Parent/Student Handbook

2026-2027

Learning Today, Leading Tomorrow

lakesideusd.org

Donald E. Suburu School

Dear Parent/Guardian:

Welcome to the Lakeside Union School District. This handbook has been prepared to provide parents/guardians with the information needed to begin the new school year successfully. Every parent/guardian is requested to read the handbook carefully. Please keep this handbook as the information should be kept for reference. Other portions of the booklet need to be signed and returned to the school. Please pay particular attention to the forms listed below. Please sign and return the forms listed below to your child's teacher.

All Students return the following forms:

- Page 65: **Annual Notice to Parent/Guardians 2026-2027**
- Page 66: **Student Internet Acceptable Use Policy Agreement**
- Page 67: **Publications, Video, Internet Consent and Release Agreement**
- Page 68: **Consent for the California Healthy Kids Survey**

Table of Contents

General Information 6

Board of Trustees 6

LAKESIDE UNION SCHOOL DISTRICT'S MISSION 6

DONALD E. SUBURU SCHOOL'S VISION 6

LAKESIDE UNION SCHOOL DISTRICT'S LCAP GOALS 6

District Office and School Information 7

EXCUSED ABSENCES 8

- Obtaining Confidential Medical Services 8
- Absence for Religious Purposes 8
- Absence to Care for a Sick Child 8
- No Grade Reduction or Loss of Academic Credit 9

SCHOOL ATTENDANCE OPTIONS 9

- Enrollment in Neighborhood School 9
- Intradistrict Open Enrollment 9
- Interdistrict Transfers 10
- Employment-Based Residency 10
- Students Residing with a Caregiving Adult 11
- Students Residing in a Licensed Children's Institution 11
- Foster Youth 11
- Emancipated Youth 11
- Students Residing in a State Hospital 12
- "Homeless" Students 12
- Students Receiving Special Education Services Pursuant to an Individualized Education Program (IEP) or a 504 Plan 12
- Individualized Instruction 13
- Independent Study 13
- Students in Hospitals Outside of School District 13
- Alternative School or Class Group Within the District 13
- Charter Schools 14
- Private Schools 14
- Mentally Gifted Students 14
- Private Tutors 14
- Homeschooling 14

STUDENT MISCONDUCT AND DISCIPLINE 14

- The Obligations of a Student While at School 14
- Teachers Are Required to Hold Students to Strict Account for Misconduct 15
- Rules of the District Pertaining to Student Discipline 15
- Prohibited Behavior 15
- Classroom Correction and Non-Punitive in School Correction Preferred When Appropriate 15
- Progressive Discipline Plan 15
- Suspension from School 19
- Expulsion from the School District 19
- Discipline of a Disabled Student Who Is Eligible for Special Education Pursuant to IDEA or Section 504 19
- Student Searches 19

Law Enforcement Notification 20
Release of a Student to a Peace Officer 20
Property Damage or Personal Injury - Parents Liable 20
Damaged Library Materials - Parents Liable 20
Overdue Library Materials - Parents Liable 20
Withholding Grades, Diploma, or Transcript 21
Attendance by Parent for a Portion of the School Day 21
Dress Code 21
Student Sexual Harassment 22
Social Media Monitoring 22
Involuntary Transfer of a Student Convicted of a Violent Felony or Misdemeanor Where Victim Enrolled at Same School 23

STUDENT SERVICES 23
Services to Disabled Pupils 23
Prospectus of School Curriculum 23
Pupil Nutrition/Notice of Free and Reduced Meal Prices 23
Fingerprinting 25
Sex Equity in Course Selection and Career Counseling: Advance Notice 25

HEALTH AND SAFETY SERVICES 25
Immunizations (E.C. sections 49403, 48216 and 48853.5; Health and Safety Code sections 120335, 120370, 120372, 120372.05 and 120375; 17 CCR 6025-6051, 6055 and 6070; 42 USC 11431.) 25
Disclosure of Immunization Information 30
Control of Communicable Disease 30
The Seizure Safe Schools Act 30
Administering Medication and Monitoring Health Conditions 30
Use of Sunscreen Permitted 31
Health Care Coverage Information 31
Dental Fluoride Treatment 32
Medical and Hospital Services 32
Scoliosis Screening 32
Sight and Hearing Test 32
Information for Use in Emergencies 32
Management Plan for Asbestos-Containing Material 32
Pesticide Warnings 32
School Safety Plans 33
Procedure for “Drop” Command 34
Fire Drill 34
Lock Down Drill 34
Safe Storage of Firearms 35
School Buses and Passenger Safety 35
Bus Rules 35
Bicycles, Scooters and Skateboards 35
Sex Offender Information: “Megan’s Law” 35
Tobacco-Free Schools/No Smoking Policy 36
Pupil Mental Health Services Available on Campus or in the Community 36

PARTICULAR EDUCATION ISSUES 37
Health Instruction Conflicting with Religious Training and Beliefs of Parent or Guardian 38

Assessments Containing Questions About a Student's Personal Beliefs or Those of His/Her Family 38
Statewide Pupil Assessment Program 38
Right to Refrain from Harmful Use of Animals 38
Homeless Youth Education 38
Minimum Days or Pupil Free Staff Development Days 39
Free and Reduced Price School Meals - Delinquent Payments and Excess Account Balances 39
The Rights of Pregnant and Parenting Pupils 39

LUNCH PROGRAM and BREAKFAST PROGRAM 41

LIMITED ENGLISH PROFICIENT STUDENTS AND AVAILABLE LANGUAGE ACQUISITION ISSUES 41
English Learners/Available Language Acquisition Programs 41

SCHOOL RECORDS AND ACHIEVEMENT 42
Pupil Records/Notice of Privacy Rights of Parents and Students 42
Release of Pupil Directory Information 44
School Accountability Report Card 44

COMPLAINTS 44
Uniform Complaint Procedures 44
Complaints Regarding Textbooks and Other Instructional Materials, Teacher Vacancies or Mis-assignment and the Condition of School Facilities 46
Complaints Regarding Employees 46
Complaints Regarding Discrimination and Discriminatory Harassment 46
Safe Place to Learn Act 47
Sexual Harassment/Discrimination and Title IX Complaint Procedures 47

MISCELLANEOUS 49
Local Control and Accountability Plan 49
Miscellaneous Parental Rights 50
Other Parental Rights 50
The Professional Qualifications of Your Student's Teacher(s) 51
Technology, Use of the Internet and/or Online Sites and Online Advertising 51
Distance Learning 52
Kern Integrated Data System 53
Code of Conduct for Employee-Pupil Interactions 53
Know Your Rights 54
Programs to Encourage Parental Involvement/Annual Objectives (E.C. section 11503, 20 USC 6312 and 20 USC 6318) 55
Procedures for Preventing Acts of Bullying, including Cyberbullying (E.C. section 234.1) 56
Vision Appraisal 57
Type 1 Diabetes 57
Type 2 Diabetes 57
Birthday Celebrations 57
Classroom Parties 57
Bobcat Spirit Day 57
Picking Up Your Child Early 57
Supervision of Students 58
Extended Day Care 58
Student Recognition 58
Report Cards 59
Progress Reports 59

Electronic Devices 59
Field Trips 60
Fog Delay 60
Fund Raising 60
Physical Education 61
Snacks 61
Visitors 62
Bell Schedule 63
Student Attendance Calendar 64

ANNUAL NOTICE TO PARENTS/GUARDIANS 65

Student Internet Acceptable Use Policy Agreement 66

Publications, Video, Internet Consent and Release Agreement 67

Consent for the California Healthy Kids Survey 68

Type 1 Diabetes Information 70
Type 2 Diabetes Information 72

Donald E. Suburu School
7315 Harris Road
Bakersfield, CA 93313
(661) 665-8190
(661) 665-8282

August 7, 2026

Dear Suburu Parents/Guardians,

Welcome to the Lakeside Union School District. My name is Tara Carr and I am excited to start another wonderful school year here at Donald E. Suburu School. I am honored and blessed to be a part of the Lakeside Union School District, who is known for excellence in preparing students for the future through a strong partnership with parents, students, staff and community. This year, I will be spending a lot of time working with your child(ren) to get to know their learning styles and interests as well as our staff to support our district's mission and our school's vision.

This handbook has been created to help guide you through this school year. Please take time to thoroughly read and discuss its contents with your child(ren). Also, please refer to pages 73-76 of this handbook for important forms that need to be filled out and returned to your child's teacher by the end of the first full week of school.

Our vision is to ensure every student is college and career ready as an independent lifelong learner. This means we have a lot of ground to cover and your support will be crucial in supporting our teachers for the 2026-2027 school year. I assure you that our Vice Principal and I will be working closely together to continue cultivating our positive school environment where your child(ren) becomes a creative communicator, through collaboration and critical thinking needed for future success.

Sincerely,

Mrs. Tara Carr

Principal

Lakeside Union School District

14535 Old River Road
Bakersfield, CA 93311
Phone: (661) 836-6658
Fax: (661) 836-8059
lakesideusd.org

General Information

Board of Trustees

Mario Buoni
Alan Banducci
Tamara Jones
Russel Robertson
Darin Buoni

LAKESIDE UNION SCHOOL DISTRICT'S MISSION

The Lakeside Union School District is committed to a quality educational program, responsive to the needs of its students within a safe nurturing environment. The staff, students, parents, and community assume responsibility for each student's academic and personal success. Recognizing the worth and dignity of each student, the Lakeside Union School District prepares all students to achieve their fullest potential. Our goal is to produce students who make informed decisions, as they become responsible citizens and productive members of society.

DONALD E. SUBURU SCHOOL'S VISION

A place where students of the Donald E. Suburu Community become college and career ready and independent lifelong learners.

LAKESIDE UNION SCHOOL DISTRICT'S 2025 LCAP GOALS

GOAL 1 - Provide for a coherent rigorous curriculum.
GOAL 2 - Provide for increased student achievement.
GOAL 3 - Provide for engaging and nurturing environments that are safe, healthy, and conducive to learning.

District Office and School Information

Lakeside Union School District

14535 Old River Road
Bakersfield, CA 93311
Phone: (661) 836-6658
Fax: (661) 836-8059
lakesideusd.org
District Superintendent: Ty Bryson

Donald E. Suburu School

(Transitional Kindergarten – Fifth Grade)
7315 Harris Road
Bakersfield, CA 93313
Phone: (661) 665-8190
FAX (661) 665-8282
lakesideusd.org/suburu/
Principal: Tara Carr
Vice Principal: David Hernandez

EXCUSED ABSENCES

According to law (E.C. section 48205), your child will be excused for absence when it is:

A. Due to his or her illness.
B. Due to quarantine under the direction of a county or city health officer.
C. For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
D. For the purpose of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.
E. For the purpose of jury duty in the manner provided by law.
F. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
G. For justifiable personal reasons, including but not limited to an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent/guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district. Attendance at religious retreats shall not exceed one school-day per semester.
H. For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
I. For the purpose of spending time with a member of his/her immediate family, who is an active duty member of the uniformed services, as defined in E.C. section 49701, and has been called to duty for, is on leave from, or has immediately returned from, a deployment. Such absences will be granted for a period of time to be determined at the discretion of the Superintendent of the school district.
J. For the purpose of attending his/her naturalization ceremony to become a United States citizen.
K. For the purpose of participating in a cultural ceremony or event.
L. For the purpose of a middle school or high school pupil engaging in a civic or political event, provided that the pupil notifies the school ahead of the absence. Pupils will only be excused for only one school day-long absence per school year. Pupils may be permitted additional excused absences at the discretion of a school administrator.
M. For the purpose of accessing services from a victim services organization or agency, accessing grief support services, or participating in a safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation if an immediate family member of the pupil, when a pupil is grieving the death of an immediate family member or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family.
N. For the purpose of participating in military entrance processing
O. Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

Obtaining Confidential Medical Services

(E.C. section 46010.1)

A pupil may be excused from the school for the purpose of obtaining medical services that are private in nature and scheduled confidentially, that is, without the consent of the pupil's parent or guardian.

Absence for Religious Purposes
(E.C. section 46014)
With your written permission, your child may be excused to attend religious exercises or to receive moral and religious instruction away from school. However, your child will be required to complete a certain number of minutes for that day. Such absences are limited to four days per month.

Absence to Care for a Sick Child
(E.C. section 46015)
Absence to care for a sick child is an excused absence and the school is prohibited from requiring a note from a doctor for such an absence.

No Grade Reduction or Loss of Academic Credit
(E.C. section 48205)
Your child shall not have his/her grade reduced or lose academic credit for any excused absence(s) if missed assignments and tests can be reasonably provided and are satisfactorily completed in a reasonable time.

SCHOOL ATTENDANCE OPTIONS

Enrollment in Neighborhood School
(E.C. section 48980)
Generally, children may attend a school run by the district in which their parents reside. Districts usually enroll children in their neighborhood school. Their neighborhood school is the school which the district has designated to serve the area in which their family resides.

In addition, the district tries to provide options so that parents who reside in one attendance area may choose to enroll their child in a school that is designated to serve another attendance area. Further, families may choose to enroll their child at a school run by another school district all-together instead of attending a school run by their own school district.

The rules governing enrollment/attendance options are designed to not only address the diverse needs and interests of district families, but also balance enrollment in order to maximize the efficient use of district facilities. There are limitations and requirements associated with each such option and transportation assistance to and from the receiving school receiving the student is generally not provided.

Intradistrict Open Enrollment
(E.C. section 35160.5(b))
The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district run school instead of their neighborhood school. However, no student currently residing within a school's attendance area may be displaced by another student transferring from outside the attendance area.

Enrollment priority is given to:

- The victim of an act of bullying (if there is no available school for an intradistrict transfer, the district cannot prohibit the student's interdistrict transfer). (E.C. section 46600(d)(2).)
- Students whose neighborhood school has been classified as "persistently dangerous." (20 USC 7912; 5 CCR 11992-11993.)
- Any student who is a victim of a violent crime while on school grounds. (20 USC 7912; 5 CCR 11992-11993.)

Additional priorities are set forth in the school district's intradistrict open enrollment policy (BP/AR section 5116.1).

The district determines the number of spaces available for each grade level and/or program at each district school to which a student attending another district school may transfer. Except for priorities listed above, the school district uses a random, unbiased selection process to determine who shall be admitted whenever the school receives enrollment requests that are in excess of the school's capacity at the pertinent grade level or in the pertinent program.

The application and selection process is more fully explained in the school district's intradistrict open enrollment policy (BP/AR section 5116.1).

District of Choice

(EC §§48300–48315):

Some school districts in California elect to become a "district of choice," meaning they accept transfer students from outside their boundaries without requiring the approval of the student's home district. If a district of choice accepts applicants, it must give enrollment priority in the following order: (1 siblings of students already enrolled, (2) students eligible for free or reduced-price meals, foster youth, and homeless students, and (3) children of military personnel. A district of choice may not deny the transfer of any student with special needs, an English Learner, a foster youth, or a homeless child or youth. Effective 2025-26, communications from a district of choice to parents may not target families based on their child's English proficiency, income, or any other characteristic protected under Education Code section 200. Contact the district office to find out whether your district participates in this program.

Interdistrict Transfers

(E.C. section 46600(a)(b) and section 46601)

A. Interdistrict Attendance Agreements and Permits

A student who resides in one district may transfer to and enroll at a school in another district pursuant to a permit issued under an interdistrict attendance agreement between the two school districts. Both districts must consent to the transfer.

The victim of an act of bullying, committed by a pupil of the district of residence, is given priority for interdistrict attendance. Until the district is at maximum capacity, the district shall accept any student whose interdistrict transfer application is based on being the victim of an act of bullying or a child of an active duty military parent/guardian. Unless the interdistrict attendance agreement expressly provides otherwise, the student does not have to reapply annually, or at all, and must be allowed to continue to attend the school in which he or she first enrolls. Neither the sending nor receiving districts are required to consent to the transfer. A parent may appeal a school district's denial within 30 calendar days of the date of the school district's final denial, to the county board of education (E.C. section 46601).

The application and selection process is more fully explained in the school district's interdistrict enrollment policy (BP/AR section 5117). For more information, please contact the District Office at 661-836-6658.

B. School District of Choice Program (E.C. section 48300-48317)

A school district may enact the School District of Choice Program. The program allows the receiving district to enroll non-district students without the agreement of their district of residence. Under this program, priority must be given to siblings of children already in attendance and the receiving district may also give priority to children of military personnel.

Once enrolled pursuant to the School District of Choice Program, the transfer is renewed automatically unless the governing board withdraws from the program. However, the student does not have a regulatory right to stay at the same school as in the case of a Section 46600 interdistrict attendance agreement. Additionally, the district of residence may impose a statutorily-set cap on the total number of students transferring out of the district, and the district of choice is required to give certain notices to districts of residence.

If a district has not chosen to become a School District of Choice, then a parent may not choose to transfer under the provisions of the program. The process is more fully explained in the school district's interdistrict enrollment policy (BP/AR section 5117).

Employment-Based Residency

(E.C. section 48204(b))

A school district may adopt a policy which permits non-district students to enroll, without the agreement of their district of actual residence, if the student's parent or guardian is physically employed for a minimum of at least 10 hours per week within the geographical boundaries of the school district. A district adopting such a policy is not required to enroll every such student.

Once a student has enrolled pursuant to the employment-based residency rule, the student must be allowed to continue to attend a school within the district. However, there is no regulatory requirement that the student be allowed to continue to attend any particular school as in the case of a Section 46600 interdistrict attendance agreement.

The process is more fully explained in the school district's interdistrict enrollment policy (BP/AR section 5111.12(a)). Information regarding the application process and applicable deadlines can be obtained from the District office at 661-836-6658 .

Students Residing with a Caregiving Adult

(E.C. section 48204(a)(5))

A student who lives in the home of a caregiving adult within the boundaries of the school district is a resident of the school district. If the caregiver provides an affidavit under penalty of perjury, pursuant to the California Family Code (commencing with Section 6550), that is a sufficient basis for determining the pupil lives in the home of the caregiver, unless the school district determines from actual facts that the pupil is not living in the caregiver's home.

The process is more fully explained in the school district's residency policy (BP/AR section 5111.1). Information regarding the application process and applicable deadlines can be obtained from the District office at 661-836-6658 .

