

ADMINISTRATIVE REGULATION

No. 221(b)

Board of Trustees Douglas County School District

DEVELOPMENT OF NEW COURSES

A comprehensive management system for the design, delivery, and instruction of a written district curriculum must include a consistent process for the development of new courses. The content for courses shall reflect the expectation that students are college and career ready. Written curriculum for proposed courses, including those presented via learning technologies and digital platforms, shall indicate which Nevada Academic Content Standards will be addressed in the course. Courses should be developed using High-Quality Instructional Materials (HQIM) that are evidence-based and aligned to state standards.

The development of a new course requires analysis and approval at both site and district levels. Criteria for approval of a new course at a school site shall include:

- Quantitative and qualitative data indicating student need(s) for the new course.
- Direct alignment of new course goals and learning objects to Nevada Academic Content Standards.
- Alignment of new course goals to appropriate State and District assessments and grading practices.
- Consistency of course to District Improvement Plan/Strategic Plan goals.
- Evaluation of the impact of the course on other courses, and/or graduation requirements, and student pathways.
- Review of existing courses at other site(s) or grade level(s) to ensure consistency and avoid unnecessary duplication.
- Detailed analysis of fiscal and personnel costs associated with the new course.
- Verification that the course and associated materials are accessible to all students, including students with disabilities (ADA/Section 504 compliance) and English Learners.
- Documentation of the proposed instructional methods and evidence-based practices to be utilized.

[See Policy related to this Administrative Regulation](#)

[Policy 201- Curriculum Development](#)

[Policy 202 – Instructional Framework](#)

[Policy 203-Supplemental Materials](#)

[Policy 204 – Instructional Supplies](#)

[Policy 219 – Selection of Textbooks and Other Instructional Materials](#)

See also:

Administrative Regulations: 221(c), 221 (e), 221 (f), 223

NRS 390, Selection and Purchase of Textbooks

Adopted: 3/24/2005

Revised: 12/12/2012

7/16/2026