

MAYWOOD BOARD OF EDUCATION MINUTES OF REGULAR MEETING July 20, 2026

The Regular Meeting of the Maywood Board of Education was held on July 20, 2026. President Taylor called the meeting to order at 6:02PM.

ROLL CALL

MEMBERS PRESENT: Ms. Benson-Kraft, Ms. Kiely, Mr. O'Neill, Mr. Ramirez, Ms. Soriano and Mr. Taylor

MEMBERS ABSENT: Mr. Velez

ALSO PRESENT: Mr. Michael Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on July 24, 2026 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- The District ended the 25-26 school year on June 18th and I would like to again congratulate our MAS Class of 2026 graduates. The 86 graduates are now off to their respective high school careers and we wish them nothing but the best in all that they choose to do.
- We also congratulate the Maywood high school graduates from the MAS Class of 2022. This year marks the third year of Maywood students graduating from Becton and in true Hawk fashion; we congratulate Tausifa Islam, who earned the honor of being the Valedictorian. We are very proud of all of our graduating high school former Hawks and wish them well in their future endeavors.
- As we say so long to our graduates, we also welcome the newest members of our Hawk family to the district, they being our new Pre-K and Kindergarten students and their families!
- The 2026-2027 school year begins for students on the morning of Thursday, September 10th
- September 10th & 11th are Early Dismissal Days with a 12:20 PM dismissal for Memorial and a 12:30 PM dismissal for MAS, both days.
- Please expect the comprehensive District Welcome Back Packet in mid-August and note that the Genesis release of homeroom teacher and schedule listings is scheduled for the last week of August.
- Please review the school supplies list for the 2026-27 school year and take special attention to the deadline for the online ordering option.
- The Summer Snapshot is a document containing suggested summer assignments/activities that Maywood students are strongly encouraged to complete to prepare for the upcoming school year. Use the links in the Table of Contents to navigate the document.
- As was the case starting last school year, the District will share the District Events Calendar at the end of the summer with all District families. This is a LIVE document for the school year for all to refer to. This calendar will be changed in real time during the course of the school year to reflect any real time changes.

- The Memorial BTSN will take place at 6:30 PM on the evening of Tuesday, September 22nd, and the MAS BTSN will take place on the evening of Wednesday, September 23rd. The 22nd and the 23rd are Full Days at both MAS & MEM. The District will work off an Early Dismissal Schedule on Friday, September 25th.
- The District will once again contract with the Jr. Explorers Program to provide Before Care and Aftercare for those families who may be interested.
- Families will continue to have the option to report a child's absence via phone, as usual, or through Genesis, directly on the Genesis Parent Portal. Parents can simply log in to the portal and click on the ATTENDANCE tab. Parents would then navigate to the NOTIFY OFFICE tab. Parents can then add the date of absence and the reason for the absence, while also having the ability to upload copies of medical notes.
- All district families will be receiving a memo in mid-August reminding them of the due date for the Annual Chromebook Technology Fee (\$35) and the responsibilities associated with the use and maintenance of the student-issued chromebooks. Fees are due by no later than September 18th.
- K- 8 Residency Verification - DUE DATE IS AUGUST 3
- New Jersey's new statewide electronic device policy mandates a "bell-to-bell" ban on the non-academic use of cellphones and internet-enabled devices (like smartwatches and tablets) in K-12 public schools during the school day.
- Please see below for a reminder of the policy as outlined in the Student Code of Conduct.
- If a student chooses to bring a personal electronic device to school, the device must remain stored in the student locker for grades 5-8 and in the backpack/cubby area for grades K-4. The device must remain in the OFF position until the end of the school day.
- Watches, Smartwatches, FitBits, etc of any kind that can receive texts/emails/access to the internet fall within the same restrictions as outlined above. If a child has a device of this nature it must remain in his/her backpack, cubby or locker until the end of the school day. Lastly, the use of camera or video technology is strictly prohibited during school hours.
- The Maywood School District is not responsible for the loss and/or theft of any electronic device that a child chooses to bring on to school grounds.
- The District Attendance/Tardy Policies may be found below. These are a few minor changes to ensure compliance, but most of the revised policies implemented last year remain in effect.
- We wish everyone a great rest of the summer and look forward to getting back to normal after Labor Day.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- Working on closing out the year. Still have many bills.
- Extraordinary Aid is out. State reduced reimbursement rate from 51 to 44%
- Audit is going to be a tough one.