Students Residing in a Licensed Children's Institution

(E.C. section 48204(a)(1))

A student placed in a regularly established licensed children's institution, or a licensed foster home, or a family home pursuant to a commitment or placement under Welfare and Institutions Code, located within the boundaries of the school district may attend a school run by the district.

The process is more fully explained in the school district's residency policy (BP/AR section 5111.1). Information regarding the application process and applicable deadlines can be obtained from the District office at 661-836-6658 .

Foster Youth

(E.C. sections 48204(a)(2) and 48853.5)

Students who are or become "Foster" children must be permitted to continue their education at their "school of origin" through the end of the academic year and maybe longer if that placement is in their best interests. This rule applies as long as they remain "Foster" children. On the other hand, if the district's Educational Liaison and the Foster family agree that enrollment in a "new" school is in the best interest of the "Foster" child, the new school must immediately enroll the child. Foster children must be allowed to matriculate with their peers in accordance with the established feeder patterns of the school district when transitioning to middle school or high school.

The process is more fully explained in the school district's education for foster youth policy (BP/AR section 6173.1). Information regarding the application process and applicable deadlines can be obtained from the District office at 661-836-6658 .

Emancipated Youth

(E.C. section 48204(a)(4)); Fam. Code section 7000 and following)

An emancipated student whose residence is located within the boundaries of a school district is considered a resident of that district and may attend the district's schools. An emancipated student is a minor whose parent or legal guardian has been relieved of responsibility, control, and authority through an emancipation procedure in court.

The process is more fully explained in the school district's residency policy (BP/AR section 5111.1). Information regarding the application process and applicable deadlines can be obtained from the District office at 661-836-6658 .

Students Residing in a State Hospital

(E.C. section 48204(a)(6))

A student residing in a state hospital located within the boundaries of a school district is deemed a resident of that district.

The process is more fully explained in the school district's residency policy (BP/AR section 5111.1). Information regarding the application process and applicable deadlines can be obtained from the District office at 661-836-6658 .

"Homeless" Students

(42 USC 11413-114350)

A student whose parents come within the McKinney-Vento criteria for homelessness may, if they so choose, continue enrollment in the school they were attending prior to becoming homeless even if now living elsewhere in or outside of the district's boundaries. Note that they may also choose the neighborhood school in their new district instead.

Also note that McKinney-Vento gives homeless students transportation rights. The new district and old district, together, must make transportation arrangements for the student.

The process is more fully explained in the school district's education for homeless children policy (BP/AR section 6173). Information regarding the application process and applicable deadlines can be obtained from the District office at 661-836-6658 .

Students Receiving Special Education Services Pursuant to an Individualized Education Program (IEP) or a 504 Plan

(20 USC 1400 and following; 34 CFR 300.114-300.118)

IEP teams and the Individuals with Disabilities Education Act (IDEA), not district administrators and/or other federal/state legislation, determine the placement of IDEA eligible students. The requirements of IDEA necessitate placement where the student can receive a Free and Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE). LRE tends to create a preference favoring sites in relative close proximity to the student's home provided that the student can receive FAPE at that site.

The same is generally true of students receiving special education services pursuant to Section 504 of the Rehabilitation Act of 1973 (29 USC 794; CFR 104.33 and 104.34).

The process is more fully explained in the school district's policies on Identification and Education Under Section 504 and on Individualized Education Programs (BP/AR sections 6164.6 and 6159).

If you have reason to believe that your child, age 0-21 years, has a disability which requires special services or accommodations, bring this to the attention of the school office. You may request an assessment for eligibility for special education instruction or services through the school principal. Your child will be evaluated to determine whether he/she is eligible for special instruction or services.

Any request for assessment must be made in writing and received by the District. If a request for assessment is made via e-mail, the request will be considered received by the District when the email is opened.

You will be notified in writing of all district decisions regarding the identification, evaluation, or educational placement of your student if he/she has a disability or suspected disability. All such notifications will include a statement regarding procedural safeguards, including but not limited to, your right to examine relevant records, have an impartial hearing with an opportunity for participation by you and your counsel, and have a review procedure. [E.C. Section 56020, et seq. and 56301]

Individualized Instruction

(E.C. sections 48206.3 and 48980(b))

If your child has a temporary disability which prevents him/her from attending regular classes, the district will provide individual instruction when possible.

Independent Study

If your student must be absent from school for at least five days and no more than 10 days without a doctor's note, you may request Independent Study. Requests need to be written and submitted to the office a minimum of one week in advance. These packets, when completed by your student while away from school, can be used by us to ensure that learning is taking place. Also, the law allows us to use these contracts as proof that your student was still accountable to the school and we then can claim ADA for their absence. All you need to do as a parent is make sure that the work is completed with high accuracy, signed, and returned to the school office on the day your child returns to school. If the Independent Study Contract is not returned the student will be given an unexcused absence.

Students in Hospitals Outside of School District

(E.C. sections 48206.3, 48207, 48208)

If, due to a temporary disability, your child is in a hospital or other residential health facility which is located outside your school district, he/she may be eligible to attend the school district in which the hospital is located. If this situation should arise, you should notify both the district where you reside and the district where the hospital is located so that individualized instruction, if possible, can be provided.

Alternative School or Class Group Within the District

A school district may establish and maintain an "alternative" school or a separate class group within the district, pursuant to E.C. section 58500 that is designed to:

(a) Maximize the opportunity for students to develop the positive values of self-reliance, self-motivation, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
(b) Recognize that the best learning takes place when the student learns because of his desire to learn.
(c) Maintain a learning situation maximizing student self–motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.
(d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
(e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

Charter Schools

(E.C. sections 47600-47663; 5 CCR 11963)

Charter Schools are governed by the Education Code, but free of most of the code's restrictions. The two main forms of charter schools are classroom-based or non-classroom-based instruction. Non-classroom-based instruction, commonly referred to as "independent study," takes place primarily at home or outside the traditional classroom-based school setting.

Private Schools

Children may be instructed in a private full-time day school by persons qualified to teach in the State of California (E.C. sections 33190 and 33195). Private schools are selected and paid for by the student's parents.

Mentally Gifted Students

(E.C. section 48223)

Children who are mentally gifted and who are being instructed in a private full-time day school by persons capable of teaching, where all or part of the courses of instruction required to be taught in the public schools of this state is taught in a world language with not less than 50 percent of the total daily instructional time taught in the English language, shall be exempted. The attendance of the pupils shall be kept pursuant to Section 48222.

Private Tutors

(E.C. section 48224)

As an alternative to a private school, children may be instructed by a private tutor, who must hold a valid state credential for the applicable grade level. Private tutors are selected and paid for by student's parents.

Homeschooling

(JonathanL v. Superior Court (2008) 165 Cal.App.4th 1074)

Homeschooling in California is either performed by a parent who files a private school affidavit or a parent who qualifies as a private tutor.

STUDENT MISCONDUCT AND DISCIPLINE

The Obligations of a Student While at School

(5 CCR 300)

Every student must:

- Attend school punctually and regularly;
- Conform to the regulations of the school;
- Obey promptly all the directions of his teacher and others in authority;
- Observe good order and propriety of deportment;
- Be diligent in study; respectful to his/her teacher and others in authority; kind and courteous to schoolmates; and refrain entirely from the use of profane and vulgar language.

Teachers Are Required to Hold Students to Strict Account for Misconduct

(E.C. section 44807)

Every teacher must hold students to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess. Teachers may exercise that amount of physical control reasonably necessary to maintain order, protect property, or protect the health and safety of pupils, or to maintain proper and appropriate conditions conducive to learning.

Rules of the District Pertaining to Student Discipline

(E.C. section 35291)

Student discipline is regulated by the California legislature and by board policy and procedures. The student discipline rules are detailed and exhaustive. Their purpose is to give school officials the legal authority to impose student discipline and also provide accused students with due process. The pertinent information is available either online or hard copies can be provided.

Prohibited Behavior

(E.C. section 48900 and following)

If a student engages in prohibited behavior, in addition to other forms of corrective action, he/she may be disciplined, including in school suspension, suspension from school and expulsion from the school district, depending on the circumstances.

Prohibited behavior includes volitional conduct amounting to or related to: assault, battery, threat, alcohol, drugs including Soma, firearms, knives, explosives, other dangerous objects, drug paraphernalia, robbery, extortion, destruction of property, stealing, receiving stolen property, tobacco, obscene acts, habitual profanity, disrupting school activities, defying the valid authority of teachers, administrators, or other school personnel, possessing an imitation firearm, sexual battery, sexual assault, intimidation of student witnesses, hazing, bullying sexual harassment, hate violence, harassment, intimidation and terroristic threats.

Classroom Correction and Non-Punitive in School Correction Preferred When Appropriate

(E.C. sections 48900.5, 48900.6 and 48900.9)

Other means of correction are always preferred over in-school suspension, suspension from school, expulsion and any other form of exclusionary discipline that results in a pupil being removed from his/her regular classroom.

Progressive Discipline Plan

Every student has the right to learn and be safe, and no one has the right to interrupt learning or make others feel unsafe. In order to achieve this goal it is necessary for students to behave in a safe orderly way for an effective learning environment.

Outlined below is Suburu School's Progressive Discipline Plan that stipulates behaviors that will not be allowed at school. Also outlined are the possible actions of engaging in such behaviors.

Our staff will utilize their classroom management system and give verbal warnings prior to progressing through the actions if appropriate.

Please read and discuss these with your child(ren). With your assistance, our school will strive to provide the best possible learning environment for all children.

Minor Offenses
Disrespect, Defiance & Non-Compliance:
Failure to respond to adult requests and / or directives.
Disruption:
Interruption to the classroom / learning environment.
Property Misuse:
Low level misuse / damage of school property.
Dress Code:
Failure to comply to dress code standards.
Physical Contact:
Inappropriate touching — horseplay, “friendly touching,” etc.
Inappropriate Language:
Language which is inappropriate yet not used in an abusive / threatening manner.
Tardy:
Failure to be in a designated place at the designated time.
Lying:
Stating / repeating statements that are untrue.
Cheating:
Presenting the work of others as one’s own.
Out of Bounds:
Loitering or participating in activities outside designated areas.
Trash / Littering:
Discarding of items or dumping of trash in any location other than a trash can.
Repeated Ed Code Violations (48900 K):
In order for disruptive and defiant behaviors to reach the level of Education Code Violation 48900 K, clear documentation of the student’s behavior pattern, as well as site interventions to correct the behavior, must be established.

Possible Actions for Minor Offenses
Step 1
Verbal Reminder of Expected behavior, provide structured choice
Step 2
Student Reflection Sheet assigned and begin tracking
Step 3
Parent Contact by Teacher and possible loss of privileges
Step 4
Conference with student, parent, teacher, and administration. Collaboration with support teams.
Step 5
Referral to Administration
Natural consequence administered and determined by responsible teacher.

Ed Code 48900	Major Offense
(a)(1)	Caused, attempted to cause, or threatened to cause physical injury to another person.
(a)(2)	Willfully used force or violence upon the person of another, except in self-defense.
(b)	Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
(c)	Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
(d)	Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
(e)	Committed or attempted to commit robbery or extortion.
(f)	Caused or attempted to cause damage to school property or private property. (g) Stole or attempted to steal school property or private property.

(g)	Stole or attempted to steal school property or private property.
(h)	Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
(i)	Committed an obscene act or engaged in habitual profanity or vulgarity.
(j)	Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
(k)	Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
(l)	Knowingly received stolen school property or private property.
(m)	Possessed an imitation firearm. As used in this section, means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
(n)	Committed or attempted to commit a sexual assault as defined in Section 261,266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
(o)	Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
(p)	Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
(q)	Engaged in, or attempted to engage in, hazing as defined in Section 32050.
(r)	Engaged in an act of bullying, including, but not limited to, bullying Committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
(s)	A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following. (1) While on school grounds. (2) While going to or coming from school. (3) During the lunch period whether on or off the campus. (4) During, or while going to or coming from, a school sponsored activity.
(t)	A pupil who aids or abets, as defined in Sec. 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

Possible Actions for Major Offenses
Step 1: Referral to administration
Step 2: Home contact made by administration
Step 3: Administrative Recess Detention
Step 4: Parent Conference
Step 5: In/Out of School Suspension

Suspension from School
(E.C. section 48911)
A school principal (or the principal's duly assigned designee or the Superintendent) may suspend a pupil from school for any conduct prohibited by Section 48900. The maximum duration of any single suspension is five school days. In a case where expulsion from a school or suspension for the balance of the semester from continuation school is being processed by the governing board of the school district, the district superintendent or other person designated by the district superintendent may extend the suspension in writing until the governing board of the school district has rendered a decision in the action.
A teacher may suspend any pupil from his/her class, for any of the acts enumerated in Section 48900 for the day of the suspension and the day following. As soon as possible, the teacher shall ask the parent/guardian of the pupil to attend a parent-teacher conference regarding the suspension. A school administrator shall attend the conference if the teacher or parent/guardian so requests. The pupil shall not be returned to the class from which he/she was suspended, during the period of the suspension, without the concurrence of the teacher of the class and the principal. Teachers are allowed to require make-up work by suspended pupils. [EC 48901]

Voluntary Disclosure/Use of Controlled Substances/Prohibition Against Suspension
(E.C. 48900)
School officials are precluded from suspending and recommending expulsion for students who have voluntarily disclosed their use of a controlled substance, alcohol, intoxicants of any kind, or tobacco products in order to seek help through services or supports when based solely on the disclosure.

Expulsion from the School District
(E.C. section 48918)
When appropriate, the governing board may expel a student from the school district for any conduct proscribed by the Education Code, except 48900(k) disruption/defiance. The student is entitled to a hearing and due process. If expelled, the student is to receive a Rehabilitation Plan and a copy of the procedures to apply for readmission to the district pursuant to Education Code section 48916.

Discipline of a Disabled Student Who Is Eligible for Special Education Pursuant to IDEA or Section 504
(E.C. section 48915.5 and 20 USC 1415(k))
Federal law governs the authority of school districts to suspend and expel disabled children from school. If the misconduct is a manifestation of the student's disability, after 10 days of suspension, the student must be returned to the pre-suspension placement unless his/her IEP team and parents agree otherwise. A disabled student may not be expelled for misconduct which is a manifestation of the student's disability.

Student Searches
(*New Jersey v. T.L.O.* (1985) 469 U.S. 325)

A warrant or probable cause is not necessary for searches of students by school officials and the level of suspicion to justify the search need not rise to the level of probable cause. Rather, such a search by school officials must be:

- Justified in its inception - it must be reasonable to suspect the items searched contain evidence of prohibited conduct;
- Reasonably related in scope to the circumstances which justified the search in the first place. That is, the measures adopted are reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

Law Enforcement Notification

(E.C. section 48902)

The Education Code requires that the school principal to notify law enforcement in cases of student misbehavior involving:

- Assault with a deadly weapon or other instrument;
- Assault by means of force likely to produce serious bodily injury;
- Use, possession or sale of drugs and alcohol;
- Arranging for the sale of a substance represented to be drugs or alcohol;
- Possession of a firearm within a school zone;
- Possession of other weapons such as dirks or daggers at school; and
- Possession or furnishing of a firearm or an explosive at school.

Release of a Student to a Peace Officer

(E.C. section 48906)

If a school official releases your student from school to a peace officer for the purpose of removing him/her from the school premises, the school official will take immediate steps to notify you or a responsible relative of your child, except when a student has been taken into custody as a victim of suspected child abuse. In those cases, the peace officer will notify the parent or responsible relative that the child is in custody and the place where the child is being held, unless the child would be endangered by disclosure of the place.

Attendance By Suspended Pupil's Parent

(EC §48900.1; LC §230.7):

A teacher may require a parent or guardian to attend a portion of the school day in their child's classroom following a suspension. Employers are prohibited from penalizing a parent for complying with this requirement.

Property Damage or Personal Injury - Parents Liable

(E.C. section 48904(a) and Civil Code section 1714.1)

Parents are liable for property damage or personal injuries caused by their child's willful misconduct in an amount up to $25,000.00.

Damaged Library Materials - Parents Liable

(E.C. section 19910)

The parent or guardian of a minor who willfully and maliciously cuts, tears, defaces, breaks, or injures any book, map, chart, picture, engraving, statue, coin, model, apparatus, or other work of literature, art, mechanics, or object of curiosity, deposited in any public library, gallery, museum, collection, fair, or exhibition is liable for all damages so caused by the minor.

Overdue Library Materials - Parents Liable
(E.C. section 19911)
The parent or guardian of a minor who willfully and maliciously detains any book, newspaper, magazine, pamphlet, manuscript, or other property belonging to any public or incorporated library, reading room, museum, or other educational institution, for 30 days after notice in writing to return the article or property, given after the expiration of the time for which by the rules of the institution the article or property may be kept, is liable for all damages so caused by the minor.

Withholding Grades, Diploma, or Transcript
(E.C. section 48904(b))
When your child willfully damages school property or if school property is loaned to your child and he/she refuses to return it when due, grades, diplomas and transcripts may be withheld. A voluntary work program in lieu of the payment of money may be arranged.

Attendance by Parent for a Portion of the School Day
(E.C. 48900.1)
If your student willfully defies the authority of his/her teacher, disrupts classroom activity, commits an obscene act or habitually uses profanity or vulgarity, you may be required to attend school with your student for a portion of the school day.

Dress Code
(E.C. section 35183(d))
The purpose of our dress code is to help generate a positive learning environment for all students. The Education Code stipulates a student's dress should not interfere with the educational process, or that it should not provide a safety hazard. Students must be neat and clean upon entering school. In accordance with this legal section, we require that students adhere to the following:

Student dress should be appropriate for the learning environment and any school-sponsored activity. Students are not permitted to wear:

- “Spaghetti” straps, see-through, strapless or backless garments, midriffs, low-cut tops or dresses , tube-tops, halters, or similar types of clothing
- Undergarments cannot be visible.
- Short skirts, shorts or spandex that are too revealing. As a general rule, the bottom of the shorts should be at or past the fingertips when the student is standing with arms hanging down.
- Excessively baggy clothing or sagging pants (Pants are to be worn at the waist.)
- Tank tops, mesh tanks, or muscle shirts.
- Any clothing, accessory, or backpack which displays alcohol, tobacco products, drugs, gang affiliations, sexual content or offensive language.
- Any clothing or adornment that is distracting or potentially unsafe (i.e. sharp objects, safety pins, metal studs, wallet chains)
- Any footwear inappropriate for normal activities. Footwear must be securely attached to the heel of the student. Due to safety concerns, flip-flop type shoes are not allowed. (including bedroom slippers or moccasins)

- Any clothing with excessive rips, tears, cuts, holes. As a general rule, the highest rip, tear, or cut of the shorts or pants should be at or past the fingertips when the student is standing with arms hanging down.

