

Minutes of the Regular Meeting

June 16, 2026

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092

DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

Click here for [agenda attachments](#) available to the public, or please contact the Mountainside Board of Education

Office at (908) 232-3232 or peruse the same at the respective meeting.

Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

A Regular Meeting of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Vivian Pupo, at 6:45 p.m.

II. Roll Call

At roll call, the following members were present:

Mr. Bill Dillon

Mr. Jordan Hyman

Mrs. Vivian Pupo

Mrs. Candice Schiano - arrived at 6:48 p.m.

Mrs. Lauren Worgan

Also present were Christopher Kinney, Superintendent and Brooke Burik, Business Administrator/Board Secretary.

Mr. Michael Goodwin and Dr. Dana Guidiciopietro were absent.

III. Executive Session - Resolution (Attachment #1)

Moved: Mr. Hyman

Seconded: Mr. Dillon

RC: Dillon - yes

Goodwin - absent

Guidiciopietro - absent

Hyman - yes

Pupo - yes

Schiano - absent

Worgan - yes

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in circumstances; and **WHEREAS**, the Board must consider matter(s) involving the following:

- Legal/Personnel Matters

The disclosure of which could constitute an unwarranted invasion of privacy; now

WHEREAS, the discussion of individual items to be considered by the Board in closed session may be made public once the need for confidentiality no longer exists, but the Board cannot state at the present time then that will be.

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THEREFORE BE IT RESOLVED, that the Board adjourns to executive session at 6:46 p.m. to discuss the above mentioned matter to the exclusion of all others. Matters discussed may or may not be made public this evening. If an action results, it will be taken following reentry into regular session.

IV. Close Executive Session and Reconvene Public Session

Moved: Mr. Hyman

Seconded: Mrs. Schiano

RC: Dillon - yes

Goodwin - absent

Guidici Pietro - absent

Hyman - yes

Pupo - yes

Schiano - yes

Worgan - yes

The public meeting reconvened at 7:34 p.m.

V. Flag Salute

VI. Approval of Minutes

Moved: Mrs. Schiano

Seconded: Mr. Dillon

RC: Dillon - yes

Goodwin - absent

Guidici Pietro - absent

Hyman - yes

Pupo - yes

Schiano - yes

Worgan - yes

- ❖ Minutes of the Regular Meeting of May 12, 2026
- ❖ Minutes of the Executive Session of May 12, 2026

VII. Correspondence - none

VIII. Public Participation - Michaela Whelan, from the Mountainside FC noted her support of the agreement to build a soccer field at Beechwood School.

IX. President's Report - Mrs. Pupo wished everyone a great summer and thanked teachers and staff for all their support of our students.

X. Superintendent's Report - Mr. Kinney recognized this month's Mountainside Trailblazers. Mrs. Crisafulli explained the Noetic Math Contest and congratulated a student who scored in the top 10% in the nation. Ms. Hines congratulated another student who won a Math Olympiad contest. Mr. Kinney thanked community members, including the Watts Foundation, our Class II officers, our crossing guards. He also recognized our district's retirees, who could not attend the meeting. Mr. Kinney reported on the state of the District, highlighting various accomplishments. Mrs. Crisafulli reported on the professional development that took place this year. One focused on AI, the other was an Ed Camp, with teachers teaching each other. She noted some new curriculum, and collaboration with Berkeley Heights. Mr. Kinney continued with Mr. Litwa to review our technology department updates and plan. Mr. Marini overviewed the facilities updates in his first year, noting the completed locker room sewer project, the new district truck with plow, new LVP flooring, and new floor scrubbers. He talked about the summer projects as well. Mrs. Jenks gave highlights of all the year's many activities at Deerfield, including sports, performances, trips, testing, art shows, etc. Mrs. Vierschilling presented highlights of all the happenings in Beechwood this past year. She focused on the connection to community projects and social-emotional learning.

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Ms. Giaccio gave highlights from initiatives in the Special Education department, including a new ABA program, our own behaviorist and mental health clinician for the 26/27 school year. She noted 3 students will be returning to district, and various curriculum and professional development. Mr. Kinney continued to talk about the planned partnership with the Borough to build a regulation soccer field at Beechwood, with community leaders talking about parking, fencing, engineering and design. Mr. Dillon commented and complimented the stakeholders who made this a quick collaboration to make this project possible. Mr. Kinney talked about Parent University plans for video communication next year to parents sharing important information throughout the year. He mentioned the potential referendum next year and outreach about the facilities ideas for it, including gym additions/renovations, additional classrooms, HVAC upgrades, etc. He noted other security and energy upgrades as well, that should lead to cost savings in the long run.

XI. Business Administrator's Report - Ms. Burik thanked the board for her time here. The Board was presented with the attachment list of contracts for Chapter 47 Compliance, as required.

XII. Berkeley Heights Liaison Report - Mr. Dillon reported that the end of year graduation, sports awards, etc. They've had 3 meetings since our last meeting. They are looking into gender equality in athletics. On 6/1, they discussed laptop security software monitoring staff and students, which brings some privacy concerns. The next meeting approved our tuition agreement, and they discussed the need for a 2nd vice principal with declining enrollment. Fall coaches were approved, as well as other staff. He noted how lucky we are in Mountainside to have consistent principals, whereas other districts have a lot of changeover. Mr. Dillon noted the upcoming negotiations for the next send/receive agreement and where our 7th graders will attend high school. He encouraged the public to get involved and pay attention.