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – AC is working. Grant Ave paving blessed by Neglia. Science wing ceiling replacement starting tomorrow.

Finance – No report

Curriculum – August is renewal

Policy – First reading of electronic device policy

Personnel – J. Schweizer is going on maternity leave

Safety/OEM – Signage for windows approved. PD requested updated window signs.

Technology – No report

Community Relations – Jerlinski thanked us for use of the buses

Negotiations – Done

Legislation – No report

Mayor and Council – No report

MAS PTO – No report

MEM PTO – No report

Seniors – Adopt a grandparent program. Pair a senior with a 7th or 8th grader.

Library – No meeting in July.

Office of Emergency Management – No report

Becton BOE – No report

PRESENTATIONS and RECOGNITIONS;

- n/a

BREAK

- n/a

MEETING OPEN TO THE PUBLIC

- n/a

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

BL.2 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.20, A.21, A.22, A.23, A.24, A.25, A.26, A.27, A.28, PO.1, P.33, P.34, P.35, P.36, P.37, P.38, F.10, F.11, F.12, F.13, F.14, F.15, F.16, F.17, F.18, F.19, F.20, R.1 and R.2, excepting motions A.19 and tabling F.8 and F.9 to be approved as shown on the agenda dated, 7/20/2026."

Moved by:	Mr. Taylor
Seconded by:	Ms. Kiely
Vote:	6/0
Abstentions:	0

A.20 Approval of Superintendent Evaluation – “that the Board approve the Superintendent Evaluation for the 2025-2026 school year, signed on June 30, 2026.”

A.21 Approval of Virtual/Remote Plan - “that the Board approve the District's *Virtual or Remote Instruction Programs and Checklist* for the 2026-2027 school year.”

A.22 Approval of IDEA Application – “that the Board approve the submission of the IDEA Grant application for fiscal year 2027.”

A.23 Approval of Acceptance of IDEA Grant – “that the Board accept the IDEA Fiscal Year 2027 IDEA Grants as follows:”

BASIC \$266,425
PRESCHOOL \$11,333

A.24 Approval of ESEA Consolidated Grant Application - “that the Board accept and approve the submission of the *ESEA* application for Fiscal Year 2026, and accepts the grant award of these funds upon the subsequent approval of the FY 2027 ESEA application.”

A.25 Approval of ESEA Grant Application - “that the Board accept the ESEA Fiscal Year 2027 Grant as follows:

Subgrant	Allocation
Title I	\$146,163
Title II	25,784
Title III (consortium)	7,485
Title IV	10,000
Total	\$189,432

A.26 Approval of Educational Service Contract – “that the Board approve the contract with the New Jersey Commission for the Blind for services provided to student, *DN (MAS-8)* for the 2026-2027 school year, with a total cost of \$2,668.”

A.27 Approval of MEA Collective Negotiations Agreement (Paraprofessionals) – “that the Board approve the following resolution;

WHEREAS, the Maywood Board of Education (hereinafter referred to as the "Board") and the Maywood Education Association – Paraprofessionals (hereinafter referred to as the "Association") have negotiated a successor collective negotiations agreement (hereinafter referred to as the "CNA") for the 2026-2027 school year; and

WHEREAS, the Association will vote to ratify the Agreement by a majority vote of its membership

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the CNA for the 2026-2027 school year, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorize the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the Association.

A.28 Approval of MAA Collective Negotiations Agreement (Administrators) – “that the Board approve the following resolution;

WHEREAS, the Maywood Board of Education (hereinafter referred to as the "Board") and the Maywood Administrators Association (hereinafter referred to as the "Association") have negotiated a successor collective negotiations agreement (hereinafter referred to as the "CNA") for the 2026-2027, 2027-2028 and 2028-2029 school years; and

WHEREAS, the Association will vote to ratify the Agreement by a majority vote of its membership
NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the terms of the CNA for the 2026-2027, 2027-2028 and 2028-2029 school years, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorize the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the Association.