The Board and administration reserve the right to declare any mode of dress or appearance that in their reasonable estimation inhibits the educational process or threatens the safety and protection of all students as unacceptable. Final determination of acceptable dress will be made by the school administration.

If students are dressed in an unacceptable manner, parents will be notified and corrective measures must be taken before the student will be allowed to return to class. Parents may be required to pick up a student from school or bring appropriate clothes to school as requested by the administration. A student who continues to violate the dress code may be suspended on the grounds of defiance to authority.

It is not our purpose to prescribe specific dress for your child(ren). We are concerned, however, that our best instruction can occur when there is little to no distraction. Your cooperation is appreciated.

Marking children's clothing is an aid to you. Many articles of clothing are lost or remain unclaimed for lack of identification. Lost clothing and other articles are kept in a specific location for a short time. The school and/or school personnel are not responsible for lost items.

Student Sexual Harassment

(E.C. section 231.5; 5 CCR section 4917)

The district takes allegations of sexual harassment seriously. The district prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The district also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment. Students in grades 4 through 12 may be suspended or expelled for engaging in sexual harassment. A copy of the district's policy on student sexual harassment is enclosed for your review.

Students who engage in such harassment may be subject to disciplinary action up to and including expulsion (Education Code sections 212.5; 230; 48900.2). The principal or designee shall discuss the district's sexual harassment policy with his/her students and employees and assure them that they are not required to endure sexually insulting, degrading or exploitative treatment or any other form of sexual harassment. The principal or designee shall provide staff in-service or student instruction and counseling as needed (Title VIII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972).

The district strongly encourages any student or staff who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who has experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer. Once notified, the principal or compliance officer shall take the steps to investigate and address the allegation, as specified in BP and AR 5145.7.

Social Media Monitoring

(E.C. section 49073.6)

The district intends to and will collect data from pupils' social media, and may use such data in disciplinary actions involving students and/or district employees. The information gathered and/or maintained will pertain directly to school or student safety.

Pupils and their parents/guardians may inspect this information and request correction or deletion. The information will be deleted within one year of the pupil reaching the age of 18 or within one year of the pupil no longer being enrolled in the district, whichever comes first. The social media records of a pupil may be inspected by the pupil or the pupil's parent/guardian and corrections or deletion of the information may be requested. Requests to inspect a pupil's collected social media information, or to correct or delete the information, may be made to the principal or other site administrator who, within five school days, shall make the records available for inspection or respond to the request for correction or deletion of the information. Students and their parents/guardians also may have a district-level hearing to appeal the decision not to change or delete records.

Involuntary Transfer of a Student Convicted of a Violent Felony or Misdemeanor Where Victim Enrolled at Same School

(E.C. section 48929)

Pursuant to board policy, a student perpetrator who has been convicted of a violent felony or a misdemeanor involving a firearm may be involuntarily transferred to another school site if the victim of the offense is enrolled at the same school as the perpetrator. District policy provides that (i) the school first attempt to resolve their conflict using restorative justice or counseling, if the victim will participate; (ii) the student perpetrator be notified of his/her right to request a meeting with the school principal before the principal makes a recommendation; (iii) the Superintendent or his/her designee make a recommendation to the governing board; and (iv) the board deliberate in closed session as may be necessary to maintain the confidentiality of student information. The board's decision will be final.

STUDENT SERVICES

Services to Disabled Pupils

(E.C. section 56020 and following, 56301; 34 CFR 104.36)

This district actively identifies and evaluates students who may have disabilities. Parents who suspect their child may have exceptional needs may request an assessment by contacting the school principal or special education director. The request may be made verbally or in writing. If a request for assessment is made via e-mail, the request will be considered received by the district when the email is opened.

Once a written assessment request is received, the district must respond within 15 calendar days with either a proposed assessment plan or a written explanation of its refusal to assess.

You will be notified in writing of all district decisions regarding the identification, evaluation, or educational placement of your student if he/she has a disability or suspected disability. All such notifications will include a statement regarding procedural safeguards, including but not limited to your rights to (1) examine relevant records, (2) have an impartial hearing with an opportunity for participation by you and your counsel, and (3) a review procedure.

The rules governing the rights and obligations associated with Special Education are more fully explained in board policy BP and AR 6159-6259.4.

Prospectus of School Curriculum

(E.C. sections 49063, 49091.14)

The curriculum of every course offered by the schools of the district is compiled annually by each school in a prospectus which contains the titles, descriptions, and instructional aims of every course offered by each school. Each school prospectus is available for review upon request at each school site.

Pupil Nutrition/Notice of Free and Reduced Meal Prices

(E.C. sections 49510-49520; 42 USC 1758 and 1773)

A school district or County Superintendent of School maintaining kindergarten or any of grades 1 to 12, inclusive, shall provide two school meals free of charge during each school day to any pupil who requests a

meal without consideration of the pupil's eligibility for a federally funded free or reduced-priced meals, with a maximum of one free meal for each meal service period.

Fingerprinting
(E.C. section 32390)
Districts are authorized to offer fingerprinting programs for children enrolled in kindergarten or newly enrolled in the district. If the district has adopted such a program, on your child's initial enrollment you will be notified of procedures, any applicable fee, and your right to decline your child's participation.

Sex Equity in Course Selection and Career Counseling; Advance Notice
(E.C. section 221.5)
Commencing with the 7th grade, parents must be notified in advance of Course Selection and Career Counseling. Parents may participate in such counseling along with their child. Recommendations by counselors cannot differentiate between students on the basis of the student's sex and shall affirmatively explore with each student the possibility of careers and courses leading to careers that may be considered nontraditional for that student's sex.

HEALTH AND SAFETY SERVICES

Immunizations (E.C. sections 49403, 48216 and 48853.5; Health and Safety Code sections 120335, 120370, 120372, 120372.05 and 120375; 17 CCR 6025-6051, 6055 and 6070; 42 USC 11431.)

In order to protect the health of all students and staff and to curtail the spread of infectious diseases, the school district cooperates with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases. Accordingly, parents must provide documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases:

1. Measles, mumps, and rubella (MMR);
2. Diphtheria, tetanus, and pertussis (whooping cough) (DTP, DTaP, or Tdap);
3. Poliomyelitis (polio);
4. Hepatitis B;
5. Varicella (chickenpox);
6. Haemophilus Influenza Type B (Hib meningitis); and
7. Any other disease designated by the CDPH.

Any first time newly admitted student who has not obtained the required immunization(s) within 10 school days following the parent/guardian's receipt of notice, must be excluded from school unless the student is exempt from immunization for medical reasons.

A medical exemption requires a written statement from a licensed physician to the effect that the physical condition or the medical circumstances of the child are such that immunization is not safe.

Beginning January 1, 2020, a medical exemption must be submitted using the standardized form developed by the California Department of Public Health (CDPH) and transmitted through the California Immunization Registry (CAIR). The information must include a description of the medical

basis for which the exemption for each individual immunization is sought and whether the medical exemption is permanent or temporary.

A student who has a medical exemption issued prior to January 1, 2020, will be allowed to continue enrollment until the next grade span, except that after July 1, 2021, a student may not be admitted or advanced to grade 7 unless the student has been immunized or a medical exemption form filed as stated above.

A temporary exemption cannot exceed one year, and all medical exemptions cannot extend beyond the grade span.

If a student's medical exemption is revoked by CDPH on the basis that the exemption does not meet applicable criteria for medical exemptions, the student shall continue in attendance and, within 30 calendar days of the revocation, commence the immunization schedule required for conditional admittance.

The student's parent/guardian may appeal a revocation to the Secretary of California Health and Human Services. If a revocation is appealed, the student may continue in attendance and cannot be required to commence the immunization schedule required for conditional admittance provided the appeal is filed within 30 calendar days of the revocation.

If it is determined, however, that a child has been exposed to one of the 10 diseases named in the immunization requirements and does not have proof of immunization, the child may be temporarily kept out of school.

A student may also be exempt from the state immunization requirements if he/she is enrolled in an independent study program pursuant to Education Code sections 51745-51749.6 and does not receive any classroom-based instruction.

The "personal beliefs" exemption to the immunization requirements requires that parent submit a letter stating that they object to immunizations based on their personal beliefs and that letter must have been submitted no later than January 1, 2016. As most newly enrolling students were not born by January 1, 2016, this exemption is not available to them. For any continuing student, note that any personal beliefs exemption granted prior to January 1, 2016 is only effective until the student enters the next grade span. For this purpose, Health and Safety Code 12335 defines three grade spans: birth through preschool, grades K-6 (including TK), and grades 7-12. For example, a student granted a personal beliefs exemption in preschool must be immunized when entering kindergarten, and a student granted such an exemption in grade 4 must be immunized when entering grade 7.

If the student has not been granted a valid exemption, the student must remain excluded from school until an immunization record is provided that certifies that he/she has received a dose of each required vaccine due at that time.

An immunization record must be either a personal record with entries made by a physician or agency performing the immunizations or a school record from the student's previous school documenting the student's immunizations.

A special education student who is not fully immunized must nevertheless continue to receive all his/her special education and related services. That is, the IEP must continue to be fully implemented.

Homeless children and foster youth must be immediately enrolled even if they are unable to produce records normally required for enrollment, including medical records.

Military families must be given 30 days from the date of enrollment to show that their children are fully immunized before being excluded. A transfer student must be given 30 days while his/her records are being transferred from a previous school before being excluded.
The rules governing the rights and obligations associated with immunizations and exclusion from school are more fully explained in board policy BP and AR 5141.31 and AR 5112.2.

If you have questions or concerns, you may contact and discuss those questions and concerns with the school nurse. If you are having financial difficulty fully immunizing your child or difficulty locating a medical provider, contact the school nurse for guidance. If you need a short extension of this timeline, also contact the school nurse.

Table A, "California Immunization Requirements for Pre-Kindergarten," sets forth, according to age or grade, the required immunizations and number of doses for admission to and attendance at a pre-kindergarten facility.

TABLE A: CALIFORNIA IMMUNIZATION REQUIREMENTS FOR PRE-KINDERGARTEN[1]

AGE WHEN ADMITTED	TOTAL NUMBER OF DOSES REQUIRED OF EACH IMMUNIZATION[2 3]				
2 through 3 months	1 Polio	1 DTaP	1 Hep B	1 Hib	
4 through 5 months	2 Polio	2 DTaP	2 Hep B	2 Hib	
6 through 14 months	2 Polio	3 DTaP	2 Hep B	2 Hib	
15 through 17 months	3 Polio	3 DTaP	2 Hep B	1 Hib[4]	1 Varicella
	On or after the 1st birthday:				1 MMR
18 through 5 years	3 Polio	4 DTaP	3 Hep B	1 Hib[54]	1 Varicella
	On or after the 1st birthday:				1 MMR

[1] A pupil's parent or guardian must provide documentation of a pupil's proof of immunization to the governing authority no more than 30 days after a pupil becomes subject to any additional requirement(s) based on age, as indicated in Table A.

[2] Combination vaccines (e.g., MMRV) meet the requirements for individual component vaccines. Doses of DTP count towards the DTaP requirement.

[3] Any vaccine administered four or fewer days prior to the minimum required age is valid.

[4] One Hib dose must be given on or after the first birthday regardless of previous doses. Required only for children who have not reached the age of five years.

[5]

Table B, "California Immunization Requirements for Grades K-12," sets forth, according to age or grade, the required immunizations and number of doses for admission to and attendance at a school.

TABLE B: CALIFORNIA IMMUNIZATION REQUIREMENTS FOR GRADES K-12

GRADE ADMITTED	NUMBER OF DOSES REQUIRED OF EACH IMMUNIZATION[61] [72] [83]				
K-12 Admission (7th-12th)[138]	4 Polio[94]	5 DTaP[105]	3 Hep B[116]	2 MMR[127]	2 Varicella
	1 Tdap				
7th Grade Advancement [149] [1510]	2 Varicella[1610]	1 DTaP[178]			

[61] Requirements for K-12 admission also apply to transfer pupils.

[72] Combination vaccines (e.g., MMRV) meet the requirements for individual component vaccines. Doses of DTP count towards the DTaP requirement.

[83] Any vaccine administered four or fewer days prior to the minimum required age is valid.

[94] Three doses of polio vaccine meet the requirement if one dose was given on or after the fourth birthday.

[105] Four doses of DTaP meet the requirement if at least one dose was given on or after the fourth birthday. Three doses meet the requirement if at least one dose of Tdap, DTaP, or DTP vaccine was given on or after the seventh birthday. One or two doses of Td vaccine given on or after the seventh birthday count towards the requirement.

[116] For 7th grade admission, refer to Health and Safety Code section 120335, subdivision (c).

[127] Two doses of measles, two doses of mumps, and one dose of rubella vaccine meet the requirement, separately or combined. Only doses administered on or after the first birthday meet the requirement.

[138] For 7th through 12th graders, at least one dose of pertussis-containing vaccine is required on or after the seventh birthday.

[149] For children in ungraded schools, pupils 12 years and older are subject to the 7th grade advancement requirements.

[1510] The varicella requirement for seventh grade advancement expires after June 30, 2025.

16

17

Disclosure of Immunization Information

Pursuant to Health and Safety Code section 120440, Health care providers, and other agencies, including schools shall disclose certain information from a student's medical record to local health departments operating countywide or regional immunization information and reminder systems and the State Department of Public Health. The following information shall be subject to disclosure:

(1) The name of the student and their parent or guardian,
(2) Date of birth of the student,
(3) Types and dates of immunizations received by the student,
(4) Manufacturer and lot number for each immunization received,
(5) Adverse reaction to immunizations received,
(6) Other nonmedical information necessary to establish the student's unique identity and record,
(7) Results of tuberculosis screening,
(8) Current address and telephone number of the student and their parent or guardian,
(9) Student's gender,
(10) Student's place of birth,
(11) Student's race and ethnicity,
(12) Student's information needed to comply with Chapter 1 (commencing with Section 120325), but excluding section 120380.

Control of Communicable Disease

(E.C. section 49403)

The district cooperates with the local health office in the control and prevention of communicable disease in school-age children. If you consent in writing, the district may permit any person licensed as a physician and surgeon, or any person licensed as a registered nurse, to administer an immunizing agent to your child. You will be advised in writing before any immunization program is instituted.

The Seizure Safe Schools Act

(E.C. sections 49468-49468.5)

If a student is diagnosed with seizures, a seizure disorder, or epilepsy, has been prescribed an emergency anti-seizure medication by a health care provider, the school, upon request from the student's parent or guardian, may designate one or more volunteers at the student's school to receive specific initial and annual refresher training regarding the emergency use of anti-seizure medication or therapy, the district shall obtain from the pupil's parent or guardian a "Seizure Action Plan" as specified in Education Code section 49468.3.

Emergency anti-seizure medication prescribed to a student shall be provided to the school with the label affixed by the dispensing pharmacy intact.

A student who has been diagnosed with seizures, a seizure disorder, or epilepsy may qualify for services or accommodations pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794) or an individualized education program. The district shall assist the parent or guardian with the exploration of that option. The district may ask the parent or guardian to sign a notice verifying that the parent or guardian was given this information.

Administering Medication and Monitoring Health Conditions

(E.C. sections 49414.5, 49414.7, 49423, 49423.1; 5 CCR 600-611; *American Nurses Association v. Torlakson (2013) 57 Cal. 4th 570*)

Any member of the school staff NEVER gives aspirin to any student. *All medications are to be turned in to the nurse or school office*.

The district recognizes that during the school day, some students may need to take medication prescribed or ordered by an authorized health care provider to be able to fully participate in the educational program. Upon your written request and with the approval of your child's authorized health care provider, together with a release by parents, foster parents, or guardians of civil liability for such self-administration, a student with a medical condition who requires frequent treatment, monitoring, or testing (including but not limited to diabetes and asthma) may be allowed to self-administer, self-monitor, and/or self-test. Your child must observe universal precautions in handling blood and other bodily fluids.

Any medication prescribed by an authorized health care provider, including an emergency anti-seizure medication for a student with epilepsy, may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received a written statement from you indicating your desire for the district to assist your child in taking the medication and a written statement from your child's authorized health care provider detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken. If the medication, dosage, frequency of administration, or reason for administration changes at some point in the year, you must provide a new written statement from your child's authorized health care provider.

When unlicensed personnel are authorized by law to administer a medication, such as emergency anti-seizure medication, epinephrine auto-injector, glucagon, or insulin, the Superintendent or designee will ensure that school personnel designated to administer it to students receive appropriate training from qualified medical personnel before any medication is administered. Additionally, such unlicensed personnel will be supervised by, and provided immediate communication access to, a school nurse or physician. In an emergency situation, such as a public disaster or epidemic, a trained, unlicensed district employee may administer medication to a student.

If your child is on a continuing medication regime for a non-episodic condition, you must inform the school nurse or other designated employee of the medication being taken, the current dosage, and the name of the supervising physician. Necessary medications must be provided in properly labeled, original containers, along with the authorized health care provider's instructions. For prescribed or ordered medication, the container must have the name and phone number of the pharmacy, the student's identification, and the name and phone number of the authorized health care provider. With your consent, the school nurse or other designated employee, may communicate with your child's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the medication on the student.

The District's BP 5141.21 more fully explains rights, obligations and policy regarding administering medication and monitoring health conditions.

Use of Sunscreen Permitted

(E.C. section 35183.5)

Students may carry and use sunscreen without a doctor's note or prescription, and may also wear sun-protective clothing.

Health Care Coverage Information

(E.C. section 49452.9)

The district has information on health care coverage options and enrollment assistance. If interested, please contact the school office for this information.

