

ADMINISTRATIVE REGULATION

No. 221(c)

Board of Trustees Douglas County School District

STANDARDS-BASED TEXTBOOK AND MATERIALS SELECTIONS & PURCHASE

A comprehensive educational program to serve the needs of the District's students within a standards-based system must include a consistent process for the selection and adoption of textbooks and materials that align with District curriculum and assessments. Selection and adoption of district-wide textbooks and other instructional materials, including learning technologies, will ensure that all students and teachers have available the teaching materials and assessment examples needed to develop student proficiency and mastery of Nevada Academic Content Standards. Comparable standards-aligned textbooks and other instructional materials which are recommended for adoption will be provided for students in all Douglas County School District schools to provide equity in opportunity for all students to demonstrate proficiency on state and district-required assessments. The selection and adoption of all new textbooks and materials requires analysis and approval at both site and district levels.

The process for approval of standards-aligned textbook and material purchases shall include:

- Evaluation of the material's alignment to current Nevada Academic Content Standards and depth-of-knowledge requirements;
- Alignment of textbook or material with appropriate benchmarked learning objectives, as well as state standards and curriculum frameworks;
- Compatibility of textbook or material with appropriate state and district assessments;
- Consistent input from in all sites potentially affected by the purchase;
- Detailed analysis of cost and budget source for the purchase (Note: Due to the high cost of replacement, consumable materials should be considered for adoption ONLY when it is determined that they are absolutely essential for student mastery of the competency objectives. For digital materials, the analysis must include recurring licensing fees and technical support requirements.);

Other textbooks and instructional materials may be selected and purchased at individual sites for supplemental use. The process for site approval of textbook and material purchases shall proceed in consultation with the

Assistant Director of Education Services or designee in accordance with District Policies and Regulations and with NRS and NAC 389 regarding:

- sample requests
- selection of textbooks and materials
- contract negotiations

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- adoption process
- funding sources.

[See Policy related to this Administrative Regulation](#)

See also:

Policy 201 – Curriculum Development

Policy 202 – Instructional Framework

Policy 203 – Supplemental Materials

Policy 204 – Instructional Supplies

Policy 219 – Selection of Textbooks and Other Instructional Materials

Administrative Regulations: 221(b), 221(e), 221(f), 223

NRS 390, Selection and Purchase of Textbooks

Adopted 8/12/1997

Revised: 7/16/2026