XIII. Administration

The following motions were approved by roll call vote: **Administration #1-7**

Moved: Mr. Hyman

Seconded: Mr. Dillon

RC: Dillon - yes

Goodwin - absent

Guidici Pietro - absent

Hyman - yes

Pupo - yes

Schiano - yes

Worgan - yes

1. Move that the Board, in cases where action must be taken within the school system including the hiring of personnel while the board is in recess, the Superintendent is authorized and shall be expected to act. The Superintendent's decisions shall be subject to review and approval, when appropriate, by the board, and it is the Superintendent's duty to inform the board promptly of such action.
2. Move to approve upon the recommendation of the Superintendent, the 2026-2027 holidays for administrators and secretaries. (Attachment #3)
3. Move to approve upon the recommendation of the Superintendent, the 2026-2027 holidays for the Supervisor of Maintenance and Custodial Services, and custodial staff. (Attachment #4)
4. Move to approve upon the recommendation of the Superintendent, the Security Drill Statement of Assurance. (Attachment #5)

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5. Move to approve upon the recommendation of the Superintendent, the Lead Testing Program Statement of Assurance for 2026-2027 (Attachment #6)
6. Move to approve upon the recommendation of the Superintendent, the Emergency Virtual or Remote Instruction Plan, for the 2026/2027 school year. (Attachment #7)
7. Move to approve upon the recommendation of the Superintendent, the Beechwood and Deerfield Schools May 2026 safety and security drill reports.

XIV. Budget and Finance

**Mr. Dillon commented on being more transparent with anonymous donations, and potentially looking at policy going forward, especially if amounts are more substantial. Mr. Hyman asked about Tennis Club and thanked Mr. Kinney for getting the referendum items and work to do moving forward that really needs to be done. Mrs. Schiano commented on #11 and thanked everyone for getting this done, and commended Mountainside FC for bringing the soccer club to Mountainside and for pushing for this soccer field project.*

The following motions were approved by roll call vote: **Budget and Finance #1-31**

Moved: Mr. Hyman

Seconded: Mr. Dillon

RC: Dillon - yes

Goodwin - absent

Guidici Pietro - absent

Hyman - yes

Pupo - yes

Schiano - yes

Worgan - yes

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of May 2026. (Attachment #8)
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated May 21, 2026, through June 17, 2026 (Attachment #9).
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of May 2026 and the Financial Reports of the Board Secretary for the month of May 2026; and

WHEREAS, the Board Secretary, Brooke Burik, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for May 2026:

RESOLVED THAT, the Board accepts the Treasurer Report for the month of May 2026 and the Financial Reports of the Board Secretary for May 2026 as submitted and certified (Attachment #10).

4. **BE IT RESOLVED THAT**, the Mountainside Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2026 including all year-end payables and to proceed with all necessary adjustments and

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transfers to close the books for the 2025-2026 fiscal year, including the cancellation of any stale dated checks; and

BE IT FURTHER RESOLVED THAT, the Superintendent and Business Administrator be authorized to complete any and all entries and actions for the opening of the 2026-2027 fiscal year, including but not limited to the issuance of purchase orders in compliance with the Public Contracts Law, complete line item adjustments and transfers, pay bills, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED THAT, all of these actions shall be presented to the Board at its next meeting for final approval.

5. **WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mountainside Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve and Tuition Reserve account at year end, and

WHEREAS, the Mountainside Board of Education has determined that up to \$600,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the Mountainside Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer up to \$200,000 to Capital Reserve, \$200,000 to Maintenance Reserve and \$200,000 to Tuition Reserve, consistent with all applicable laws and regulations.

6. Move to approve upon the recommendation of the Superintendent, the Berkeley Heights Governor Livingston High School General Education Tuition Agreement Contract for the 2026-2027 school year in the amount of \$4,298,955 (Attachment #11)
7. Move to approve upon the recommendation of the Superintendent, the Berkeley Heights Governor Livingston High School Resource Room Tuition Agreement Contract for the 2026-2027 school year in the amount of \$184,576. (Attachment #12)
8. Move to approve upon the recommendation of the Superintendent, the Tuition Agreement contract between Union County Vocational-Technical Schools and the Mountainside School District for the 2026-2027 school year. (Attachment #13)
9. Move to approve upon the recommendation of the Superintendent, the shared services agreement for Class II Officers between the Mountainside Board of Education and the Borough of Mountainside for the 26-27 and 27-28 school year, pending approval of Borough Council. (Attachment #14)

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10. Move to approve upon the recommendation of the Superintendent, a facilities use agreement between the Mountainside School District and Mountainside Softball Baseball League (MSBL). (Attachment #15)
11. Move to approve upon the recommendation of the Superintendent, a facilities use agreement between the Borough of Mountainside, Mountainside FC, and Mountainside Board of Education for use of the soccer field at Beechwood School (Attachment #16)
12. Move to approve upon the recommendation of the Superintendent, a contract renewal with Progressive Therapy of New Jersey for BCBA services, at a rate of \$118/hr., per the following schedule:
 - ESY: not to exceed 8 hours per week from 6/29/26-7/30/26 (Attachment #17)
13. Move to approve a joint transportation agreement between Springfield Public Schools and the Mountainside Board of Education for out-of-district transportation routes for the 2026-2027 school year. (Attachment #18)
14. Move to approve upon the recommendation of the Superintendent, the 2026-2027 Right to Know Services and Asbestos Management Services from RAMM Environmental Services, Inc., not to exceed \$5,000. (Attachment #19)
15. **WHEREAS**, the Mountainside Board of Education applies for annual funding through the Schools and Libraries Program of the Universal Service Fund, more commonly known as the "E-Rate" Program, which provides discounts to eligible entities for Internet Access services.

WHEREAS, the districts E-Rate Consultants, E2E Exchange solicited bids through a posted FCC Form F471 number 2610012647 in accordance with E-Rate Program rules to initiate the competitive bidding process to solicit bids from vendors to replace firewall and license and

WHEREAS, the Technology Department reviewed the bids submitted to the district and hereby recommend that the Board approve the award of contract to Rowan IT Solutions LLC for a total cost of \$8,892.75 with \$3,557.10 of the total funded by E-Rate.