Dental Fluoride Treatment
(Health and Safety Code section 104830)
Pupils may be provided the opportunity to receive topical application of fluoride or other decay-inhibiting agent to their teeth. Parents/guardians or eligible pupils should submit a written request for this treatment.

Medical and Hospital Services
(E.C. section 49472)
The district is required by law to provide you with written notice if it does not provide medical or hospital coverage for injuries arising from student participation in athletic events. **THIS IS YOUR NOTICE.** The district does not provide insurance on individual students. However, through the district you may purchase accident insurance covering your child for medical and hospital services. The insurance provides coverage for your child while on school grounds or in school buildings during the time your child is required to be there because of his/her attendance during a regular school day of the district, or while being transported by the district to and from school or other place of instruction, or while at any other place as an incident to school-sponsored activities and while being transported to, from, and between those places. This coverage may not apply to specified sports (such as tackle football). Contact the district for clarification.

Scoliosis Screening
(E.C. section 49452.5)
If your child is enrolled in grades 7 through 12 and is suspected of having curvature of the spine, please notify the school office. The district may screen female students in grade 7 and male students in grade 8 for the condition known as scoliosis. If the initial screening indicates the student may have scoliosis, additional screening may be required. You may request in writing that your student not be screened. If your child is identified at school as having this condition, you will be notified in accordance with the law.

Sight and Hearing Test
(E.C. section 49452)
The district is required to provide for testing the sight and hearing of each student enrolled in its schools unless you submit a written denial of consent.

Information for Use in Emergencies
(E.C. section 49408)
For protection of your child's health and welfare, we ask that you fill out and return the enclosed Emergency Information Card.

Management Plan for Asbestos-Containing Material
(40 CFR 763.84, 40 CFR 763.93)
A complete, updated management plan for asbestos-containing material in school buildings is available at our District Office.

Pesticide Warnings
(E.C. sections 17612, 48980.3)
The district has implemented an integrated pest management program designed to effectively control pests using a combination of techniques. Pesticides that pose the least possible hazard and are effective in a manner that minimizes risks to people, property, and the environment may be used according to established regulations and treatment thresholds.

Pursuant to the Healthy Schools Act of 2000, the district is required to notify staff and parents of the name of all pesticide products expected to be applied at the school facility during the upcoming year. Those products are as follows:

Name of Pesticide	Active Ingredient(s)
Roundup Quick Pro	Glyphosate, N-(phosphonomethyl) glycine Diquat dibromide
Suspend SC	Glyphosate, N-(phosphonomethyl) glycine
Safer Home ant and crawling insect	Diatomaceous Earth
Ground squirrel bait	Diphacinone
Gopher Getter Type I Bait	Strychnine, Alkaloid, inert ingredients
Demon Max	Cypermethrin
Cy Kick CS	Cyfluthrin
Up-Cyde Pro 2.0	EPA Reg. 70506-19
Blitz Residual Crack & Crevice Spray	Pyrethrin
Blitz Insect Spray	D-trans Allethrin
Blitz Airborne	D-trans Allethrin

If you wish to receive notification of individual pesticide applications at the school facility, please contact Tristin Camp at 661-836-6658. You will receive notification at least 72 hours prior to the application.

Information regarding pesticide information may be obtained at the California Department of Pesticide Regulation website: http://apps.cdpr.ca.gov/schoolipm/

School Safety Plans

(E.C. section 32280 and following)

Each school site has established a Safety Plan. Details of the Safety Plan are available to the public through the district office on request, and copies are provided to local law enforcement.

At the first notice of any community wide disaster, the Kern County Office of Emergency Services will notify our district office.

If there is a local emergency, i.e., loss of electricity or water and there is a need to close school early students will remain at school until an authorized parent/guardian picks them up, or is notified.

The following are the student release procedures in place: Release procedures will take place from an outdoor assembly area when buildings are unsafe, or from classrooms if buildings are judged safe.

- Teachers take students to the assigned areas on the playground if buildings are unsafe.
- Parents must report to the Reunification Gate and request to pick-up their child. If students are on the south playground, please use the Silver Creek Park parking lot to park your vehicle then proceed to pick your child(ren) up at the southeast gate of the playground. The child(ren) will be escorted to the sign-out location at this gate and parents are to fill out the release form. The form shall require the identification, signature, address, destination and phone number of the adult to whom the child is released.

The student will not be released to anyone other than his/her parent or guardian except under the following conditions:

- Parent or guardian provides a written request via email to the school directly requesting release to another person.

- Parent or guardian has given written permission to release the child to another person and the school can correctly identify that person. The school will not release a child to a person unknown to that child except with the above written permission and permission from the administration.
- When circumstances warrant, that in the best judgment of the staff member in charge, it is in the best interest of a child to place him/her in an alternate place of safety.

Parents should review the above procedures with their youngster regularly, emphasizing that the regular means of getting home from school will be used except in an extreme emergency.

Earthquake

The Lakeside District's earthquake emergency policy is based on the fact that the safest thing for young people in the event of a serious earthquake during the school day, is to remain at school. This is for the safety and welfare of the students until roads are safe to travel.

In the case of an earthquake, do not leave the building immediately, as the greatest danger exists from falling walls, debris, and unstable ground.

In buildings with a lot of glass, the greatest danger is from shattering glass. Students should protect themselves from falling glass by crawling under a desk or table when possible with their back toward windows and face buried in the crook of the arm.

Procedure for "Drop" Command

1. If inside the school building, the student should:
    a. Drop to knees with back to window, under a desk or table, and hold on to its leg.
    b. Fold arms on the floor close to the knees.
    c. Bury face in arms and close eyes tightly.
    d. Remain until "as you were", command is given by the teacher in charge.
2. If outside the school building, the student should:
    a. Find an open area.
    b. Drop to the ground, and curl up.
    c. Remain until "as you were", command is given by the staff member in charge.

Evacuation Procedures

Teachers will evacuate their students from the building as soon as all motion ceases and debris has stopped falling. Each teacher will use the safest route to get to the assembly area.

As it becomes safe, children will be released to parents by the principal or designee. Children must be signed out at the assembly area by the parent,/guardian or person on the emergency card.

Fire Drill

When the alarm sounds:

1. Students walk silently in single file from room to assembly area.
2. Students take a knee/kneel.
3. Students remain silent
4. Attendance will be taken outside by the teacher and reported to the administrative designee.
5. When the all clear sounds, students are to follow the direction of their teacher and return to the classroom or designated area.

Lock Down Drill

When notified:

1. Students are to clear the yard if outside.
2. Students are to follow the explicit directions of the adult employee supervisor.

Safe Storage of Firearms

(E.C. sections 49390-49392 and 48986)

Parents and legal guardians of all students in the Lakeside Union School District are responsible for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from his or her home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition. Below are the laws in California regarding the storage of firearms. Please take some time to review them and evaluate your own personal practices to assure that you and your family are in compliance with California law.

● With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others. (California Penal Code sections 25100 through 25125 and 25200 through 25220)

○ Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.

● With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor never actually accesses the firearm. (California Penal Code section 25100(c))

● In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years. (California Civil Code Section 29805)

● Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward. (California Civil Code Section 1714.3)

Note: Your county or city may have additional restrictions regarding the safe storage of firearms.

*Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

School Buses and Passenger Safety

(E.C. section 39831.5)

All transportation shall be subject to the appropriate provisions and policies of the California Education Code, California Administrative Code and policies of the Lakeside Union School District. Students riding buses are expected to conduct themselves properly, or they may be denied transportation. [EC 39831.5]

Title 5 C.C.R. Section 14103 "Pupils transported in a school bus shall be under the authority of and responsible directly to the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street or highway."

Bus Rules

(Please discuss these with your child)

- Remain sitting at all times
- No loud noises, profanity, or obscene gestures.

- No eating or chewing gum.
- No fighting, playing or teasing.
- Keep all body parts inside the bus.
- No writing on/destroying any part of the bus.
- Follow the driver's instructions at all times.
- No throwing objects, in or out of the bus.
- Board and depart the bus at your scheduled stop.
- Never cross the street without being escorted.
- No horseplay at the bus stop.
- No personal articles on the bus without approval.

Bicycles, Scooters and Skateboards

Students must be in third, fourth, or fifth grade to ride their bike, scooter and/or skateboard to school. All students must wear a helmet when riding a bike, scooter and/or skateboard to and from school. The law requires helmets when riding bicycles. Students must have their helmets on while leaving the equipment rack on campus. Students are to walk their bike, scooter and/or skateboard on the sidewalk when moving between the street and the equipment rack. Students are not to ride their bike, scooter and/or skateboard in the parking lot or bus loading areas. All bikes, scooters and/or skateboards must be placed on the equipment rack on the east side of our school. They must be locked-up with a strong chain or cable with a good lock before leaving the equipment rack. Motorcycling or electric bicycles are not permitted on school grounds. Students who consistently fail to use good judgment when riding, will lose their bike, scooter and/or skateboard privileges. **Donald E. Suburu School is not responsible for damaged, lost and/or stolen bikes, scooters and/or skateboards.**

Sex Offender Information: "Megan's Law"

(Penal Code section 290.4)

The California Department of Justice operates a website that lists designated registered sex offenders in California. The district does not disseminate this information but you may visit http://www.meganslaw.ca.gov to learn more and find helpful information for you and your family.

Tobacco-Free Schools/No Smoking Policy

(Health and Safety Code section 104420)

The district's governing board recognizes that the health hazards associated with smoking and the use of tobacco products, including breathing second-hand smoke, are inconsistent with its goal to provide a healthy environment for students and staff. The law requires that all recipients of any state and/or federal grant or contract maintain tobacco-free school sites.

Use of tobacco products at any time by students, staff, parents, or visitors, is strictly prohibited in district-owned or leased buildings, on district property, and in district vehicles. This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Prohibited products include any product containing tobacco or nicotine, including but not limited to cigarettes, cigars, miniature cigars, smokeless tobacco, snuff, chew, clove cigarettes, betel, and nicotine delivery devices such as electronic cigarettes. Exceptions may be made for use or possession of prescription nicotine products.

Any employee or student who violates the district's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate. Any other person who violates the district's policy on tobacco-free schools shall be informed of the district's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may direct the person to leave school property, request local law enforcement assistance in removing the person from school premises, and/or prohibit him/her from entering district property for a specified period of time.

Synthetic Drug Dangers
(E.C. section 48985.5)
The use of synthetic drugs that are not prescribed by a physician represents an emerging and ongoing public health threat in California.

A synthetic drug is a drug with properties and effects similar to a known hallucinogen or narcotic but having a slightly altered chemical structure, especially such a drug created in order to evade existing restrictions against illegal substances. Synthetic drugs include but are not limited to synthetic cannabinoids ("synthetic marijuana", "spice," "k2"), methamphetamines, bath salts, and fentanyl.

The CDPH has expounded on the extreme danger of drugs laced with fentanyl. Illicit fentanyl can be added to other drugs to make them cheaper, more powerful, and more addictive. Illicit fentanyl has been found in many drugs, including heroin, methamphetamine, counterfeit pills, and cocaine. Fentanyl mixed with any drug increases the likelihood of a fatal overdose. Furthermore, it is nearly impossible to tell if drugs have been laced with fentanyl without additional testing because fentanyl cannot be seen, smelled, or tasted when used as a lacing agent.

The fentanyl crisis, specifically, has impacted communities across the state, leading to a sharp increase in fentanyl poisonings and deaths in recent years.

Be advised that social media is being used as a way to market and sell synthetic drugs.

Pupil Mental Health Services Available on Campus or in the Community
(E.C. section 49429.5)

Mental health services available for pupils at the school
School based counseling: non-IEP related
Emergency Resource Management through Kern County Superintendent of Schools

Mental health services available for pupils in the community
Child Guidance Clinic
Kern Regional Center

PARTICULAR EDUCATION ISSUES

Comprehensive Sexual Health Education, HIV Prevention Education, and Assessments Related to a Student's Health Behaviors and Risks Including Attitudes Concerning or Practices Relating to Sex

(E.C. sections 51934-51939)

A parent or guardian of a pupil has the right to excuse their student from all or part of comprehensive sexual health education, HIV prevention education, and assessments related to that education through a written "opt-out" process. You may opt out by so advising the district in writing.

The written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education are available for inspection.

Comprehensive sexual health education or HIV prevention education may be taught by school district personnel or by outside consultants.

The date of the instruction is April 2022.

The name of the organization or affiliation of each guest speaker is Heather Sarti, LUSD District Nurse.

You may request a copy of Education Code sections 51934-51939.

If arrangements for this instruction are made after the beginning of the school year, notice shall be made by mail or another commonly used method of notification, no fewer than 14 days before the instruction is delivered.

Anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the pupil's attitudes concerning or practices relating to sex, may be administered to any pupil in grades 7 to 12, inclusive. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey through a written "opt-out" process. You may opt out by so advising the district in writing.

You will be notified in writing if and when such a test, questionnaire, or survey is to be administered.

You have the right to review the test, questionnaire, or survey.

If the school has received a written request from the student's parent or guardian excusing the pupil from participation in comprehensive sexual health education, HIV prevention education, and assessments related to that education, the student may not attend any class in comprehensive sexual health education or HIV prevention education, or participate in any anonymous, voluntary, and confidential test, questionnaire, or survey on pupil health behaviors and risks.

A pupil may not be subject to disciplinary action, academic penalty, or other sanction if the pupil's parent or guardian declines to permit the pupil to receive comprehensive sexual health education or HIV prevention education or to participate in anonymous, voluntary, and confidential tests, questionnaires, or surveys on pupil health behaviors and risks.

While comprehensive sexual health education, HIV prevention education, or anonymous, voluntary, and confidential test, questionnaire, or survey on pupil health behaviors and risks is being administered, an alternative educational activity shall be made available to pupils whose parents or guardians have requested that they not receive the instruction or participate in the test, questionnaire, or survey.

More information regarding sexual health and HIV/AIDS prevention instruction may be found in the district's BP and AR 6142.1.

Health Instruction Conflicting with Religious Training and Beliefs of Parent or Guardian
(E.C. section 51240)
Upon written request, a parent or guardian has the right to excuse their student from any part of a school's instruction in health that may conflict with their religious training and beliefs or personal moral convictions.

Assessments Containing Questions About a Student's Personal Beliefs or Those of His/Her Family
(E.C. section 51513; 20 USC 1232h)
No test, questionnaire, survey, or examination containing any questions about a student's personal beliefs or practices in sex, family life, morality, and religion, or any questions about the pupil's parents' or guardians' beliefs and practices in sex, family life, morality, income, political affiliations and religion may be administered unless:

- The parent or guardian of the pupil is notified in writing that this test, questionnaire, survey, or examination is to be administered; and

- The parent or guardian of the pupil gives written permission for the pupil to take the test, questionnaire, survey, or examination.

More information regarding family privacy and questions pertaining to personal beliefs may be found in the district's BP and AR 5022.

Statewide Pupil Assessment Program
(E.C. sections 60604 and 60615; 5 CCR 852)
The California Assessment of Student Performance and Progress (CAASPP) is a statewide assessment program that tests the degree to which pupils are achieving the academically rigorous content and performance standards, adopted by the state board, that reflect the knowledge and complex skills that student will need in order to succeed in the information-based, global economy of the 21st century.

A parent or guardian may annually submit to the school a written request to excuse his or her child from any or all parts of the test for the school year. Such a request will be granted.

Right to Refrain from Harmful Use of Animals
(E.C. sections 32255-32255.6)
Your child may participate in a course during this year that utilizes live or dead animals or animal parts to help your child obtain knowledge, information, or experience required in the course. If your child chooses not to participate in the dissection of animals, and if the teacher believes that an adequate alternative education project is possible, the teacher may work with him/her to develop and agree upon an alternative education project for the purpose of providing your child an alternate avenue for obtaining the information required by the course. The school will need a signed note from you indicating your child's objection.

Complaints Concerning Deficiencies Related to Instructional Materials, Etc.
(EC 35186)
Parents, students, and teachers have the right to file a complaint if there are deficiencies related to: insufficient or damaged instructional materials; emergency or urgent facility conditions that pose a threat to the health or safety of students or staff; or teacher vacancies or misassignments. Complaints may be filed anonymously. A complaint form is posted in every classroom and is available at the district office. The district uses the Uniform Complaint Procedures to investigate and

resolve all such complaints.

Homeless Youth Education
(42 U.S. 11432)
Homeless students and their parents have various rights regarding public education. Information on this subject is explained in the school district's Education for Homeless Children Policy BP/AR 6173.

Minimum Days or Pupil Free Staff Development Days
(E.C. section 48980(c))
On minimum days, all students are dismissed at 1:00pm. Minimum days are the last day of school, Back to School Night, Open House and the Friday before Christmas and spring vacation. There will be five minimum days for Parent Conferences at the end of the 1st quarter and two minimum days at the end of the 3rd quarter. If any other days are added, you will be notified as soon as possible. If a Minimum Day is scheduled and a Fog Delay is declared, the Minimum Day will be canceled.

Free and Reduced Price School Meals - Delinquent Payments and Excess Account Balances
(E.C. section 49557.5.)

The district may attempt to collect unpaid school meal fees from a parent/guardian, but shall not use a debt collector.
The Superintendent or designee may enter into an agreement with a student's parent/guardian for payment of the student's unpaid meal charge balance over a period of time. As necessary, the repayment plan may allow the unrecovered or delinquent debt to carry over into the next fiscal year. (CDE's Nutrition Services Division Management Bulletin SNP-03-2017.)

The district shall not direct any action toward a student to collect unpaid school meal fees. (E.C. section 49557.5.)

The district's efforts to collect debt shall be consistent with 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges. (CDE's Nutrition Services Division Management Bulletin SNP-03-2017.)
The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss. (CDE's Nutrition Services Division Management Bulletin SNP 06-2015 and SNP-03-2017.)

The Rights of Pregnant and Parenting Pupils
(E.C. section 46015)

Pregnant and parenting pupils have the right to the following options and accommodations:

- Absence to care for a sick child is an excused absence and the school is prohibited from requiring a note from a doctor for such an absence.

- The school may not exclude nor deny any pupil from any educational program or activity, including class or extracurricular activity, solely on the basis of the pupil's pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom.

