**Our Lady of Good Counsel High School**
**Faculty and Staff Giving Form**

**Section 1: Contact Information**

Name _____Title: _____

Address _____

Phone Number _____ Email _____

**Section 2: Method of Payment**

**I would like to take advantage of the payroll deduction option. This deduction will happen each paycheck.**

*Please select one:*

Please deduct $_____ each pay period until further notice. *(Deductions begin upon receipt of form)*

Please deduct $_____ each pay period for _____ months. *(Deductions begin upon receipt of form)*

**Authorization:** I hereby authorize Our Lady of Good Counsel High School's Business Office to make a salary deduction from my paycheck for the purpose of a contribution to the Fund for Good Counsel or other area of need specified here: _____.

If you select *until further notice* your gift will be deducted out of each paycheck while you are employed at OLGCHS or unless you specify otherwise. _____ *(please initial)*

**Payroll Deduction Suggestions**

| Deduct Each Paycheck | Deduct Each Month | Total Yearly Gift | * Giving Recognition |
|---|---|---|---|
| $1.00 | $2.00 | $24.00 | |
| $2.50 | $5.00 | $60.00 | |
| $5.00 | $10.00 | $120.00 | |
| $7.50 | $15.00 | $180.00 | |
| $10.50 | $21.00 | $252.00 | *Gifts of $250 or more qualify for the Brother Mark Club |
| $12.50 | $25.00 | $300.00 | |
| $21.00 | $42.00 | $504.00 | *Gifts of $500 or more qualify for the Principal's Club |
| $30.00 | $60.00 | $720.00 | |
| $42.00 | $84.00 | $1,008.00 | |
| $62.50 | $125.00 | $1,500.00 | *Gifts of $1,500 or more qualify for the SFX Society |
| $104.50 | $209.00 | $2,508.00 | |

*Good Counsel's fiscal year runs July 1 - June 30 and includes 24 paychecks

**Please use the below fields if you would like to make a one-time gift to another area of need in addition to your payroll deduction contributions or if you want to only make a one-time gift.**

**To make a one-time gift to the Fund for Good Counsel or other area of need, you can:**

- Visit www.olgchs.org/makeagift and use a credit card for an online gift.
- Place a check in Jane Bornhorst's mailbox made out to Our Lady of Good Counsel High School
- Make a one-time credit card gift using this form with the below section
- Make a gift with appreciated securities (contact Jane Bornhorst directly)

**I would like to make a one-time gift using my Credit Card on this form:**

Please charge my gift of $_____ designated to the Fund for Good Counsel or other area: _____

Name on Card _____

Card No. _____ Exp. Date _____ Security Code _____

To make your gift using recurring payments on your credit card, please complete:

Please charge $_____ per month for _____ months for a total of $_____ (you can leave number of months blank if you want to continue indefinitely).

**Section 3:** Signature *(required for processing your gift to Our Lady of Good Counsel High School)*

Signature: _____ Date: _____

If you have any questions, please contact: Jane Bornhorst, Director of Annual Giving, jbornhorst@olgchs.org or 240-283-3366.