DWK
DANNIS WOLIVER KELLEY
Attorneys at Law

50TH ANNIVERSARY

REQUEST FOR PROPOSAL (RFP)

FOR LEGAL SERVICES

Alum Rock Union Elementary School District Request for Proposal No. 2627-BUS01
August 13, 2026

DANNIS WOLIVER KELLEY
Deidree Y.M.K. Sakai
Shareholder

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San Francisco, CA 94111
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Alum Rock Union School District

TABLE OF CONTENTS

1. EXECUTIVE SUMMARY 3

2. NARRATIVE AND BIOGRAPHICAL INFORMATION 4

HUMAN RESOURCES – LABOR AND EMPLOYMENT 7

GENERAL EDUCATION LAW 9

BUSINESS AND PROCUREMENT SERVICES – CONTRACT SUPPORT 9

GOVERNMENT RELATIONS 10

3. REFERENCE LIST 12

4. FEES/SERVICES SCHEDULE 13

5. CERTIFICATION 14

6. CRIMINAL RECORDS CERTIFICATION 15

7. INSURANCE REQUIREMENTS 16-17

8. IRS FORM W-9 18

9. CONFLICT OF INTEREST CERTIFICATION 19-20

10. CONTRACTOR CERTIFICATION: PROHIBITION ON POLITICAL CONTRIBUTION 21

11. LETTERS OF RECOMMENDATION 22-24

12. APPENDIX I – ATTORNEY BIOS 25-35

Deidree Y.M.K. Sakai
Attorney at Law
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San Francisco

August 13, 2026

Alum Rock Union Elementary School District
Purchasing Department
2930 Gay Avenue
San Jose, CA 95127
Attn: Ms. Teresa DeCelles, Assistant Superintendent Business Services

Re: Alum Rock Union Elementary School District Request for Proposal for Legal Services

Dear Ms. DeCelles and Proposal Review Committee:

Thank you for providing Dannis Woliver Kelley (DWK) the opportunity to submit a proposal and share information about our firm's qualifications to serve the Alum Rock Union Elementary School District. Attached to this letter is DWK's proposal outlining our services, experience, expertise, and proposed legal team for each requested service area. All members of the proposed legal team are available to work for the Board and District beginning September 10, 2026, upon acceptance of this proposal. This proposal is valid for 90 days from the date of this letter.

DWK is an AV-rated, 50+ lawyer education law firm with offices across California. Our firm's equity shareholders are Gregory Dannis, Sue Ann Salmon Evans, Jonathan Pearl, Candace Bandoian, Marie Nakamura, Deidree Y.M.K Sakai, Samuel Santana, William Tunick, Meredith Johnson, and Matt Juhl-Darlington. Our firm is comprised of experienced attorneys with in-depth knowledge of the issues and challenges facing public school districts.

I appreciate your consideration of DWK's qualifications. If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,
DANNIS WOLIVER KELLEY



Deidree Y.M.K. Sakai

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FAX: 510.345.6100

FRESNO
1690 W. Shaw Avenue
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FAX: 559.388.5802

2. NARRATIVE AND BIOGRAPHICAL INFORMATION

For 50 years, Dannis Woliver Kelley (DWK) has dedicated its practice, exclusively, to serving public education. We have approximately 58 attorneys who represent nearly 300 public school districts, community college districts, and county offices of education across the state.

Dannis Woliver Kelley (DWK) operates seven offices across California, including locations in San Francisco, Long Beach, San Diego, Chico, Sacramento, Berkeley, and Fresno. This depth of experience enables us to quickly reassign resources and provide comprehensive support across all practice areas to meet the unique needs of your district.

Deidree Y.M.K. Sakai will serve as the Lead Attorney and primary contact for ARUESD. Deidree has been working with ARUESD since 2021, including business, property, construction, and workforce housing. In addition, Deidree has presented several CLE seminars and roundtables at annual conferences for Coalition for Adequate School Housing (CASH), California Association of School Business Officials (CASBO), and California School Boards Association (CSBA) on issues such as project delivery methods, construction claims and record keeping, bidding, contractor prequalification, prevailing wage and labor compliance for public works contracts, California Uniform Public Construction Cost Accounting Act, procurement and purchasing. DWK's legal experience and experience with ARUESD as well as connections to CASBO and CASH primes the firm to serve the Alum Rock Union Elementary School District with historical knowledge and specified expertise.

ARUESD will have full access to DWK's team of attorneys and other firm resources, and Deidree will help shepherd our effort to pair the District's particular needs with the best DWK attorney/resource options. Over the years, DWK has developed relationships between specific District representatives and DWK attorneys. DWK attorneys William B. Tunick, Samuel R. Santana, Clarissa R. Canady, and Leilani Battiste have also worked closely with ARUESD over the past five years on various issues.

Our firm and attorneys have extensive experience and expertise in each of the areas of specialization identified in the RFP. That experience is specific to public school districts and other public education clients. Our years and depth of experience allow us to make prompt work assignments and to allocate resources across all practice areas to meet your needs.

The lead attorney for each area of specialization is identified in the RFP below.

Area of Specialization	LEAD ATTORNEY(S)
Human Resources - Labor and Employment	Marie A. Nakamura & Leilani Battiste
General Education Law	William B. Tunick & Nicole Mirkazemi
Business and Procurement Services – Contract Support	Deidree Y.M.K. Sakai, Clarissa R. Canady, & Samuel R. Santana
Government Relations	William B. Tunick

More information, including biographies of the members of our attorney team can be found in the Appendix on page 25.



DEIDREE Y.M.K. SAKAI

SHAREHOLDER

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ABOUT DEIDREE	Deidree Y.M.K. Sakai is a Shareholder in the San Francisco office, and head of the Construction Practice Group. She is also a member of the Business, Property and Finance, and Litigation Practice Groups. Deidree has represented school districts and community college districts on various contract procurement and construction matters including bidding, stop payment notice actions, construction defect, and delay claims. https://www.dwkesq.com/attorneys/deidree-y-m-k-sakai/



WILLIAM B. TUNICK

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ABOUT WILLIAM	William B. Tunick is a Shareholder in the firm's San Francisco office and Chair of the firm's Board Ethics, Transparency and Accountability (BETA) and Litigation Practice Groups. His practice focuses on elections, governance issues, and representing school districts in a variety of state and federal litigation. https://www.dwkesq.com/attorneys/william-b-tunick/

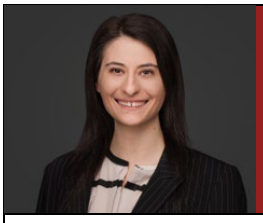


MARIE A. NAKAMURA

MANAGING SHAREHOLDER

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ABOUT MARIE	Marie A. Nakamura is the Managing Shareholder of the Sacramento office. She has represented districts in multiple unfair labor practice charges before the Public Employment Relations Board, in labor negotiations, in tenured teacher discipline and dismissal hearings as well as classified and certified reduction in force. https://www.dwkesq.com/attorneys/marie-a-nakamura/



