Date July 22, 2026	Regular Meeting Kind of Meeting	High School Career Center Where Held	Kevin Wigoda Presiding Officer

Members Present:		Members Absent
Kevin Wigoda	James O'Brien, Jr.	Cynthia Lubinsky
Michael Andruchek	William Yourey	James T. Croley, II
Sarah R. Newton	Timothy Sohosky	
Albert D. Marazas, via phone		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, July 22, 2026. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Albert D. Marazas, William Yourey, Michael Andruchek, Sarah Newton, James O'Brien, Jr, and Timothy Sohosky.

Others present: Michael Maley, Superintendent; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

Approve Meeting Minutes of 06/29/2026

MOTION - by Andruchek, seconded by Sohosky, to approve the minutes of the regular meeting of June 29, 2029. Motion carried on a unanimous voice vote.

AGENDA

Moment of Silence

Mr. Maley began the agenda items with a MOTION - by O'Brien, seconded by Newton to approve payment for credits earned to:

a. Jill Atkinson - 3 credits @ 629 = $1,887

b. Emily Ehlinger - 3 credits @ $612 = $1,836

On a roll call vote, all in favor.

Renew STD/LTD coverage 2026/2027

MOTION - by Andruchek, seconded by Newton to renew Short-term (STD) and Long-term (LTS) Disability coverage for Minersville Area School District employees with Sun Life through Kathleen Farr-Parker, Inc. Orwigsburg, PA at a yearly cost of $2,175 for STD and $5,334 for LTD. Note: Cost 2025/2026 STD - $2,192 and LTD - $5,120

On a roll call vote, all in favor. Motion carried.

Safety Net Counseling contract 2026/2027

MOTION - by O'Brien, seconded by Sohosky to authorize Superintendent to sign Business Associate Agreement and Letter of Agreement between Safety Net Counseling Inc., Atlas, PA and Minersville Area School District for 2026/2027 school year.

All in favor on a voice vote. Motion carried.

Department Chairs 2026/2027

MOTION - by Marazas, seconded by Newton to approve on recommendation of Mr. Shane Spotts, Director of Curriculum and Instruction, the following appointments and stipend effective the start of the 2026/2027 school year.

	Name	Position	Salary
a.	Fred Reed	Department Chair, HS, Mathematics	$1,000
b.	Denise Motley	Department Chair, HS, Science	$1,000
c.	Patrick Mason	Department Chair, HS, Social Studies/History	$1,000
d.	Maria Sweizak	Department Chair, HS English Language Arts	$1,000
e.	José Urquiza	Department Chair, K-12 Electives	$1,000
f.	Lisa Frantz	Department Chair, EC, Gr. 6	$1,000
g.	Bianca Dunn	Department Chair, EC, Gr. 5	$1,000
h.	Kim Clay	Department Chair, EC, Gr. 4	$1,000
i.	Erin Zollars	Department Chair, EC, Gr. 3	$1,000
j.	Jaclyn Purcell	Department Chair, EC, Gr. 2	$1,000

k.	Gina Ryan	Department Chair, EC, Gr. 1	$1,000
l.	Amy Carvajal	Department Chair, LL, 4K – K	$1,000

On a roll call vote, all in favor. Motion carried.

Special Education Dept. Chairs 2026/2027

MOTION - by Andruchek, seconded by O'Brien to approve on recommendation of Mrs. Jill Atkinson, Special Education Director, and Miss Rochelle Jones, Special Education Supervisor, following Special Education appointments and stipend effective the start of the 2026/2027 school year.

	Name	Position	Salary
a.	Emily Williams	Department Chair, HS, Special Education	$1,000
b.	Johnna Spotts	Department Chair, EC, Special Education	$1,000

On a roll call vote, all members voted in favor. Motion carried.

L. Yazemboski offer rescinded for Gifted Coordinator

MOTION - by Sohosky, seconded by Newton to rescind the appointment of Laura Yazemboski as Elementary Center Gifted Coordinator effective June 30, 2026.

On a voice vote all members in favor. Motion carried.

Gifted Coordinator - S. Strause

MOTION - by O'Brien, seconded by Newton to appoint Sarah Strause as Gifted Coordinator at the Elementary Center for the 2026/2027 school year at the board approved stipend of $1,421.

On roll call, all members in favor. Motion carried.

