



JK- GRADE 1 APPLICATION PROCESS

- ___ Submit application for each child with a \$100 non-refundable fee on or before January 2, 2027 for JK/K and January 15, 2027 for Grade 1.* Once the application is processed, parents can view the admissions checklist in myCCS. Detailed instructions for completing the application can be found at www.charlottechristian.com/admissions.
- ___ Upload a copy of your child's birth certificate to myCCS.
- ___ Contact a CAIS psychologist to schedule WPPSI-IV Test (Wechsler Preschool and Primary Scale of Intelligence - Fourth Edition). Request that scores be sent to Charlotte Christian School (See CAIS booklet for providers.)
- ___ After November 1, please request the teacher recommendation from your child's current teacher through the checklist in myCCS. The recommendation should be completed before January 15, 2027*.
- ___ After an application has been received the admissions office will schedule a 45-minute on-campus playdate. Families will meet with a member of the admissions team and/or lower school administration. This conversation is an opportunity to learn more about Charlotte Christian School and share your goals for the next step in your student's educational journey.
- ___ File materials (teacher recommendation, results of CAIS testing, and a copy of your student's birth certificate) should be completed by January 15, 2027, CAIS testing is due by February 1, 2027*.
- ___ The progress of your student's application can be viewed through myCCS. Timely receipt of these materials supports an efficient process for both the student and Charlotte Christian School. For families with two households, please upload a copy of your custody agreements.
- ___ Admissions decisions for JK-K and siblings of JK-K applicants will be posted on the decision tab in myCCS on February 26, 2027* Admissions decisions for grades 1-12 will be posted on the decisions tab in myCCS on April 9, 2027*

*All dates represent those observed by Charlotte Area Independent Schools (CAIS) for priority consideration. After these dates, Charlotte Christian School maintains rolling admissions where grade level space permits.

myCCS INSTRUCTIONS: By completing an online inquiry form, you will be added to myCCS, an easy to use and convenient online environment for prospective parents to stay engaged and up to date with Charlotte Christian School. myCCS will simplify completing an application or following the progress of your student's application process. Scan the QR code to access myCCS.