NICOLE MIRKAZEMI

SPECIAL COUNSEL

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ABOUT NICOLE	Nicole Mirkazemi is Special Counsel in our East Bay and Fresno Office and a member of the firm's Students and Special Education and Labor & Employment Practice Groups. Nicole's legal experience focuses on compliance with federal and state education laws, responding to pupil records and California Public Records Act requests, and board policy updates. https://www.dwkesq.com/attorneys/nicole-mirkazemi/



LEILANI BATTISTE

OF COUNSEL

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ABOUT LEILANI	Leilani Battiste is Of Counsel in the San Francisco office and a member of the Labor, Employment and Personnel practice group. She has experience representing public entities, K-12 school districts, and community college districts. Leilani has experience appearing before and has worked with or is currently working with state and federal agencies such as the Public Employee Relations Board, Department of Fair Employment and Housing, and more. https://www.dwkesq.com/attorneys/leilani-battiste/

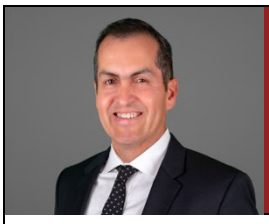


CLARISSA R. CANADY

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ABOUT CLARISSA	Clarissa R. Canady is Managing Shareholder of our San Francisco and East Bay offices and a member of the firm's Business and Property, Litigation and Charter Schools Practice Groups. Her practice includes property acquisition and disposition, leasing, construction financing, compliance with statutory and more. https://www.dwkesq.com/attorneys/clarissa-r-canady/



SAMUEL R. SANTANA
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ABOUT SAMUEL	Samuel R. Santana is a Shareholder in the firm's Long Beach office. He has extensive experience in dealing with business, construction, procurement and real estate issues for school district, community college district and county office of education clients. https://www.dwkesq.com/attorneys/samuel-r-santana/

Human Resources – Labor and Employment

Our labor, employment and personnel attorneys are experts in the countless and frequently ambiguous federal and state laws and regulations governing employment in public education settings from recruitment through post-employment issues for all employee groups. We advise and represent clients in matters relating to discrimination and harassment, workplace investigations, leave administration, subpoena responses, personnel records, privacy concerns, the California Labor Code, California Education Code, the Americans with Disabilities Act (ADA), the Fair Employment and Housing Act (FEHA), Title VII of the Civil Rights Act, the interactive process and reasonable accommodation, layoffs, progressive discipline, suspension and dismissal.

Our expertise and knowledge in all aspects of employment law have made us uniquely effective in counseling clients in the management of personnel matters, assessing risks, and achieving results that are in the best interest of the district. We work closely with clients to guide them to resolve matters that may otherwise have escalated into time consuming and expensive litigation. We pride ourselves in finding creative ways to help our clients achieve their goals. We also encourage clients to be preventive and proactive, and assist them by providing training and workshops. In short, we believe our experience and expertise in personnel matters on behalf of school districts is unequaled.

Hiring, Employee Classification, and Layoffs
Our personnel management experience begins with hiring and continues through retirement and beyond for all employee groups. We have considerable expertise in developing hiring procedures, interviewing and selection practices, classification issues, seniority and permanency (tenure) issues. Our attorneys are also experienced in the area of reductions in force. DWK has developed the leading cases to provide flexibility for districts in difficult economic times, including *Hildebrandt v. St. Helena Unified School District* (2009) 172 Cal.App.4th 334, *San Jose Unified School District v. Allen* (1983) 144 Cal.App.3d 627, *Moreland Teachers Assn. v. Kurze* (1980) 109 Cal.App.3d 648, and *Whisman v. San Francisco Unified School District* (1978) 86 Cal.App.3d 782. DWK annually advises public entities regarding the procedures surrounding layoffs, and in the preparation for and implementation of layoffs. We have handled hundreds of layoff hearings, assisting districts to navigate the ever-increasing intricacies presented by a reduction in force.

Bargaining and Negotiations
Our Labor, Employment and Personnel Practice Group has in-depth experience rare among public education law firms. We have represented school and community college districts in employer-employee relations since the inception of collective bargaining in California.

We currently advise and assist clients in the administration and negotiation of more than 1,000 collective bargaining agreements. The depth and breadth of our expertise in certificated and classified collective bargaining matters have enabled us to provide effective, efficient, and highly successful representation in all areas of labor-management relations for school and community college districts throughout California. The following are some examples of what we do:

- Development of negotiating goals and strategies
- Analysis of union proposals and responses
- Preparation of proposals, counter proposals, and responses
- Negotiation of collective bargaining agreements, including successor agreements and reopeners
- Representation at bargaining tables
- Defense against unfair labor practice charges
- Contract administration and grievance processing
- Representation before mediators, arbitrators, and hearing officers
- Advice in representation and decertification elections and bargaining unit modification proceedings
- Advice concerning responses to picketing, strikes, and other concerted activities

Our extensive work in collective bargaining gives us a unique understanding of the critical issues in negotiations such as health benefits, health-care cost containment, retirement plans and benefits, and creative approaches to compensation. Our firm negotiated a landmark educator peer review evaluation process that will provide meaningful feedback to educators and their evaluators. We pride ourselves in being on the cutting-edge of labor issues, and in developing new approaches to bargaining and contract enforcement.

Our approach to negotiations is problem-solving and resolution-oriented. Negotiations proposals often reflect interests that must be addressed in the negotiations process to determine their legitimacy and whether they may be of mutual interest to the employer and the employee association. We believe that negotiations should be conducted in a principled and ethical manner. We accomplish this goal in harmony with our primary and overriding obligation, which is effective representation of management in a manner that furthers its goals.

It is not always possible for the parties to reach agreement in face-to-face negotiations; in such cases, impasse procedures are invoked. Our firm has extensive experience in mediation, fact-finding, and post fact-finding activities, including, in worst cases, handling concerted activities and strikes.

- Public Employment Relations Board (PERB) Proceedings/Unfair Practice Charges

DWK has extensive experience providing advice and representation in PERB proceedings involving unfair labor practice charges, the certification process, bargaining unit modification, and decertification elections. Our expertise with the Educational Employees Relations Act (EERA) and experience at PERB allows us to provide clients with creative strategies for avoiding or mitigating potential unfair labor practice charges. Where charges of unfair labor practices are filed, our firm provides advice and representation on all aspects of the process, including filing an initial response seeking dismissal, providing representation in the informal mediation conference (if a complaint is issued), and providing representation at a hearing before a PERB Administrative Law Judge and on an appeal to the PERB Board.