2025/2026 Single Audit authorized

MOTION - by Newton, seconded by Sohosky to authorize 2025/2026 Single Audit to be completed by Jones & Co., P.C., CPA's, Pottsville, PA, for an amount not to exceed $23,000 Note: 2024/2025 $21,500.

All members, except Marazas who abstained, voted in favor on a roll call vote. Motion carried.

2024/2025 Single Audit

MOTION - by Marazas, seconded by Newton to record in minutes receipt of the Single Audit Financial Report from Jones & Company, Pottsville, PA for the year ending June 30, 2025. (See attached.)

All in favor on a voice vote. Motion carried.

Settlement Agreement & Release

MOTION - by Andruchek, seconded by Newton to approve and authorize proper signatures to an agreement pertaining to student #31040 in the amount of $34,000, including attorney fees, managed by the District and released for legitimate educational purposes as outlined in Settlement Agreement and Release.

Mr. Maley elaborated on this agreement and the final settlement amount.

Designate settlement funds

MOTION - by Newton, seconded by O'Brien to authorize transfer in the amount of $17,500 from unassigned fund balance to committed fund balance per litigation settlement approved July 22, 2026 for student #31040. Please note this designates the funds for specific use for compensatory education as authorized by Superintendent Maley.

All in favor on a roll call vote. Motion carried.

Resignations

MOTION - by O'Brien, seconded by Newton to accept with regret the following resignations from the following employees:

	Name	Position	Effective Date	Years of Service
a.	Hannah Leibig	PT Instructional Aide	07/23/2026	2 years
b.	Amanda Martinez	PT Cafeteria Aide, only	07/15/2026	2.3 years, remaining as Instructional Aide
c.	Julia Becker	PT Instructional/Bus Aide	07/17/2026	1.92 years

All in favor on a group voice vote. Motion carried.

New hires

MOTION - by O'Brien, seconded by Newton to approve the hire of the following:

	Name	Position, subject to assignment	Effective Date	Step	Salary
a.	Emily Mealey	Temp. Professional Employee, HS, Sp. Ed	08/18/2026	B001	$42,000
b.	Katelyn Rittenbaugh	Temp. Professional Employee, EC, Sp. Ed.	08/18/2026	B001	$42,000

All members on a roll call vote in favor. Motion carried.

Extended vacation use approved

MOTION - by Sohosky, seconded by Newton to approve the extended use of vacation and personal days for the following employees:

	Employee	Vacation Days	Personal Days
a.	54	25	0
b.	870	36	3

On a collective voice vote, all members in favor. Motion carried.

Superintendent's Handbook

MOTION - by Sohosky, seconded by Andruchek to approve the 2026/2027 Superintendent's Handbook. See attached.

On a voice vote, all members in favor. Motion carried.

2026/2027 LIEP Plan

MOTION - by O'Brien, seconded by Sohosky to adopt the updated 2026/2027 Minersville Area School District LIEP Plan, as drafted by the Intermediate Unit #29.

All in favor on a voice vote. Motion carried,

Staff Reports

STAFF REPORTS

No building level reports are due in the summer months. Atty. Quinn gave a brief explanation on his monthly report, and is also included in the Livebinder.

FINANCIAL STATEMENTS

Treasurer's Report

MOTION - by Marazas, seconded by Newton to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

MOTION - by Andruchek, seconded by Sohosky to ratify the payment of bills for July 2026 from the General Fund in the amount of $4,244,617.09; Cafeteria Account in the amount of $0.00; 21st CCLC - Schuylkill Achieve Account in the amount of $3,679.25; Federal Programs Account in the amount of $74,380.18; High School Athletics in the amount of $1,265.07; High School Activities Account in the amount of $2,837.87 for a total bills payable $4,326,779.46.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by O'Brien to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

No committee reports.

Committee Reports

CORRESPONDENCE

Correspondence

Mr. Maley reported the District received a thank you note from Grace Sterner, as a recipient of a scholarship award at Commencement. Also, sharing that the job posting for a Technical Coordinator has been posted on Zip Recruiter and Indeed as well as local outlets.

OLD BUSINESS

None.

NEW BUSINESS

Newton asked Mr. Maley to email coaches regarding athletes walking on the track with cleats, they are going to ruin the track.

There being no further business to report or discuss, the meeting adjourned on MOTION by Andruchek, seconded by Newton at 7:14 PM.

Respectfully submitted,

Sarah R, Newton, Secretary

Barbara J. Conville, Assistant to the Secretary