

Fall Creek Junior High

PTO Executive Committee Meeting Agenda and Minutes

August 3, 2026 | 7:00 pm-8:00 pm

Attendees Jen White, Matthew Hollin, Angie Commorato, Sarah Morgan, and Jennifer Shoreman

Approval of Minutes

- First meeting of 2026-27 school year

Agenda Items

- Balances/Treasurers Report
 - Checking - \$888.42
 - Savings - \$40,332.71
 - Proposed 2026-27 budget: \$17,975 expected income; \$16,630 budgeted expenses
 - Sarah made a motion to approve the 2026-27 budget and Jen White seconded. Unanimously approved.
- Assign Committee Chair People:
 - Fundraising: Angie
 - Experience/Dine to Donate: Matt
 - Staff Appreciation: Angie, Sarah, and Jennifer Shoreman
 - Sneaker Ball: Sarah and Jennifer Shoreman
 - 8th Grade Party: Jen White and Matt
 - HSEF Legacy Event: Jen White
 - Spirit Wear/Supply Kits: Jen Low
- Review Committee Tasks:
 - Fundraising
 - Includes direct donations for staff appreciation (requires setting cheddarup)
 - Experience/Dine to Donate
 - Matt will continue planning the Experience/Dine to Donates from last year.
 - Staff Appreciation
 - Typically plan one event per month and Staff Appreciation Week in May
 - Plan to coordinate our events with Mr. Ryan and Brooke Mulroy (ensure no overlap or possibly add onto their planned events)
 - For back to school, PTO coordinated shirts for the staff
 - Suggested events:
 - Pi day (loved event by Mr. Ryan)
 - Donuts – Titus Bakery will donate end of day donuts free of charge
 - Dirty soda bar – staff have loved this in the past and seem to appreciate more than coffee
 - Valentines/Rose Awards – set up boxes for each staff member in cafeteria at lunch for students to leave notes. Deliver to staff mailboxes. Have included candy with the notes in the past.
 - School supplies after break
 - Sneaker Ball
 - Typically, in February-March. Junior High Chapter Black Student Union (JBSU) proposes a theme and decorates.

- PTO provides funding and helps run.
 - Concession stand will be open (plan to provide a cold option)
 - Need to solicit parent volunteers
 - Plan to coordinate with Deon Collins (teacher in charge) for dates.
- 8th Grade Party
 - Jen White and Matt will coordinate, and all PTO members can volunteer
- HSEF Legacy Event
 - PTO will likely provide same golf experience as last year
- Spirit Wear/Supply Kits
 - Supply kits have been delivered with the exception of a cart outside the main office. Brooke will handle delivery of those.
- Meeting adjourned.