PO.1 Approval of First Reading – “that the Board approve the first reading of the following Policies and Regulations:

- P 5516 Student Use of Internet Enabled Devices
- P 8660 Transportation by Private Vehicles To & From School & Related Activities
- P 8662 Transportation by Private or District-Owned Vehicles To & From School
- R 5516 Student Use of Internet Enabled Devices

P.33 Approval of a Leave Of Absence - “that the Board approve a maternity leave of absence for Jamie Schweizer, a teacher at MAS;

DATES:	REASON:
<i>11/02/26</i>	<i>Due Date</i>
10/05/26 - 10/30/26	Period of disability (pre-birth) with pay & health benefits
11/03/26 – 11/30/26	Period of disability (post-birth) with pay & health benefits
12/01/26 – 03/08/27	FMLA – unpaid leave with health benefits
03/09/27 – 04/16/27	Unpaid leave
<i>4/26/27</i>	<i>Anticipated date of return</i>

P.34 Appointment of Maternity Leave Teacher – “that the Board appoint Kristina Occhipinti, as a maternity leave replacement teacher from 10/05/26 - 4/16/27, placed on BA, Step 1 with an annual salary of \$58,000, to be prorated (*pending clearance*).”

P.35 Approval of Resignation - “that the Board accept, with regret, the resignation of Ruby Eksoz, a paraprofessional, effective June 30, 2026.”

P.36 Approval of Resignation - “that the Board accept, with regret, the resignation of Jeffrey Gonzalez OValle, a district bus driver, effective July 31, 2026.”

P.37 Amendment to Approval for Nurse for ESY 2026 - “that the Board approve Tehmina Islam as the ESY 2026 Nurse for the Maywood School District - 4.5 hours per day, 7/6/26-7/30/26 (16 days). The correct compensation amount is \$3,693.00 instead of an hourly rate.

P.38 Amendment to Approved Salary & Step - “that the Board amend the salary and/or step for the following teachers for the 2026-2027 school year;

Gambino, Samantha	BA+15	6	\$61,965
Dowiak, Emily	MA	2-3	\$62,764
Manalili, Allison	MA+15	6	\$67,534

- F.10 **Approval of Board Secretary's Report** – “that the Board approve the Board Secretary Report, as submitted, for **June 30, 2026.**”
- F.11 **Approval of Treasurer's Report** – “that the Board approve the Treasurer of School Monies Report, for **June 30, 2026.**”
- F.12 **Approval of Transfer of Funds** - "that the Board approve the report of transfer of funds for **June 30, 2026.**”
- F.13 **Approval of Payroll** - “that the Board approve the payroll for ***June*** as follows:

<u>Fund</u>	
10	1,287,637.15
20	3,949.52
Total:	\$ 1,291,586.67
Board Share FICA/Medicare	34,994.35
State Share FICA Medicare	60,497.30
Board DCRP	3,599.48
Total Payroll Expense:	\$ 1,390,677.80

- F.14 **Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”
- F.15 **Approval of Board Secretary's Monthly Certification** - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C.6:20-2.13(d), I certify that as of **June 30, 2026**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.16 **Approval of Board's Monthly Certification** - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C.6A:23-2.11, we certify that as of **June 30, 2026**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C.6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.17 **Award of Contract for Technology Services - 7/1/26 - 12/31/26** - "that the Board approve the following resolution:
- WHEREAS**, the Maywood Board of Education (hereinafter referred to as the “Board”) authorized the use of competitive contracting for the purchase of technology services N.J.S.A. 18A: 18A-4.1 et seq. and N.J.A.C. 5:34-9.1 et seq.; and
- WHEREAS**, the Board received one (1) proposals for the technology services; and
- WHEREAS**, the School Business Administrator/Board Secretary has evaluated the proposal and prepared a comprehensive report in accordance with N.J.S.A. 18A:18A-4.3(d) and N.J.A.C. 5:34-4.5,

which report was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof; and

WHEREAS, the Board is desirous of awarding the contract for the technology services to Ed Systems, Inc. in the amount of \$105.00 per hour, not to exceed \$49,875;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby award the contract for the technology services. The Board reserves the right to renew this contract for the term January 1, 2027 through June 30, 2027.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an Employee Information Report, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such contract and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award, in accordance with N.J.S.A. 18A:18A-4.3(g) to be published in the official newspaper of the Board summarizing the award and indicating that the resolution and contract are on file in the Business Office and available for public inspection.”