NOW, THEREFORE, BE IT RESOLVED, that the Mountainside School District approves the award of contract to Rowan IT Solutions LLC to replace the firewall and license for a total contract price to the district of \$5,335.65.

16. Move to approve upon the recommendation of the Superintendent, an agreement with G2 Athletics, LLC for Sports Camp open to Beechwood students, at costs as outlined under Tier 6 usage fees in district Policy 7510. (Attachment #20)

Club	Dates	G2 Usage Fees
Tennis Club (Gr. K-2)	Sept. 24th-Nov. 19th.	\$440

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17. Move to approve upon the recommendation of the Superintendent, an agreement with Scholastic Book Company for use of Beechwood facilities on June 6 & 7, 2026, at a total cost of \$7,600, per Tier 6 usage fees in district Policy 7510.
18. Move to approve upon the recommendation of the Superintendent, the agreement with Garden State AAC Specialists, LLC for Augmentative & Alternative Communication Evaluation & Therapeutic Services for the 26/27 school year. (Attachment # 21)
19. Move to approve upon the recommendation of the Superintendent, the re-appointment of Paula Hatch, as Treasurer of Mountainside School District, for the 2026-2027 school year, for an annual fee of \$3,500.
20. Motion to approve upon the recommendation of the Superintendent, Maschio's Trucking, LLC delivery service agreement for the 2026-2027 school year, starting on July 1, 2026 through June 30, 2027, with the following payment terms: \$194.95 for delivery of 1 to 49 cases, a flat rate of \$3.95 will be charged for each delivered case exceeding 49 cases. An additional amount of \$20.00 for each stop will be charged for multiple deliveries within the customer's district. Additionally, a fuel surcharge of \$10.95 per delivery may be charged. MT will provide customer with monthly billing statements and customer will submit payment to MT within 30 days of statement date. (Attachment #22)
21. Move to approve upon the recommendation of the Superintendent, the tax payment schedule for the 2026-2027 school year from the Borough of Mountainside to the Mountainside Board of Education as follows and to authorize the School Business Administrator to submit said schedule to the Borough of Mountainside:

2026-2027	Total	General Fund	Debt Service
July	\$2,398,045.00	\$1,655,071.00	\$742,974.00
August	\$1,655,071.00	\$1,655,071.00	\$
September	\$1,655,071.00	\$1,655,071.00	\$
October	\$1,655,071.00	\$1,655,071.00	\$
November	\$1,655,071.00	\$1,655,071.00	\$
December	\$1,655,071.00	\$1,655,071.00	\$
January	\$1,762,581.00	\$1,655,070.00	\$107,511.00
February	\$1,655,070.00	\$1,655,070.00	\$
March	\$1,655,071.00	\$1,655,071.00	\$
April	\$1,655,071.00	\$1,655,071.00	\$
May	\$1,655,071.00	\$1,655,071.00	\$
June	\$1,655,071.00	\$1,655,071.00	\$

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Total:	\$20,711,335.00	\$19,860,850.00	\$850,485.00
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Note: Payments will be approved by Council on the third Tuesday of the month payable on or about the 20th of each month.

22. **WHEREAS**, the Mountainside Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2023 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverages:

- ☐ Workers' Compensation
- ☐ Package - Property, Boiler & Machinery, General and Auto Liability
- ☐ Environmental Impairment Liability
- ☐ Excess Liability (AL/GL)
- ☐ School Leaders Professional Liability
- ☐ Excess Liability (SLPL)

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

a. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2026, and ending July 1, 2029 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.

b. The Educational Facility's Business Official, Brooke Burik (through 6/30/26) and Bernadette Pinto (effective 7/1/26), is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

23. **RESOLVED THAT**, the Mountainside Board of Education appoints Gallagher as the Property and Liability Insurance Broker for the 26/27 school year, and agrees to the following rates effective 7/1/2026 - 6/30/2027:

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THIS IS NOT A QUOTE PROPOSAL		Mountainside Board of Education Insurance Renewal Exhibit July 1, 2026-2027				SUBJECT TO UPDATES		
Please update accordingly Budget Account		Type of Coverage	Actual 2025-2026 Premiums	Projected Percentage Increase	Projected 2026-2027 Premiums	Actual 2026-2027 Premiums	Actual Percentage Increase	Budget Variance
11-000-230-590		School Board Legal Liability (SALF)	\$ 25,536	9.0%	\$ 27,834	\$ 28,236	10.6%	\$ (402)
11-000-230-590		Excess School Board Legal Liability (\$15mm x \$5mm) (SALF)	\$ 5,584	9.0%	\$ 6,087	\$ 5,989	7.3%	\$ 98
11-000-230-590		Errors & Omissions - Coverage B (Included above)	\$ -		\$ -	\$ -		\$ -
11-000-230-590		Student Accident Insurance (Bollinger - Zurich)	\$ 2,136	5.0%	\$ 2,243	\$ 2,240	5.0%	\$ (0)
11-000-230-590		Bonds - B. Burke (\$250K) (Transfers), P. Hatch (\$250K) (Selective)	\$ 1,764	3.0%	\$ 1,817	\$ 1,388	-21.3%	\$ 429
			\$ 35,020		\$ 37,981	\$ 37,856	8.1%	\$ 125
11-000-262-520		SALF Multi Peril Package Policy						
11-000-262-520		Property (including primary cyber)	\$ 46,589	10.0%	\$ 51,248	\$ 41,588	-10.7%	\$ 9,660
11-000-262-520		Equipment Breakdown/Boiler & Machinery (incl in property)	\$ -		\$ -	\$ -		\$ -
11-000-262-520		EDP (incl in property)	\$ -		\$ -	\$ -		\$ -
11-000-262-520		Crime	\$ 638	7.0%	\$ 683	\$ 664	4.1%	\$ 19
11-000-262-520		General Liability	\$ 26,278	9.0%	\$ 28,643	\$ 28,308	7.7%	\$ 335
11-000-262-520		Auto	\$ 624	7.0%	\$ 668	\$ 1,376	120.5%	\$ (708)
11-000-262-520		Excess/Umbrella (\$10mm x \$10mm)	\$ 1,618	10.0%	\$ 1,780	\$ 1,882	16.3%	\$ (102)
11-000-262-520		Flood Coverage (N/A)	\$ -		\$ -	\$ -		\$ -
11-000-262-520		Environmental Liability (ACE - Incl. in SALF Pkg.)	\$ 2,307	7.0%	\$ 2,468	\$ 2,429	5.3%	\$ 39
11-000-262-520		NIUEP Supplemental Liability (\$20mm x \$20mm)	\$ 12,550	10.0%	\$ 13,805	\$ 13,270	5.7%	\$ 535
			\$ 90,604		\$ 99,295	\$ 89,517	-12%	\$ 9,778
11-000-291-260		Workers' Compensation Coverage (SALF)	\$ 65,378	10.0%	\$ 69,716	\$ 69,512	9.7%	\$ 204
11-000-291-260		Supplemental Indemnity Workers' Compensation (N/A)	\$ -		\$ -	\$ -		\$ -
			\$ 65,378		\$ 69,716	\$ 69,512	9.7%	\$ 204
			\$ 189,002		\$ 206,991	\$ 196,885	4.2%	\$ 10,106
1st 26-27 Projection % of Change						9.42%		