- Grievance Processing, Mediation, and Arbitration

While we work closely with clients to cultivate harmonious labor-management relations, disputes often arise in the form of grievances. Our labor attorneys have decades of experience representing employers in grievance processing, grievance mediation, and, when necessary, grievance arbitration. This experience provides DWK

with the unique advantage in assessing risk, investigating facts, and preparing witnesses and evidence for hearing before an arbitrator.

- Compensation and Benefits

Our firm's attorneys have drafted and negotiated hundreds of employment contracts for governing boards and their chancellors, presidents, vice-presidents, superintendents, assistant superintendents, chief business officials and other contracted employees. We are experienced in all legal requirements, which continue to change due to new laws and amendments to the Government Code and Education Code. We recognize that our client is the governing board, and we approach each employment contract issue with an uncompromising commitment to fairness, transparency, and accountability.

General Education Law

We are experts in the laws governing community college districts and school districts including the Education Code, Government Code, and related regulations. In many instances, DWK has participated in the legislative process, creating these laws, and understands the meaning as well as the history of the laws to the benefit of its client school districts. DWK is also a leader when litigation is necessary to interpret the laws impacting school districts, obtaining excellent results. Because DWK practices only education law, the depth of our experience serves school districts well in some of the more highly specialized issues that can arise. Some of these areas include the following:

Academic Accountability Laws
DWK not only tracks federal and state legislation, but we also often participate in the development of education related laws. This provides the expertise needed to understand and advise school districts including on academic accountability laws. Particularly now, with so many changes in academic accountability, our expertise is a valuable resource. We are also well versed in compliance with federal laws and the accountability provisions of these laws.

Educational Reform Laws
Whether it's advising on compliance with educational reform laws or implementing educational reforms, DWK is well versed in these areas of law. Innovation comes in many forms: magnet schools, linked learning, charter schools, parent trigger, partnership schools, single gender schools, STEM programs and the list goes on. DWK understands the laws implicated by these choices and is prepared to work with the District to ensure compliance as it seeks to infuse its educational program with cutting edge innovations.

Business and Procurement Services – Contract Support

Construction Contracts
Our team of construction lawyers advises clients throughout the construction and modernization process. We draft, review, and negotiate agreements with contractors, design professionals, project inspectors, construction managers, and other consultants. We have developed, and continually update, a widely accepted set of construction contract legal documents ("front-end" documents) that many community college and school districts are using as the basis of their bid documents. Our agreements have been negotiated and accepted throughout the state. We focus on strong and enforceable language, and on terms that protect our clients' funds and schedule.

Our procurement documents and processes have proven to be effective building blocks for projects. In addition to bid documents, we advise on bid protests, bid withdrawals, subcontractor listing law disputes, re-bidding, and all the issues that can arise from the bidding process. We prepare Requests for

Qualifications/Requests for Proposals for consulting services, assist with the selection process, and negotiate the agreements with the consultants. We prepare the documents and support the procurement process required under Government Code section 4525, et seq. We have worked on various other alternative approaches to project delivery, such as developer-built schools, modified construction management at-risk, lease leaseback and traditional or alternative design-build.

Contract Administration
We assist and advise clients in the administration of contracts and regarding breaches, defaults, failure to perform, and contract termination, with or without cause. We help to evaluate the potential consequences of contract termination, including its causes and potential damages, to provide our clients with the information needed to decide on the best course of action. We then help our clients to implement that decision and deal with the consequences, up to and including litigation, all while helping the client avoid unwanted surprises.

Public Procurement
DWK attorneys regularly review and negotiate contracts and agreements that span all areas of school district operations, from purchasing equipment and supplies to retaining professional consultants and independent contractors to helping develop specialized curriculum and software. We have negotiated food and beverage-related procurement agreements, professional services agreements, license agreements, and equipment rental arrangements as well as lease-purchase agreements for all types of equipment. We also help clients utilize the California Multiple Award Schedule (CMAS) and other cooperative purchasing alternatives to public bidding for procurement.

Public Finance: Bond/Debt obligations, regulatory compliance, and school financeDWK has acts as Bond and Disclosure Counsel for K-12 school districts in California in a vast array of securities offerings. DWK has grown and refined what has become a highly regarded, Public Finance Practice to support both the needs of existing firm clients and school districts seeking only specialty bond finance services. DWK's unusual combination of general education law and school bond counsel practice creates a unique approach to municipal finance, and we bring this approach to the District.

Facility mitigation agreements, developer fees, Mello Roos, and Community Facility Districts
DWK has extensive experience in drafting and negotiating mitigation agreements and joint community facilities agreements as well as with forming Mello Roos Community Facilities Districts. DWK is at the forefront of advising school districts on developer fee collection issues as well as with complying with the upcoming legal changes for 2026 with regard to the imposition and collection of developer fees.

Government Relations

DWK attorneys function in a general counsel role for many clients (governing boards, superintendents, cabinet members and administrators), providing guidance on day-to-day matters as well as during meetings of the governing board. We are experts in the laws governing school districts including those found in the Education Code, Government Code and elsewhere. Because DWK practices only education law, the depth of our experience serves school districts well when more highly specialized issues arise (e.g., board policies and resolutions, conflicts of interest, school construction, First Amendment, public finance, special education).

DWK's most experienced senior practitioners are members of the firm's "BETA" Practice Group. BETA attorneys address the myriad of governance, ethics and operational laws of keen interest to governing boards and District leaders. The BETA Group's expertise and practice experience includes:

- Brown Act and related transparency requirements
- California Public Records Act

- Conflicts of interest and related ethics doctrines
- Drafting, revising and interpreting Board Policies and Administrative Regulations
- Election law and ballot measures
- Freedom of Speech and related Constitutional doctrines
- Compliance with audits, and administrative agency investigation and enforcement proceedings

Board Policies, Regulations, Meeting Agendas, Resolutions and Meeting Attendance
DWK attorneys have drafted and revised thousands of board resolutions, board policies and administrative regulations. Similarly, we have reviewed meeting agendas to ensure legal compliance with the Brown Act and other laws. As needed, our attorneys are ready to attend special and regular board meetings (open and closed sessions) to provide counsel, present at study sessions and assist meeting chairs with parliamentary procedure issues.

Public Records and Confidentiality of Employee and Student Records
We advise school districts on the California Public Records Act (CPRA) and the Federal Educational Records Privacy Act (FERPA) and consistently advise and directly handle requests for public records for our clients, as well as exemptions and redactions. We also have litigation experience in defending districts against parties seeking to compel disclosure of records deemed exempt from disclosure under the CPRA. For example, we successfully denied an unduly burdensome request on the basis that it came from an ineligible requestor and helped the district avoid being a defendant in a class-action lawsuit concerning statewide school facilities.

