

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
SANTA PAULA UNIFIED SCHOOL DISTRICT
AND
SANTA PAULA FEDERATION OF TEACHERS
DUAL ENROLLMENT (CSUCI - Engineering)**

The Santa Paula Unified School District ("SPUSD") and the Santa Paula Federation of Teachers ("SPFT") (collectively "the Parties") have met and negotiated in good faith and hereby enter into this Memorandum of Understanding ("MOU") for the 2026-2027 Fall Semester regarding Dual Enrollment - Engineering Class. It is not meant to be exhaustive or precedent setting, and in the event other issues arise throughout the school year, both parties agree to meet and confer upon request by either party. The District and SPFT will meet prior to the end of September 2026 to discuss and negotiate the parameters of the dual enrollment program for the 2027-2028 school year.

1.0 Scope of Dual Enrollment

Dual enrollment with California State University Channel Islands ("CSUCI") will be offered to students enrolled in the Engineering Pathway. Dual enrollment classes will be offered during the regular school day through a dual enrollment partnership. Dual enrollment classes will abide by the class size language in the Collective Bargaining Agreement, Article 13.3. SPUSD teacher members will be held harmless for any actions taken by the CSUCI faculty member in the course of his or her duties as a dual enrollment instructor (i.e., CSUCI faculty being late to class or lost assignments).

2.0 Dual Enrollment Model

- a. CSUCI Adjunct Faculty led - The CSUCI faculty will plan and provide instruction, monitor student progress, and provide end-of-course grades for the CSUCI course.
 - i. SPUSD shall require CSUCI Adjunct Faculty to provide instruction for the dual-enrolled course in-person, one period/week (periods defined by the SPSHS bell schedule) on Mondays.
 - ii. Dual enrolled coursework will be completed only on Mondays. Tuesday through Friday will be reserved for the high school course.
 - iii. If a field trip or other school activity is scheduled Tuesday

through Friday, the Monday dual enrolled course will not meet in order to preserve the required instructional minutes for the high school course.

- iv. SPUSD shall require the CSUCI Adjunct Faculty to give the SPUSD teacher Canvas "view only" access. The SPUSD teacher understands the course materials are the intellectual property of the CSUCI Adjunct Faculty and agree not to copy, share or use these materials as their own.
- v. CSUCI will provide any equipment, materials, or consumable supplies required specifically for the dual enrolled course.
- vi. At the end of each dual enrolled course an evaluation shall be conducted by the Director of Curriculum and Instruction (7-12) (or designee) for the purpose of reviewing the Dual Enrollment Program.

3.0 Selection of Staff

Santa Paula High School ("SPHS") administered a Teacher Assignment Preference Survey to solicit interest in participating in the Dual Enrollment Program. Teaching assignments for any participating SPUSD teachers shall be limited to no more than two (2) courses per SPHS semester.

- a. CSUCI Adjunct Faculty led: SPUSD teachers were offered an opportunity to partner with a CSUCI instructor to provide a dual enrolled course. Assigning a SPUSD teacher(s) to a dual enrolled course shall be determined by SPUSD. The course shall be identified in the SPHS master schedule. SPUSD teachers have the right to decline the dual enrolled course partnership.

4.0 Evaluation of SPUSD Members

SPUSD teacher member(s) shall not be evaluated during any class period that dual enrollment occurs.

5.0 Establishing partnerships between the SPUSD teacher and CSUCI Adjunct Faculty

- a. It is the responsibility of SPUSD and CSUCI to establish the dual enrolled partnership between the SPUSD teacher member(s) and CSUCI Adjunct Faculty.
- b. At least 15 (fifteen) calendar days prior to the beginning of each semester a meeting will be held with the SPUSD teacher(s) and CSUCI Dual Enrollment Faculty or Supervisor to discuss course outlines, curriculum materials, procedures, syllabi and expectations.

- i. Should this meeting occur outside of contractual hours, the teacher(s) shall be compensated at the hourly rate.
- ii. Should this meeting take place during the Summer break, the SPUSD teacher(s) shall be paid according to the Summer School MOU. Should the SPUSD teacher(s) not be able to meet at a mutually agreed upon time in the summer, the meeting shall occur on one of the two work days prior to the start of the school year. Should this meeting occur outside of contractual hours, the teachers will be compensated at the hourly rate.

6.0 Course Cancellation

In the event that CSUCI and SPUSD are unable to offer a course, in the Fall, the course shall be canceled at least 15 (fifteen) calendar days prior to the start of the school year, when possible.

7.0 Fall 2026 Dual Enrollment Offerings

SPUSD plans to offer the following Dual Enrollment courses in the Fall 2026 semester through dual enrollment with CSUCI:

- EMEC 101 Introduction to Engineering

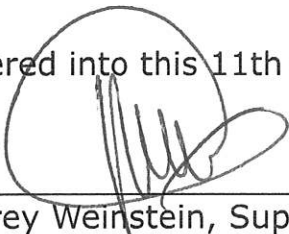
8.0 Course Drop

In the event a student drops mid-semester, upon notification to the high school counselor, the student will immediately be scheduled in an appropriate SPHS course, such as Cyber High or Teacher's Assistant.

9.0 Jointly Negotiated

The terms of this MOU have been jointly negotiated by the Parties. The Parties have read, understand and, by their signatures below, agree to the terms of this Memorandum of Understanding.

Entered into this 11th day of August, 2026.



Jeffrey Weinstein, Superintendent



Todd McWherter, President
SPFT # 2071