

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Wednesday, July 22, 2026

8:00 A.M.

Administration Building – Boardroom

Minutes

Meryl W. Ben-Levy, President
Michael Levine, Vice President
Alison Gilbert
Robert Koonin
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Michael Goldspiel	Assistant Superintendent for Secondary Education
Karina Báez	Assistant Superintendent for Elementary Education
Susan Warren	Assistant Superintendent for Business and Administration
Nancy Carney Jones	District Clerk

ABSENT

David Dubner
Leigh Minsky

Ms. Ben-Levy called the meeting to order at 8:06 a.m.

8:00 a.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for June 2026

**Ms. Ben-Levy moved, seconded by Mr. Koonin carried by a vote of 5-0,
(Messrs. Dubner and Minsky absent) to accept the Claims Auditor's Report for
June 2026.**

Recommendation to accept the minutes from the following meeting:
June 29, 2026, July 1, 2026 – Reorganization and July 1, 2026 Business Meeting

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of carried by a vote of 5-0, (Messrs. Dubner and Minsky absent) to accept the minutes for June 29, 2026, July 1, 2026 Re-Organization and July 1, 2026.

Board President's Comments

Ms. Ben-Levy welcomed everyone to this morning's meeting. She thanked her fellow board members for completing the process of the annual reorganizing of the District at the last meeting. Ms. Brown and her Administrative Team are working on the Board Goals established by the Board for the coming year.

Superintendent's Comments

No comments

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda, seconded by Mr. Koonin, carried by a vote of 5-0, (Messrs. Dubner and Minsky absent).

Ms. Ben-Levy made a motion to move each and every item on the consent agenda and agenda addendum by unanimous consent, seconded by Mr. Seinfeld, carried by a vote of 5-0, (Messrs. Dubner and Minsky absent).

Ms. Ben-Levy took this opportunity to welcome 2 new staff members, Bella Yusupova and Rebecca Kaufman.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

BE IT RESOLVED, that the Roslyn Board of Education hereby approves the

appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

BE IT RESOLVED, that the Roslyn Board of Education hereby approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

- P.3** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

- P.4.** Recommendation to approve the Driver Education Instructor Salary attached as **(Attachment P.4)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

It is the recommendation of the Superintendent of Schools that the following resolutions be adopted:

- B.1. BE IT RESOLVED** that the Board of Education hereby approves the following contracts, and authorizes the Board of Education President to execute such contracts on behalf of the Board of Education

- (i) Contractee: Commack Union Free School District
Services: One (1) student from Commack to attend Roslyn Public Schools for the 2026-27 school year (September 1, 2026 through June 25, 2027)
Fees: Total estimated to be \$85,000 (Roslyn to receive)
- (ii) Contractee: North Shore Central School District
Services: One (1) student from North Shore to attend Roslyn Public Schools for the 2026-27 school year (September 1, 2026 through June 25, 2027)
Fees: Total estimated to be \$85,000 (Roslyn to receive)

- B.2. BE IT RESOLVED** that the Board of Education hereby approves the **amendment** to the following as noted below, (i) which was approved by the Board of Education on June 4, 2026 (item B.9.):

- (i) **BE IT RESOLVED** that the Board of Education hereby accepts, a donation from the Harbor Hill School PFA in the amount of \$8,000.00, received by Michelle Hazen, Harbor Hill School Principal;
BE IT FURTHER RESOLVED, that said donation shall be appropriated to 1620.450.07.9000.310 to be used to purchase and install ~~industrial fans in their gymnasium~~ *hallway and classroom signage*, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

B.3. BE IT RESOLVED that the Board of Education hereby approves the **amendment** to the following as noted below, (i) which was approved by the Board of Education on June 29, 2026 (item B.15.):

- (i) **B.15. BE IT RESOLVED** that the Board of Education hereby approves the Long Island School Nutrition Directors' Association (LISNDA) bid awards for 2026-2027 as listed in **Attachment B.15. (Attachment B.3)**

B.4. BE IT RESOLVED that the Board of Education hereby approves Capital Budget Appropriation Transfers as per attached. **(Attachment B.4.)**

B.5. BE IT RESOLVED that the Board of Education hereby approves the General Fund Appropriation Transfers on the attached document in order to satisfy audit requirements at the ST-3 level. **(Attachment B.5.)**