Brown Act/Transparency Laws
We are recognized experts in the Brown Act, including, but not limited to, open meeting law, agenda requirements, closed session law, participation in public meetings, distribution of documents, and Robert's Rules of Order. We annually update and release a handbook on the Brown Act. We understand the nuances of the Brown Act and are able to apply it during meetings and advise on the impact of actions, both in open-session and closed-session meetings of boards and committees. Technology has created new concerns, as electronic correspondence and the internet play increasing roles in day-to-day communications among and between board members and the public. Our attorneys are aware of the intricate requirements that govern the work of boards; we help to assure that a public agency's elected officials are in full compliance with applicable laws as they conduct the public's business.

Conflicts of Interest
We advise clients on the full range of conflict-of-interest issues facing public officials and public employees, including questions arising under the Political Reform Act and Government Code section 1090. We are experts in board accountability and transparency requirements, offering counsel on the spectrum of ethical dilemmas that arise from time to time in districts, including prohibitions on mass mailings, gift rules and reporting requirements, and the doctrines of incompatible offices and incompatible activities.

Media and Intergovernmental Relations
We have worked with many clients on their media relations, including drafting press releases and announcements, counseling for interviews, and working with public information officers on full-scale media interaction to communicate effectively when difficult issues (or crises) arise and to recover from bad press.

We also assist many education clients in their negotiations and dealings with other public agencies, including the federal government, cities, counties, county offices of education, planning departments, utility districts, and other regulatory agencies such as regional and state water quality control boards and air quality management districts. We are mindful of the need to maintain balance between the enforcement of a district's legal rights and the need to keep public agency relationships positive and constructive for the long term, especially regarding local jurisdictions such as cities and counties.

3. REFERENCE LIST

1. Client Name: **Fremont Union High School District**
   Complete Address: 589 Fremont Avenue, Sunnyvale, CA 94087
   Contact Name: Graham Clark, Superintendent
   Contact Telephone Number: (408) 522-2201
   Dates of Service: 3/31/1999-Present
   Description of Service: Business & Property, Business Property Litigation, Construction Issues, General Legal, Labor & Employment, Special Education, Students Issues
   Fee Schedule:See Below

2. Client Name: **Sequoia Union High School District**
   Complete Address: 480 James Avenue, Redwood City, CA 94062
   Contact Name: Crystal Leach, Superintendent
   Contact Telephone Number: (650) 369-1411
   Dates of Service: 9/30/1999-Present
   Description of Service: Bond Issues, Business & Property, Business Property Litigation, Charter Schools, Construction Issues, General Legal, Labor & Employment, Litigation, Special Education, Student Litigation, Student Issues
   Fee Schedule: See Below

3. Client Name: **Franklin-McKinley School District**
   Complete Address: 645 Wool Creek Drive, San Jose, CA 95112
   Contact Name: Jason Vann, Assistant Superintendent of Business Services
   Contact Telephone Number: (408) 283-6064
   Dates of Service: 1/31/1999-Present
   Description of Service: Business & Property, Charter Schools, Construction Issues, General Legal, Labor & Employment, Special Education, Student Issues
   Fee Schedule: See Below

*****Fee Schedule for all references

RANK	RANGES
Shareholders	$275-$420
Of Counsel	$275-$420
Special Counsel	$255-$335
Associates	$205-$295
Law Clerks	$140-$205
Paralegals	$140-$230
Legal Investigations Specialist	$205-$335
Shareholder Emeritus	$415-$495
Gregory J. Dannis	$500-$525

4. FEE/SERVICES SCHEDULE STRUCTURE

PRICING SHEET

The purpose of this form is to provide a standard format by which the Proposer submits to the District a summary of the estimated costs suitable for detailed review and analysis. The Proposer shall complete the Price/Cost Proposal in its entirety. The negotiated hourly rate shall become the basis for payment of invoices and will be reflected in the Consultant Agreement. Hourly rates shall remain fixed for the duration of the contract period. The number of hours listed below is for evaluation purposes only, and may vary. The District does not guarantee the number of hours.

Name of Firm Dannis Woliver Kelley

Name of Office San Francisco

Signature  Date August 13, 2026

Title	Hourly Rate
Senior Partner/Shareholder	$415- $525
Partner	$275-$420
Senior Associate	$255-$335
Associate	$205-$295
Paralegal	$140-$230
Special Counsel	$255-$335
Other, list: Law Clerk	$140-245

5. CERTIFICATION

CERTIFICATION

REQUEST FOR PROPOSAL
LEGAL SERVICES FOR
ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

I certify that I have read the attached **Request For Proposal - (RFP) Legal Services,** and the instructions for submitting an RFP. I further certify that I must submit for each area of specialization, six (6) paper copies and one (1) electronic PDF copy on a flash drive of the firm's proposal in response to this request, completed Certification by Contractor Criminal Records Check and that I am authorized to commit the firm to the proposal submitted.



Signature

Attorney

Title

200 California Street, Suite 400, San Francisco, CA, 94111

Address

415-543-4111

Telephone

August 13, 2026

Date

dsakai@dwkesq.com

E-Mail Address

Deidree Sakai

Typed or Printed Name

Dannis Woliver Kelley

Company

200 California Street, Suite 400, San Francisco, CA, 94111

Address

415-543-4384

Fax

If you are bidding as a corporation, please provide your corporate seal here:

6. CRIMINAL RECORDS CERTIFICATION

CERTIFICATION BY CONTRACTOR
CRIMINAL RECORDS CHECK
AB 1610, 1612 and 2102

To the Board of Trustees of the Alum Rock Union Elementary School District:

I, Deidree Sakai _____ _____ _____ certify that:
Name of Respondent

1. I have carefully read and understand the Notice to Contractors Regarding Criminal Record Checks (Education Code Section 45125.1) required by the passage of AB 1610, 1612 and 2102.

2. Due to the nature of the work I will be performing for the District, my employees may have contact with students of the District.

