

NONINSTRUCTIONAL OPERATIONS

Bus Driver Training and Responsibility

Bus drivers shall observe all state statutes and administrative rules governing traffic safety and school bus operation. At the beginning of each school year, the District shall provide each driver with a copy of the District's written rules for bus drivers and for student conduct on buses.

Each bus driver shall meet the qualifications established by the state department of education, including, but not limited to the following:

1. Over the age of 18 years of age;
2. Be of good moral character;
3. Not be addicted to the use of intoxicants or narcotics;
4. Possess a valid commercial driver's license and other endorsements required by law, and,
5. Be medically qualified under the physical examination standards of the federal motor carrier safety regulations;
6. Provide a waiver for insulin-dependent diabetes mellitus issued by the State Department of Education, if applicable (See Idaho Code § 33-1509); and
7. Meet all requirements necessary to remain in "good standing" with the insurance company of the district.

New Hire Responsibilities and Expectations

1. New hires are responsible for all costs associated with obtaining their commercial driver's license.
2. The District is responsible for the cost associated with the Department of Transportation physical examination.
3. The District is responsible for up to 20 hours of on the job training.
4. Bonuses may be provided after the following:
 - a. Completion of the probationary period;
 - b. Completion of one (1) year of employment as a full-time bus driver;
 - c. Completion of 60 hours as a substitute bus driver; and
 - d. Completion of 120 hours as a substitute bus driver so long as the substitute driver has maintained their substitute status.

Substitute status is maintained by completing nine trips within a school year.

Additional Responsibilities

When a teacher, coach or other certified staff member is assigned to accompany students

on a school bus, such person shall be primarily responsible for the behavior of the students in his/her charge. The bus driver shall have final authority and responsibility for the school bus. The Superintendent shall establish written procedures for all bus drivers.

Legal Reference:

[I.C. § 33-1508](#)

[I.C. § 33-1509](#)

[IDAPA 08.02.02.170](#)

Operation of School Buses

School Bus Drivers – Definition – Qualification – Duties

School Bus Drivers and Vehicle Operation

Policy History:

Adopted on: August 13, 2007

Revised on: August 25, 2026