

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library August 24, 2026

The August 2026 Regular Meeting of the Norwayne Local Board of Education was held on Monday, August 24, 2026 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Kirk Gasser, Eric Graham and Rachael Ramsier. Angie Smith was absent.

CALL TO ORDER - President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Monthly Reports to the Board & Public

Nicole McQuate - Curriculum, Gifted and Professional Development Coordinator

2026-55 Gasser moved and Graham seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 6:16 PM.

Vote: Yes: Graham, Ramsier, Ingold, Gasser.

2026-56 Graham moved and Gasser seconded the motion to reconvene the open meeting at 7:09 PM.

Vote: Yes: Ramsier, Ingold, Gasser, Graham.

2026-57 Ramsier moved and Gasser seconded the motion to adopt the August 24, 2026 agenda as modified.

Vote: Yes: Ingold, Gasser, Graham, Ramsier.

2026-58 Gasser moved and Ramsier seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS - Nicole Peters

- A. Approve the minutes of the July 27, 2026 Regular Board Meeting
- B. Approve the July 31, 2026 Bank Reconciliation and Financial Reports:
- | | | | |
|-----------|----------------|-----------|----------------|
| Receipts: | \$2,540,371.23 | Expenses: | \$2,090,366.94 |
|-----------|----------------|-----------|----------------|
- C. Accept the following donations:
- | | | |
|----------------------------|----------|--|
| Romich Foundation | \$750 | NHS Girls Soccer |
| | \$19,250 | Norwayne Local Schools - Miscellaneous Needs |
| Norwayne Athletic Boosters | \$2,000 | NHS Golf Program |
- D. Approve agreement with Cardinal Rehab LLC for Orientation and Mobility Services for the 2026 - 2027 school year
- E. Approve Type V Payment-In-Lieu-Of Transportation contract:
- | | | |
|---------------------------|---------|------------------------------|
| Mike & Jennifer Brumfield | Carston | RG Drage |
| Justin & Brandy Baldwin | Cash | Stark County Learning Center |
- F. Approve the FY26 Title I carryover balance to FY27.
- | | | | |
|-----------|--------------------------|----------|-------------|
| Title I-A | Improving Basic Programs | Fund 572 | \$52,447.12 |
|-----------|--------------------------|----------|-------------|
- G. Approve the FY27 August Forecast.
- H. Approve the Letter of Arrangement with the Auditor of State to conduct the FY26 Financial Audit at a cost of \$19,780.
- I. Approve the Permanent Appropriations and Amended Certificate of Estimated Resources for FY27.

VOTE: Yes: Ingold, Gasser, Graham, Ramsier.

PRESIDENT'S BUSINESS - Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
1. Norwayne Local Schools opened for the 2026/2027 School Year on Tuesday, August 18, 2026. Welcome to the newly hired staff members and new students.
 2. Good Luck to all the students who will show animals and other projects at the Wayne County Fair.
 3. Congratulations to the following Norwayne Community members who were recognized at the 2026 Creston Ox Roast as Creston Citizens of the Year: Mary Anderson Blough, Helen Gray, Adam Indorf, and Walt Slater.

2025-59 Graham moved and Gasser seconded the motion to approve the Board Committee items as presented:

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Kirk Gasser
1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 2. The painting of the maintenance building, concrete for the high school basement steps, and removal of 4 trees at the Administrative Building have all been completed.
- B. Communications & One Needs Assessment (ONA) – Chairperson, Rachael Ramsier
1. The One Needs Assessment Meeting was held August 6, 2026. The Updated Plan will be posted to the District Website.
 2. School will not be in session on September 7 (Labor Day), September 14 (Fair Day), or September 15 (Staff In-Service Days).
- C. Transportation & Safety Committee – Chairperson, Angie Smith
1. Preschool and Kindergarten Bus Safety training was held on August 8th to coincide with orientation at Norwayne Elementary School. There were approximately 100 Preschool and Kindergarten students in attendance.
 2. Transportation hosted a School Bus Open House on Thursday, August 13th, which allowed students and families to visit the buses and become familiar with school transportation before the start of the year. This day was also utilized as a Bus Safety make-up day for those students who were unable to attend the original training.
 3. Our buses were ready to roll for the first day of school.
 4. Approve the 2026-2027 School Year Bus Routes.
 5. Transportation is looking forward to a safe and successful 2026-2027 school year!
- D. Policy Committee – Chairperson, Eric Graham

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policy on First Reading/Review:

DJH Credit Cards

JEDA Truancy

JHCD Administering Medicines to Students

JHCD-R-3 Administering Medicines to Students - Use of Epinephrine Delivery Systems

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. The District purchased and installed 25 Chromebook charge carts for the elementary and middle schools. They replaced outdated and worn carts, some of which were in service for 10 years.

