Tyburczy

**Facilitating (3 Hours):** C Tuburczy, T Miraglia, H Ranalli, C Hoffman, J Ternosky, J Rader, E Kurpat, A Slack, G Hrabovecky, M Call, L Smith, N Ehasz, L Brigode-Katstra

\*3. Motion to approve the following internships/observations/volunteers:

| Code No. | Name               | Position                                      | Degree /Step/ # of Hours | Salary/ Stipend | Location | Date Effective | Date Terminated | Discussion                                                                                                |
|----------|--------------------|-----------------------------------------------|--------------------------|-----------------|----------|----------------|-----------------|-----------------------------------------------------------------------------------------------------------|
| 1        | Gabriella Bitecola | Child Study Team Intern - Clinical Experience | 10 hours per week        | N/A             | District | 08-24-26       | 12-11-26        | Under Supervision of PA State University World Campus and M Rowlin. Pending receipt of required documents |

## Approval of Personnel Motions

| MOTION: Molly Fraumeni |      | SECOND: Lisa Hansen |         |        |
|------------------------|------|---------------------|---------|--------|
| Name                   | Ayes | Nays                | Abstain | Absent |
| Thomas Dufner          | X    |                     | #1      |        |
| Molly Fraumeni         | X    |                     |         |        |
| Jean Hansen            | X    |                     |         |        |
| Erik Heller            | X    |                     |         |        |
| Lisa Marshall          | X    |                     |         |        |
| Paula Merrill          |      |                     |         | X      |
| Corey Piasecki         |      |                     |         | X      |
| Amy Kemp               | X    |                     | #15     |        |
| Alfred Coscia          | X    |                     |         |        |

## II. EDUCATION AND POLICY

Motion by Mrs. Marshall and seconded by Mrs. Fraumeni to approve the Motion II. 1

\*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2026-2027 - None

HS – 2026-2027 - None

## Approval of Education & Policy Motions

| MOTION: Lisa Marshall |      | SECOND: Molly Fraumeni |         |        |
|-----------------------|------|------------------------|---------|--------|
| Name                  | Ayes | Nays                   | Abstain | Absent |
| Thomas Dufner         | X    |                        |         |        |
| Molly Fraumeni        | X    |                        |         |        |
| Jean Hansen           | X    |                        |         |        |
| Erik Heller           | X    |                        |         |        |
| Lisa Marshall         | X    |                        |         |        |
| Paula Merrill         |      |                        |         | X      |
| Corey Piasecki        |      |                        |         | X      |
| Amy Kemp              | X    |                        |         |        |
| Alfred Coscia         | X    |                        |         |        |

## III. BUDGET AND FINANCE

Motion by Mrs. Kemp and seconded by Mrs. Hansen to accept the recommendation of the Superintendent and to approve the Motions III. 1 to III. 10.

1. The Warren Hills Regional Board of Education approves the June, 2026 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of June, 2026; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

2. Motion to approve the bill list for the period July 15, 2026 through August 4, 2026 in the amount of \$1,421,559.46.
3. Motion to approve Student Activities bill list for the period July 1, 2026 through July 31, 2026 in the amount of \$42,078.20
4. Motion to approve transfers in the amount of \$17,542.04 for the month of June, 2026.
5. Motion to approve Tuition Contracts with Oxford Township School District and to accept the following students for the 2026-2027 regular school year:

| <b>Student</b> | <b>Program</b>   | <b>Tuition Amount</b> | <b>Para Costs</b> | <b>Effective</b>  |
|----------------|------------------|-----------------------|-------------------|-------------------|
| 5514949714     | ERIC Program     | \$22,500.00           |                   | 8/26/26 – 6/30/27 |
| 1817045299     | LLD Program      | \$22,500.00           |                   | 8/26/26 – 6/30/27 |
| 6681709417     | LLD Program      | \$22,500.00           |                   | 8/26/26 – 6/30/27 |
| 9783068237     | LLD Program      | \$22,500.00           |                   | 8/26/26 – 6/30/27 |
| 9456203519     | LLD Program      | \$22,500.00           | \$13,333.34       | 8/26/26 – 6/30/27 |
| 5776506724     | LLD Program      | \$22,500.00           |                   | 8/26/26 – 6/30/27 |
| 5938708972     | MD Program       | \$30,000.00           | \$40,000.00       | 8/26/26 – 6/30/27 |
| 6517514545     | MD Program       | \$30,000.00           | \$40,000.00       | 8/26/26 – 6/30/27 |
| 7627514082     | RR (ICS) Program | \$23,000.00           |                   | 8/26/26 – 6/30/27 |
| 8309870512     | RR (ICS) Program | \$23,000.00           |                   | 8/26/26 – 6/30/27 |
| 5671008339     | RR (ICS) Program | \$23,000.00           |                   | 8/26/26 – 6/30/27 |
| 9045310305     | RR (ICS) Program | \$23,000.00           |                   | 8/26/26 – 6/30/27 |

6. Motion to approve the Public Donor Agreements between the Center of Family Services and the Warren Hills Regional School District, effective July 1, 2026 through June 30, 2027.

7. Motion to approve the disposal of the following assets per district policy 7300, Disposition of Property, (20) MS Track/Field Uniforms
8. Motion to approve a Transportation Contract with the NJ Department of Children and Families, Office of Education, for the 2026-27 school year to transport Warren Hills Regional Student # 8780948739 to the DCF Regional School, Warren Campus in Port Murray, NJ, at a cost of \$75.00/diem.
9. Motion to accept donations to support Club and Athletic Programs as follows:
 

|                                            |         |
|--------------------------------------------|---------|
| Archie Fisher MHM Millennium home mortgage | \$2,000 |
| Toyota World                               | \$2,250 |
10. Motion to accept the donation from Streak Wrestling Club for items valued at \$4,000.  
2 storage containers for space needs of wrestling mats

**Approval of Budget & Finance Motions**

| MOTION: Amy Kemp |      | SECOND: Lisa Hansen |         |        |
|------------------|------|---------------------|---------|--------|
| Name             | Ayes | Nays                | Abstain | Absent |
| Thomas Dufner    | X    |                     |         |        |
| Molly Fraumeni   | X    |                     |         |        |
| Jean Hansen      | X    |                     |         |        |
| Erik Heller      | X    |                     |         |        |
| Lisa Marshall    | X    |                     |         |        |
| Paula Merrill    |      |                     |         | X      |
| Corey Piasecki   |      |                     |         | X      |
| Amy Kemp         | X    |                     |         |        |
| Alfred Coscia    | X    |                     |         |        |

**O. Public Comment** - None

**P. Second Executive Session** - None

**Q. Adjournment 7:33 p.m.**

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to adjourn at 7:23 p.m. will full board consent.

Respectively submitted,

Stephen Frost  
Interim School Business Administrator/Board Secretary