

OUR LADY OF THE LAKE ROMAN CATHOLIC SCHOOL
316 Lafitte Street, Mandeville, Louisiana 70448 (985-626-5678)

PERMISSION SLIP TO PARTICIPATE IN AFTERSCHOOL ACTIVITY
ON DATE OF PLANNED ABSENCE

According to the Our Lady of the Lake Student/Parent Handbook, “a student who is counted as absent for more than 3 hours, whether the absence is excused or not, may not participate in extracurricular activities on that date. Where a student’s absence is due to a planned school-related academic or a planned medical event, student may still participate in an afterschool activity on that date if the *Permission Slip to Participate in Afterschool Activity on Date of Planned Absence* is completed beforehand. This permission slip must be signed by student’s homeroom teacher and a school administrator to be considered complete.”

Student Name: _____ Homeroom: _____

Date of planned absence: _____

Reason for planned absence (please attach documentation of event/appointment): _____

Student must read and initial each of the following:

_____ I understand that I am responsible to make up all homework and assignments missed on the date of my planned absence (due the day I return to school).

_____ I understand that I must be prepared to take any assessments scheduled for the date of my planned absence on the day I return to school.

_____ I understand that I must be prepared to take any assessments scheduled for the day I return to school on the day I return to school.

Student Signature

Parent Signature

Homeroom Teacher Signature

School Administrator Signature