CRISTO REY
PHILADELPHIA

MATH (PRE-CALCULUS & CALCULUS) TUTOR JOB DESCRIPTION

Position Summary

Cristo Rey Philadelphia High School, a college-preparatory Catholic high school serving students of all faiths, seeks a skilled and mission-driven **Math Tutor** specializing in Pre-Calculus and Calculus. This role supports students in mastering advanced mathematical concepts essential for college readiness and success in STEM pathways.

The tutor will provide targeted, high-impact individual and small-group instruction that accelerates student growth, builds confidence, and closes learning gaps. The ideal candidate is intellectually curious, equity-minded, and committed to helping students from diverse socioeconomic backgrounds recognize and realize their full potential.

The Math Tutor reports to the Director of Student Success. It is a part-time or flexible-hours position, based on student need and tutor availability administrative position, performed on-site at Cristo Rey Philadelphia High School, located at 1717 W. Allegheny Ave., Philadelphia, PA 19132.

Key Responsibilities

- Provide high-quality tutoring in Pre-Calculus and Calculus (and related advanced topics as needed) through one-on-one and small-group sessions.
- Diagnose student misconceptions, design differentiated support plans, and use data to track progress and adjust instruction.
- Deliver rigorous, engaging instruction that builds conceptual understanding, problem-solving skills, and mathematical reasoning.
- Support students with homework, test preparation (including AP Calculus if applicable), college placement exams, and enrichment.
- Collaborate with classroom math teachers to align tutoring with curriculum and student needs.
- Foster a positive, high-expectation learning environment that promotes growth mindset, resilience, and academic confidence.
- Communicate regularly with students, teachers, and families regarding progress and strategies for continued success.
- Participate in school community activities, professional development, and mission-related events as appropriate.
- Maintain accurate records of student progress and session notes.

Required Skills, Qualifications, Education & Experience

Required

- Relevant bachelor's degree
- Strong content expertise in Pre-Calculus and Calculus
- Excellent communication, interpersonal, and organizational skills.
- Commitment to the mission of Cristo Rey and educational equity.
- Ability to pass background check and complete required clearances (including Virtus training).

Ideal Candidate Traits

- Deep belief in the potential of every student.
- Patient, encouraging, and skilled at making complex ideas accessible.
- Collaborative, reflective, and open to feedback and continuous growth.
- Passionate about helping students develop both mathematical proficiency and a love of learning.

Job Application Process:

- Submit one PDF containing the following documents to jointheteam@crphs.org:
    - Cover Letter
    - Three Professional References
    - Resume

About Cristo Rey Philadelphia High School

Cristo Rey Philadelphia High School, a college preparatory, Catholic school for students of all faiths, nurtures and challenges young people to recognize and realize their full potential as they learn to love others, grow in their faiths, and serve the common good. Founded in 2012 and now based in a beautiful campus in the Tioga neighborhood, the school serves over 540 students in grades 9-12 from across the city of Philadelphia as well as Camden.

Cristo Rey Philadelphia offers a rigorous academic curriculum coupled with professional work experience. Each student participates in the Work-Study Program, an integral part of the Cristo Rey model, in which every student works one day a week throughout their four years at the school. Through this unique model, all students earn half the cost of their education by working one day a week through the Work-Study Program. The school's goal for every student is not simply high school graduation or college acceptance but college graduation. It is the mission of the faculty and staff to prepare every Cristo Rey Philadelphia student to be successful in college.

Cristo Rey Philadelphia High School was founded under the guiding pillars and principles of Believe, Dream, Lead, and Serve. It is important that our entire community lives by these values every day:

- We Believe in fostering a culture rooted in respect.
- We Dream of growth, with hard work and resilience as our guides.
- We Lead with integrity, knowing that the next one to lead is watching.
- We Serve to affirm our commitment to community.

Who We Are:

- **Values-Driven**: We educate the whole student: academically, spiritually, and socio-emotionally.
- **Growth Opportunities**: We prioritize our faculty and staff's learning and growth.
- **Invested Students and Engaged Families**: Our students' families seek out our schools for our education, our Work-Study Program, and our values.
- **National Community**: Our faculty and staff are a proud part of a national movement. There are 40 Cristo Rey schools across the country.

We are looking for team members who are passionate about our mission and want to work with our incredibly talented community to give our students the opportunity they deserve.

Employee Benefits:

- Cristo Rey Philadelphia offers competitive salaries that are based on experience and qualifications
- Medical/Prescription/Dental/Vision Care Insurance Coverage
- Defined 403b Contribution Plan

- Available Professional Development and Continuing Education funds
- Paid breaks and holidays
- Free Lunch Benefit available daily

Equal Opportunity Employer
Cristo Rey Philadelphia High School does not unlawfully discriminate on the basis of race, color, gender, sexual orientation, religion or national or ethnic origin in its student admission process, faculty and staff hiring practices, educational policies, scholarships, athletics or other school administered programs.