F.18 Award of Contract for Vehicle Service and Maintenance – 7/1/26 – 12/31/26 - "that the Board approve the following resolution:

WHEREAS, the Maywood Board of Education (hereinafter referred to as the “Board”) authorized the use of competitive contracting for Vehicle Service and Maintenance services pursuant to N.J.S.A. 18A: 18A-4.1 et seq. and N.J.A.C. 5:34-9.1 et seq.; and

WHEREAS, the Board received one (1) proposal for Vehicle Service and Maintenance services; and

WHEREAS, the School Business Administrator/Board Secretary has evaluated the proposal and prepared a comprehensive report in accordance with N.J.S.A. 18A:18A-4.3(d) and N.J.A.C. 5:34-4.5, which report was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof; and

WHEREAS, the Board is desirous of awarding the contract for Vehicle Service and Maintenance to Garden State Fleet Services at rates per the attached proposal form;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby award the contract for Vehicle Service and Maintenance services. The Board reserves the right to renew this contract for the term January 1, 2027 through June 30, 2027.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such contract and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award, in accordance with N.J.S.A. 18A:18A-4.3(g) to be published in the official newspaper of the Board summarizing the award and indicating that the resolution and contract are on file in the Business Office and available for public inspection.”

F.19 Award of Contract for on-call Plumbing Services - 7/1/26 – 12/31/26 - "that the Board approve the following resolution:

WHEREAS, the Maywood Board of Education (hereinafter referred to as the “Board”) authorized the use of competitive contracting for on-call Plumbing services pursuant to N.J.S.A. 18A: 18A-4.1 et seq. and N.J.A.C. 5:34-9.1 et seq.; and

WHEREAS, the Board received two (2) proposal for On-Call Plumbing Services; and

WHEREAS, the School Business Administrator/Board Secretary has evaluated the proposal and prepared a comprehensive report in accordance with N.J.S.A. 18A:18A-4.3(d) and N.J.A.C. 5:34-4.5, which report was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof; and

WHEREAS, the Board is desirous of awarding the contract for Vehicle Service and Maintenance to Wickersheim Plumbing at rates per the attached proposal form;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby award the contract for on-call Plumbing services. The Board reserves the right to renew this contract for the term January 1, 2027 through June 30, 2027.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such contract and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award, in accordance with N.J.S.A. 18A:18A-4.3(g) to be published in the official newspaper of the Board summarizing the award and indicating that the resolution and contract are on file in the Business Office and available for public inspection.”

- F.20 Approval of Contract with Delta Dental**- “that the Board approve a base contract with Delta Dental at the following rates for the 2026-2027 school year:

One party	\$52.88 per month
Two parties	\$94.77 per month
Three parties	\$157.69 per month

- ❖ *Employee contributions are dictated by each Collective Negotiations Agreement.*
- ❖ *The Board also offers an enhanced plan with all additional costs 100% employee borne for members of all collective bargaining agreements unless otherwise specified.*

- R.1 Approval of Contract for Architectural Services** - "that the Board approve a contract with LAN Associates for Architectural Services for Additional HVAC Upgrades at Memorial School in an amount of \$39,900."

- R.2 Approval of Contract for Architectural Services** - "that the Board approve a contract with LAN Associates for Architectural Services for Additional HVAC Upgrades at Maywood Avenue School in an amount of \$96,500."

EXCEPTED MOTIONS VOTED ON SERPARATELY

- A.19 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”

6/24/26 Regular Meeting, Closed

Moved by:	Mr. Taylor
Seconded by:	Mr. Ramirez
Vote:	5/0
Abstentions:	1

TABLED MOTIONS

- F.8 Approval of Check Run** - “that the Board approve a check run in *July* in the amount of \$_____.”

- F.9 **Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for Cafeteria bills in *July* in the amount of \$.”

BOARD COMMENTS

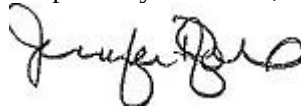
- n/a

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 6:40PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jennifer Pfohl", written in a cursive style.

Jennifer Pfohl, Board Secretary