3. None of the employees who will be performing the work have been convicted of a violent or serious felony as defined in the Notice and in Penal Code Section 1192.7 and this determination was made by a fingerprint check through the Department of Justice.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at San Francisco, California on August 13, 2026
Date


Signature

Deidree Sakai
Typed or printed name

Attorney
Title

200 California Street, Suite 400, San Francisco, CA 94111
Address

(415) 543-4111
Telephone

7. INSURANCE REQUIREMENTS

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/29/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC Marsh & McLennan Ins Agency LLC 1255 Treat Blvd #950 Walnut Creek CA 94597 License#: 0H18131 DANNIWOLIV	CONTACT NAME: Felicia McAroy PHONE (A/C, No, Ext): 925-482-9337 FAX (A/C, No): E-MAIL ADDRESS: Felicia.McAroy@MarshMMA.com
INSURED Dannis Woliver Kelley, A Professional Corporation 2087 Addison Street, 2nd Floor Berkeley CA 94704-3333	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Vigilant Insurance Company — 20397 INSURER B : Federal Insurance Company — 20281 INSURER C : NOVA Casualty Company — 42552 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 826665017 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			35929756	8/1/2026	8/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			73561367	8/1/2026	8/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 1,000,000 $ $ $ $
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			79878836	8/1/2026	8/1/2027	EACH OCCURRENCE AGGREGATE 	$ 5,000,000 $ 5,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		BBWWK1000033509	8/1/2026	8/1/2027	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

EVIDENCE OF INSURANCE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Alyssa Hilgen

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Linda Hanson Azimuth Insurance Agency 700 Larkspur Landing Circle, Suite 199 Larkspur, CA 94939	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED Dannis Woliver Kelley, APC 2087 Addison Street, 2nd Floor Berkeley, CA 94704	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Hudson Excess Insurance Company — 37079 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 749251229 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC						EACH OCCURRENCE $ DAMAGE TO RENTED PREMISES (Ea occurrence) $ MED EXP (Any one person) $ PERSONAL & ADV INJURY $ GENERAL AGGREGATE $ PRODUCTS - COMP/OP AGG $ $
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) $ BODILY INJURY (Per person) $ BODILY INJURY (Per accident) $ PROPERTY DAMAGE (Per accident) $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE $ AGGREGATE $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT $ E.L. DISEASE - EA EMPLOYEE $ E.L. DISEASE - POLICY LIMIT $
A	Lawyers Professional Liability Insurance			LPL-1000040-3	3/15/2026	8/15/2027	5,000,000 / 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Evidence of Coverage.

CERTIFICATE HOLDER	CANCELLATION
To Whom It May Concern	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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8. IRS Form W-9

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Dannis Woliver Kelley

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

5 Address (number, street, and apt. or suite no.). See instructions.

2087 Addison Street, Fl 2

Requester's name and address (optional)

6 City, state, and ZIP code

Berkeley, CA 94704

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

9	4	–	3	1	7	2	8	3	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person [signature] Date 1/6/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Cat. No. 10231X Form **W-9** (Rev. 3-2024)

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9. CONFLICT OF INTEREST CERTIFICATION

CONFLICT OF INTEREST CERTIFICATION

All respondents shall respond to each of the following questions to determine whether any actual or perceived conflict of interest exists.

PRINT NAME: Deidree Sakai

TITLE OF OFFICER: Attorney

NAME OF COMPANY: Dannis Woliver Kelley

As part of your Certification, please respond to the following questions listed below:

1. Have you or any of your team members or consultants been employed by the District in the last three years? [Yes] [No] If your answer is "Yes", please provide the following information:

   a. Full-time employee? [Yes] [No]
   Part-time employee? [Yes] [No]
   As-needed employee? [Yes] [No]
   Consultant? [Yes] [No]
   Other? Please explain below

   Explain: _____

   b. Dates of employment/employment contract/consulting contract?

   _____

   c. Which department(s) did employee(s) work at the District?

   _____

   d. Name of Supervisor(s)?

   _____

   e. Describe job duties and responsibilities for each District position held.

   _____

   f. Last date of employment?

   _____

2. Does (has) any District Board Member or District employee have (had) a business position, or serve as an Officer, Partner or Shareholder in your company? [Yes] [No] If the answer is "Yes", please provide the following information:

   a. Name(s) of the Board Member(s) or employee(s)?

   _____

   b. Title/position with your company?

   _____

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c. If anyone is (was) District Board Member or employee, what percentage of your company's shares does he/she own?

_____

3. Are any of your former employees or consultants presently employed by the District? [Yes] [No] If the answer is "Yes", please provide the following information for each employee:

a. Name of former employee(s)?

_____

_____

b. Position/title with your company?

_____

_____

c. Please describe their duties and responsibilities for each position held at your company.

_____

_____

d. Dates of employment?

_____

_____

I declare under Penalty of Perjury, under the laws of the State of California, that the above mentioned statements are true and correct to the best of my knowledge, and this declaration was executed on:

August (Month) 13 (Day) 2026 ; in the

San Francisco (City) CA (State)



Signature

Deidree Sakai

Printed Name

Attorney

Title

10. CONTRACTOR CERTIFICATION: PROHIBITION ON POLITICAL CONTRIBUTION

Re: Alum Rock Union School District Resolution Adopting a Policy Prohibiting Political Contributions by Contracted Firms
Our file 1105.1120

Dear Ms. DeCelles:

I write to you in your capacity as Assistant Superintendent of Business Services for the Alum Rock Union School District ("District") related to the requirements of Resolution No. 33-25/26 (the "Resolution") of the Board of Trustees ("Board"). I, the undersigned, on behalf of Dannis Woliver Kelley ("DWK") provide this letter to the District.

The purpose of this letter is (1) to serve as DWK's acknowledgement of receipt and certification of compliance with the Resolution, and (2) to certify to the District that, to the best of my information and belief, during the 18 month period preceding the effective date of DWK's contract ("Contract") with the District for legal services, neither DWK nor any of its officers or owners have made any political contribution or pledge of contribution to any current or prospective candidate for the Board, any District political committee, or any committee known to be controlled by such candidate or officeholder. Under its current structure, DWK does not have any directors, principals, subsidiaries, affiliates, subcontractors, or entities under its control. Additionally, I understand that, during the term of the Contract and for 18 months following its expiration or termination, the Resolution prohibits DWK or any of its officers or owners from directly or indirectly making any contribution or pledge of contribution to:

- Any candidate for the Board
- Any current Board member running for any local, state, or federal office
- Any District-related political campaign
- Any political action committee or independent-expenditure committee whose expenditures are known to support or oppose Board members or candidates Board or any other office held or sought by a Board member.

I agree to comply with this prohibition and that, to the best of my information and belief, DWK and its officers and owners will also comply with this prohibition. I further agree that, in the event that I become aware of any contribution of any kind that is made by DWK or any of its of its officers or owners during the contract term or in the 18 months following the expiration or termination of the contract, DWK will disclose the contribution to the District, including the identity of the recipient, the amount, the date, and whether the contribution was direct or associated with independent expenditures. Under penalty of perjury, I certify that the foregoing is true and correct to the best of my information and belief as of the date of this letter.

Sincerely,



Deidree Y.M.K. Sakai
DANNIS WOLIVER KELLEY
CC: David S. Chi, Chief Operations Officer

11. LETTERS OF RECCOMMENDATION



Franklin-McKinley School District
PREPARING ALL CHILDREN AS GLOBAL LEARNERS

Juan Cruz
Superintendent

Jason Vann
Assistant Superintendent

To Whom It May Concern:

It is with great confidence that I recommend **Dannis Woliver and Kelley (DWK)** as a highly knowledgeable, responsive, and trusted legal partner to school districts. The Franklin-McKinley School District (FMSD) has had the privilege of working with DWK for more than a decade, and throughout that time, their expertise, responsiveness, and understanding of public education have served our District exceptionally well.