F. Superintendent's Report – Kevin Leatherman

1. First day of school enrollment by building:		
	<u>This Year</u>	<u>Last Year</u>
Elementary School	509 (+ 35 Preschoolers)	537 (+ 38 Preschoolers)
Middle School	309	314
High School	376	364
Career Center	<u>43</u>	<u>37</u>
Total	1,272	1,290

G. Other Board Matters

1. WCSCC Board Representative, Zach Bolinger, reported on the Career Center Board events and/or meeting(s).
2. Approve Doug Ingold as the delegate attending the OSBA Annual Business Meeting – November 15-17, 2026.

VOTE: Yes: Gasser, Graham, Ramsier, Ingold.

2026-60 Gasser moved and Graham seconded the motion to approve the superintendent's agenda:

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

A. Personnel Matters –

Professional Staff

Tami Fitzpatrick – Approve Contract for NES Tutor

Jennifer Muhl – Approve Contract for NES Tutor

Alex Rowley – Approve Contract for NES Tutor

Annie Yoder - Approve request for paid Maternity Leave through September 11, 2026.

Peggy Frame – Approve Contract for Long-Term Substitute for NES Tutor

Michael Mack – Approve Contract for Long-Term Substitute for Chuck Steiner

Approve Salary Step Changes for the following Staff:

Stacy Mangun, M +15

Christine McCall, M +15

Emily Morgan, B +150

Support Staff

Jason Veon – NES Paraprofessional

Kristen Campbell – Bus Driver

Meilha Smith – Part-Time Van Driver

Approve support staff substitute list for the 2026-2027 School Year.

Supplemental Staff

Supplemental Contracts - pending proper certification and licensure

Elementary:

Erica Dutter - Conservation Club (formerly Nature Club)

Middle School:

Alisha Berry - Grade 7 Head Volleyball Coach

Sarah Ice – Grade 8 Pen Ohio

Katie Kerns – Grade 7 Pen Ohio & Outdoor Ed

Keith Kerns – Grade 8 and DC Trip Advisor, Conservation Club

Jodi Klauss – Teen Institute

Lance Larrison – MS Academic Challenge

High School:

Andrea Dietry – Art Club Advisor, Yearbook Advisor

James (Jimmy) Errante-Humes – Assistant Band Director - Percussion

Brittany Ford – Book Club Advisor; Debate Club

Amy Frary – Senior Class Advisor & CCP Advisor

Brad Helenthal – National Honor Society Advisor

Josh Hennis - Assistant Cross Country Coach

Beth Hochstetler – Sophomore Class Advisor

Caitlyn LaChance – Student Council Advisor

Lance Larrison – Freshman Class Advisor; Teen Institute Advisor; Performing Arts Center Manager; Fall Play Director; Play Contest Director; Speech Contest Director; Spring Musical Director; Competitive Writing Advisor

Kevin Philyaw – Conservation Club Advisor, Aultman Ambassadors Club Advisor, Wellness Advisor

Lisa Piatt – Prom and After Prom Advisor; Assistant Wellness Advisor

Trisha Reese – Junior Class Advisor

Michelle Stoller – Academic Challenge Club Advisor

Dan Williams - Girls Varsity Head Basketball Coach

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

Employee	Conference	Date	Reg. Fee
Amy Frary	OSCC	10/16 & 10/17	\$320
Paraprofessional	Behavior Support Training	8/26/26	\$800
Brenda Eichel			
Tana Heilman			
Randy Hoge			
Kristin Lonsbury			
Stephanie Maxwell			
Misty Snow			
Jason Veon			
Marisa Wilson			
Brittany Yoder			

- C. Approve contract with Wayne County Commissioners for 26-27 School Resource Officer

VOTE: Yes: Graham, Ramsier, Ingold, Gasser.

ADJOURNMENT

The September Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening September 28, 2026; Business Meeting 6:00 p.m.; Hearing of the Public 6:00 p.m.

2026-61 Ramsier moved and Gasser seconded the motion to adjourn the meeting at 7:35 PM.

VOTE: Yes: Ramsier, Ingold, Gasser, Graham.

Board President

Treasurer