

TIME SHEET

NON-EMPLOYEES ONLY



PROVISO TOWNSHIP HIGH SCHOOL DIST. 209

VOUCHER FOR PAYMENT

NAME OF EVENT:

PLEASE ISSUE PAYMENT TO:

SOCIAL SECURITY #:

ADDRESS:

TOWN, STATE, ZIPCODE:

IN THE AMOUNT OF:

FLAT RATE

OR AT RATE OF:

HOURLY RATE

CHECK OFF (1):

☐

EAST

☐

WEST

☐

PMSA

PLEASE ENTER YOUR TIME IN THE BELOW TABLE

DATE	TIME WORKED	TOTAL HOURS WORKED	DUTIES

TOAL HOURS:

EMPLOYEE'S SIGNATURE

SUPERVISOR'S SIGNATURE

PTHS DISTRICT 209 OFFICE OF
BUSINESS ADMINISTRATION:

8601 Roosevelt Road, Forest Park, Illinois 60130

THANK YOU FOR YOUR INFORMATION

PTHS209.ORG