Over the years, DWK has supported FMSD on a broad range of legal and operational matters, particularly in the areas of **Business and Procurement Services (Contract Support), General Education Law, and Government Relations**. Their attorneys have consistently demonstrated a strong understanding of the unique legal, operational, and regulatory issues facing California school districts.

DWK has also provided significant support in **Business and Procurement Services, particularly Contract Support**. They have assisted the District in developing contract templates and Memoranda of Understanding (MOU) templates, conducting contract reviews, and advising on contract language. Their guidance has helped ensure that our agreements are legally sound, appropriately structured, and protective of the District's interests.

DWK has also played an important role in helping FMSD establish and maintain **defensible bidding and procurement practices**. Their attorneys have provided guidance regarding procurement requirements, helped strengthen our internal processes, and assisted the District in navigating complex bidding situations. When bid disputes or other procurement concerns have arisen, DWK has provided practical and timely advice and helped the District resolve these matters effectively while protecting the District's interests.

Perhaps one of DWK's greatest strengths is their **exceptional responsiveness**. School districts frequently encounter situations that require immediate legal guidance, and DWK has consistently been available to respond to district requests, often at a moment's notice. Their ability to quickly understand an issue, provide practical advice, and help us determine an appropriate course of action has been invaluable.

While I have not personally utilized DWK's services in the area of **Human Resources – Labor and Employment**, based on my more than decade-long experience with the firm and the consistently high level of expertise and service they have provided in other areas, I would not be surprised if their Labor and Employment services were of the same high caliber.

I wholeheartedly recommend **Dannis Woliver and Kelley** to any school district or public agency seeking experienced, dependable, responsive, and practical legal counsel. DWK has been an outstanding partner to FMSD, and I would not hesitate to recommend their services.

Sincerely,

Jason E. Vann
Assistant Superintendent, Business Services
Franklin-McKinley School District
645 Wool Creek Drive,
San Jose, CA 95126

Board of Education

Hong Ha Hoang Marc Cooper Rudy Rodriguez George Sanchez Steven Sanchez

FREMONT UNION HIGH SCHOOL DISTRICT

Cupertino High School | Fremont High School | Homestead High School | Lynbrook High School | Monta Vista High School | Adult School

August 12, 2026

To Whom It May Concern:

It is my pleasure to provide this letter of recommendation on behalf of Dannis Woliver Kelley (DWK). As the Superintendent for Fremont Union High School District in Sunnyvale, CA. I have had the opportunity to work closely with DWK in support of our facilities and bond programs for over 25 years. Throughout our partnership, they have consistently demonstrated exceptional legal expertise, professionalism, and commitment to serving the best interests of our District.

DWK has been an invaluable partner in the successful planning and delivery of our capital improvement program. Their attorneys have provided comprehensive legal guidance on procurement, contract development and negotiation, construction agreements, and regulatory compliance, ensuring that our projects are delivered efficiently while protecting the District's interests and maintaining full compliance with applicable laws.

One of DWK's greatest strengths is their extensive knowledge of the California Public Contract Code, the California Education Code, and other applicable state and federal laws governing public school facilities and construction. Their ability to interpret complex legal requirements and provide practical, solution-oriented advice has given our District confidence in making informed decisions throughout every phase of our construction program.

DWK has also been instrumental in helping the District successfully implement a variety of project delivery methods, including Lease-Leaseback and Alternative Design-Build. Their expertise in these delivery models has enabled the District to select the most appropriate procurement strategy for each project while ensuring legal compliance, promoting transparency, minimizing risk, and maximizing value for our taxpayers.

In addition to their technical expertise, the attorneys at DWK are highly responsive, collaborative, and committed to exceptional client service. Their guidance is always thoughtful, practical, and tailored to the unique needs of our District. Their legal counsel has been instrumental in the successful implementation of our bond program, and I have the highest confidence in their ability to support any public agency or school district undertaking complex facilities and construction initiatives.

I highly recommend Dannis Woliver Kelley to any school district or public agency seeking experienced legal counsel in school facilities, public procurement, construction law, and bond program implementation. They are an outstanding legal partner whose expertise and dedication consistently exceed expectations. Please feel free to contact me if you have any questions regarding this recommendation at 408-522-2201 or graham_clark@fuhsd.org.

Sincerely,

Graham Clark, Superintendent

589 W. Fremont Avenue, PO Box F, Sunnyvale, CA 94087 | **TEL** (408) 522-2200 | **FAX** (408) 522-2262 | **WEB** www.fuhsd.org

SUPERINTENDENT: Graham Clark | **BOARD OF TRUSTEES**: Pat Carpio-Aguilar, Danny Choi, Rosa Kim, Stanley Kou, Naomi Nakano-Matsumoto

Sequoia Union High School District
480 James Avenue, Redwood City, CA 94062
(650) 369-1411 · www.seq.org

Crystal Leach, Superintendent

Board of Trustees

Amy Koo
Richard Ginn
Dr. Maria E Cruz
Mary Beth Thompson
Sathvik Nori

August 12, 2026

To Whom It May Concern:

I am pleased to provide this letter of recommendation for **Dannis Woliver Kelley (DWK)**. Over the past 15 years, I have had the opportunity to work with several DWK attorneys across a broad range of matters, including Human Resources, Labor and Employment, General Education Law, Business and Procurement Services, Contract Support, and Government Relations. Having worked with the firm from the perspectives of both a Chief Business Official and Superintendent, I have developed a deep appreciation for the breadth of expertise DWK brings to California public school districts.

As a former Chief Business Official, I had the pleasure of working with and learning from DWK attorneys on matters involving labor negotiations, procurement and contract support, bonds and parcel taxes, charter school petitions, Proposition 39 charter school facility agreements, and construction agreements. Their attorneys have supported me with a variety of construction delivery and contracting mechanisms, including lease-leaseback and design-build, among others. I have also worked successfully with DWK in navigating constructibility litigation and other complex construction-related matters.

In my role as Superintendent, my work with DWK has expanded to include governance and Brown Act training, Board retreats, Public Records Act support, and representation of the District in litigation. DWK has successfully represented the District in a number of complex matters, helping us navigate difficult circumstances and reach successful resolutions.

Throughout my experience with the firm, I have consistently found DWK attorneys to be extremely knowledgeable, practical, and thoughtful in their counsel. Most importantly, they are responsive and available when we need them. In public education, legal matters rarely arrive at a convenient time, and having counsel who understands both the law and the realities of operating a school district is invaluable. DWK attorneys take the time to understand the circumstances, provide clear guidance, and help district leaders evaluate both the immediate legal considerations and the broader organizational implications of their decisions.