24. Move to approve upon the recommendation of the Superintendent, the following cafeteria price list for 2026-2027:

Lunch		À la Carte Snacks	
Student Lunch	\$3.85	Fresh or Chilled Fruit	\$.80
Student Entrée Only	\$3.00	Yogurt Parfait	\$3.00
Vegetable Side	\$.80	Rice Krispie treat	\$1.75
Reduced Lunch	Free	Assorted Baked Chips	\$1.50/\$1.75
Adult lunch	\$4.35	Soft Pretzel	\$2.25
Beverages		Baked Cookie	\$1.00/\$1.50
Milk (½ pint)	\$.80	Ice Cream (sm./lg.)	\$2.00/2.50
100% juice (4oz.)	\$.80	Pop Tart	\$1.50
Bottled water 8oz./16oz.	\$.80/1.25	Whole Grain Cheez-Its	\$1.25
Sparkling 100% Juice	\$2.00	Whole Grain Goldfish	\$1.25
Capri Sun 100% Juice	\$1.50	Assorted Cereal	\$1.75
Snapple 100% Juice/Tea	\$2.50		

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Gatorade	\$2.50		Bagel with Cream Cheese	\$2.25
			Fresh Baked Muffin	\$2.25

25. Move to approve upon the recommendation of the Superintendent, to accept an anonymous donation, for Mrs. Dayan, in the amount of \$400, to be used as follows: (Attachment #23)
 - \$100 for her classroom and educational materials
 - \$300 for her to "pay it forward" to another teacher/staff member of her choice
26. Move to approve upon the recommendation of the Superintendent, a parent transportation contract, in the amount of \$18,900 (*ESY=\$3,150, RSY=\$15,750*), pursuant to the requirements of N.J.S.A. 18A: 39.1 et seq. and N.J.A.C.6A: 27-9.9, between the Mountainside Board of Education and the parent/legal guardians of **Student #2936698529** for 26-27 ESY and Regular School Year.
27. Move to approve upon the recommendation of the Superintendent, the addition of Speech and Hearing Associates to the list of Independent Contractors/Physicians/Agencies for the 26/27 school year, for services as needed per the attached fee schedule. (Attachment #24)
28. Move to approve upon the recommendation of the Superintendent, the agreement with Supreme Consultants for evaluations as needed, and to add them to the list of Independent Contractors/Physicians/Agencies for the 26/27 school year. (Attachment #25)
29. Move to approve upon the recommendation of the Superintendent, the Independent Contractors/Physicians/Agencies for the 26/27 school year as attached. (Attachment #26)
30. Move to approve upon the recommendation of the Superintendent, special education placements and services as per (Attachment #27).
31. **BE IT RESOLVED**, that the Board of Education of the Mountainside School District in the county of Union, hereby approves the submission of these Educational Adequacy Projects and Capital Renovation Projects to the Department of Education for review and approval and for amendment to the Long-Range Facilities Plan for a proposed upcoming Referendum planned for March of 2027.

The District will be seeking Debt Service Aid for the Projects as per the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 et seq., effective July 18, 2000 ("EFCFA"). The projects will be submitted in separate applications for Educational Adequacy Review and Approval and for Capital Projects Review and Approval.

BEECHWOOD SCHOOL - CAPITAL RENOVATION COMPONENTS	
Application #1 - DOE PROJECT #39-3470-060	
SITE IMPROVEMENTS	
WINDOW REPLACEMENTS	
ROOFING IMPROVEMENTS	
DOOR AND HARDWARE REPLACEMENTS	
FLOORING UPGRADES	

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MECHANICAL SYSTEM UPGRADES
PLUMBING SYSTEM UPGRADES
FIRE SYSTEM UPGRADES
ELECTRICAL / LIGHTING UPGRADES
SAFETY / SECURITY UPGRADES
BEECHWOOD SCHOOL - EDUCATIONAL ADEQUACY COMPONENTS
Application #2 - DOE PROJECT #39-3470-060
CONVERSION OF GYMNASIUM / AUDITORIUM TO CLASSROOMS
MULTI-PURPOSE ROOM ADDITION
DEERFIELD SCHOOL - CAPITAL RENOVATION COMPONENTS –
Application #3 - DOE PROJECT #39-3470-030
SITE IMPROVEMENTS
DOOR AND HARDWARE REPLACEMENTS
ROOFING IMPROVEMENTS
FLOORING UPGRADES
GYMNASIUM RENOVATIONS
MECHANICAL SYSTEM UPGRADES
PLUMBING SYSTEM UPGRADES
FIRE SYSTEM UPGRADES
ELECTRICAL/LIGHTING UPGRADES
SAFETY / SECURITY UPGRADES

