Off-Campus Walk, Bike, and Activity Leave Permission Form

(Please complete a separate document for each child)

If you would like your Lower/Middle/Upper child to walk or ride a bike home from school, or if your Middle/Upper child student needs permission to leave campus between dismissal and a later-starting after-school activity, please complete this form. Return completed forms to the homeroom teacher or to the Head of Lower, Middle School, or Upper School. **No student will be allowed to leave campus without prior consent from a parent or guardian.**

I give permission for my child to walk/bike home, travel to another specified destination, or temporarily leave campus prior to a **late after-school activity on his or her own (this is only for Middle/Upper School Students. Lower school students will not be allowed to leave campus unless they are walking/biking home)**. I have explained to my child the safety aspects of traveling on his or her own.

I, _____, give permission for

_____ Grade _____ *(please print child's name)*

to walk/bike home or leave campus after school. I understand that in granting this permission, my child's teacher(s) is authorized to release my child from Saint Thomas' Episcopal School.

I understand that my child MUST LEAVE school property at dismissal time (3:30 PM) and will not be allowed to remain on school grounds **unless** he or she is:

- Registered in an after-school program that starts immediately after dismissal and has checked in with the supervising adult(s), **OR**
- A Middle or Upper School student who has permission to temporarily leave campus and return later in the afternoon for a scheduled after-school event/activity (e.g., an athletic game or practice starting at 5:00 PM). *Students returning for late activities must check out at the office upon leaving and check back in immediately upon returning.*

If my plans change and my child needs to follow a different school dismissal arrangement, I will contact the school office with the necessary instructions.

By signing this document, I also understand Saint Thomas' Episcopal School cannot and does not ensure my child's safety after he/she leaves the school grounds. I covenant and agree to hold harmless Saint Thomas' Episcopal School, its agents, and employees from any and all liability or claim arising from or in any way connected with the release of my child under this form, including claims of negligence, and regardless of whether such claim or liability is actually or allegedly caused in whole or in part by the actions or inaction of Saint Thomas' Episcopal School, its agents, or employees.

In making this request, I waive any and all liability, causes of action, or claims for damages that may arise at any time as a result of Saint Thomas' Episcopal School and its employees honoring this waiver and allowing my child to leave the school grounds.

Destination & Activity Details

Late Activity Off-Campus Leave (Middle & Upper School Only):

Check if applicable:

[ ] I grant permission for my Middle/Upper School child to leave campus after 3:30 PM dismissal and return later the same day for scheduled after-school games, practices, or events.

Parent/Guardian Name *(please print)*: _____

Date: _____

Parent/Guardian Signature: _____

Safety Reminders for Students

When leaving campus, please remind your child of the following safety guidelines:

- Go directly to your designated destination or home unless otherwise authorized.
- **Middle/Upper School Students returning for late activities:** Always sign out at the office before leaving and sign back in immediately upon return.
- Walk or bike using sidewalks or designated walking paths; cross streets only at marked crosswalks.
- Obey all traffic signs and signals.
- Check in with a parent or designated adult/sibling upon arriving at your destination.