Our industry has unfortunately become increasingly litigious and complex. I am grateful to have the expertise, partnership, and services of DWK available to our District. Their depth of knowledge across virtually every aspect of public education law, combined with their responsiveness and understanding of school district operations, has made them a trusted legal partner throughout my career.

I recommend Dannis Woliver Kelley without hesitation and would be happy to speak further about my experience with the firm.

Sincerely,

Crystal Leach
Superintendent
Sequoia Union High School District

DEIDREE Y.M.K SAKAI

SHAREHOLDER

SAN FRANCISCO



TEL: 415.543.4111
FAX: 415.543.4384
dsakai@dwkesq.com
dwkesq.com/attorneys/deidree-y-m-k-sakai

EDUCATION

- Santa Clara University School of Law (J.D.)
- University of Washington (B.B.A.)

ADMISSIONS

- State Bar of California
- Nevada State Bar
- U.S. District Court, Central District of California
- U.S. District Court, Eastern District of California
- U.S. District Court, Northern District of California
- U.S. District Court, Southern District of California
- Hawaii State Bar Association
- U.S. District Court for District of Hawaii
- U.S. District Court for District of Nevada

ABOUT DEIDREE

Deidree Y.M.K. Sakai is a Shareholder in the San Francisco office, and head of the Construction Practice Group. She is also a member of the Business, Property and Finance, and Litigation Practice Groups. Deidree has represented school districts and community college districts on various construction matters including bid protests, stop payment notice actions, construction defect, and delay claims. She has prepared and negotiated construction contracts for consultants and contractors for a variety of project delivery methods as well as energy service contracts. She also advises districts on a variety of real property and business matters. She has litigated diverse construction matters in state and federal courts in California, Hawaii and Nevada.

Deidree has presented several CLE seminars and roundtables at annual conferences for Coalition for Adequate School Housing (CASH), California Association of School Business Officials (CASBO), and California School Boards Association (CSBA) on issues such as project delivery methods, construction claims and record keeping, bidding, contractor prequalification, prevailing wage and labor compliance for public works contracts, California Uniform Public Construction Cost Accounting Act, procurement and purchasing.

PRACTICE AREAS: Construction, Business and Property, Community Colleges / Higher Education, Litigation, Public Entities, and Nonprofit Corporations and Independent Schools

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MARIE A. NAKAMURA

SHAREHOLDER

SACRAMENTO



TEL: 916.978.4040

FAX: 916.978.4039

mnakamura@DWKesq.com

dwkesq.com/attorneys/marie-a-nakamura

EDUCATION

- University of the Pacific, McGeorge School of Law (J.D., with distinction)
- University of California, Davis (B.A.)

ADMISSIONS

- State Bar of California

ABOUT MARIE

Marie A. Nakamura is the Managing Shareholder of the Sacramento Office. She represents school districts and county offices of education in employment and labor law, school board governance, as well as general education law. Marie has represented districts in multiple unfair labor practice charges before the Public Employment Relations Board, in labor negotiations, in tenured teacher discipline and dismissal hearings, as well as classified and certified reduction in force. She also advises school boards and superintendents on procedural matters, governance issues including Brown Act and conflicts of interest, and has represented school boards in response to county civil grand juries. In addition Marie provides preventative training in Brown Act, conflicts of interest, board ethics, superintendent contract negotiations, harassment prevention, evaluation protocols, employee discipline, and collective bargaining.

With prior experience as a neutral Regional Attorney in the office of the General Counsel State of California Public Employment Relations Board, Marie brings a unique perspective to her practice. While there, she investigated unfair labor practices, injunctive relief request, and represented the agency in Superior and Appellate Courts. This experience helps Marie find the most effective methods to help her clients, while understanding the different viewpoints involved. With her familiarity with the law of public sector labor relations, Marie has successfully guided clients through well over one hundred unfair practice charges, and dozens of impasse resolutions.

ABOUT MARIE (CONTINUED)

Marie was a member, officer and advisor to the then State Bar's Labor and Employment Section Executive Committee. During her time on the Executive Committee, she chaired and planned the annual Public Sector Labor and Employment Law Conference. In conjunction with the California Lawyers Association Labor and Employment Section, Marie is a two chapter author and editor of the Mathew Bender Public Sector Labor Relations treatise.

In addition to speaking regularly at the Public Sector Labor and Employment Law Conference, Marie has also presented at the Administrative Office of the Courts' Labor Academy and California State University Fresno's Masters in Personnel Administration. She regularly provides training for California School Boards Association's Masters in Governance Brown Act Training, California School Boards Association Annual Education Conference, the Association of California School Administrators, the California Association of School Business Officers, and various Aspiring Administrator programs.

Marie previously served on the McGeorge School of Law Alumni Association Board of Directors and continues to actively support the law school where she mentors law students, and performs outreach to potential students. Marie was a founding chairperson of the Law School's LGBT alumni group. In addition, Marie was the key note speaker at the law school's annual Diversity Dinner and graduating student luncheon.

Before joining DWK, Marie was a Shareholder at her former law firm, where she actively participated in firm management on the Board of Directors and as the Education Practice Group Manager. She has also served as a Deputy County Counsel for Solano County where she worked in the Juvenile Dependency Courts and advised the Personnel Commission. For more than ten years prior to practicing law, Marie worked as a transportation professional.

PRACTICE AREAS: Charter Schools; Labor, Employment and Personnel; Board Ethics, Transparency and Accountability; Business and Property; Construction

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WILLIAM B. TUNICK

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EDUCATION

- University of California, Davis School of Law (J.D.)
- University of California, San Diego (B.A.)

ADMISSIONS

- State Bar of California
- U.S. District Court, Northern District of California
- U.S. Court of Appeals, Ninth Circuit

MEMBERSHIPS

- California Political Attorneys Association

ABOUT WILLIAM

William B. Tunick is a Shareholder in the firm's San Francisco office and Chair of the firm's Board Ethics, Transparency and Accountability (BETA) and Litigation Practice Groups. His practice focuses on elections, governance issues, and representing school districts in a variety of state and federal litigation.

Leveraging his prior experience representing non-profit organizations, candidates, and elected officials on issues involving elections, he specializes in working with districts on ballot measures. This includes developing and implementing parcel tax and bond measures as well as litigating cutting-edge issues related to parcel tax structures. William also works with school districts and county offices of education on questions surrounding board member elections, including application of the California Voting Rights Act.