- The school may require any pupil to obtain the certification of a physician or nurse practitioner that the pupil is physically and emotionally able to continue participation in the regular education program or activity.

- The school may not require pregnant or parenting pupils to participate in pregnant minor programs or alternative education programs. Pregnant or parenting pupils who voluntarily participate in alternative education programs shall be given educational programs, activities, and courses equal to those they would have been in if participating in the regular education program.
- The school must treat pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom in the same manner and under the same policies as any other temporary disabling condition.
- Pregnant and parenting pupils are entitled to accommodations that provide them with the opportunity to succeed academically while protecting their health and the health of their children.
- A pregnant or parenting pupil is entitled to eight weeks of parental leave, which the pupil may take before the birth of the pupil's infant if there is a medical necessity and after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction, in order to protect the health of the pupil who gives, or expects to give, birth and the infant, and to allow the pregnant or parenting pupil to care for and bond with the infant.
- A pregnant or parenting pupil who does not wish to take all or part of the parental leave to which they are entitled shall not be required to do so.
- A pregnant or parenting pupil is entitled to receive more than eight weeks of parental leave if deemed medically necessary by the pupil's physician.
- When a pupil takes parental leave, the supervisor of attendance shall ensure that absences from the pupil's regular school program are excused until the pupil is able to return to the regular school program or an alternative education program.
- During parental leave, schools shall not require a pregnant or parenting pupil to complete academic work or other school requirements.
- A pregnant or parenting pupil may return to the school and the course of study in which he or she was enrolled before taking parental leave.
- Upon return to school after taking parental leave, a pregnant or parenting pupil is entitled to opportunities to make up work missed during his or her leave including, but not limited to, makeup work plans and reenrollment in courses.
- Notwithstanding any other law, a pregnant or parenting pupil may remain enrolled for a fifth year of instruction in the school in which the pupil was previously enrolled when it is necessary in order for the pupil to be able to complete state and any local graduation requirements, unless the local educational agency makes a finding that the pupil is reasonably

able to complete the local educational agency's graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school.

- A pupil who chooses not to return to the school in which he or she was enrolled before taking parental leave is entitled to alternative education options offered by the local educational agency.
- A pregnant or parenting pupil who participates in an alternative education program shall be given educational programs, activities, and courses equal to those he or she would have been in if participating in the regular education program.
- A pupil shall not incur an academic penalty as a result of his or her use of the accommodations specified in this subdivision.

LUNCH PROGRAM and BREAKFAST PROGRAM

(Prices subject to change.)

Breakfast will be served from 7:40 am to 8:08 am everyday, with the exception of a fog delay schedule.

The Lakeside Union School District takes part in the National School Lunch and School Breakfast programs. Meals are served every school day. Students may buy lunch for $2.95 and/or breakfast for $1.90. Eligible students may receive meals free or at a reduced price of $0.40 for lunch and/or $0.30 for breakfast. (See form at the back of this manual). Students may also buy milk for $0.30. The prices above are subject to change.

All meals are to be paid in advance.
Checks require a student name, and a $10.00 fee will be charged for each returned check.

When a household is selected for verification of eligibility for free and reduced meals, the District must notify the parent that their child(ren)'s eligibility is being verified.

Your child may be eligible for free and reduced meal prices. The application form and related information will be distributed to all parents at the beginning of each school year and is available to students at all times during the school day. For your convenience, a copy of the form is included at the back of this handbook. (E.C. Sections 49510-49520); 42 usc 1758 and 1773)

LIMITED ENGLISH PROFICIENT STUDENTS AND AVAILABLE LANGUAGE ACQUISITION ISSUES

English Learners/Available Language Acquisition Programs

(E.C. section 310(b)(2))

If your child is an English learner, he/she may be offered English language development instruction targeted to their English proficiency level and designed to ensure English acquisition as rapidly and effectively as possible. Such programs are designed to be aligned with the state content standards and curriculum framework. They are based on sound instructional theory, use standard-aligned instructional materials, and will assist students in accessing the full educational program.
You will be notified when your child is assessed for English language proficiency within 30 days after the start of the school year. The notice will include:

1. Whether the child is a long-term English learner or English learner at risk of becoming a long-term English learner, as those terms are defined in Section 313.1.

2. The manner in which the program for English language development instruction will meet the educational strengths and needs of long-term English learners or English learners at risk of becoming long-term English learners.

3. The manner in which the program for English language development instruction will help long-term English learners or English learners at risk of becoming long-term English learners develop English proficiency and meet age-appropriate academic standards.

A teacher who is assigned to provide either English language development, specially designed academic instruction in English, and/or primary language instruction to English learners, must hold an appropriate authorization from the California Teaching Commission. The district's language acquisition programs for grades K-3 comply with class size requirements.

Parents/guardians of English learners may choose a language acquisition program that best suits their child. Donald E. Suburu School offers the following language acquisition program:

A structured English immersion program for English learners in which nearly all classroom instruction is provided in English, but with curriculum and a presentation designed for pupils who are learning English.

An English learner may transfer to an English language mainstream classroom when he/she has developed the English language skills necessary to succeed in an English-only classroom is reclassified as fluent English proficient.

Parents may provide input regarding language acquisition programs during the development of the Local Control Accountability Plan. (EC Section 52062)

Parents and/or Guardians may also request a language acquisition program that best suits their child. Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (20 U.S.C. Section 6312[e][3][A][viii][III]); EC Section 310[a])

If interested in a different language program other than SEI, please contact Mike McGrath at 831-3503 to inquire about the process.

SCHOOL RECORDS AND ACHIEVEMENT

Pupil Records/Notice of Privacy Rights of Parents and Students

(E.C. sections 49060, 49061, 49062, 49063, 49064, 49068, 49069, 49070, 49073, 49076, 49077; 20 USC 1232g; 20 USC 1232h; 34 CFR 99.3; 34 CFR 99.7; 34 CFR 99.30; 34 CFR 99.31; 34 CFR 99.33; 34 CFR 99.34; 34 CFR 99.35; also see district board policy BP/AR 5125)

With certain exceptions, pupil records are confidential and will not be disclosed without your consent. If you have completed and signed a Caregiver's Authorization Affidavit for the purpose of enrolling a minor student in school, you have the right to access the student records of the child for whom you provide care. If you are 14 years old or older and are identified as both homeless and an unaccompanied youth, you may access your student records without parental consent.

Pupil records are any items of information (in handwriting, print, tape, film, microfilm, or other medium) that are directly related to an identifiable student, other than "directory information," and are maintained by the district or required to be maintained by an employee in the performance of his/her duties. Pupil records include the student's health record. District officials responsible for maintaining your child's records are as follows: Administration.

When your child enrolls or intends to enroll in another district, agency, or institution, we will forward his or her records to that district, agency, or institution within 10 school days of receiving a request as long as the disclosure is for purposes related to the student's enrollment. Various original records or copies of those records shall be retained permanently by the district.

Additionally, your child's records may be shared with school officials and employees of the district, and other persons connected with the district who have a legitimate educational interest, or other legally authorized purpose, and who may need your child's records to perform his or her tasks. "School officials and employees" are individuals whose duties and responsibilities to the district, whether routine or as a result of special circumstances, require that they have access to student records. A "legitimate educational interest" is an interest held by a school official, employee, or person outside the district, as further defined here and in board policy, whose duties, responsibilities or contractual obligations to the district, whether routine or as a result of special circumstances, require him/her to have access to student records. Persons outside the district who may have access to particular records that are relevant to their legitimate educational interest, or other legally authorized purpose, include those with a formal written agreement or contract with the district regarding the provision of services or functions outsourced to him/her by the district, including: contractors, consultants, insurance carriers, claims adjusters, accountants, attorneys, investigators, or other parties to whom the district has outsourced institutional services or functions, including third-party vendors and service providers who provide online educational software and/or services that are part of the district's educational program or who manage certain data stored in a secure cloud computing or web-based system for the district. The district uses the following outside vendors and may contract in the future to add similar products or services:

- **Imagine Learning**
- **Renaissance STAR and Early Literacy**
- **Aeries**
- **Illuminate**

For additional information, please see E.C. section 49076 and 34 Code of Federal Regulations section 99.1 and following, or contact Kristi McAdoo at 661-836-6658 or the Family Policy Compliance Office, U. S. Department of Education, 600 Independence Avenue, SW, Washington, DC 20202-4605.

Pursuant to E.C. section 49064, a log or record must be maintained for your child's records listing all persons, agencies, or organizations requesting or receiving information from the records and legitimate interests for that information. This log can be inspected at our District Office.

As a parent, you have a right to inspect and review your child's school records, including records possessed by a vendor under contract with the district to provide online services or products, and also including any information about your child collected from social media if the district is operating a social media collection program. To access individual student records, please contact your child's school. You also have a right to challenge the contents of your child's records, have an administrator assist you in interpreting the records, request amendment to ensure they are not inaccurate, misleading, or otherwise in violation of your child's

privacy rights, seek expungement of those records, have a district-level hearing to appeal the decision not to change records, and file a complaint with the state and/or United States Department of Education if the district fails to comply with state and federal law with regard to your child's records. If your child's records include information concerning any disciplinary action taken in connection with your student, you have the right to include in the record a written statement or response concerning the disciplinary action. To review policies related to the review and/or expungement of your child's records, please contact your child's school. You also have the right to inspect all instructional materials which will be used in connection with any survey, analysis, or evaluation as part of any applicable program. If you would like a copy of your child's records, the cost of such duplication is $0.10 per page**.**

Release of Pupil Directory Information

(E.C. sections 49061(c)), 49070, 49073, 51938; 34 CFR 99.37; 20 USC 7908; 20 USC 1232h)

With certain exceptions, the law requires that the district obtain your written consent prior to disclosure of personally identifiable information from your child's education records. However, the district may disclose appropriately designated "directory information" without written consent, unless you have advised the district that you do not wish this information to be released in accordance with district procedures. The primary purpose of directory information is to allow the district to include this type of information from your child's education records in certain school and/or district publications. Outside organizations to which directory information may be disclosed include but are not limited to companies that sell class rings, school photography, graduation attire, and/or publish school yearbooks; news media; including but not limited to newspapers, magazines, and radio and television stations; nonprofit organizations; military recruiters; employers; and institutions of higher education.

Directory information is defined by district policy as information contained in a student record that would not generally be considered harmful or an invasion of privacy if disclosed. Such student information may include a student's name, address, phone number, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees and awards received, and the most recent previous school attended by the student.

By law, the district must give notice to parents of the district's decision to release designated directory information, and must allow a parent to inform the district in writing that any or all of the information designated as directory information should not be released without parental consent. **THIS IS YOUR NOTICE.** If you do not want directory information about your student to be disclosed without your written consent, you must inform your child's school within thirty (30) days from the date of receiving this notification.

Directory information regarding a student identified as a homeless child or youth will not be released unless a parent, or student accorded parental rights, has provided written consent that directory information may be released.

School Accountability Report Card

(E.C. section 35256)

The School Accountability Report Card is available on request and is accessible at the following website: ***lakesideusd.org***. This contains information regarding the quality of the district's programs and its progress toward achieving stated goals.

COMPLAINTS

Uniform Complaint Procedures

(E.C. sections 32289 and 52075; 5 CCR 4600-4670)

The district annually notifies its students, employees, parents or guardians of its students, advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures ("UCP") process.

The district is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

A. Programs and Activities Subject to the UCP

1. Accommodations for pregnant and parenting students (E.C. section 46015)
2. Adult education programs (E.C. sections 8500-8538, 52334.7, 52500-52617)
3. After School Education and Safety programs (E.C. sections 8482-8484.65)
4. Agricultural career technical education (E.C. sections 52460-52462)
5. Career technical and technical education and career technical and technical training programs (E.C. sections 52300-52462)
6. Child care and development programs (E.C. sections 8200-8498)
7. Compensatory education (E.C. section 54400)
8. Consolidated categorical aid programs (E.C. section 33315; 34 CFR 299.10-299.12)
9. Course periods without educational content when students in grades 9-12 are assigned to such courses more than one week in any semester or in a course the student has previously satisfactorily completed, unless specified conditions are met (E.C. sections 51228.1-51228.3)
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in E.C. section 200 or 220, Gov't Code section 11135, or Penal Code section 422.55, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)
11. Educational and graduation requirements for students in foster care, homeless students, students from military families, students formerly in a juvenile court school, migrant students, and immigrant students participating in a newcomer program (E.C. sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2)
12. Every Student Succeeds Act (E.C. section 52059; 20 USC 6301, et seq.)
13. Local Control and Accountability Plan (E.C. section 52075)
14. Migrant education (E.C. sections 54440-54445)
15. Physical education instructional minutes (E.C. sections 51210, 51222, and 51223)
16. Student fees (E.C. sections 49010-49013)
17. Reasonable accommodations to a lactating student (E.C. section 222)
18. Regional occupational centers and programs (E.C. sections 52300-52334.7)
19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (E.C. section 64001)
20. School safety plans (E.C. sections 32280-32289)
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (E.C. section 65000)
22. State preschool programs (E.C. sections 8235-8239.1)

23. State preschool health and safety issues in license-exempt programs (E.C. section 8235.5)
24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
25. Any other state or federal educational program the SPI or designee deems appropriate

The district's UCP shall be used to investigate and resolve any complaints alleging failure to comply with federal and state laws and regulations governing any district program or activity subject to the UCP and/or alleging unlawful discrimination, harassment, intimidation or bullying.

B. Contact Information

The staff member, position, or unit responsible to receive UCP complaints in the district is: Ty Bryson, Superintendent, 14535 Old River Road, Bakersfield, CA 93311, 661-836-6658, email tbryson@lakesideusd.org.

C. Investigation and Decision

Complaints will be investigated and a written report with a Decision will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with the district's UCP policies and procedures.

The complainant has a right to appeal the district's Decision to the California Department of Education by filing a written appeal within fifteen (15) days of receiving the district's Decision. The appeal must be accompanied by a copy of the originally filed complaint and a copy of the district's Decision.

The district advises any complainant of civil law remedies including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of the district's UCP shall be available free of charge.

Complaints Regarding Textbooks and Other Instructional Materials, Teacher Vacancies or Mis-assignment and the Condition of School Facilities

(E.C. sections 17592.72, 35186 and 35292.5; 5 CCR 4680-4687)

The district has a complaint process specifically designed to help identify and resolve insufficiencies related to textbooks and other instructional materials, teacher vacancies or mis-assignment and the condition of school facilities. The complainant is entitled to an investigation and a response from the district. Additionally, such complaints may be filed anonymously.

Complaints Regarding Employees

The district also has a process which permits the public to submit complaints against district employees in an appropriate and expeditious way which protects the rights of involved parties and holds employees accountable for their actions without disrupting the educational process.

Complaints Regarding Discrimination and Discriminatory Harassment

(Section 504 of the Rehabilitation Act of 1973, Title VI Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972; 34 CFR 104.8 and 34 CFR 106.9)

The district is committed to equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, immigration status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

You have certain rights under the law, including Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, and national origin, Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex, Section 504 of the Vocational Rehabilitation Act of 1973 and the Individuals with Disabilities Education Act (IDEA), which prohibit discrimination on the basis of disability. The California Department of Education and the Office for Civil Rights of the U. S. Department of Education have authority to enforce these laws and all programs and activities that receive federal funds. Complaints or inquiries regarding compliance with Section 504 or Title II of the Americans with Disabilities Act may be directed to the district Section 504 Coordinator Mr. Elcano at 661-831-3503 or to the Director of the Office for Civil Rights, U.S. Department of Education, Washington, DC.

Complaints of unlawful discrimination are investigated through the uniform complaint process. For a complaint form or additional information, please contact: Mike McGrath, Assistant Superintendent/Principal, 14535 Old River Road, Bakersfield CA 93311 at 661-831-3503.

Safe Place to Learn Act

(E.C. sections 220, 221.5, 234.1)

The district is committed to providing a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, facilities, and activities. At any school or school activity, the district prohibits unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, immigration status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics at any school activity or school attendance occurring within a school under the jurisdiction of the local educational agency, and all acts of the governing board or body of the local educational agency, the superintendent of the school district, and the county of superintendent of schools in enacting policies and procedures that govern the local educational agency. Students who engage in discrimination, harassment, intimidation, bullying, or retaliation will be disciplined.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who has experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer. Once notified, the principal or compliance officer shall take the steps to investigate and address the allegation, as specified in the accompanying administrative regulation.

For copies of the district's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies or to file a complaint regarding a violation of these policies using the uniform complaint procedures form, please contact our District Office at 661-831-3503**.**

Each student is permitted to participate in sex-segregated school programs and activities and access facilities consistent with his/her gender identity, irrespective of the gender listed on the student's records. To ensure

that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students, the district will address each situation on a case-by-case basis in accordance with law and board policy. If any student believes his/her privacy or religious beliefs and/or practices require increased privacy he/she may contact the district's Coordinator for Nondiscrimination our District Office at 661-831-3503.

Sexual Harassment/Discrimination and Title IX Complaint Procedures
(E.C. sections 212.5, 220, 231.3 and 48980; 20 USC 1681-1688; and 34 CFR 106.1-106.82)

The district's policy prohibiting sexual harassment of and by students (as well as others) in a school setting and related complaint procedures required by Title IX are set out by district board policy BP/AR 5145.7 and 5145.71 regarding students. Also, BP/AR 4119.11, 4219.11, 4329.11, 4119.12, 4219.12, and 4319.12 regarding employees.

The district prohibits sexual discrimination and has procedures for the prompt and equitable resolution of sexual harassment/discrimination complaints.
Students, their parents or anyone else, who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student, an employee or a third party, or who have experienced off-campus sexual harassment that has a continuing effect on campus, are strongly encouraged to immediately contact a teacher, the principal, the district's Title IX Coordinator, or any other available school employee.

Similarly, anyone who has witnessed or otherwise learned of school-related sexually harassing behavior are strongly encouraged to report the conduct.

A report may be made at any time, including during non-business hours, and either in person, by mail, phone, or email.