XV. Personnel

**Mr. Hyman congratulated our retirees, even though they aren't in attendance. Mrs. Schiano thanked Alex Adornado for staying for the meeting.*

**New personnel employment appointments are contingent upon the required state and federal criminal history background checks (in accordance with N.J.S.A. CH 116, P.L. 1986), required certification, and completion of employee paperwork).*

The following motions were approved by roll call vote: **Personnel #1-13**

Moved: Mr. Hyman

Seconded: Mr. Dillon

RC: Dillon - yes

Goodwin - absent

Guidici Pietro - absent

Hyman - yes

Pupo - yes

Schiano - yes

Worgan - yes

1. Move to approve the salary for **Christopher Kinney**, Superintendent, for the 2026-2027 school year as \$184,620.
2. Move to accept upon the recommendation of the Superintendent, the resignation for the purpose of retirement of **Angel Velez**, Custodian, effective June 30, 2026, and thank him for his 31 years of service in the district. (Attachment #28)

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3. Move to approve upon the recommendation of the Superintendent, the resignation of **Jean Van Vliet**, 3rd Grade Teacher, effective June 30, 2026, and thank her for her service to the Mountainside School District. (Attachment #29)
4. Move to approve upon the recommendation of the Superintendent, medical leaves of absence as outlined below:

Name	LOA w/ pay & benefits	FMLA unpaid with benefits	Return Date (dates are approx.)
Employee #40229262	n/a	Extend from 6/1/26-7/27/26 (Originally approved on 4/29/26 from 5/5/26-5/31/26)	7/28/26
Employee #10195618	2/21/26 -*8/21/26 *date is approx.	n/a	8/24/26

5. Move to approve upon the recommendation of the Superintendent, the following leave of absence (Attachment #30):

Name	Position	LOA w/ pay & benefits	FMLA unpaid with benefits	Extended LOA w/o pay or benefits	Return Date
L. Naftulin	2nd Grade Teacher	10/5/26-11/27/26	11/30/26-3/2/27	3/3/27-6/30/27	9/1/27

6. Move to approve upon the recommendation of the Superintendent, an administrative leave of absence for **Employee # 59552216**, effective 6/2/26-6/30/26.
7. Move to approve upon the recommendation of the Superintendent, the appointment of the following new hires for the 2026-2027 school year (Attachment #31):

Name	Loc.	Position	Salary/Step	Start	End
Kim Waldron	BW	Special Education Teacher	\$105,226 Step 21, MA+30	9/1/26	6/30/27
Kai Gordon	CST	BCBA - Behaviorist	\$85,300 Step 16, MA	9/1/26	6/30/27
Danielle Stio	DF	Special Education Teacher	\$90,103 Step 17, MA	9/1/26	6/30/27
Chelsie Nacelus	DF	6th Grade ELA Teacher	\$63,450 Step 6, MA	9/1/26	6/30/27
Sydney Clous	DF	4th Gr. Teacher	\$58,500 Step 4, BA	9/1/26	6/30/27

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Name	Loc.	Position	Salary/Step	Start	End
Kim Waldron	BW	Special Education Teacher	\$105,226 Step 21, MA+30	9/1/26	6/30/27
Jamie Carlson	DF	7th Grade ELA Teacher	\$97,153 Step 17A, MA+30	9/1/26	6/30/27
*Shadik Phillips	DF	*Maintenance Custodian	\$58,307 Step 13/Maint.	7/1/26	6/30/27
**Lukas Antico	DF	Custodian	\$43,807 Step 1/Custodian	7/1/26	6/30/27
Radame Fernandez	DF	Custodian (night shift)	\$51,507 Step 10/Custodian	7/1/26	6/30/27

**this is a lateral adjustment in the position/salary from previous approval on 5/12/26*

*** currently works as a part time leave replacement & substitute custodian*

8. Move to approve upon the recommendation of the Superintendent, to hire **Mark DiGennaro**, for summer painting projects, at a rate of \$80/hour, not to exceed 100 hours. (Attachment #32)
9. Move to approve upon the recommendation of the Superintendent, the following temporary custodial worker for summer employment as outlined below, upon successful criminal background check and paperwork. (Attachment #33)

Name	Days	Rate	Approx. Total
Quinn Williams	8 Weeks (June-Aug)	\$19.50/hr	\$5,850
Alex Adornato	8 Weeks (June-Aug)	\$19.50/hr	\$5,850

10. Move to approve upon the recommendation of the Superintendent, the following staff member for summer employment:

Staff Member	Assignment	Hours	Rate
Kathy Goldbeck	Summer related duties	NTE 70 hours	\$44/hr.

11. Move to approve upon the recommendation of the Superintendent, the following staff for 2026-2027 School Year Stipend Positions, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program as follows:

Name	Position	Rate
------	----------	------

**Minutes of the Regular Meeting
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Kelli Castro	Athletic Coordinator	\$2,276
Deborah Posner	Girls' Volleyball Coach	\$3,277 (3+ yr)
Jared Rosenblum	Girls' Soccer Coach	\$3,644 (3+ yr)
Monica Salamanca	Asst. Girls' Soccer Coach	\$2,734 (3+ yr)
TBD	Boys' Soccer Coach	\$3,189 (1-2 yr.)
Madison Phillips	Asst. Boys' Soccer Coach	\$2,734 (3+ yr)

12. Move to approve upon the recommendation of the Superintendent, to approve the following staff for summer curriculum writing, at a rate of \$44/hour, subject matter and NTE # of hours as per (Attachment #34).

