

# MTA SITE COUNCIL MEETING MINUTES

**Date:** August 24, 2026

**Location:** Library

**Time:** 5:15 p.m.

**Members Present:** Brooke Sachak, Dimple Patel, Jon Yee, Kati Seyk, Neha Bhatia (Exec Board), Rebecca Hendrickson, Dr. Pam Tucker, Sheila O'Connor

**Members Absent:** Kendal Davis, Monica Ayala

**Guests Present:** Stephen Combs, Quisha Breiling, Adam Coon

**Unfilled Seat:** Community Member

## 2. Tax Credit Funds & Donations

Quisha provided a presentation [MTA Tax Credit Presentation](#) and financial review of the Arizona Public School Tax Credit program. The Site Council discussed eligible uses of tax credit funds, including extracurricular activities, character education/PBIS, and potential capital purchases.

The following items were discussed:

- Families may designate what they would like their tax credit donation to support.
- If no designation is made, the funds are placed into the general tax credit fund and allocated by the Site Council.
- Funds that have not been used for two consecutive years may be reallocated with a documented Site Council vote.
- The current tax credit balance was reported as approximately **\$254,839**.
- It was noted that a reserve is not recommended because tax credit funds are intended to benefit current students.
- The Site Council discussed moving funds among existing approved areas, including PBIS, athletics, field trips, and clubs.
- Athletic expenses may include coach stipends, officials, and equipment.
- Field trip expenses discussed included the 8th grade trip.
- Club expenses may include club leader stipends.

The Site Council also discussed the need for families to better understand how tax credit donations work, including how donations may be designated and how tax credit funds can support student programs.

Quisha, confirmed that tax credits can be used for capital items until June 30, 2029.

## Noon Aide/Recess Support

The Site Council discussed options for providing additional support during lunch and recess.

**AIT (Athletes in Training)** was discussed as one possible option. AIT uses trained coaches with liability coverage to facilitate games during recess and is currently used by three other schools.

The goal discussed was to have four staff members available during the entire lunch period, with two staff members outside and two inside. The estimated cost for two coaches during all lunches for the entire school year was **\$28,382**.

Hendrickson recommended researching **Playworks** because their staff are on campus throughout the day, work with classrooms, and provide structured games and activities during recess.

### **3. Future Tax Credit Revenue & Family Engagement**

The Site Council discussed ways to increase family awareness and participation in tax credit donations.

Discussion included:

- Providing families with clearer information about how tax credit donations work.
- Explaining that families can designate how they would like their donations to be used.
- Clarifying that families may use tax credit donations to support eligible school expenses and programs.
- Communicating the impact of tax credit donations to families.
- Identifying specific programs or needs that tax credit funds could support to make giving opportunities more meaningful.
- Exploring ways PTO/Guild leadership can assist with promoting tax credit donations.
- Researching possible uses for surplus funds.

The Site Council agreed that providing families with specific examples of how tax credit funds benefit students may help increase participation.

### **4. Athletic Department – Adam Coon**

Adam Coon provided an overview of the Athletic Department's estimated expenses.

The estimated annual athletic budget was discussed as approximately **\$50,000**, not including coach stipends.

Anticipated athletic expenses include:

- End-of-season banquet
- Coaches for each sports season
- Sports field lining

- Equipment and other athletic-related expenses

The Site Council discussed current athletic funding and projected needs.

## 5. Guild – Kati & Neha

The Site Council reviewed Guild requests related to spirit wear and event approvals.

A new “**Day of Awesome**” **fundraiser T-shirt** was presented. The shirt may also be worn as spirit wear.

**Motion:** A motion was made by Yee to approve the “Day of Awesome” fundraiser T-shirt.

**Second:** Dimple Patel

**Vote:** Motion carried. All members approved.

The Site Council also discussed:

- New sweatshirt designs with a lower production cost.
- Limited-edition T-shirt runs.
- The importance of clearly identifying the school as **Madison Traditional Academy** rather than using only “Madison.”

## Action Items

| Action Item                                                                      | Responsible Person           |
|----------------------------------------------------------------------------------|------------------------------|
| Research deadline for spending capital tax credit funds                          | Brooke                       |
| Research Playworks and provide information for consideration at the next meeting | Site Council/Administration  |
| Research and generate ideas for appropriate uses of surplus tax credit funds     | All Site Council Members     |
| Adjust athletic budget and provide updated budget to Site Council                | Adam Coon, Athletic Director |

## Adjournment

The meeting was adjourned following completion of the agenda items.

**Minutes Prepared By:** Monica Ayala

**Date:** 8/25/26