Any employee who receives a report or observes an incident of sexual harassment must immediately notify the school district's Title IX Coordinator.
Sexual harassment means any unwelcome sexual advance, request for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone in the educational setting. Examples include:

1. Unwelcome leering, sexual flirtations, or propositions;

2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions;

3. Graphic verbal comments about an individual's body or overly personal conversation;

4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature;

5. Spreading sexual rumors;

6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class;

7. Massaging, grabbing, fondling, stroking, or brushing the body;

8. Unsolicited touching of an individual's body or clothes in a sexual way;

9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex;

10. Displaying sexually suggestive objects;

11. Sexual assault, sexual battery, or sexual coercion; and

12. Electronic communications containing sexual comments, words, or images.

The district has designated and authorized the following employee as the district's Title IX Coordinator to address concerns or inquiries regarding discrimination on the basis of sex, including sexual harassment, sexual assault, dating violence, domestic violence, and stalking:

Joaquin Elcano
Director of Student Support Services
14535 Old River Road
834-4189
jelcano@lakesideusd.org

The Title IX Coordinator will review the allegations and see that they are investigated and resolved per district policy AR 5145.71 and as required by Title IX of the Education Amendments Act of 1972. If sexual harassment is found, the Title IX Coordinator will see that prompt action is taken in order to stop the sexual harassment, prevent recurrence, implement remedies, and address any continuing effects.

MISCELLANEOUS

Local Control and Accountability Plan
(E.C. sections 52060-52077)
The district is required to adopt a three-year Local Control and Accountability Plan (LCAP) and to update the LCAP on or before July 1 of each subsequent year. The LCAP is required to identify annual goals, and specific actions geared toward implementing those goals, and must measure progress for student subgroups across multiple performance indicators based on eight priorities set by the state. The priorities must be aligned to the district's spending plan. The LCAP must be approved before the annual district budget can be adopted. Once the budget and the LCAP are adopted at the local level, the plan will be reviewed by the county superintendent to ensure alignment of projected spending toward goals and services. The following are the eight state priorities:

1. Providing all students access to fully credentialed teachers, instructional materials that align with state standards, and safe facilities;
2. Implementation of and student access to state academic content and performance standards;

3. Parent involvement and participation;
4. Improving student achievement and outcomes along multiple measures;
5. Supporting student engagement;
6. Highlighting school climate and connectedness;
7. Ensuring all students have access to classes that prepare them for college and careers; and
8. Measuring other important student outcomes related to required areas of study.

The board of education is required to establish a parent advisory committee (PAC) and English learner parent advisory committee (ELPAC) to provide advice to the board of education and the Superintendent regarding the LCAP. (ELPACs are required if enrollment in the district includes at least 15 percent English learners and the district enrolls at least 50 pupils who are English learners. Districts are not required to establish a new ELPAC if an English learner parent committee has already been established). PACs must include parents or legal guardians of low income students, English learner students, and foster youth.

Each district is required to consult with its teachers, principals, administrators, other school personnel, local bargaining units, parents, and pupils in developing the LCAP. As part of this consultation process, districts must present their proposed plans to the PAC and ELPAC. The advisory committees can review and comment on the proposed plan. Districts must respond in writing to the comments of the PAC and ELPAC. Districts are also required to notify members of the public that they may submit written comments regarding the specific actions and expenditures proposed in the LCAP.

Districts must hold at least two public hearings to discuss and adopt (or update) their LCAPs. The district must first hold at least one hearing to solicit recommendations and comments from the public regarding expenditures proposed in the plan and then adopt (or officially update) the LCAP at a subsequent hearing.

Districts are required to post the LCAP approved by the board of education, and any updates or revisions to the LCAP, on the district's website, and establish policies for filing a complaint of noncompliance under E.C. section 52075 using the uniform complaint procedures. Information regarding the requirements for the LCAP and the complaint process must be provided to pupils, parents/guardians, and employees on an annual basis.

Miscellaneous Parental Rights

(E.C. section 49091.10)

The Education Empowerment Act of 1998 establishes various rights for parents in addition to other rights identified in this Annual Notice. Your rights as a parent include the following:

Inspection of Instructional Materials: All primary supplemental instructional materials and assessments, including textbooks, teacher's manuals, films, audio and video recordings, and software shall be compiled and stored by the classroom instructor and made available promptly for your inspection in a reasonable time frame or in accordance with procedures determined by the district's governing board.

Observation of School Activities: You have the right to observe instruction and other school activities that involve your child in accordance with procedures determined by the district's governing board to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel. Reasonable accommodation of parents will be considered by the district's governing board. Upon written request, school officials will arrange for observation of a requested class or classes or activities in a reasonable time frame and in accordance with procedures determined by the district's governing board.

Consent for Evaluations: Your child may not be tested for a behavioral, mental, or emotional evaluation without informed written parental consent.

Affirmation or Disavowal of Beliefs: A pupil may not be compelled to affirm or disavow any particular personally or privately held worldview, religious doctrine, or political opinion. The law does not relieve pupils of any obligation to complete regular classroom assignments.

Other Parental Rights

The rights of parents of district pupils include the following:

a. To observe in your child's classroom (upon reasonable notice).
b. To meet with your child's teacher and the school principal (upon reasonable notice).
c. To volunteer your time and resources at the school.
d. To be notified on a timely basis if your child is absent from school without permission.
e. To be notified concerning your child's classroom and standardized test performance.
f. To request a specific school and teacher and to receive a response from the district. (This does not obligate the district to grant the request.)
g. To have a safe learning environment for your child.
h. To examine curriculum materials of your child's class.
i. To be informed of your child's progress and appropriate school personnel to contact in the event of problems.
j. To access student records for your child.
k. To receive information concerning expectations for student learning.
l. To be informed in advance about school rules, policies, dress codes, and procedures for visiting the school.
m. To receive information about any psychological testing of your child and to deny permission for such testing.
n. To participate as a member of any school site councils or parental advisory councils at the school, in accordance with governing membership.
o. To question, and receive an answer regarding, items in your child's record that appear inaccurate, misleading, or that invade privacy.
p. To be notified, as early in the school year as practicable, if your child is identified as being at risk of retention and of your right to consult with school personnel responsible for a decision to promote or retain your child and to appeal a decision to retain or promote your child.
q. Parents and guardians whose primary language is not English shall have the opportunity to work together in mutually supportive and respectful partnership with schools and to help their children succeed in school.

The Professional Qualifications of Your Student's Teacher(s)

(34 CFR 200.61)

Federal law requires that the district tell you about your right to request information about the professional qualifications of your student's teacher(s). The same right extends to information about any paraprofessional assigned to work with your student.

You are entitled to ask for the following information:

- Whether the teacher has met state credential or license criteria appropriate to the grade level and subject matter in the class.
- Whether the teacher serves under an emergency permit or other provisional authorization.
- Whether the teacher is teaching in the field of discipline of the certification of the teacher.
- Whether your student is provided services by a paraprofessional, and if so, that person's qualifications.

To submit a request for information about the qualifications of your student's teacher(s) or paraprofessional(s), please contact your student's school.

Technology, Use of the Internet and/or Online Sites and Online Advertising

(20 USC 6777; 17 USC 3601; E.C. sections 35182.5, 49073.1)

The district provides Internet connections for many students during the educational day, and those Internet connections are filtered using a software program or programs designed to eliminate access to visual depictions that are obscene, child pornography, or harmful to minors. While the filters are designed to

prevent connections to such material, new websites and material are added to the Internet every day and the district is unable to ensure that each and every inappropriate website or all such material will be blocked.

The district provides technology to students in many educational programs, including computers or electronic devices such as tablets or iPads or similar devices, and also provides Internet access as required for an educational program. Student use of such technology is subject to an Acceptable Use Policy and Agreement which describes acceptable and unacceptable uses of both the Internet connections and the computers or devices. Acceptable uses include communications between teachers and students about class assignments and other classroom topics, and between students on cooperative or collaborative learning projects. During that communication, which may include the use of social media (such as a district-sponsored Facebook page or similar types of social media), personally identifiable information may be shared by your student with other students and the teacher. The district prohibits disclosure of such information outside the classroom assignment/environment but cannot ensure that recipients of the information will comply with the restrictions. Unauthorized disclosures may lead to disciplinary action. If you do not want your student to be subjected to the risk of unauthorized disclosure of personally identifiable information that is disclosed by your student in these classroom assignments/environment, you will have an opportunity to so declare when required to read and agree to the Acceptable Use Policy and Agreement for your student. Refusal to sign the Acceptable Use Policy and Agreement will prevent your student's participation in such educational programs and may require transfer of your student to a technology-free classroom or environment.

The district may also permit personal devices to be used at school, which is also regulated by the Acceptable Use Policy and Agreement. Students' use of their personal devices may involve unintentional disclosure of personally identifiable information about your student via non-district software programs (apps) your student has on the personal device, or which other students may have on their personal devices, some of which are known to collect and use personal information for purposes having nothing to do with the district's educational program. Your permission for your student to bring and use a personal device on campus will be the subject of a written agreement and may be part of the Acceptable Use Policy and Agreement. Refusal to sign the Acceptable Use Policy and Agreement or other agreement will prevent your student's use of a personal device in such educational programs. If you do not consent to such disclosures via data collecting software present on the personal devices of other students, your student will not participate in such educational program and may be transferred to a technology-free classroom or environment.

The district does not intend to subject students to any advertising and will take steps to prevent advertising that targets students based on the advertiser's use of personally identifiable information. However, due to financial constraints under which the district is otherwise unable to provide the product or service which the advertising accompanies or to which it is attached, the district may be required to permit some advertising that is not targeted at individual students. Any such product or service will have been found by the district to be an integral component of pupil education. Parents/guardians of students in these programs may request that their student not be exposed to this advertising and the district will comply. This means your student will not participate in the educational program but will be required to obtain the educational benefit via a different method if the district is unable to block or otherwise avoid the advertising being presented to your student.

The district is using or contemplates using third-party vendors of data storage/ management products and services and educational software products and services from third-party vendors, including cloud-based services.

- Google Suite
- Illuminate
- Aeries

These third-party technology vendors are considered school officials with whom students' personally identifiable information can be shared without parental consent because they have a legitimate educational interest in the education records generated by or filtered through their software.

The district's contract with third-party vendors of products and services will include legally required contractual provisions, including requirements to maintain the confidentiality of pupil information and also including parental right to review pupil records and correct erroneous information.

Distance Learning

Distance learning can be a viable alternative instructional strategy that supports student achievement of academic goals. Distance learning opportunities may be offered to students participating in independent study, credit recovery courses, enrichment courses, or other courses identified by the Superintendent or designee, or in the event that a school site is physically closed due to widespread illness, natural disaster, or other emergency condition making a school site unsafe or otherwise interrupting the district's ability to effectively conduct operations at a school site.

The district may offer distance learning through a variety of delivery methods as appropriate for the grade level and subject matter. Distance learning opportunities may include video, audio, and/or written instruction in which the primary mode of communication between the student and teacher is online interaction, instructional television, live or prerecorded video, telecourses, and other instruction that relies on computer or communications technology. They may also include the use of print materials with written or oral feedback. As appropriate, courses may be self-directed to allow students to complete assignments at their own pace and/or may involve real-time interaction among the teacher and students.

To ensure that distance learning opportunities are available to all students, the district may contract with third parties for technological devices and the internet connections and, consistent with the district's budget and technology plan, may loan devices to students to use at home and/or assist families in identifying free service providers. Students are expected to use district technology responsibly in accordance with the district's Acceptable Use Agreement. In a distance learning environment, there may not be an option for you to elect a technology-free classroom or environment and personally identifiable information may be shared by your student with other students and the teacher, and any online vendors or service providers under contract with the district.

The district reserves the right to monitor student use of district technology within the jurisdiction of the district without advance notice or consent. Students' use of district technology including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, is not private and may be accessed by the district for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in use of the district technology. Students' personally owned devices used with any district technology shall not be searched except in cases where there is a reasonable suspicion, based on specific and objective facts, that the search will uncover evidence of a violation of law, district policy, or school rules.

Kern Integrated Data System

The district is participating, in the Kern Integrated Data System which is a database of student and other information from educational agencies of all types in Kern County, the purpose of which is to increase the rate of student achievement for Kern County students by providing structure and a framework for sharing personally identifiable student information, consistent with the terms, conditions, limitations, and exclusions on sharing information by primary, secondary, and postsecondary institutions set forth in law, for the purpose

of studying, analyzing, tracking, and improving student progress in a manner compliant with both state and federal law on student data privacy.

Code of Conduct for Employee-Pupil Interactions

(E.C. section 44050 and BP sections 4219.21, 4119.21 and 4319.21)

The district has a code of conduct for employees that includes employee interaction with pupils. Inappropriate employee conduct toward students includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon.

2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed.

3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child.

4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student.

5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time.

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members.

7. Willfully disrupting district or school operations by loud or unreasonable noise or other action.

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity.

9. Being dishonest with students, parents/guardians, staff, or members of the public including, but not limited to, falsifying information in employment records or other school records.

10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information.

11. Causing damage to or engaging in theft of property belonging to students, staff, or the district.

12. Wearing inappropriate attire.

13. An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of, but fails to report, inappropriate employee conduct may also be subject to discipline.

14. The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such

complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Know Your Rights

Your Child Has the Right to a Free Public Education

All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the students' parents or guardians.

In California:

- All children have the right to a free public education.
- All children ages 6 to 18 years must be enrolled in school.
- All students and staff have the right to attend safe, secure, and peaceful schools.
- All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
- All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency.
- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information.
  These federal laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student "directory information." If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy, and let you know of your option to refuse release of your child's information in the directory.

Family Safety Plan if You Are Detained or Deported

- You have the option to provide your child's school with emergency contact information, including the information of secondary contracts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported.
- You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

Programs to Encourage Parental Involvement/Annual Objectives (E.C. section 11503, 20 USC 6312 and 20 USC 6318)

To ensure that parents/guardians and family members of students are provided with opportunities to be involved in their children's education, each year the district endeavors to involve parents/guardians and family members by:

- Establishing district-level parent advisory committees;
- Inviting input from district committees and school site councils;
- Providing information about opportunities for parents/guardians and family engagement through the district newsletter, website, or other written or electronic means
- Providing copies of working drafts to parents/guardians;
- Providing a master calendar of district activities and district meetings;
- Ensuring that there is an opportunity at a public board meeting for public comment; and
- Assisting parents/guardians in understanding the state academic content standards and academic achievement standards, state and local academic assessments, and how to monitor a child's progress.

A more complete discussion may be found in board policy BP and AR 6020 and in the district's LCAP Annual Update posted on the district's website.

Procedures for Preventing Acts of Bullying, including Cyberbullying
(E.C. section 234.1)

Any complaint of bullying must be investigated and, if determined to be discriminatory bullying, resolved in accordance with law and the district's uniform complaint procedures specified in board policy AR 1312.3. Discriminatory bullying includes bullying on the basis of race, color, national origin, sex, sexual orientation, gender identity or expression, age, disability, and/or another legally protected category. When "discriminatory bullying" is committed and the bullying is sufficiently serious to create a hostile educational environment for the alleged victim to otherwise deny or limit the student's educational benefits and services, including denial of a free appropriate public education, the a victim must be afforded the protections specified under relevant state and/or federal law.

If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

The district must develop strategies for addressing bullying in its schools and do so with the involvement of students, parents/guardians, and staff. District may also collaborate with social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

For more information regarding the district's general anti-bullying policy please review board policy BP and AR 5131.2 and 5145.3.

Child Health and Disability Prevention Program
(Health and Safety Code sections 124025–124110; E.C. section 49452.8)

Good health, including good oral health, is important to your child's learning and successful academic career. State law requires that students have a comprehensive health screening within 18 months prior to each child

entering into the first grade or within 90 days thereafter. The parent must present evidence of the comprehensive health screening on the "Report of Health Examination for School Entry" certification form provided by the Department of Health Care Services, signed by the student's health examiner certifying that the student has completed a comprehensive health screening within 18 months prior to entry into first grade or within 90 days thereafter. Likewise, state law requires that by May 31 of your child's first school year in a public school, proof of an oral health assessment by a licensed dentist must be presented. You may file with the district a written objection or waiver stating the reasons if you are unable to obtain such services. Your child may be sent home if you fail to provide the certificate or waiver, or if your child is suspected to be suffering from a contagious disease. You may find it convenient to have your child immunized at the same time that the comprehensive health screening is conducted. These services may be available to you at no cost through the Child Health and Disability Prevention Program ("CHDP"). For information, you may contact our office at 661-665-8190.

Health Screening and Proof of Oral Health Assessment

(E.C. section 49452.8)

Good health, including good oral health, is important to your child's learning and successful academic career. Students are recommended, but not required to have a comprehensive health screening within 18 months prior to each child entering the first grade or within 90 days thereafter. State law requires that every student must have a dental check-up (assessment) by May 31st of his/her first year in public school. The parent must present evidence of having received an oral health assessment by a licensed dentist, or other licensed or registered dental health professional operating within his or her scope of practice, that was performed no earlier than 12 months before the date of the initial enrollment of the pupil. If you are unable to get a dental check-up for your child, fill out the separate Waiver of Oral Health Assessment Requirement Form. These services may be available to you at no cost with Children's Presumptive Eligibility through the Department of Health Care Services. To learn more visit https://www.dhcs.ca.gov/ and search for "children's presumptive eligibility".

Vision Appraisal

(E.C. section 49455)

The district is required to appraise each student's vision upon initial enrollment and in grades 2, 5, and 8, except that a student first enrolling in grade 4 or grade 7 will not be reappraised the following year. The appraisal will include tests for near vision, far vision, and color vision; however, color vision will be appraised once and only on male students. The evaluation may be waived upon presentation of a certificate from a physician and surgeon, physician's assistant, or optometrist setting out the results of a determination of the student's vision, including visual acuity and color vision. The appraisal does not apply to a pupil whose parent/guardian files with the principal a written statement that they adhere to the faith or teachings of any well-recognized religious sect, denomination, or organization and in accordance with its creed, tenets, or principles depend on prayer for healing in the practice of their religion.

Type 1 Diabetes

(E.C. section 49452.6)

See informational sheet at back of handbook.

Type 2 Diabetes

(E.C. section 49452.7)

See informational sheet at back of handbook.

