

ADMINISTRATIVE REGULATION

No. 205

Board of Trustees Douglas County School District

PROGRAM

Referrals and Services Provided to Students by Outside Agencies/Organizations on DCSD Campuses

DCSD recognizes the importance of creating partnerships with outside agencies and organizations who share the school district's commitment to the overall health and well-being of students who attend the public schools.

From time to time, DCSD may enter into a Memorandum of Understanding (MOU) with such agencies/organizations to facilitate the work of the agency/organization in cooperation with DCSD and on the premises of DCSD public schools. All MOUs entered into under this regulation shall be approved and executed by the Superintendent or designee. The Superintendent shall inform the Board of Trustees of any MOU executed under this regulation at the next regular meeting of the Board.

Any such MOU must include, at a minimum, provisions to address the following items:

- Beginning and ending dates for the term of the MOU
- Purpose for the work and description of the work to be accomplished
- Specific roles and responsibilities of the DCSD and the agency/organization
- Licensing, as appropriate and required by state law, of the agency/organization
- Licensing, as appropriate and required by state law, of the staff members associated with the agency/organization
- Evidence, as appropriate, that the agency/organization is in good standing with all applicable regulatory agencies
- Assurance that all activities conducted by the agency/organization in cooperation with DCSD are specifically undertaken in such a way as to minimize interruption of instruction
- Understanding that staff members associated with the agency/organization are subject to all expectations of conduct established by DCSD policy and administrative regulations while working on the premises of a public school
- Understanding that DCSD reserves the exclusive right to limit or prohibit the agency/organization or its staff members, at any time, from accessing the public schools or its students
- Requirement that all staff members of the agency/organization who will have direct contact with, or be in proximity to, students on school premises shall have successfully completed a background check, including fingerprinting, consistent with the requirements of NRS 391.033 and NRS 391.104, or as otherwise required by applicable law, prior to commencing work on DCSD premises
- Requirement that written parental or guardian consent be obtained before any student receives direct services from the agency/organization, including a

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description of the nature and scope of services to be provided and the right of the parent or guardian to withdraw consent at any time

- Provisions to protect the confidentiality of student educational records in compliance with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and its implementing regulations at 34 CFR Part 99, including limitations on the disclosure, use, and re-disclosure of personally identifiable information from student records
- Acknowledgment that all staff members of the agency/organization working on DCSD premises are mandatory reporters of child abuse or neglect pursuant to NRS 432B.220 and shall comply with all applicable reporting requirements
- Evidence that the agency/organization is covered by insurance sufficient to indemnify and hold DCSD harmless and defend DCSD from any and all liability and claims, including but not limited to costs and attorney's fees, which may result from the negligent and/or intentional acts of the agency/organization and/or its staff

Legal References:

NRS 391.033

NRS 391.104

20 U.S.C Sec 1232g – implementing res 34 CFR Part 99

Adopted: 9/23/22

Revised: 7/16/2026