



Urban Academy Charter School
School Board Meeting
June 29, 2026
Saint Paul, Minnesota

MINUTES

Meeting Called to Order by Fong Lor, Vice Chair (Time) 4:32 PM.

Roll Call Ms. Chao Yang:

Board Members	Ex-Officio Members	Advisory	Guest
☐ Melissa Jensen	☒ Mongsher Ly	☐ Luis Brown-Pena	
☒ Fong Lor		☒ Ralph Elliott	
☐ Caley Long		☒ Ronsoie Xiong	
☒ Yuyin Liao		☐ Nancy Smith	
☒ Chao Yang			
☒ Jasmyne Catino			

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approve agenda:

☐ Jensen	☐ Lor	☐ Catino	☐ Long	☐ Liao	☒ Yang
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Board Member seconding the motion:

☐ Jensen	☐ Lor	☐ Catino	☐ Long	☒ Liao	☐ Yang
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Discussion: none

Unanimously approved

Conflict of Interest

- None to report

5/18/2026 Minutes

Board Motion: approving the Minutes

Board Member motioning to approve Minutes:

☐ Jensen	☒ Lor	☐ Catino	☐ Long	☐ Liao	☐ Yang
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Board Member seconding the motion:

☐ Jensen	☐ Lor	☐ Catino	☐ Long	☐ Liao	☒ Yang
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Discussion: none

Unanimously approved

Reports/Presentation:

- None

Board Member Reports/Ex-Officio Member Presentations:

Board Chair – Melissa Jensen (Board Chair)

- None

Financial Management overview by Caley Long ~ Reported by Dr. Ly

As of **May 31, 2026**, General Fund revenues total **\$6,274,873 (81% of budget)** and expenditures total **\$6,471,458 (85% of budget)**, resulting in a year-to-date deficit of **(\$196,585)**.

Food Service Fund revenues total **\$459,012 (72% of budget)** with expenditures of **\$583,452 (91% of budget)**, reflecting a year-to-date deficit of **(\$124,440)**.

Community Service Fund revenues total **\$44,000 (98% of budget)** and expenditures total **\$35,597 (79% of budget)**, resulting in a year-to-date positive balance of **\$8,403**.

Total cash on hand as of May 31, 2026, was **\$1,286,585**, with **\$70,164 in current liabilities**. The School's audited fund balance as of June 30, 2025 totaled **\$2,252,269**, including **\$1,089,972 invested in fixed assets and long-term debt**.

The financial statement(s) reflect the adopted budget of 440 ADM / 449 (including PreK 24 ADM). State aid is currently being paid on 448 ADM.

Major May Cash Outflows

- Lumen Christi (Lease): **\$62,500.00**
- Monarch Bus Service (Transportation): **\$58,686.39 / \$7,572.80**
- Minnesota Healthcare Consortium (Benefits): **\$35,032.54**
- IRS Payroll Taxes: **\$33,887.22 / \$31,449.23**
- CKC Good Food (Food Service): **\$27,984.00 / \$13,992.00**
- TRA Contributions: **\$17,400.88 / \$16,688.48**
- PERA Contributions: **\$8,731.49 / \$7,891.49**

Bank Total for March: \$464,166.38

Superintendent – Dr. Mongsher Ly

OPERATIONS:

General:

- End of the school year ended great with field days and graduations
- Graduations: Prek and 8th grade graduations with staff and parents.
- Summer School Focus will be strongly on Literacy.

Staffing Needs FY27:

- Needs: 1st, 4th and 5th grade teacher, SpEd Teacher (2)

Facility:

- Lease Aid application completed and submitted to MDE.

COVID19/HEALTH REPORTS:

- No new news!! STAY SAFE....
 - Get vaccinated for the Flu and COVID
 - Monitor masking and distance learning as needed with cough and cold symptoms.

School Calendar/Events:

- Last Day of School – June 9
- Summer School – June 22-25, 29-7/2, 7/6-7/9, and 7/13-7/16
- Staff Orientation – August 26 (New Staff Orientation), August 27, 28, 31, 1, 2 (Staff Development) ~ Wednesday, September 2 (OPEN HOUSE 3 PM -7 PM)

ACADEMICS:

- All MCA testing has been completed. Waiting on actual data, reading will be revealed by MDE in the Fall.

BUDGET/FINANCE DISCUSSIONS:

- Compensatory Aid for FY27 is projected to be at a loss of about \$600,000.00.
- FY27 has been adjusted for spending to compensate for the loss revenue from the Feds.

COMMUNITY OUTREACH/DONATIONS:

- Community organizations looking to do school supply drives for UA.

CHARTER SCHOOL LEGISLATION NEWS:

- Sending MACS updates to the UA board to read the current news.

BOARD BUSINESS:

- Board Retreat ~ July 31 – August 2
- Topics ~ Reading ACT and LETRS Training and expectations in the classroom.

Board Member/Ex-Officio Member Reports

Board Motion: to approve the Board Member/Ex-Officio Member Reports

Board Member motioning to approve Reports:

☐ Jensen	☐ Lor	☐ Catino	☐ Long	☐ Liao	☒ Yang
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Board Member seconding the motion:

☐ Jensen	☐ Lor	☐ Catino	☐ Long	☒ Liao	☐ Yang
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Discussion: none

Unanimously approved

Consent Board Agenda

- Finance Report & Revised Budget: FY27 Budget and Cashflow
- Policy/Bylaws Reviews:

Board Motion: approving the Consent Board Agenda

Board Member motioning to approve the Consent Agenda:

☐ Jensen	☐ Lor	☐ Catino	☐ Long	☒ Liao	☐ Yang
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Board Member seconding the motion:

☐ Jensen	☒ Lor	☐ Catino	☐ Long	☐ Liao	☐ Yang
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Discussion: none

Unanimously approved

Old Business:

- None

New Business:

- None

Open Public Comments (Limited to 2 minutes)

- None

Adjournment

Board Motion: to adjourn meeting

Board Member motioning to adjourn:

☐ Melissa	☐ Lor	☐ Catino	☐ Long	☒ Liao	☐ Yang
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Board Member seconding the motion:

☐ Melissa	☐ Lor	☐ Catino	☐ Long	☐ Liao	☒ Yang
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Discussion: none

Unanimously approved

Adjourned at (time): 5:15pm

NEXT MEETING: August 17, 2026 @ 4:30 PM

(NO SCHEDULED MEETING FOR JULY ~ Have a great summer break!)