B.6. BE IT RESOLVED that the Board of Education hereby approves the following Lunch Fund Appropriation Transfer:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2860-200-03	Equipment-School Lunch Pr	\$ 337.00
2860-400-08	Other Expenses Hs/Hh	\$ 750.00
2860-427-03	Maint. & Repair Equip SI	\$12,456.94
2860-521-03	Bread – School Lunch Prog	\$ 316.00
2860-524-03	Ice Cream – School Lunch	\$ 9,803.81
2860-525-03	Meat – School lunch Prog	\$ 3,718.23
2860-528-03	Snacks – School Lunch Pro	\$ 8,942.00
9060-800-03	Medical Insurance	\$41,025.00
Subtotal		\$77,348.98

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2860-522-03	Drinks – School Lunch Pro	\$ 3,154.00
2860-523-03	Grocery – School Lunch Pr	\$71,280.98
2860-526-03	Milk - School Lunch Progr	\$ 2,914.00
Subtotal		\$77,348.98

REASON FOR TRANSFER REQUEST: To cover the cost of current and anticipated Food Services invoices.

B.7. BE IT RESOLVED that the Board of Education hereby approves a payment in the amount of \$49,074.87, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 6/30/2026.

B.8. BE IT RESOLVED that the Board of Education hereby approves the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$53,828.83	HS Prof. Svcs.	2110-245-08-24HS	H24-00132	P26
\$18,812.82	HS Prof. Svcs.	2110-245-08-24HS	H24-00132	P27

B.9. BE IT RESOLVED that the Board of Education hereby approves the following payment(s) to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Note: Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$1,329.66	HS Prof. Svcs.	1620-293-08-24HS	H25-00068	10 RHS PH2
\$336.44	HS Reimbursables	1620-293-08-24HS	H25-00068	10 RHS PH2

B.10. Transportation – Coach Bus Services – Athletic, Field & Other Trips
Re-Bid #26/27-67

Bid Advertised – July 3, 2026
 Bid e-Mailed – July 3, 2026
 Bid Opened – July 14, 2026
 Number of Invitations to bid e-mailed – 3
 Number of bids received – 1

BE IT RESOLVED that, based upon the recommendation of District Administration, the Board of Education hereby awards the contract for Coach Bus Services for Athletic, Field & Other Trips to Bus Around Town Corp. DBA Coachman Luxury Transport in the total contract amount as listed below;

TRIP 1 Camp Taconic (up to (4) buses)
 EACH \$6,500.00

TRIP 2 NYS Band Championship, Syracuse NY (up to (4) buses)
 EACH \$12,000.00

<u>TRIP 3 DECA, Rochester, NY (up to (2) buses)</u>	EACH \$13,250.00
<u>TRIP 4 WGI Eastern Regional, Bethlehem, PA (for (1) bus)</u>	EACH \$9,000.00
<u>TRIP 5 Physics Dept. Six Flags, NJ (up to (4) buses)</u>	EACH \$3,500.00
<u>TRIP 6 Science Olympiads States, Syracuse, NY (for (1) bus)</u>	EACH \$9,400.00
TOTAL BASE BID A	
<u>TRIPS 1-6 (based on (1) bus per trip</u>	<u>\$53,650.00</u>
<u>BID B1: Additional Day Trips</u>	
COST PER BUS BASED ON 8 HR DAY	\$2,750.00
ADD'L HR	\$250.00
<u>BID B2: Additional Overnight Trips</u>	
COST PER BUS BASED ON 8 HR DAY EACH WAY	\$3,000.00
ADD'L HR	\$250.00
TOTAL BASE BID B 1 and 2	<u>\$5,750.00</u>
<u>GRAND TOTAL FOR BASE BIDS A AND BID B</u>	<u>\$59,400.00</u>

BE IT FURTHER RESOLVED that the President of the Board of Education is authorized to execute the necessary documents to effectuate said contract between the District and Bus Around Town Corp. DBA Coachman Luxury Transport on behalf of the Board of Education.

- B.11. BE IT RESOLVED** that, upon the recommendation of Dr. Dave Lazarus, Roslyn High School Principal, the Board of Education hereby declares the textbooks listed in Attachment B.11 as obsolete.

[Note: the attached textbooks are redundant and are no longer of use in the district. It is recommended that they be discarded. **(Attachment B.11.)**]

- B.12. BE IT RESOLVED** that, upon the recommendation of Dr. Dave Lazarus, Roslyn High School Principal, the Board of Education hereby declares the calculators listed in Attachment B.12 as obsolete.

[Note: the attached calculators are no longer of use in the district. They are either not functioning and cannot be repaired, or have become redundant and outdated. It is recommended that they be sold at auction. Those items which cannot be sold in that manner may be either sold as scrap or discarded. **(Attachment B.12.)**]

B.13. BE IT RESOLVED that upon the recommendation of Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects the Board of Education hereby declares the listed vehicle at Attachment B.13 as surplus.

