

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

AGENDA FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

August 25, 2026

Call to order by Board President

Meeting opened at _____

Roll Call

Members Present:

Members Absent:

Also Present:

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of July 22, 2025, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion:

Seconded:

Action taken:

- Acceptance of Correspondence

- Department of Agriculture School Nutrition Program Approval Letter – Attachment 1.2

- Superintendent's Report

Motion:

Seconded:

Action taken:

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by

members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion:

Seconded:

Action taken:

1. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for August 2026 for a total of \$808,175.84 –Attachment 2.1
2. Motion to approve the Check Register for the month of July 2026 for \$409,038.61 - Attachment 2.2
3. Motion to approve the Payroll Check Register for July 31, 2026 for \$94,327.57 with gross wages of \$51,196.28 including direct deposit for Teacher Summer Savings Plan – Attachment 2.3
4. Motion to approve the Payroll Check Register for August 15, 2026 for \$94,355.82 with gross wages of \$50,609.64 including direct deposit for Teacher Summer Savings Plan – Attachment 2.4
5. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for August 2026 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
6. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for August 2026 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
7. Motion to accept the Extraordinary Aid State School Aid in the amount of \$226,631 for the 2025-2026 school year – Attachment 2.7
8. Motion to approve the Reimbursement of Nonpublic School Transportation Costs in the amount of \$12,155.00 for the 2025-2026 school year – Attachment 2.8
9. Motion to approve the following list of petty cash accounts to be used for small purchases only, not to exceed the total amount in the fund, and not to subvert the intent of the regular purchasing procedures. All expenditures shall be established by board approved vouchers and all unused cash will be returned to the depository at the close of the school year. The fund amounts and their custodians for the 2026 – 2027 school year are:

Board Secretary's Office	\$200.00	Business Administrator
Superintendent's Office	\$200.00	Superintendent

10. Motion to approve the Tuition Contract Agreement between the Moonachie Board of Education and Wood-Ridge Board of Education for the 2026-2027 school year – Attachment 2.10
11. Motion to approve the Memorandum of Agreement between the Moonachie Board of Education and Rochelle Park Board of Education and Wood-Ridge Board of Education to form an ESEA Title III Consortium – Attachment 2.11
12. Motion to approve the Lerch, Vinci & Bliss, LLP engagement letter to audit the financial statements of the Moonachie Board of Education for the 2025-2026 school year – Attachment 2.12
13. Motion to approve the Shared Services 3-Year Agreement for Special Law Enforcement Officer III between the Moonachie Board of Education and the Borough of Moonachie – Attachment 2.13
14. Motion to approve the Contracted Services 1:1 Aide Agreements between the Moonachie Board of Education and the South Bergen Jointure Commission Board of Education for ESY 2026 and the 2026-2027 school year – Attachment 2.14
15. Motion to approve the Special Education Tuition Contracts between the Moonachie Board of Education and the South Bergen Jointure Commission Board of Education for the 2026-2027 school year – Attachment 2.15
16. Motion to approve the renewal of Newsela Learning Suite Licensing Agreement for the 2026-2027 school year – Attachment 2.16
17. Motion to approve the Special Education Tuition Contracts between the Moonachie Board of Education and Ridgefield Public Schools for the 2026-2027 school year – Attachment 2.17
18. Motion to approve check #1231 in the amount of \$12,389.40 from the Milk & Lunch account to Nu-Way Concessionaires for June, July and August 2026 summer meals.
19. Motion to charge the following salary amounts to the 2026-2027 ESEA Title I grant for the provision of Basic Skills instructional services:

	<u>Salary</u>	<u>Benefits to State</u>	<u>Total</u>
Danielle Abbruzzesi(@55% of Salary \$117,620)	\$64,100	\$36,127	\$100,227
Susan Sartoga Support Salary	\$29,607	0	29,607
Homeless Reserve			<u>400</u>
Total ESEA Title I			\$130,234

20.Motion to charge the following amounts to the 2026-2027 Preschool Education Aid (PEA) grant:

Employee	Position	Salary
Lauren Barnaba 20-218-100-101	Teacher	\$65,938
Lori Schmatz 20-218-100-101	Teacher	\$63,825
Allison Maccarrone 20-218-100-101	Teacher	\$72,604
Jaime Migliorino 20-218-100-106	Aide	\$25,732
Lilliana Bravo 20-218-100-106	Aide	\$20,700
Teresa Meyers 20-218-100-106	Aide	\$22,110
Natividad Gomez 20-218-100-101 20-218-200-173 20-218-200-176	Relief Teacher Family Liaison Instructional Coach	\$ 9,616 \$15,000 \$58,100
Natasha Dillon 20-218-200-102	Director of Curriculum	\$12,300
Dana Genatt 20-218-200-103	Superintendent	\$16,900
Melanie Vocaturo 20-218-200-105	Secretary	\$4,300
Marialynn Sparacia 20-218-200-105	Secretary	\$4,600
Ryan Jones 20-218-200-110	Custodian	\$6,000
Moonachie Borough: William Mildon 20-218-200-110	Security	\$4,200
Guisseppina Altilio 20-218-200-104	Nurse	\$10,000
Yahniue Dawson 20-218-200-104	Child Study Team PIRT	\$9,100
Deborah Maiorano 20-218-200-104	Child Study Team PIRT	\$7,500
Megan Beiermeister 20-218-200-104	Child Study Team PIRT	\$10,800
Employee Benefits 20-218-200-200		\$305,077

Supplies 20-218-100-600		\$9,000
Purchased Professional Education Svcs 20-218-200-511		\$2,753
Staff Trainings & Home Visits		\$ 475
Total PEA Allocation: Less Transfer from General Fund: PEA Grant		\$756,630 <u>(67,256)</u> \$689,374

21. Motion to approve the Special Education Tuition Contract between the Moonachie Board of Education and Bergen County Special Services Board of Education – Venture Program for the 2026-2027 school year – Attachment 2.21

3. Policy

Motion:

Seconded:

Action taken:

1. Motion to approve the Crisis Response Manual for Teachers and Staff available in the Robert L. Craig School Superintendent Office.
2. Motion to approve the Robert L. Craig School 2026-2027 Operational Manual on display in the Main Office – Attachment 3.2
3. Motion to approve the Robert L. Craig School Parent/Student Handbook for the 2026-2027 school year on display in the Main Office – Attachment 3.3
4. Motion to approve the 2026-2027 Professional Development Plan – Attachment 3.4
5. Motion to approve Policy 5512: Harassment, Intimidation, or Bullying – Attachment 3.5
6. Motion to approve the Moonachie School District Goals and Objectives 2025-2026 Short & Long Term Goals – Attachment 3.6
7. Motion to approve the submission of the NJ Office of Homeland Security and Preparedness K-12 Site Assessment.
8. Motion to approve the following policies:

P.2363	Student Use of Privately Owned-Technology	Abolished
P.5516	Student Use of Internet-Enabled Devices	Revised
R.5516	Student Use of Internet-Enabled Devices	Revised
P.8860	Transportation by Private or District-Owned Vehicles-To and From School related Activities	Revised

4. Personnel

Motion:

Seconded:

Action taken:

1. Motion to approve Paul Orlowicz as Maternity Leave Replacement Teacher at BA/1 for a pro-rated annual salary of \$56,000.00 effective September 1, 2026 for the 2026-2027 school year.
2. Motion to rescind the offer of employment for Jennie Griffin as Preschool Master Teacher for the 2026-2027 school year.
3. Motion to approve the continuance of Jaime Migliorino to participate in the training and certification process for Registered Behavior Therapist and to receive a stipend in the amount of \$200 per pay for services provided to students in the ABA program.
4. Motion to approve 10 additional work hours for Yahniue Dawson for summer case management.
5. Motion to approve Rebecca Duran as Part-Time Aide for the 2026-2027 school year at an hourly rate of \$16.50, pending outcome of the Criminal History Background Screening.
6. Motion to approve Anthony Geigges as Custodian at an annual prorated salary of \$43,000.00 for the 2026-2027 school year, pending outcome of the Criminal History Background Screening.
7. Motion to approve Natividad Gomez as Preschool Master Teacher at MA30/8 for an annual salary of \$82,716.00 pending outcome of the Criminal History Background Screening.
8. Motion to approve the following employees to attend Kindergarten Orientation August 24 and August 25, 2026 not to exceed 14 hours at a rate of \$56.38:

Kim Samarelli Molly Ward Marisa Abbruzzesi

9. Motion to approve the following staff to conduct Preschool Home Visits on Monday, August 25, 2026, at the rate of \$56.38 per hour paid from the PEA grant, not to exceed 8 hours each:

Lauren Barnaba

Allison Maccarrone

10. Motion to approve the following staff as mentors:

Mentor	Mentee
Allison Maccarrone	Marisa Abbruzzesi
Jason Selle	Meagan Macalintal

11. Motion to rescind the offer of employment for Betty Bello as Part-Time Aide for the 2026-2027 school year – Attachment 4.11
12. Motion to approve movement of the salary guide for the following staff members effective September 1, 2026 upon completion of all coursework and submission of passing grades:

Employee	Step	2026-2027 Salary
Amanda Sokol	MA30/4	\$72,390
Jessica Sansone	MA30/7	\$79,804
Deborah Maiorano	MA30/7	\$79,804
Kim Samarelli	MA/13	\$88,584
Taylor Trause	MA30/10	\$88,420

13. Motion to approve the resignation of Arianna Acosta as Part-Time Aide, effective August 31, 2026.

14. Motion to approve Silvana Montalbano as Part-Time Aide for the 2026-2027 school year at an hourly rate of \$18.00, pending outcome of the Criminal History Background Screening.

5. Curriculum

Motion:

Seconded:

Action taken:

1. Motion to approve the following workshops and field trips:

Destination	Date	Cost
BCASBO Monthly Meetings – Laurel Spadavecchia 15 Rivervale Road, Rivervale, NJ	9/24/26, 10/29/26 11/19/26, 12/11/26 1/21/27, 2/25/27 3/25/27, 4/29/27 5/20/27, 6/4/27	\$350.00
School Safety Specialist Academy, Bergen County Community College Meadowlands ~ Natasha Dillon	8/3/26 – 8/7/26	No Cost
Strauss Esmay Harrassment, Intimidation or Bullying Training Program	Session 1 9/22/26 9am-12:30pm Session 2 9/30/26 Session 3 10/1/26 Session 4 11/10/26	\$165.00
Camp Bernie 8 th Grade Field Trip ~Greg Keelen, Lee Ten Hoeve, Guiseppina Altilio, Joseph Gingerelli	October 23, 2026	Tickets: \$266 Bus Cost: \$1,150

2. Motion to approve the request to Establish a Special Education Program or Service.

6. Facilities

Discussion of Boiler Room sewer pit pump

Motion:

Seconded:

Action taken:

1. Motion to accept the EPA AHERA Six Month Surveillance Report from Karl & Associates Environmental Group – Attachment 6.1
2. Motion to approve the Karl Environmental Group Air Clearance Sampling Report – Attachment 6.2
3. Motion to accept the NJ Department of Health Retail Food Inspection Report – Attachment 6.3
4. Motion to approve the following facility requests:

Event	Date	Time	Cost
PTO Public Meeting in the cafeteria ~PTO	9/23/2026	7:00pm - 8:30pm	No Cost
PTO Class Parent Seminar ~PTO	9/28/2026 9/29/2026	6:15pm - 7:30pm	No Cost
Moonachie Basketball Practice in the Gym ~Moonachie Recreation	Mondays Wednesdays /As scheduled	6:00pm - 8:30pm	No Cost
School Picture Day	10/6/2026	7:00am - 3:00pm	No Cost
Fire Prevention Assembly in the Gym ~Moonachie Fire Department	11/16/2026	9:00am – 2:00pm	No Cost
Wood-Ridge Holiday Concert in the Gym ~Wood-Ridge High School	12/04/2026 12:15 p.m. -2:00 p.m.	12:15pm - 2:00pm	No Cost
Wood-Ridge Spring Concert in the Gym ~Wood-Ridge High School	April 23, 2027	12:15 pm - 2:00 pm	No Cost

7. Old Business
Motion:
Seconded:
Action taken:
8. New Business
Motion:
Seconded:
Action taken:
9. Information Items
10. Discussion Items
11. Public Comments
12. Adjournment

Motion:
Seconded:
Action taken: