

ADMINISTRATIVE REGULATION

No. 226

Board of Trustees Douglas County School District

DISTRIBUTION OF MATERIALS IN PEECHEES

Douglas County School District (hereafter, "the District") provides, at its expense, a peechee folder (hereafter "peechee") for each elementary child who attends school in the District. The peechee is a means utilized by the District to communicate with parents and guardians of children in the District. The peechee is used to communicate academic progress, behavioral reports, and other information that the District believes is helpful to the children or their parents and guardians.

The District does not desire to provide a public forum whereby individuals or organizations in the community can indiscriminately utilize the peechees to communicate directly with children or their parents. Opening the peechees up to a public forum, or limited public forum, is not desirable for reasons of administrative efficiency, fiscal responsibility, and the maintenance of a focused educational environment for elementary-aged students.

In order to maintain the District's policy to keep the dissemination of information in the peechees as a closed forum and not a public forum or limited public forum, each principal is responsible to for ensuring that the following procedures are utilized when distributing information.

Without review from the principal, each teacher may distribute in the peechees homework, returned papers, letters from the teacher to parents or guardians, and any other communication between the teacher and the student or the student's parents that will advance the efforts of the teacher in educating the students in that teacher's class that supports the educational mission of the classroom.

Upon receiving approval from the principal, other organizations directly affiliated with the school (e.g., parent-teacher organizations, student government, or school health services) may utilize the peechees as a means of communicating school-related information to students and families.

Organizations not directly affiliated with the school and not under the direct control of the principal ("outside organizations") may not disseminate information in the student folders. Outside organizations should refer to Administrative Regulation 226(a) regarding the District's Virtual Community Bulletin Board.

[See Policy 226 related to this Administrative Regulation](#)

Adopted: 10/02
Revised: 1/15
Revised: 7/16/2026