[**Note:** It is beyond its useful life and cannot be repaired. This vehicle will either be put up for auction or sold as scrap. (**Attachment B.13.**)]

B.14. BE IT RESOLVED that, upon the recommendation of Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, the Board of Education hereby declares the items listed in Attachment B.14 as obsolete.

[**Note:** the attached items are broken and unsafe, and are no longer of use in the district. It is recommended that they be discarded. (**Attachment B.14.**)]

B.15. BE IT RESOLVED that, upon the recommendation of Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), the Board of Education hereby declares the items listed in Attachment B.15 as surplus.

[**Note:** the attached items are no longer operational or upgradable and/or have outlived their useful life. It is recommended that the district follow the procedures to properly dispose of these surplus items. (**Attachment B.15.**)]

Addendum

B.16. BE IT RESOLVED that the Board of Education hereby awards the Exterior Stair Improvements at Roslyn High School Base Bid GC-1 – Re-Bid No. 26/27-68 to Best NY Construction Inc. in the total base bid amount of \$247,600.00, which sum includes \$15,000.00 in Construction Allowances; subject to the terms of an agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said agreement between the District and Best NY Construction, Inc.

B.17. BE IT RESOLVED that the Board of Education hereby approves Capital Budget Appropriation Transfers as per attached. (**Attachment B.17.**)

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby ratifies and approves a certain Agreement dated July 22, 2026 between the School District, the Roslyn Teachers' Association concerning educational program planning; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to execute the Agreement on behalf of the Board of Education.

BOE.2 BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a contemplated due process complaint, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

BOE.3 BE IT RESOLVED that the Board of Education hereby approves the Agreement between the Roslyn UFSD and Sportime Clubs, LLC for services in connection with the District's Adult Education Program as described in the terms of the Agreement;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement.

(Agreement is subject to review and approval by district counsel)

BOE.4 WHEREAS, an application was made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team for the winter season;

WHEREAS, the Roslyn UFSD was notified that Section VIII recommended and approved said application;

WHEREAS, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team;

WHEREAS, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Boys' Swimming Team;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with the Port Washington UFSD in connection with the consolidation of the Roslyn UFSD Boys' Swimming Team with the Port Washington UFSD Swimming Team, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

BOE.5 WHEREAS, an application was made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Girls' Swimming Team with the Port Washington UFSD Girls' Swimming Team for the fall season;

WHEREAS, the Roslyn UFSD was notified that Section VIII recommended and approved said application;

WHEREAS, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Girls' Swimming Team with the Port Washington UFSD Girls' Swimming Team;

WHEREAS, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Roslyn UFSD Girls' Swimming Team with the Port Washington UFSD Girls' Swimming Team;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with the Port Washington UFSD in connection with the consolidation of the Roslyn UFSD Girls' Swimming Team with the Port Washington UFSD Swimming Team, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

BOE.6 WHEREAS, applications were made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston Girls' and Boys' UFSD Fencing Teams for the winter season;

WHEREAS, the Roslyn UFSD was notified that Section VIII recommended and approved said applications;

WHEREAS, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston UFSD Girls' and Boys' Fencing Teams;

WHEREAS, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Girls' and Boys' Roslyn UFSD Fencing Teams with the East Williston UFSD Fencing Teams;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with East Williston UFSD in connection with the consolidation of the Roslyn UFSD Girls' and Boys' Fencing Teams with the East Williston UFSD Girls' and Boys' Fencing Teams, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

BOE.7 WHEREAS, applications were made to Section VIII of the New York State Public High School Athletic Association to consolidate and combine the Roslyn UFSD Girls' Gymnastic Team with the East Williston Girls' Gymnastic Team for the winter season;

WHEREAS, the Roslyn UFSD was notified that Section VIII recommended and approved said applications;

WHEREAS, the District Administration recommends that the Board of Education approve the consolidation of the Roslyn UFSD Gymnastic Team;

WHEREAS, the Board of Education has determined that it is in the best interest of the Roslyn UFSD to combine the Girls' UFSD Gymnastic Team with the East Williston UFSD Gymnastic Team;

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the Roslyn UFSD to enter into an Agreement with East Williston UFSD in connection with the consolidation of the Roslyn UFSD Girls' Gymnastic Team with the East Williston UFSD Girls' Gymnastic Team, subject to the terms and conditions of an Agreement to be prepared by District counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board of Education.

Public Comments #2

No comments.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 5-0, (Messrs. Dubner and Minsky absent), to adjourn at 8:10 a.m.

Respectfully submitted,

Nancy Carney Jones
District Clerk