Teresa Banks	Axl Hirsch	Stephanie Mlynarczyk	Vinny Stasio
Katie Blanco	Corrin Lavery	Christine O'Grady	Nara Sterba
Jessica Botkin	Julie Lima	Adrienne Ridley	Tori Tiscia
Susan Burke	Lauren Meyers	Rosemarie Sardina	Judy Wargaski
Taylor Dayan	Jessica Milstrey	Jessica Sharpe	

13. Move to approve upon the recommendation of the Superintendent, the appointment of **Jessica Zucker**, to the part-time position of Licensed Professional Counselor/School Based Mental Health Clinician, at an annual salary of \$37,643.94 (54% of \$69,711), Step 10 MA, for the 2026-2027 school year. (Attachment #35)

XVI. Policy

The following motion was approved by roll call vote: **Policy #1-2**

Moved: Mr. Hyman

Seconded: Mr. Dillon

RC: Dillon - yes

Goodwin - absent

Guidici Pietro - absent

Hyman - yes

Pupo - yes

Schiano - yes

Worgan - yes

1. Move to approve upon the recommendation of the Superintendent, for the first reading of the following policies:

P 1230	Superintendent's Duties	Revised/Mandated
P 1643	Family Leave	Revised/Mandated
P 2260	Equity in School and Classroom Practices	Revised/Mandated

Minutes of the Regular Meeting

June 16, 2026

2. Move to approve upon the recommendation of the Superintendent, for the second reading and adoption of the following policy:

P 0162	Notice of Board Meetings	Revised/Mandated
P 0162.01	Legal Notices	New/Mandated
P 2200	Curriculum	Revised/Mandated

XVIII. Old Business - none

- XIX. New Business** - Mr. Dillon asked about the new Bell to Bell cell phone law, to which Mr. Kinney responded. Mrs. Schiano asked if there are any policies of the amount of time a teacher can take to input grades and how it affects students participation when there is a delay. Mr. Kinney responded. Mr. Dillon also commented that they are creating a policy in Berkeley Heights and can share with us.

- XX. Committee Reports** - Mr. Hyman reported from the Referendum Committee met weekly since April, going over the project list with Solutions Architecture, and prioritizing the work and timelines. The Send/Receive Committee met twice and have been in conversation with Berkeley Heights since the fall and are not making much progress. Next steps may be to take it to the county level as a third party. This relationship is a long term decision that needs to be in the best interest of our students and taxpayers.

- XXI. Public Participation - none**

- XXII. Adjournment- Resolution (Attachment #1)**

A motion was made by Mrs. Schiano at 9:09 p.m., seconded by Mr. Dillon to adjourn. The motion was passed by unanimous voice vote, 5 ayes - 0 nays.

Respectfully Submitted,

Brooke Burik
Business Administrator/Board Secretary

Minutes of the Regular Meeting Executive Session
June 16, 2026

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse the same at the respective meeting.

Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

An Executive Session of the Mountainside Board of Education of the Borough of Mountainside in the County of Union, New Jersey was called to order by Mrs. Pupo, at 6:46 p.m.

The following members were present:

Mr. Bill Dillon
Mr. Jordan Hyman
Mrs. Vivian Pupo
Mrs. Candice Schiano - arrived after roll call at 6:48 p.m.
Mrs. Lauren Worgan

Mr. Christopher Kinney, Superintendent and Ms. Brooke Burik, Business Administrator / Board Secretary were also present.

Mr. Michael Goodwin and Dr. Dana Guidici Pietro were absent.

II. Discussion Items

The Board discussed the following items:

- Personnel Matters
- Legal Matters/Send Receive
- Residency Issues

III. Adjournment

A motion was made by Mr. Hyman at 7:34 p.m., seconded by Mrs. Schiano to return to public session. The motion was passed by a unanimous 5-0 voice vote.

Respectfully Submitted,

Brooke Burik
School Business Administrator/Board Secretary



New Jersey Department of Education

Anticipated Facility Requests for 2026-2027 School Year

ALL DISTRICTS MUST COMPLETE AND RETURN THIS FORM TO THEIR DOE COUNTY OFFICE **BY JULY 31ST**

The purpose of this form is to notify the county office of anticipated changes to facility use for the upcoming school year. Some facility changes require a site visit prior to county office approval.

A district shall submit the specific facility request form (dual use, change of use, etc.) with the Anticipated Facility Request Form.

All applications must be original and include an original extract.

Temporary (check one):

☒ I **will not** have any temporary spaces for the school year. (TCU or rented)

☐ I anticipate the need to **renew** temporary spaces for the school year.

☐ I anticipate the need to use **new** temporary spaces for the school year.

Note: Off-site facilities are considered temporary and require an annual application and inspection.

Dual Use (check one):

☐ I anticipate requesting dual use of instructional space for the school year.

☒ There will be **no dual use** of instructional space during the school year.

Change of Use (check one):

☐ I anticipate applying for a change of use for the school year.

☒ I do not anticipate applying for a change of use for the school year.

Kindergarten Toilet (check one):

☒ I will be requesting approval of alternate method of compliance for the school year.

☐ All Kindergarten and Pre-K Classrooms being used in have their own toilet facility.

Union / Mountainside
County/ District

Bernadette Pinto
School Business Administrator

8.18.26
Date



New Jersey Department of Education

Annual Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms 2026-2027 School Year

ONE FORM PER SCHOOL BUILDING

District/ County: Mountainside / Union School: Beechwood School

List Room(s) Number/Name: #112

Our school district elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3. In lieu of individual toilet rooms in each classroom, toilet rooms may be provided **with approved supervision plan**, if the following criteria are satisfactorily addressed:

- No child or group of children shall be left unsupervised at any time when traveling to or from the facilities. Provisions shall be made for adult supervision in a manner that will not infringe upon instructional time;
- Toilet facilities shall be readily accessible and the toilet room and signage shall be visible to the child
- Toilet facilities shall be provided for both boys and girls and shall meet the requirements of NJAC 6A:26-6.3(h)4ii.

