

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

**1824 Harris Road
Sheffield, OH 44054**

August 27, 2026

5:30 P.M. Regular Meeting

Administration Center

Mr. Kreig Brusnahan
Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mr. Jack Petrucci
Mr. Michael F. Cook, Superintendent
Mr. Adam Hines, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for a presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

- C. Pledge of Allegiance

II. AGENDA

- a. Motion to approve the agenda.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

III. INFORMATIONAL ITEMS

- A. Presentation of Books – Mrs. Hatch and Mrs. Jensen

IV. TREASURER’S BUSINESS

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – August 13, 2026

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

C. Five-Year Forecast

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Five-Year Forecast.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

D. Approval of Permanent Appropriations for FY27

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached permanent appropriations for Fiscal Year2027.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



E. AMVETS POST 55 Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donations from **AMVETS POST 55 & VFW Post 8686**:

- a. \$2,331.00 Knollwood Walking Trail
- b. \$2,500.00 District Video Club

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

F. Jon Grega Donation – Troop 494 Eagle Project

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation from Jon Grega via Troop 494 for the purpose of purchasing 17 display cases for Knollwood Elementary's storyboard trail:

- a. \$1,668.36 Knollwood Walking Trail

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

G. OHSAA Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation from Ohio High School Athletic Association:

- a. \$1,250.00 for the School's Athletic Department

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

H. Activities Purpose/Budget Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Activities Purpose/Budget Statements for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____



V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Megan Cwalinski**, Forestlawn Early Learning Center, Preschool Educational School Support Paraprofessional, resigning effective August 18, 2026, to accept another position in the district.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

B. Certified Salary Adjustment

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to August 1, 2026.

	<u>FROM</u>	<u>TO</u>
a. Andrew Furio	BA	BA+24
b. Alexandria Thomas	BA+12	MA

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

C. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Megan Cwalinski**, Forestlawn Early Learning Center, Kindergarten Educational School Support Paraprofessional, Step 4, 7 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective August 17, 2026.
- b. **Helen Lawson**, Forestlawn Early Learning Center, Breakfast Monitor, Step 1, .5 hrs./day, 175 days/year plus contract holidays (pro-rated) effective August 24, 2026.
- c. **Helen Lawson**, Brookside Intermediate School, Noon Monitor, Step 1, 2.5 hrs./day, 181 days/year plus contract holidays (pro-rated) effective August 28, 2026.



Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

D. Classified Substitute

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Serena Hamilton**, Substitute Monitor, Custodial/Cleaner, as needed, effective August 31, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

E. Classified Salary Adjustments

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retroactive to the first workday of the 2024-25 school year.

- | | | |
|----|--------------------------|------------------|
| a. | Barbara Hobart | Base Salary+8% |
| b. | Brittani Houpt | Base Salary+8% |
| c. | Maria Sanchez | Base Salary+2% |
| d. | Denise Signor | Base Salary +10% |
| e. | Jennifer Smith | Base Salary +10% |
| f. | Jeremy Smith | Base Salary +8% |
| g. | Maria Snider | Base Salary +6% |
| h. | Diane Stottlemire | Base Salary +8% |

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

F. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Jelene Williams**, Brookside High School Girls Basketball Assistant Coach, Class II, Step 0, effective August 28, 2026.



Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

VI. BUSINESS OPERATIONS

A. Teach Computer Science Grant

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the Teach Computer Science (CS) Grant received from North Point ESC, in the amount of \$1,500, to be used to provide Kevin Landis with a stipend for implementing information gained at the conference during three non-contracted days in June.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

B. Board Policies

It is recommended that the Sheffield-Sheffield Lake Board of Education adopt the following board policy, in accordance with the law, which was tabled on August 13, 2026, Board Meeting:

- i. Youth Organization Access to Students During School Hours - **NEW** 9.47

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present, and voting."

VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance



IX. ADJOURNMENT

Time: _____

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Jack Petrucci _____

The next regular meeting will be on September 10, 2026, at 5:30 PM at Administration Center.