



MUSIC LESSON APPLICATION FORM

Name of Pupil

Form or age if unknown

Instrument

PLEASE BE AWARE

It is the pupil's responsibility to check SOCS or the music timetable board on a regular basis to find out when their lessons are scheduled.

Requests for a change of lesson time must be made at least one week before, and preferably longer.

Notice of terminating lessons must be given in writing at least half a term in advance.

Music lessons may only cease at the end of a term. NB. Notice to take effect in September must be received by the previous half-term in May. Further information can be found in our Terms and Conditions on the following page.

A FEW QUICK QUESTIONS REGARDING THE PUPIL

Are you a beginner?

Yes ☐ No ☐

How long have you been learning
and/or what grades have you passed?

Do you have your own instrument(s)?

Yes ☐ No ☐

Would you like to hire an instrument?

Yes ☐ No ☐ *subject to availability*

Term you would like lessons to start

DECLARATION

I have read the information outlining the conditions on which music lessons are given and agree to abide by them, particularly concerning the Terms of Notice to stop lessons.

Please tick ☐

Name of Parent/Guardian

Address

Phone Number

Email

Signed

Date

BOOKING

Please complete this form in full and return to our Music Office Manager, Celia Mike cmike@priorparkschools.com. We recommend doing this asap to secure your first choice.

MUSIC TERMS AND CONDITIONS

Music tuition and Instrument hire

For details of our current lesson fees please visit [current fees](#) on our website.

Instruments are available for hire which includes their use at weekends and during the holidays. Piano and organ pupils are not charged hire fees, and drum pupils are charged a reduced rate due to restricted access to the drumkits. For full details, including cost please visit [current fees](#) on our website. It is the hirer's responsibility to make any necessary insurance arrangements whilst keeping school instruments at home.

Notice of terminating lessons must be given in writing to the Director of Music at least half a term in advance. Music lessons may only cease at the end of a term. If less notice is given, a full term's fees will be charged for the following term. The Director of Music will acknowledge all letters of notice in writing. NB. Notice to take effect in September will not be accepted in the summer holidays – it must be received by the previous half term in May.

Lessons are scheduled in advance on SOCS and displayed on the department notice board. It is the student's responsibility to check their timetable regularly and inform the music department of any clashes at least one week in advance, in order to rearrange a lesson. Any lessons missed through illness or at short notice cannot be refunded or rearranged.

Lessons are rotated each week so that the same academic time is not being missed too often. Lessons for sixth formers are fixed in their free time.