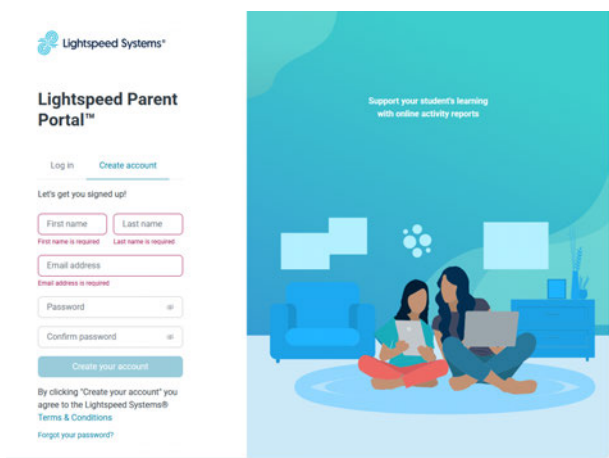


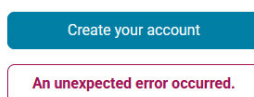
Lightspeed Parent Portal Initial Account Creation

- From an internet browser navigate to <https://sayreville-school.portal.relay.school/>
- Select the option to “Create Account” and complete the required fields. **You must use the email address that the Sayreville School District has on file in OnCourse from your initial registration and annual registration renewals.**

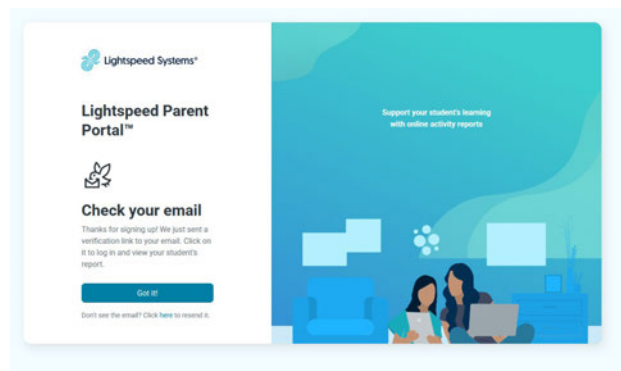


The screenshot shows the Lightspeed Parent Portal login and account creation interface. On the left, there is a form titled "Lightspeed Parent Portal™" with a "Log in" link and a "Create account" link. Below the links, it says "Let's get you signed up!" and lists the required fields: First name, Last name, Email address, Password, and Confirm password. Each field has a red border and a red error message: "First name is required", "Last name is required", "Email address is required", "Password is required", and "Confirm password is required". At the bottom of the form is a blue "Create your account" button. Below the button, it says "By clicking 'Create your account' you agree to the Lightspeed Systems® Terms & Conditions" and "Forgot your password?". On the right, there is a large blue graphic with the text "Support your student's learning with online activity reports" and an illustration of two people sitting on a couch, looking at a laptop.

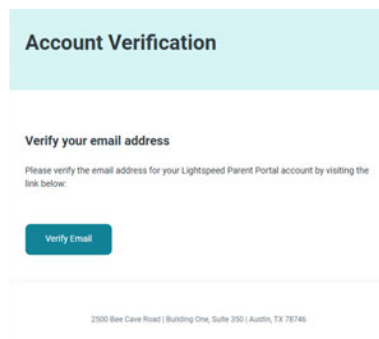
- If you receive an error when you click the “Create your account” button the most likely cause is, you are trying to register with an email address that is not on file with the Sayreville School District.
 - Please try an alternative email address
 - Check your OnCourse connect account to verify the email address you have on file with the Sayreville School District (<https://oncourseconnect.com/>)
 - E-Mail parent.portal@sayrevillek12.net to verify your email address and receive additional support.



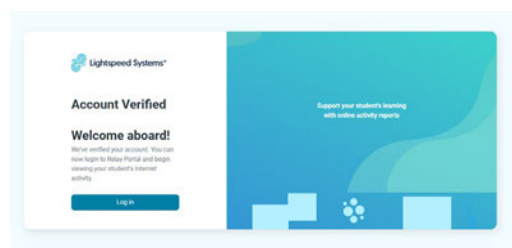
- If you are successful in creating an account, you will receive a message to check your email for a verification link. The email will come from `do_not_reply@lightspeedsystems.com`, please be sure to check your junk mail folders and whitelist the email address `do_not_reply@lightspeedsystems.com`



- From the email you receive click the verify email button



- Upon clicking the verify email button, you will be directed to a confirmation page that your account has been verified.



- Click the log in button to login with the credentials you used to create your Lightspeed parent account



Lightspeed Parent Portal™

[Log in](#) [Create account](#)

Welcome back. Please log into your account.

Email address

Password

☐ Remember me

[Log in](#)

[Forgot your password?](#)