ABOUT WILLIAM (CONTINUED)

As part of a broader governance practice, he counsels clients on potential conflicts of interest and provides training on the rules regarding gifts and how to avoid conflicts of interest in contracting. This part of his practice also includes advising clients on the open-meeting requirements of the Brown Act, handling public record requests under the California Public Records Act, and navigating the school district re-organization process.

Additionally, William has represented clients in litigation on issues ranging from audits by state agencies, including CalSTRS and CalPERS, to special education to state-mandated costs. Focusing on appellate litigation, he has authored briefs on behalf of the California School Boards Association before the California Supreme Court while also successfully representing clients in trial and appellate courts.

PRACTICE AREAS: Board Ethics, Transparency and Accountability, Business and Property, Construction, Charter Schools Litigation, Public Entities, and Nonprofit Corporations and Independent Schools

NICOLE MIRKAZEMI

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EDUCATION

- University of California, Law, San Francisco (J.D.)
- California State University, Bakersfield (B.A.)

ADMISSIONS

- State Bar of California

ABOUT NICOLE

Nicole Mirkazemi is Speical Counsel in our East Bay Office and a member of the firm's Students and Special Education and Labor & Employment Practice Groups. Nicole's legal experience focuses on compliance with federal and state education laws, responding to pupil records and California Public Records Act requests, and board policy updates. Prior to joining the firm, Nicole worked as a Policy Expert at a school district where she led the revisions of all board policies and administrative regulations where she paid particular attention to the implementation of the new Title IX regulations. Nicole also has previously worked in the General Counsel's Office of community college and K-12 school districts.

In law school, Nicole earned CALI Awards for highest academic performance in both Negotiations and Regulating Political Activity. Upon graduation from law school, Nicole was named a member of the Pro Bono Society and received the Wiley W. Manuel Certificate for Pro Bono Legal Services.

PRACTICE AREAS: Labor, Employment and Personnel; Students and Special Education

LEILANI BATTISTE

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EDUCATION

- Golden Gate University School of Law (LL.M., S.J.D.)
- University of California, Hastings College of Law (J.D.)
- University of the Pacific (B.A.)

ADMISSIONS

- State Bar of California
- U.S. District Court, Central District of California
- U.S. District Court, Eastern District of California
- U.S. District Court, Northern District of California
- U.S. Court of Appeals, Ninth Circuit
- United States Supreme Court

ABOUT LEILANI

Leilani Battiste is Of Counsel in the San Francisco office and a member of the Labor, Employment and Personnel practice group. She has experience representing public entities, K-12 school districts, and community college districts.

Prior to joining the firm, Leilani worked for many years at City College of San Francisco, where she first worked as outside counsel, followed by Deputy General Counsel, in addition to serving as Interim General Counsel. She has most recently been with the County of Marin, Office of the County Counsel where she served as Deputy County Counsel.

Leilani has experience appearing before and has worked with or is currently working with state and federal agencies such as the Public Employee Relations Board, Department of Fair Employment and Housing, Equal Employment Opportunity Commission, U.S. Department of Education, U.S. Department of Education, Office for Civil Rights, California Community Colleges Office of the State Chancellor, the California Department of Industrial Relations Division of Labor Standards Enforcement, and the Office of Administrative Hearings.

ABOUT LEILANI (CONTINUED)

She also represents school districts and community college districts in mediation and disciplinary hearings. Leilani has extensive experience as an investigator, and has experience/conducted trainings in the areas of sexual harassment/sexual assault prevention, discrimination in employment and education, student record and medical record privacy, equal employment opportunity in hiring, disability and family care, as well as medical leave laws.

PRACTICE AREAS: Board Ethics Transparency and Accountability, Labor Employment and Personnel, Community Colleges/ Higher Education, Investigations.

CLARISSA R. CANADY

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EDUCATION

- University of the Pacific, McGeorge School of Law (J.D.)
- University of California, Berkeley (B.A.)

ADMISSIONS

- State Bar of California
- U.S. District Court, Northern District of California
- U.S. District Court, Eastern District of California
- U.S. District Court, Central District of California

MEMBERSHIPS & ASSOCIATIONS

- Appraisal Institute, Associate Member

ABOUT CLARISSA

Clarissa R. Canady is Managing Shareholder of our San Francisco and East Bay offices and a member of the firm's Business and Property, Litigation and Charter Schools Practice Groups. She has represented public entities in real property transactions and land use issues her entire career. Her practice includes property acquisition and disposition, leasing, construction financing, compliance with statutory and regulatory procedures such as California Environmental Quality Act, Field Act and other related land use matters.

Clarissa has handled a variety of environmental law issues on behalf of public entities. Her practice includes significant work in assisting school districts with compliance with the California Environmental Quality Act, including, analysis and preparation of Notices of Exemption, Initial Studies, Notices of Preparation, Negative Declarations, all forms of Environmental Impact Reports, Mitigation, Monitoring and Reporting Plans and Notices of Determination.

ABOUT CLARISSA (CONTINUED)

Clarissa also handles a range of litigation matters brought against school districts under CEQA. She handles matters involving acquisition of property under the California Eminent Domain Law, including site selection, appraisal and title review, acquisition negotiations, relocation assistance, statutory notices to property owners, governing board resolutions and findings. Clarissa handles all aspects of eminent domain litigation from the filing of condemnation actions to obtaining the final order of condemnation for school district clients. She also advises school districts on charter school facilities issues, including state funding under Proposition 1D and facilities requests under Proposition 39. Clarissa has presented at numerous CLE seminars covering topics such as eminent domain law, valuing contaminated property, redevelopment and regulatory takings. She is also a licensed California Real Estate Broker.

PRACTICE AREAS: Business and Property; Charter Schools; Board Ethics, Transparency and Accountability; Construction; Litigation; Community Colleges / Higher Education; Public Entities, Nonprofit Corporations and Independent Schools

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EDUCATION

- University of California, Los Angeles School of Law (J.D.)
- Wharton School at the University of Pennsylvania (M.B.A.)
- California State University, Long Beach (B.S.)

ADMISSIONS

- State Bar of California

LANGUAGES

- Spanish (Speaks & Writes)

ABOUT SAMUEL

Samuel R. Santana is a Shareholder in the firm's Long Beach office. He has extensive experience in dealing with business, construction, procurement and real estate issues for school district, community college district and county office of education clients. Sam also has extensive public finance experience having served as bond counsel, district counsel and special counsel for school districts on general obligation bond, parcel tax and special tax bond transactions.

Sam first practiced law with the Mexican American Legal Defense and Educational Fund (MALDEF) after receiving a prestigious Skadden Fellowship from the law firm Skadden, Arps, Slate, Meagher & Flom.

He is a frequent presenter and conducts workshops and classes on procurement, public works, municipal finance, technology issues and related topics for various groups and organizations throughout the State of California.

PRACTICE AREAS: Business and Property; Construction; Community Colleges / Higher Education; Public Finance