

MEDICATIONS AT SCHOOL

- ☐ **Medication in Original Container with Student Name**
- ☐ **Instructions for administration of medication**
- ☐ **Parent/ Guardian Signature and Date**

1. ALL medications, both prescription and nonprescription, must be transported to and from the Health Office by a parent or guardian. Students are not permitted to have medications in their possession.
2. Original Container: ALL medication must be in its original container.
3. School Permission to give medication: Medication must have a written doctor's statement or current prescription (label on container) indicating that the medication is to be taken during school hours. Physician orders may be faxed or emailed to the school nurse. All medications will also require a signature from the parent/guardian giving permission for the school to give the medication. It shall be the student's responsibility to come to the nurse's office to receive the medication at the designated time.
4. Over the counter medication (Acetaminophen, Motrin, Benadryl, Pepto Bismol or Tums) may be given if needed and based on the nurse's assessment if a parent consent is on file. If there is no consent on file, parents will be called for verbal permission to give medication, if needed based on the nurse's assessment.
5. If a medication is to be discontinued, the parent should notify the school nurse by phone or provide a written note of request via email.
6. Student possession and self-administration of emergency medication is permitted for student with medical conditions. An annual written authorization (self carry form) must be received from the parent and physician stating the nature of the disease and that the student has been instructed in how to self-administer the medication.
7. Medication Disposal: At the close of the school year, ALL medication should be taken by the student's parent or designated adult. Parents will be notified for pickup once, then any medication remaining will be destroyed.