District alternate method of compliance pursuant to N.J.A.C. 6A:26-6.3(h)4iii:

A classroom aide will accompany students
from room #112 to the nearest bathroom

Board of Education has approved this alternate method of compliance on 8/25/26.
Date

****Attach Copy of Board Resolution****

I certify that all requirements of N.J.A.C. 6A:26-6.3 and/or 6.4 have been met.

Superintendent of Schools: [Signature] Date: 8/18/26

School Business Administrator: [Signature] Date: 8-18-26
For County Use Only

Approved: _____

Not Approved: _____

Executive County Superintendent

Date

4. Toilet facilities for preschool and kindergarten classrooms shall be provided as follows:

i. An individual toilet room shall be provided in each classroom and shall meet the following criteria:

- (1) Be located and equipped in such a way as to ensure privacy for the students;
- (2) Be accessible to physically disabled students and barrier free in design as per N.J.A.C. 5:23-7; 115
- (3) Be equipped with an open front seat with a flood rim height no greater than 14 inches from the floor, and a lavatory (sink) with a flood rim height no greater than 26 inches from the floor.

ii. In lieu of providing an individual toilet room in each classroom as required in (h)4i above, toilet rooms may be provided with approved supervision plan if the following criteria are satisfactorily addressed:

- (1) **No child or group of children shall be left unsupervised** at any time when traveling to or from the facilities. Provisions shall be made for adult supervision in a manner that will not infringe upon instructional time;
- (2) **Toilet facilities shall be readily accessible** and the toilet room and signage shall be visible to a child
- (3) Toilet facilities shall be provided for both boys and girls and shall **meet the**

requirements of (h)4i(4) above.

iii. If a school district chooses to provide toilet rooms adjacent to or outside the classroom in conformance with (h)4ii above, the chief school administrator shall certify to the executive county superintendent on forms prescribed by the Commissioner how the alternate method of compliance shall be addressed. The completed form and a copy of a resolution by the district board of education approving the alternate method of compliance shall be submitted to the executive county superintendent for approval. Thereafter, the chief school administrator **annually shall resubmit the form certifying how the alternate method of compliance will be addressed.** Any changes to the approved alternate method of compliance shall be submitted to the executive county superintendent for approval;



Student Safety Data System

2025-26 INCIDENTS

Report Period 1

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
(030) Deerfield Elementary School	2	0	0	0	0	2	0	14
(060) Beechwood School	0	0	0	0	0	0	0	0
Total	2	0	0	0	0	2	0	14

Report Period 2

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
(030) Deerfield Elementary School	0	0	0	0	0	0	6	5
(060) Beechwood School	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	6	5

2025-26 School Year

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
(030) Deerfield Elementary School	2	0	0	0	0	2	6	19
(060) Beechwood School	0	0	0	0	0	0	0	0
Total	2	0	0	0	0	2	6	19

Incident Total = Violence, Vandalism, Substances, Weapons, HIB Confirmed

Violence = Assault, Fight, Kidnapping, Robbery/Extortion, Sexual Assault, Sexual Contact, Threat/Simple, Threat/Criminal

Vandalism = Arson, Computer Trespass, Damage to Property, False Public Alarm, Theft, Trespass

Incident category totals may differ from total incidents due to multiple offenses selected for one incident.



MOUNTAINSIDE SCHOOL DISTRICT

District Goals 2026-2027 School Year

- Student Achievement

- By June 2027, at least 70% of K–5 students who are at-risk and receiving support services will meet or exceed their personalized i-Ready Annual Stretch Growth targets in Reading and/or Mathematics, achieved through targeted, purposeful instruction while restricting classroom and student technology use strictly to aligned, high-impact educational activities.

- Community Relations

- By February 28, 2027, the Mountainside Public School District will execute a comprehensive, multi-channel public information campaign to reach at least 85% of registered voter households, hosting 3 town hall meetings and distributing bi-weekly informational updates to ensure the community is fully informed about the proposed facility improvements on the March 2027 referendum ballot.

- Staff Wellness & Development

- By June 2027, the Mountainside Public School District will reduce staff workload stress and increase instructional efficiency by implementing targeted AI/technology integration training, streamlining administrative duties (e.g., report card comments and meetings), and providing dedicated collaborative planning time, resulting in at least a 25% increase in staff agreement regarding workload manageability and adequate planning support on the annual staff climate survey.

**BEECHWOOD SCHOOL
STUDENT HANDBOOK FOR GRADES PreK-2**



**A GUIDE TO POLICIES, PROCEDURES, AND PROGRAMS
INCLUDING THE BEHAVIORAL GUIDELINES
FOR THE 2026-2027 SCHOOL YEAR**

**Mrs. Jessica Vierschilling
Beechwood School Principal**

Primary school educators are committed to pursuing and maintaining an academically excellent, developmentally responsive, and socially equitable learning environment for every student. We realize that parents/guardians are our partners in the educational process and the student handbook is meant to provide you and your child with information pertaining to academics, attendance, and conduct. We urge you to read and review this school document with your child so that your child's primary school experience is wonderful.

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I. MOUNTAINSIDE SCHOOL DISTRICT VISION

The vision is to ensure that children are society's most valuable asset and every decision should be in their best interest. Schools should give all students opportunities to achieve and succeed to the best of their abilities. Schools should provide a safe, positive, and welcoming environment that emphasizes integrity, pride, acceptance, and mutual respect and will allow students to become responsible and caring adults.

