

Concord Public Schools Lunch SY26-27

Welcome to the Concord-Carlisle High School and the Concord Public Schools. The current breakfast and lunch price for K-12 is **FREE!** **Breakfast and lunch for ALL K- 12 students always include a milk choice as well as fruits and grains.** Currently, milk purchased separately is \$.65 at all grade levels. Please note that the prices for a second breakfast or lunch has changed this year. If you would like to order more than one meal for your student, the second breakfast or lunch does come with a charge of **\$3.00 and \$4.25** respectively.

We will begin offering lunch service to our K-5 students on Wednesdays this year! A choice of 2 different cold brown bag lunches will be available to order for your student to eat, while at school, during the last 15 minutes of the instructional day on Wednesdays. Ordering details can be found on our districts meal ordering platform [Concord Public School Meals Menu](#)

We use a prepayment system for all second school meals, separate or additional milk, and a la carte purchases. There are two options to participate in the prepayment system:

One option is to send a check to the ***Nutrition and Food Service Office***. Please make a check payable to the **Concord Public School Food Service Department** and mail to the **Ripley Building, 120 Meriam Road, Concord, MA 01742 attention: Jess Brown**. Please put your student's full name and ID number (C####) in the memo portion of your check

The other option is to pay directly online at **MySchoolBucks.com**:

- **Go online to MySchoolBucks.com to prepay (preferred option)**. The web site will prompt you through a series of steps to make your prepayment using a credit card or debit card. (You must use your student's **ID number (C####)** or **Birthdate** when making prepayments).
- Please note the following:
 - Funds from Credit/Debit cards are typically available for use the next business day.
 - Payments made with a Credit/Debit card are subject to a transaction fee of \$3.75.
 - The online payment system also allows you to sign up and **receive email notification of your child's balance when it reaches a threshold that you determine**. (We strongly recommend this email notification and maintaining a minimum balance of at least \$20.00 for a la carte items to supplement your student's FREE meal).
 - You do not have to pay online to receive this email notification of your child's lunch balance; however, you will need to register your child's name, with ID number, on this web site. **This will be the best way to see your child's balance**. It will remind you to replenish the lunch account because the funds are low.
 - Students registered with MySchoolBucks will receive balance information regarding their account monthly. If you have questions regarding your student's account balance please reach out to foodservices@concordps.org for assistance.

If you would like your student to be able to purchase second meals, additional or separate milk, and/or a la carte items, we strongly recommend that you place funds into their lunch account by one of these two methods by **August 21, 2026**, to allow us time to process your payment prior to the beginning of school. **We suggest a \$20 minimum.** The funds will be available to your child when school begins.

Each student has a lunch account which they are able to access by using their school assigned Lunch ID number at the register. The Lunch ID Number is different from the **student ID number**. In Aspen, this number can be found under **Alternate ID #** **when you scroll to the far right of the screen**. Students enter their 6-digit **Alternate ID number** into the keypad located at each register to purchase any snacks or second meals. New students will receive help with this from our food service staff.

Free and Reduced Lunch Application posted on the district website. You may print out the form, complete it and send it to the **Food Service Department, 120 Meriam Road, Concord, MA 01742**, or foodservices@concordps.org to determine if you qualify.

For assistance, please contact the Nutrition & Food Service Dept. at **978-202-1165** or email at **foodservices@concordps.org**

NutriSlice- Our contactless menu and ordering system is available on both desktop, and mobile platforms. This website gives our K-12 families the ability to view menu selections that include nutritional, dietary, and allergy information, as well as order student meals up to 5 days in advance, and up to 8 am on the day of attendance.

Orders for K-5 students must be placed by 8 am the day of attendance.

- Please create your students accounts [Create NutriSlice Account](#) VERY IMPORTANT
 - You will need your students **Alternate ID #** to complete the profile. If you or your student does not remember theirs, or if you are a new student to the district, please check your Aspen account and see **Alternate ID**.
 - When ordering, please be sure that you are selecting the appropriate building, grade and class for your student(s). Menus are published and ready for your review.
 - Each menu item listed is a full reimbursable meal and comes with Fruit and Milk.

Allergies: Please be aware of the “Allergy” field present upon “Checkout”

- Please be sure to enter all of your student's food allergies in the section each time you

are placing an order. Our department takes allergy awareness very seriously and are able to offer a variety of alternatives to meet the needs of our students with food allergies. It is our goal to always ensure nutritious and safe meals for all our students district wide.

- If your child requires special accommodations due to allergies or intolerance please be sure to make these requests to your student's school nurse, and the Director of Nutrition and Food Service will be sure to work with your family and the school nurse to create an appropriate meal plan for your student.
 - If your student does have an allergy, please make sure to inform the school nurse at your student's school of this allergy
 - Please also beware of the attached State approved **Meal Modification Form** that the district uses to help inform the nurse and food service staff of how best to offer meals to your student. If your student has an allergy this form should be filled out and filed with the nurses' office as well as the Nutrition & Food Service Department
- Students at the 6-12 grades are able to make their own lunch selections when going through the lunch line, and do not require a previously ordered meal through the NutriSlice ordering platform. At our middle school and high school, NutriSlice is utilized as more of a menu platform, rather than an ordering platform.
 - Our middle school and high school offers a selection of meals each day, and vegetarian and allergy friendly alternatives for many of these items. There is signage throughout the cafeteria lunch line that informs students to notify a cafeteria staff member if they require an allergy alternative to one of the meal selections.

Meal Modification Request Form

Child/Participant Name		School/Organization
What Food(s) Should be Avoided:		Recommended Substitutions:
Brief Explanation of How Exposure to the Food(s) and/or Disability Affects the Participant:		
Are There Any Other Modifications to the Meal Needed (including texture modifications)?		
Infants (0-12 months): What formula is medically required for infant in lieu of standard Iron Fortified Infant Formula? (Please provide name/brand)		
Signature of Parent/Guardian	Printed Name	Date
Signature of Medical Authority	Printed Name	Date

This is form contains the information required to process a meal modification request. Any document signed by a authorized medical authority in Massachusetts stating: What foods to avoid, recommended substitutions and a brief explanation of how exposure to the food effects the person can be used in place of this specific form.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.