Birthday Celebrations

Birthday celebrations for the month can be celebrated on the last Friday of the month, the last 20 minutes of class. Another way to celebrate your child's birthday is to donate one of their favorite books to our school library. Our Librarian will stamp the inside cover/page of the book noting the student's name and what the donation was for.

Birthday treats are to be purchased from a store and the packaging is to remain unopened until the start of the celebration.
Treats are not to be brought/delivered to school except on the last Friday of the month.

Classroom Parties
All classroom parties for Transitional Kindergarten through 5th grade are limited to two per year: Christmas, and Valentine's Day.

--Balloons are not allowed at school, without prior administrative approval. Student deliveries of balloons, flowers, candy, etc. will not be accepted.
--All food items for parties must be professionally packaged and purchased from a store/bakery. The container must not have been opened prior to the party.

Bobcat Spirit Day
In order to promote and maintain school spirit, the last Friday of each month is designated "Bobcat Spirit Day". All Suburu students are encouraged to wear a Suburu School shirt or a red shirt.

Picking Up Your Child Early
No pupil shall leave the school unless their parent/guardian comes in person to the office and requests that he/she be excused. When possible, please phone or send a note ahead of time so the teacher can be notified and have assignments arranged. A note sent to school should first go to the office and then be taken to the classroom teacher in order that adults in charge are aware of any changes made.

No pupil will leave the classroom until the parent/guardian is at the office. Please make every effort to keep leaving school early at a minimum. Your child's education is important and leaving early can have a negative impact on their learning. It is also very disruptive to the student's in the class when someone leaves early.

The principal shall not permit a student to leave school in the custody of a person other than the student's parent/guardian unless that person has the verified authorization of one of the parents. Names on the emergency card are considered as authorized. A photo I.D. may be required. Students may not be released to anyone under the age of 18.

Supervision of Students
Children are not to remain on school grounds without parent supervision after their dismissal time. Kindergarten students are dismissed at 2:00pm on M,T,Th,F and at 12:45 pm on Wednesday. A parent or guardian must physically meet the child at the exit gate and check in with the gate attendant to receive their child. First through third grades are dismissed at 2:30pm on M,T,Th,F and at 1:15pm on Wednesdays. Students may wait five minutes to meet-up with an older student in 4th or 5th grade who will be dismissed at 2:35pm on M,T,Th,F and 1:20 pm on Wednesdays. Any student staying after school is to be under the direct supervision of their parent/guardian or enrolled in the Boys and Girls Club on campus. Child care is not provided by staff after dismissal.

Extended Day Care
Extended day care is available at Donald E. Suburu School to all students on a monthly or scheduled drop-in basis. Please contact the Boys & Girls Club office (661) 205-1909 if you are interested in registering your child for this service.

Student Recognition
During each school year, eligible students will receive recognition for outstanding achievement shown in scholarship, citizenship, leadership, and participation in school activities.

- **Student of the Month** – Each month we celebrate a Student of the Month in every classroom.
- **Perfect Attendance** –
    - Semester Perfect Attendance: Each student who has perfect attendance for a semester will qualify for the Perfect Semester Attendance Award. Two doctor/dentist appointments per semester will not count against students as long as they are at school for at least half of that school day.
    - Full Year Perfect Attendance: Each student who has perfect attendance for the entire year (180 school days) will qualify for the Perfect Year Attendance Award. He/She has not missed anytime at school for any reason, excused or unexcused (every day and every minute the student was present at school and in attendance). Students will be recognized during the end of the school year award assembly.
- **Accelerated Reader Goal Celebration** – Students who meet or exceed their Accelerated Reader Point Goal at 85% overall comprehension accuracy will be invited to the end of the quarter celebration.
- **AR STAR Celebration** – Students who have improved on their STAR Test by a minimum of three months from the previous quarter or who have a reading comprehension of one grade level or more above their current grade, are eligible to participate in our STAR celebration.
- **Honor Roll** –4th & 5th grade students who have a grade point average between 3.00 and 3.49 will be on the Honor Roll. At the end of the year the students are rewarded with a special scholarship recognition awards assembly.
- **Principal's Award** – 4th and 5th grade students who maintain a 3.5 grade point average in all four quarters. At the end of the year the students are rewarded with a special scholarship recognition awards assembly.

All awards are subject to available school funds.

Report Cards

A report card can never give a parent/guardian all of the information they should have regarding their child's progress in school. Our report cards will give you a good idea of what your child is accomplishing. We hope you will attend parent-teacher conferences that are held at the end of the first and third quarters. The first conference period is at the end of 1st quarter, and the second period usually comes at the end of 3rd quarter. Schedules can be arranged by the parent/guardian or by teacher request. Report cards are given at the end of each quarter. Please remember that report cards will not be released if your child willfully damages school property or if school property is loaned to your child and he/she refuses to return it when due, grades, diplomas and transcripts may be withheld.

Progress Reports

Progress reports are given out at mid-quarter intervals. Weekly progress reports are also available, upon request. Parents are strongly encouraged to speak to the teacher if they have any concerns.

Some suggestions regarding student progress at school are:

- Visit the school and the teacher regarding your child's progress.
- Praise your child for good academic grades and good citizenship grades or improved grades.
- Show an interest in your child's schoolwork.
- Support your child's teacher, especially in the child's presence.
- See that your child does his/her homework and has time to do it.
- Have your child read in their Accelerated Reader book every day.

Some don'ts for parents are:

- Do not compare last year's grades with this year. Each grade level has specific standards and expectations. Do make an effort to find out what the present teacher expects of your child.
- Do not compare brothers, sisters, relatives or neighbors' grades with your child's.

Electronic Devices

Students may possess electronic signaling devices provided such devices do not disrupt the educational program or school activity. This includes but is not limited to cell phones, watches, i-Pods, PSPs, personal cameras etc. Electronic devices are subject to the following:

- Electronic devices may be used before or after the official instructional day. They may be used during the school day only with the exception of teacher directed instruction with "Bring Your Own Device," having prior parent permission and a signed Internet Use Agreement.

Devices must be turned off and put away during the official instructional day and at any time directed by a district employee. This includes class time, recesses, and lunch.

Any student who violates the above procedure is subject to the following disciplinary action:

1st Offense

- Electronic device will be confiscated by district employee.
- Parent/guardian notified and may pick up phone or other device.

2nd Offense

- Electronic device will be confiscated by district employee.
- Student Behavior Report is completed and provided to administration.
- Parent/guardian notified and may pick up phone or other device.

3rd Offense

- Electronic device will be confiscated by district employee.
- Student Behavior Report is completed and provided to administration.
- Parent/guardian notified and may pick up phone or other device.
- Electronica device may be banned for a semester
- Student may be suspended

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician to be essential for the student's health and the use of which is limited to health related purposes. [EC 48901.5] Parent/guardians must submit a written request for electronic use permission.

The district is not responsible for retrieval, replacement or any charges incurred as a result of lost, stolen or damaged electronic devices.

No electronic listening or recording device may be used by any person in a classroom without the teacher and principal's permission. [EC 51512]

Field Trips

Our teachers arrange field trips that are intended to extend and enhance the curriculum. You will be advised in advance of any field trip. Your written permission will be required before your child will be allowed to participate. You are encouraged to return permission slips promptly in order for your child to participate.

If the field trip return time is past the normal dismissal time, parents need to promptly pick up their child. If the child is not picked up within 15 minutes after the scheduled return time, he/she may not be eligible for the next field trip.

Each student will be held to behavioral standards. Students who have previously exhibited behavioral problems may not be eligible to attend a trip; it will be at the Principal's discretion

Fog Delay

The local radio and television stations will carry the announcement starting between 6:30 a.m. and 7:00 a.m. You may also want to log on to the Internet http://alertline.kern.org

In the event of a fog delay, breakfast will not be served. School will start and instruction will begin at 10:15am. Students are not to arrive before 10:00am as there will not be supervision for them. Students are to report directly to their regular classroom upon arrival. Should the fog be severe enough, school will be closed for the day. Continue to listen to the radio and television stations for announcements concerning delays and/or closures. Students may be required to make up any day lost due to fog. Dismissal time will be at the regular time. If a Minimum Day is scheduled and a Fog Delay is declared, the Minimum Day will be canceled and students will be dismissed at their regular time.

Fund Raising

Students will have opportunities to participate in various fundraising activities to support our school. Only school related/approved items may be sold. The selling of candy or any products that are not school related is against school policy. Disciplinary action will be taken on those who choose to violate this policy.

Physical Education

A physical education program is provided at every grade level. This becomes a more formal program and requirements increase beginning with the 4th grade level.

A doctor's certified note is required to be excused from physical education classes for more than two days for health reasons. Since law requires physical education, no other excuse is accepted.

For safety all students are to wear shoes appropriate for running and exercising during their physical education activity.

Our student's safety is our top priority. Our student's safety is our top priority. All staff, especially our Physical Education Educators, constantly monitor our Real-Time Air Advisory Network (RAAN) throughout the school day. If our Real-Time Outdoor Activity Risk (ROAR) reaches Level 5, all prolonged or heavy outdoor exertion will be canceled.

RAAN

Real-Time Outdoor Activity Risk (ROAR) Guidelines

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
Recess (15min)	No restrictions	Ensure that sensitive individuals are medically managing their condition.*	Sensitive individuals should exercise indoors or avoid vigorous outdoor activities.*	Exercise indoors or avoid vigorous outdoor activities. Sensitive individuals should remain indoors.*	No outdoor activity. All activities should be moved indoors.
P.E. (1hr)	No restrictions	Ensure that sensitive individuals are medically managing their condition.*	Sensitive individuals should exercise indoors or avoid vigorous outdoor activities.*	Exercise indoors or limit vigorous outdoor activities to a maximum of 15 minutes. Sensitive individuals should remain indoors.*	No outdoor activity. All activities should be moved indoors.
Athletic Practice & Training (2-4hrs)	No restrictions	Ensure that sensitive individuals are medically managing their condition.*	Reduce vigorous exercise to 30 minutes per hour of practice time with increased rest breaks and substitutions. Ensure that sensitive individuals are medically managing their condition.*	Exercise indoors or reduce vigorous exercise to 30 minutes of practice time with increased rest breaks and substitutions. Sensitive individuals should remain indoors.*	No outdoor activity. All activities should be moved indoors.
Scheduled Sporting Events	No restrictions	Ensure that sensitive individuals are medically managing their condition.*	Increase rest breaks and substitutions per CIF guidelines for extreme heat.** Ensure that sensitive individuals are medically managing their condition.*	Increase rest breaks and substitutions per CIF guidelines for extreme heat.** Ensure that sensitive individuals are medically managing their condition.*	Event must be rescheduled or relocated.
PM2.5 range	1 – 12 µg/m3	13 – 35 µg/m3	36 – 55 µg/m3	56 – 75 µg/m3	>75 µg/m3
Ozone range	1 – 59 ppb	60 – 75 ppb	76 – 95 ppb	96 – 115 ppb	>115 ppb

* Sensitive Individuals include all those with asthma or other heart/lung conditions
** California Interscholastic Federation

HEALTHY AIR LIVING™ SCHOOLS
www.healthyairliving.com/schools

Snacks

We encourage all snacks from home to be healthy snacks like fruit and vegetables. All snacks are to be eaten during recess at the designated areas. All snacks are to be eaten in the designated area for Transitional Kindergarten and Kindergarten students, and only at the outside picnic tables for 1st – 5th graders. No food is to be taken or eaten on the yard.

Visitors

During regular business hours, all visitors, including governing board members and representatives of county and state school offices, must check in at the school office with a valid California ID before visiting any school location or employee. Visitors under the age of 18 must be accompanied by an adult.

To ensure the safety of students and staff and minimize interruption of the instructional program, visits during school hours should be arranged with the principal or designee. When a visit involves a conference with a teacher, the vice principal, or the principal, an appointment should be scheduled during non-instructional time. When a visit involves having lunch with your child, other students may not accompany you without administrative approval. Children not enrolled at Donald E. Suburu School are not to play on the yard or use the play equipment during school hours.

Donald E. Suburu School Bell Schedule
2025/2026

Regular Day Bell Schedule			
Description	**Start Time**	**End Time**	**Length**
Morning Preschool SDC	8:00 AM	11:30 AM	230 min
Afternoon Preschool SDC	12:30 AM	2:30 PM	120 min
TK & Kindergarten	8:10 AM	2:00 PM	350 min
1st-3rd Grade	8:10 AM	2:30 PM	380 min
4th & 5th Grade	8:10 AM	2:35 PM	385 min

Every Wednesday Early Out Bell Schedule			
Description	**Start Time**	**End Time**	**Length**
Morning Preschool SDC	8:00 AM	11:30 AM	230 min
Afternoon Preschool SDC	No class	-	-
TK & Kindergarten	8:10 AM	12:45 PM	275 min
1st-3rd Grade	8:10 AM	1:15 PM	305 min
4th & 5th Grade	8:10 AM	1:20 PM	310min

Minimum Day Bell Schedule			
Description	**Start Time**	**End Time**	**Length**
Morning Preschool SDC	8:00 AM	11:30 AM	230 min
Afternoon Preschool SDC	No class	-	-
TK & Kindergarten	8:10 AM	1:00 PM	290 min
1st-3rd Grade	8:10 AM	1:00 PM	290 min
4th & 5th Grade	8:10 AM	1:00 PM	290 min

Fog Delay Bell Schedule			
Description	**Start Time**	**End Time**	**Length**
Morning Preschool SDC	No class	-	90 min
Afternoon Preschool SDC	12:30 AM	2:30 PM	120 min
TK & Kindergarten	10:15 AM	2:00 PM	225 min
1st-3rd Grade	10:15 AM	2:30 PM	255 min
4th & 5th Grade	10:15 AM	2:35 PM	300 min

Morning Preschool SDC Bell Schedule			
Description	**Start Time**	**End Time**	**Length**
Instruction	8:00 AM	9:45 AM	105 min
Break	9:45 AM	10:00 AM	15 min
Instruction	10:00 AM	10:25 AM	25 min
Lunch	10:25 AM	11:00 AM	65 min
Dismissal	11:30 AM	-	-

Afternoon Preschool SDC Bell Schedule No Class every Wednesday and Minimum Day			
Description	**Start Time**	**End Time**	**Length**
Instruction	12:30 PM	12:45 PM	15 min
Break	12:45 PM	1:00 PM	15 min
Instruction	1:00 PM	2:30 PM	90 min
Dismissal	2:30 PM	-	-

Transitional Kindergarten Regular Bell Schedule Early Out Every Wednesday Dismissal at 12:45 PM			
Description	**Start Time**	**End Time**	**Length**
Instruction	8:10 AM	9:25 AM	75 min
Break	9:25 AM	9:40 AM	15 min
Instruction	9:40 AM	10:20 AM	40 min
Lunch	10:20 AM	11:00 AM	40 min
Instruction	11:00 AM	12:45 PM	105 min
Break	12:45 PM	1:00 PM	15 min
Instruction	1:00 PM	2:00 PM	60 min
Dismissal	2:00 PM	-	-

Kindergarten Regular Bell Schedule Early Out Every Wednesday Dismissal at 12:45 PM			
Description	**Start Time**	**End Time**	**Length**
Instruction	8:10 AM	9:45 AM	95 min
Break	9:45 AM	10:00 AM	20 min
Instruction	10:00 AM	10:40 AM	40 min
Lunch	10:40 AM	11:20 AM	40 min
Instruction	11:20 AM	1:05 PM	105 min
Break	1:05 PM	1:20 PM	15 min
Instruction	1:20 PM	2:00 PM	40 min
Dismissal	2:00 PM	-	-

1st Grade Regular Bell Schedule Early Out Every Wednesday Dismissal at 1:15 PM			
Description	**Start Time**	**End Time**	**Length**
Instruction	8:10 AM	9:45 AM	95 min
Break	9:45 AM	10:00 AM	15 min
Instruction	10:00 AM	11:00 AM	60 min
Lunch	11:00 AM	11:40 AM	40 min
Instruction	11:40 AM	1:05 PM	85 min
Break	1:05 PM	1:20 PM	15 min
Instruction	1:20 PM	2:30 PM	70 min
Dismissal	2:30 PM	-	-

2nd Grade Regular Bell Schedule Early Out Every Wednesday Dismissal at 1:15 PM			
Description	**Start Time**	**End Time**	**Length**
Instruction	8:10 AM	9:45 AM	95 min
Break	9:45 AM	10:00 AM	15 min
Instruction	10:00 AM	11:20 AM	80 min
Lunch	11:20 AM	12:00 PM	40 min
Instruction	12:00 PM	1:05 PM	65 min
Break	1:05 PM	1:20 PM	15 min
Instruction	1:20 PM	2:30 PM	70 min
Dismissal	2:30 PM	-	-

3rd Grade Regular Bell Schedule Early Out Every Wednesday Dismissal at 1:15 PM			
Description	**Start Time**	**End Time**	**Length**
Instruction	8:10 AM	9:45 AM	95 min
Break	10:05 AM	10:20 AM	15 min
Instruction	10:20 AM	11:40 AM	80 min
Lunch	11:40 AM	12:20 PM	40 min
Instruction	12:20 PM	1:25 PM	65 min
Break	1:25 PM	1:40 PM	15 min
Instruction	1:40 PM	2:30 PM	50 min
Dismissal	2:30 PM	-	-

4th Grade Regular Bell Schedule Early Out Every Wednesday Dismissal at 1:20 PM			
Description	**Start Time**	**End Time**	**Length**
Instruction	8:10 AM	10:25 AM	135 min
Break	10:25 AM	10:40 AM	15 min
Instruction	10:40 AM	12:00 PM	80 min
Lunch	12:00 PM	12:40 PM	40 min
Instruction	12:40 PM	2:35 PM	115 min
Dismissal	2:35 PM	-	-

5th Grade Regular Bell Schedule Early Out Every Wednesday Dismissal at 1:20 PM			
Description	**Start Time**	**End Time**	**Length**
Instruction	8:10 AM	10:25 AM	135 min
Break	10:25 AM	10:40 AM	15 min
Instruction	10:40 AM	12:20 PM	100 min
Lunch	12:20 PM	1:00 PM	40 min
Instruction	1:00 PM	2:35 PM	95 min
Dismissal	2:35 PM	-	-

