

# Mohall Lansford Sherwood School District #1

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Apt/Unit: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Are you a citizen of the United States? ☐ Yes ☐ No If no, authorized to work in U.S.? ☐ Yes ☐ No

Have you ever worked for this district? ☐ Yes ☐ No If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? ☐ Yes ☐ No

If yes, explain: \_\_\_\_\_

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? ☐ Yes ☐ No Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? ☐ Yes ☐ No Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? ☐ Yes ☐ No Degree: \_\_\_\_\_

### References

*Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

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## Employment Application

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

### Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? ☐ Yes ☐ No

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? ☐ Yes ☐ No

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? ☐ Yes ☐ No

Mohall Lansford Sherwood  
School District #1

Employment Application

| Military Service                        |                          |           |
|-----------------------------------------|--------------------------|-----------|
| Branch: _____                           | From: _____              | To: _____ |
| Rank at Discharge: _____                | Type of Discharge: _____ |           |
| If other than honorable, explain: _____ |                          |           |

| Job Related Questions                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summarize special job-related skills and qualifications acquired from employment or other experiences and/or state any additional information you feel may be helpful in considering your application. |
| <div></div>                                                                                                                                                                                            |
| Why do you wish to work for Mohall Lansford Sherwood School?                                                                                                                                           |
| <div></div>                                                                                                                                                                                            |
| What are three of your greatest attributes as an employee?                                                                                                                                             |
| <div></div>                                                                                                                                                                                            |
| Are there areas that you might be interested in coaching or supervising?                                                                                                                               |
| <div></div>                                                                                                                                                                                            |

| Disclaimer and Signature                                                                                                                                                                                                                                                                                                                                                                                                                                       |             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <i>I certify that my answers are true and complete to the best of my knowledge.</i>                                                                                                                                                                                                                                                                                                                                                                            |             |
| <i>I understand that any misrepresentation of information shall be sufficient cause for: (1) rejecting my candidacy, (2) withdrawing an offer of employment, or (3) terminating my employment.</i>                                                                                                                                                                                                                                                             |             |
| <i>I hereby authorize any and all of my previous employers and/or supervisors to release any and all of my personnel records, and to respond fully and completely to all questions asked regarding my prior work history and performance. I further authorize these officials to investigate my background, now or in the future, to verify the information provided and release from liability all persons supplying information regarding my background.</i> |             |
| Signature (type full legal name): _____                                                                                                                                                                                                                                                                                                                                                                                                                        | Date: _____ |