



Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

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603-732-9227

Peter Weaver
Superintendent of Schools

Ned Pratt
Director of Student Support Services

Kristie LaPlante
Business Administrator

BUSINESS ADMINISTRATOR REPORT
August 25, 2026

Although we are a small District, we are still required to meet the same local, state, and federal requirements of even the largest Districts in the State. The District's total operating balance for FY27 is \$16,835,295 (General Fund, Food Service Funds, Grants Fund combined). The **Business Office** is staffed by two employees:

- Lori Spurrell – Lori is our Payroll and Human Resources Administrator and Accounts Payable Specialist. In general, she is responsible for all employee onboarding, generating contracts for all staff and stipend positions, managing and administering our employee benefits, bi-weekly payroll, and bi-weekly Accounts Payable. Lori has been with us for almost six years, is eager to learn, and is a phenomenal source of support in our Business Office!
- Kristie LaPlante – Business Administrator. My responsibilities include planning, administration, and conduct of the business and financial operations of the Wilton-Lyndeborough Cooperating School District, including Risk Management, Facilities, Good Service, Student Transportation, supporting our Grant Administrators in executing their Grants, procurement and support of all major contracts, and Financial Management. I have just finished my fifth year with the District.

I have been working with our Negotiations Committee on developing the newly formed Association of Behavioral Support Professionals **contract** and. I will continue to work closely with the Committee when we begin negotiations with the Teachers' Association at some point this fall.

I am in the process of closing out the **FY26 Budget**. Our non-audited financials show \$591,031 (3.72%) in unspent funds at year end. I am working on completing the DOE-25 Financial Report for FY26, which is a comprehensive report on our program and building level expenditures and revenues for our General Fund, Food Service Fund, Grants Fund, and Capital Projects. The document is integral when establishing our per pupil costs for each building and is used as a basis for additional reporting as part of establishing the Tax Rates in our communities.

The **FY28 Budget Process** has started in the Business Office. Once we receive Budget Development guidance from the Budget Committee and School Board, Peter and I will begin meeting with Administrators to evaluate and establish funding for the first draft of the FY28 Budget which is tentatively scheduled to be presented to the Budget Committee in the beginning of October.

Peter and I will be attending a training session tomorrow regarding **HB1300** (Tax Cap). I look forward to hearing from trusted sources on the implications of this bill and hearing feedback from other Districts on how they intend to message and educate their communities in advance of the November 3, 2026, General Election.