LAKESIDE UNION SCHOOL DISTRICT
2025-2026 Student Attendance Calendar

Approved **4/8/2025**

Sch. Days	School Month	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
											1	4	5	6	7	8	11	12	13	14	15
22	Aug. / Aug./Sept.	18	19	20	**21 M**	22	25	26	27	28 **M**	29	**Sep-1 H**	2	3	4	5	8	9	10	11	12
20	Sept./Oct.	15	16	17	18	19	22	23	24	25	26	29	30	Oct-1	2	3	6	7	8	9	10
20	Oct./Nov.	13	14	15	16	17	**20 M**	**21 M**	**22 M**	**23 M**	**24 M**	27	28	29	30	31	Nov-3	4	5	6	7
13	Nov./Dec.	**10 ID**	**11 H**	12	13	14	17	18	19	20	21 **M**	**24 H**	**25 H**	**26 H**	**27 H**	**28 H**	Dec-1	2	3	4	5
10	Dec./Jan.	8	9	10	11	12	15	16	17	18	19 **M**	**22 H**	**23 H**	**24 H**	**25 H**	**26 H**	**29 H**	**30 H**	**31 H**	**Jan-1 H**	**2 H**
19	January	5	6	7	8	9	12	13	14	15	16	**19 H**	20	21	22	23	26	27	28	29	30
18	February	Feb-2	3	4	5	6	**9 H**	10	11	12	13	**16 H**	17	18	19	20	23	24	25	26	27
20	March	Mar-2	3	4	5	6	9	10	11	12	13	16	17	18	**19 M**	**20 M**	23	24	25	26	27 **M**
14	Mar./April	**30 H**	**31 H**	**Apr-1 H**	**2 H**	**3 H**	**6 H**	7	8	9	10	13	14	15	16	17	20	21	22	23	24
20	April/May	27	28	29	30	May-1	4	5	6	**7 M**	8	11	12	13	**14 M**	15	18	19	20	21	22
4	May/June	**25 H**	26	27	28	29 **M**	Jun-1	2	3	4	5										

H = Holiday **M = Minimum Day** **ID = Non-Student Inservice Day**

Aug. 1 School Offices Open
Aug. 7-8 New Staff Meeting Days
Aug. 11-12 All Staff Meeting Days
Aug. 13 First Day of School
Aug. 21 Suburu Back to School Night
Aug. 28 Lakeside Back to School Night
Sept. 1 Labor Day
Oct. 20-24 District Parent Conf.
Nov. 10 Non-Student Inservice Day
Nov. 11 Veterans' Day
Nov. 24-28 Thanksgiving Holiday
Dec. 22-Jan. 2 Winter Break
Jan. 19 Dr. Martin L. King, Jr. Day Observed
Feb. 9 Lincoln's Birthday Observed
Feb. 16 Washington's Birthday Observed
Mar. 19-20 Dist. Parent Conferences
Mar. 30 - Apr. 6 Easter Recess
May 3 Lakeside Barbecue
May 7 Suburu Open House
May 14 Lakeside Open House
May 25 Memorial Day
May 29 8th Grade Graduation
*(Graduation subject to change)
May 29 Last Day of School, 12 p.m. dismissal
June 1 - June 5 In case of previous closure
State Testing - Dates to be determined

Progress Reports
Sept. 12
Nov. 14
Feb. 6
April 24

End of Quarters
1st: Oct. 10 (42 days)
2nd: Dec. 19 (43 days/85 total days)
3rd: March 13 (47 days/131 total days)
4th: May 29 (48 days/180 total days)

All dates are subject to change

Lakeside Union School District
14535 Old River Road
Bakersfield, CA 93311
Phone: (661) 836-6658
Fax: (661) 836-8059
lakesideusd.org

ANNUAL NOTICE TO PARENTS/GUARDIANS
2026-2027

Dear Parent/Guardian:

As required by law, I wish to notify you, the parent or guardian of child(ren) enrolled in our schools, of your rights and responsibilities. I ask that you please take a moment of your time to carefully review the attached materials. **Please note that references herein to "parent(s)" include natural or adoptive parent(s) and legal guardian(s).** After your review, please sign and return the attached acknowledgment indicating that you have received and reviewed these materials. All references are to the California Education Code ("E.C.") unless otherwise noted.

If you have any questions regarding this information, please feel free to contact our district office at (661) 836-6658.

Sincerely,

Ty Bryson
DISTRICT SUPERINTENDENT

PARENTAL ACKNOWLEDGMENT

E.C. section 48982 requires parents to sign and return this acknowledgment.

By signing below I am neither giving nor withholding my consent for my child(ren) to participate in any program. I am merely indicating that I have received and read the attached notice regarding my rights relating to activities which might affect my child(ren).

Date: _____

_____
Signature of Parent

_____
Printed Name of Child

_____
Printed Name of Parent

_____
Printed Name of Child

Lakeside Union School District

14535 Old River Road
Bakersfield, CA 93311
Phone: (661) 836-6658
Fax: (661) 836-8059
lakesideusd.org

Student Internet Acceptable Use Policy Agreement

We are pleased to offer students in the Lakeside Union School District access to the Internet. **To gain access to the Internet, all students under the age of 18 must obtain parental permission and must sign and return this form.** Access to the Internet will enable students to explore thousands of libraries, databases, and bulletin boards throughout the world. Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Lakeside Union School District supports and respects each family's right to decide whether or not to apply for access.

School Internet Rules

Students are responsible for good behavior on school computer networks just as they are in the classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply. The network is provided for students to conduct research. Access to network services is given to students who agree to act in a considerate and responsible manner. **Parent permission is required. Access is a privilege – not a right. Access entails responsibility.**

Individual users of the school computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with school standards and will honor the agreements they have signed. We endeavor to block inappropriate matter through content filtering software on the Internet. Anyone caught trying to bypass the filtering software in order to access denied sites, may result in cancellation of the privilege of working on school computers.

Network storage areas may be treated like school lockers. Network administrators may review files to maintain system integrity and ensure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private. The district reserves the right to monitor any files that may be inappropriate.

The Lakeside School District uses Google Apps for Education to support learning in the classrooms. Google Apps for Education Information FAQ's pamphlet can be found on our website and the back of this policy agreement for review.

Within reason, freedom of speech and access to information will be honored. During school, teachers of younger students will guide them toward appropriate materials. Outside of school, families bear the same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, radio, and other potentially offensive media.

This form is a condensed version of the School Board Policy entitled Internet Acceptable Use Policy, which is available at the Lakeside Union School District Office.

The following are not permitted:

- **Sending or displaying offensive messages or pictures**
- **Using obscene language**
- **Harassing, insulting or attacking others (Cyber Bullying)**
- **Damaging computers, computer systems or computer networks**
- **Violating copyright laws**
- **Using another's password or login**
- **Trespassing into another's folders, work or files**
- **Intentionally wasting limited resources**
- **Employing the network for commercial purposes**
- **Violations may result in a loss of access as well as other disciplinary action.**

I have read and understand the Student Use of Technology Acceptable Use Agreement, including the consequences of violations listed above, and agree to abide by these policies. If I have questions, they will be discussed with my school administrator(s) and, if required, will be reported to the Technology Department for further review.

PARENT SIGNATURE: _____ DATE: _____

STUDENT SIGNATURE: _____ DATE: _____

PRINTED STUDENT NAME: _____ STUDENT ID#: _____

STUDENT GRADE: _____ HOMEROOM TEACHER: _____

Lakeside Union School District
14535 Old River Road
Bakersfield, CA 93311
Phone: (661) 836-6658
Fax: (661) 836-8059
lakesideusd.org

Publications, Video, Internet Consent and Release Agreement

The Lakeside Union School District (LUSD) often times displays photos of students and staff in celebration of events here at LUSD. Employees and students who work at/for or attend schools in the District are occasionally asked to be a part of District/school publicity, publications and/or public relations activities. In order to guarantee privacy and ensure you agree with your child's participation, we ask that you sign this form, and return it to the school your child attends.

The form referenced below indicates approval for the employee's or student's name, picture, art, written work, voice, verbal statements or portraits (video or still) to appear in District/school publicity or publications, videos, or on the District's website. For example, pictures and articles about District/school activities may appear in local newspapers or District publications. These pictures and articles may or may not personally identify the employee or student. The District may also use the pictures and/or videos in subsequent years.

Publications, Video, Internet Consent and Release Agreement

The Lakeside Union School District (LUSD) agrees that the student's name, picture, art, written work, voice, verbal statements, portraits (video or still) shall only be used for public relations, public information, District/school promotion, publicity, and instruction.

We would like to make it transparent that students, and parents/guardians understand and agree that no monetary consideration shall be paid, consent and release have been given without coercion or duress, this agreement is binding upon heirs and/or future legal representatives, all rights of any nature are hereby granted worldwide and in perpetuity of LUSD. This agreement may be rescinded at any time with written notice to the LUSD.

On my behalf or on behalf of the child whose name address are written below, I hereby waive any rights to fees, royalties or other compensation, which may arise from my or the child's participation in the programming, under the laws of the United States or any state thereof, or under the laws of any nation or jurisdiction.

This release form applies solely to LUSD publications and programming and is not transferable to any commercial media enterprise. The LUSD does not have control of commercial media use of pictures/statements, which are taken without parental permission.

Please sign and return to your child's school

Name of Child:_____ Homeroom Teacher:_____

Name of Parent/Guardian:_____ Date:_____

Lakeside Union School District

14535 Old River Road
Bakersfield, CA 93311
Phone: (661) 836-6658
Fax: (661) 836-8059
lakesideusd.org

Consent for the California Healthy Kids Survey

Dear Parent/Guardian:

If your child is a 5th or 7th grade student this year, he/she is being asked to be a part of our school's Healthy Kids Survey, sponsored by the school district and the California Department of Education. This is a very important survey that will help us promote better health among our community's youth and combat problems such as drug abuse and violence. The survey has also been approved by the Department of Alcohol and Drug Programs, Office of the Attorney General, and Department of Health Services. Your written permission on this form is required for your 5th grade child to participate in the survey. If your child is a 7th grade student and you don't want your child to participate, contact your child's school. The following are facts to help you make your decision:

Survey Content. The survey will gather information on health-risk behaviors such as physical activity and nutritional habits; alcohol, tobacco, and other drug use; and violence, gang membership, and delinquency. There are no questions about family values. You may examine the questionnaire in the school office. It will take about one class period to complete.
Student Selection. Your child is being asked to be in the survey only because he/she is in a 5th or 7th grade class.

It is Voluntary. Your child does not have to take the survey. There will be no action or penalty against you or your child for not participating. Students only have to answer the questions they want to answer and they may stop taking it at any time. Before the survey begins, the survey's purpose, content, and procedures will be explained again. Your child will be able to ask questions and decline to participate.

It is Anonymous & Confidential. Your child's privacy is protected. No names will be recorded or attached to the survey. No information will permit your child to be identified or connected with his/her answers. Survey administrators have signed pledges of confidentiality.

Potential Risks. There are no risks of physical harm to your child. The school's staff will answer any questions or concerns that students might have from the survey.

Where to Turn for Further Information. If you have questions about this survey, or about your rights, you may call the Healthy Kids Survey Center at no charge at (888) 841-7536. The survey is being conducted by WestEd, a public, non-profit educational institution.

Parent/Guardian
IF YOUR CHILD IS IN THE 5TH GRADE PLEASE CHECK, SIGN, AND RETURN THIS FORM TO THE SCHOOL

☐ I give permission for my child to participate in the Healthy Kids Survey.

☐ I do not give permission for my child to participate in the Healthy Kids Survey.

Parent/Guardian Signature: _____ Date: _____

My child's name is: _____ Homeroom Teacher:_____

Free Eligibility Scale

Meals, Snacks, and Milk

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	$ 20,345	$ 1,696	$ 848	$ 783	$ 392
2	$ 27,495	$ 2,292	$ 1,146	$ 1,058	$ 529
3	$ 34,645	$ 2,888	$ 1,444	$ 1,333	$ 667
4	$ 41,795	$ 3,483	$ 1,742	$ 1,608	$ 804
5	$ 48,945	$ 4,079	$ 2,040	$ 1,883	$ 942
6	$ 56,095	$ 4,675	$ 2,338	$ 2,158	$ 1,079
7	$ 63,245	$ 5,271	$ 2,636	$ 2,433	$ 1,217
8	$ 70,395	$ 5,867	$ 2,934	$ 2,708	$ 1,354
For each additional family member, add:	$ 7,150	$ 596	$ 298	$ 275	$ 138

Type 1 Diabetes Information Sheet

Pursuant to California Education Code Section 49452.6, type 1 diabetes informational materials are to be provided to the parent or guardian of a pupil when the pupil is first enrolled in elementary school.

Type 1 diabetes in children is an autoimmune disease that can be fatal if untreated, and the guidance provided in this information sheet is intended to raise awareness about this disease.

What is Type 1 Diabetes?

- The body turns the carbohydrates in bodies into glucose (blood sugar), which is the basic fuel for the body's cells
- The pancreas makes insulin. Insulin is a hormone that moves glucose from the blood into the body's cells.
- In type 1 diabetes, the body's pancreas stops making insulin, and the levels of glucose in the blood rise.
- Over time the glucose levels in the blood may become dangerously high. When this happens, it is called "hyperglycemia".
- If left untreated, hyperglycemia can result in diabetic ketoacidosis (DKA), which is a life-threatening complication of diabetes.
- Type 1 Diabetes usually develops in children and young adults but can occur at any age.

Risk factors Associated with Type 1 Diabetes

- Researchers do not completely understand why some people develop type 1 diabetes.
- Having a family history of type 1 diabetes can increase the likelihood of developing type 1 diabetes.
- Other risk factors may include environmental triggers, such as viruses.
- Type 1 diabetes is not caused by diet or lifestyle choices.

Warning Signs and Symptoms Associated with Type 1 Diabetes

Warning signs and symptoms may develop quickly, in weeks or months. If your child displays the warning signs below, contact your child's health care provider to determine if screening your child for type 1 diabetes is appropriate:

- Increased thirst
- Unexplained weight loss
- Feeling very tired
- Blurred vision
- Very dry skin
- Slow healing of sores or cuts
- Increased hunger, even after eating
- Moodiness, restlessness, irritability or behavior changes
- Increased urination, including bed-wetting after toilet training

DKA is a complication of untreated type 1 diabetes, and is a medical emergency. Symptoms include:

- Fruity breath
- Dry/flushed skin
- Nausea
- Vomiting

- Stomach pains
- Trouble breathing
- Confusion

Types of Screening Tests for Diabetes Type 1

- ***Glycated hemoglobin (A1C) test*** A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5% or higher on two separate tests indicates diabetes.
- ***Random (non-fasting) blood sugar test*** A blood sample is taken without fasting. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes.
- ***Fasting blood sugar test*** A blood sample is taken after an overnight fast. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- ***Oral glucose tolerance test*** A test measuring the fasting blood sugar level after an overnight fast, with periodic testing over the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 1 Diabetes Treatments

There are no known ways to prevent type 1 diabetes. Once type 1 diabetes develops, medication is the only treatment.

If your child is diagnosed with type 1 diabetes, their health care provider will be able to help develop a treatment plan. Your child's health care provider may refer your child to an endocrinologist, a doctor specializing in the endocrine system and its disorders, such as diabetes.

If you have questions, contact your student's school nurse, school administrator, or health care provider.

References

- Centers for Disease Control and Prevention https://www.cdc.gov/diabetes/basics/what-is-type-1-diabetes.html
- KidsHealth https://kidshealth.org/en/parents/type1.html
- Mayo Clinic https://www.mayoclinic.org/diseases-conditions/type-1-diabetes/multimedia/vid-20533851
- National Library of Medicine and national Institutes of Health's Medline https://medlineplus.gov/diabetestype1.html

Type 2 Diabetes Information

Type 2 diabetes is the most common form of diabetes in adults.

- Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens.
- According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in his or her lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.

- The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood to the cells.
- In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise.
- Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia.
- Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 Diabetes

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

Risk Factors

Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

- **Being overweight**. The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.
- **Family history of diabetes**. Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.
- **Inactivity**. Being inactive further reduces the body's ability to respond to insulin.
- **Specific racial/ethnic groups**. Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.
- **Puberty**. Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Signs and Symptoms Associated with Type 2 Diabetes

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

- Increased hunger, even after eating
- Unexplained weight loss
- Increased thirst, dry mouth, and frequent urination
- Feeling very tired
- Blurred vision
- Slow healing of sores or cuts
- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms

- Irregular periods, no periods, and/or excess facial and body hair growth in girls
- High blood pressure or abnormal blood fats levels

Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

- **Eat healthy foods**. Make wise food choices. Eat foods low in fat and calories.
- **Get more physical activity**. Increase physical activity to at least 60 minutes every day.
- **Take medication**. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

Types of Diabetes Screening Tests That Are Available

- **Glycated hemoglobin (A1C) test**. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- **Random (non-fasting) blood sugar test**. A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.
- **Fasting blood sugar test**. A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- **Oral glucose tolerance test**. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Contact your student's school nurse, school administrator, or health care provider if you have questions.

Firearms Safety Memorandum

To: Parents and Guardians of Students in the Lakeside Union School District

From: Ty Bryson

Subject: California Law Regarding Safe Storage of Firearms

The purpose of this memorandum is to inform and to remind parents and legal guardians of all students in the [Insert Name of School District] of their responsibilities for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from his or her home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition. To help everyone understand their legal responsibilities, this memorandum spells out California law regarding the storage of firearms. Please take some time to review this memorandum and evaluate your own personal practices to assure that you and your family are in compliance with California law.

● With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others. 1

○ Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.

● With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, 1 unless reasonable action is taken to secure the firearm against access by the child, even where a minor never actually accesses the firearm. 2

● In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years. 3

● Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward. 4

Note: Your county or city may have additional restrictions regarding the safe storage of firearms.

Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

Sincerely,

Ty Bryson, Superintendent

August 7th, 2026

California Department of Education

1 See California Penal Code §§ 25100 through 25125 and 25200 through 25220.

2 See California Penal Code § 25100(c).

3 See California Civil Code § 29805.

4 See California Civil Code § 1714.3.