



Poudre School District

DGA/DGB - AUTHORIZED SIGNATURES ON DISTRICT CHECKS

All checks shall require the written or facsimile signatures of the President and Treasurer of the Board of Education.

As required by law, an authorized individual's facsimile signature may only be used after that individual's manual signature has been filed with the Colorado Secretary of State and certified by the individual under oath.

Adopted by Board: April 1972

Revised by Board: April 1977

Revised by Board: December 1981

Revised by Board: March 1988

Revised by Board to conform with practice: May 22, 1995

Revised by Board: April 8, 1996

Revised by Board: October 14, 2002

Revised by Board: June 28, 2004

Revised by Board: August 23, 2016

Revised by Board: August 25, 2026

Legal References:

C.R.S. 11-55-101, et seq. (Uniform Facsimile Signature of Public Officials Act)

C.R.S. 22-32-107 (duties of the Board Treasurer)

C.R.S. 22-32-121 (facsimile signature)