II. MOUNTAINSIDE SCHOOL DISTRICT MISSION

The Mountainside Public School District is committed to academic excellence and providing an equitable, whole-child education for all K-8 students to ensure they are well-prepared for high school, and empowered with the knowledge, literacy, and social and emotional skills needed to be lifelong learners and shape the world around them. The District promotes a collaborative and supportive learning environment, infusing a comprehensive curriculum with 21st century skills that encourage communication and innovative, creative and critical thinking. It is our goal that all our students become informed, empathetic and productive citizens who are responsible on a personal, community and global level. The Board of Education, administration, and staff, working together with students, parents and the community, are accountable for achieving this vision.

III. MOUNTAINSIDE SCHOOL DISTRICT GOALS for the 2026-2027 School Year

A. Student Achievement

By June 2027, at least 70% of K–5 students who are at-risk and receiving support services will meet or exceed their personalized i-Ready Annual Stretch Growth targets in Reading and/or Mathematics, achieved through targeted, purposeful instruction while restricting classroom and student technology use strictly to aligned, high-impact educational activities.

B. Community Relations

By February 28, 2027, the Mountainside Public School District will execute a comprehensive, multi-channel public information campaign to reach at least 85% of registered voter households, hosting 3 town hall meetings and distributing bi-weekly informational updates to ensure the community is fully informed about the proposed facility improvements on the March 2027 referendum ballot.

C. Staff Wellness & Development

By June 2027, the Mountainside Public School District will reduce staff workload stress and increase instructional efficiency by implementing targeted AI/technology integration training, streamlining administrative duties (e.g., report card comments and meetings), and providing dedicated collaborative planning time, resulting in at least a 25% increase in staff agreement regarding workload manageability and adequate planning support on the annual staff climate survey with a minimum of 50% of staff participating in at least one wellness activity and 80%

participating in professional development, as measured by attendance records and post-session feedback surveys.

IV. ACADEMICS

A. Homework Guidelines and Requests

Homework is an extension and reinforcement of what occurs in the classroom. It enables students to reflect upon and react to learning experiences in a meaningful way. It allows students to demonstrate their independent abilities which informs teachers' decision making to most appropriately support student progress. We expect every student to accept the responsibility for completing homework neatly, accurately, and on time. While parents/guardians are supportive and encouraging, it is ultimately the student's responsibility to complete assignments that represent the student's best quality and effort. On average, primary school students can expect to receive **10-30 minutes of pencil/paper homework per evening**. For more specific homework policy information, parents/guardians can contact individual teachers.

In the event a student was or is going to be absent from school due to illness or other excused absence as defined by Policy and Regulation 5200, a parent/guardian may contact their child's teacher to request missed work/homework. The homework and related materials may be picked up in the main office by a parent/guardian, sibling, classmate, or other designated person a day following the date of the request, or sooner if indicated by the teacher.

Student vacations while school is in session should be avoided and will not result in the provision of work, prepared ahead of time by the teacher, for the student to complete while vacationing.

B. Grading/Report Cards

Kindergarten, first, and second grade students have reading, writing, phonics, mathematics, science and social studies as core academic subjects. They also have art, music, physical education, and H.A.M.S.T.E.R. (Humanities, Art, Math, Science, Technology, Engineering, Reading) as special area classes. Preschool (PEAK) students receive report cards each trimester reflecting their progress towards developmental and academic readiness skills as well.

The grades for academic content areas and special area classes are 4=Exceeds Standards, 3=Achieves Standards, 2=Approaching Standards, and 1=Needs Support. The legend for interpreting behaviors that support learning is C=Consistently, U=Usually, S=Sometimes, and I=Infrequently.

All Beechwood students will receive report cards via the Genesis Parent Portal in December, March, and June. Student progress will also be shared during scheduled parent-teacher conferences in late fall. Additional student progress meetings may be requested by parents or teachers, and scheduled at an agreed upon time.

Trimester	Trimester Dates	Genesis Portal Open to Families
1 st (T1)	9/8/26 - 12/4/26	Friday, December 18, 2026
2 nd (T2)	12/5/26 - 3/12/27	Friday, March 25, 2027
3 rd (T3)	3/13/27 – 6/22/27	Friday, June 25, 2027

Questions related to report cards should be directed to your child's teacher(s).

V. ATTENDANCE

A. General Provisions

New Jersey state law requires that students attend school regularly, and it is the responsibility of the parents/guardians to see their children attend school on every day that the public schools are in session (N.J.S.A. 18A: 38-25). In order to facilitate students' opportunity for success, staff will work cooperatively with parents/guardians to assure students attend school daily. In order to ensure students attend school on a regular basis, the following guidelines and protocols are in place:

- When a student is absent, notify school using the [Genesis Parent Portal](#):
 - In the portal, note the absence under "Student Data > Attendance > Notify Office" tabs.
 - **In addition to the portal, please also update PUP (Pick Up Patrol) to indicate the student is absent.**
 - If a student is absent and the school has not been notified, the school will call the parent/guardian or emergency contacts provided to us in Genesis. If no one can be reached to verify the student's whereabouts, a police officer may be dispatched to the student's home to conduct a wellness check.
- Students must be in attendance for a **minimum of four hours** on a given school day in order to participate in or attend any extracurricular activities that are held that day.

Please note: **ALL STUDENT ABSENCES** are "unexcused" and count towards state monitored truancy/chronic absenteeism with these limited exceptions:

- [Religious observances](#) (pursuant to N.J.S.A. 18A:36-14 through 16)
- Participation in Veteran's Day activities (November 11th) and/or Take Your Children to Work Day (4th Thursday in April)
- Closure of a busing school district that prevents a student from having transportation to the receiving school

All school districts are required to provide data to the NJ Department of Education to monitor attendance rates, specifically noting rates of truancy and/or chronic absenteeism. Please note:

- The threshold for truancy is defined as 10 or more unexcused absences within a school year.
- The threshold for chronic absenteeism is defined as missing 10% or 18 days, excused or unexcused, within a school year.

You can monitor your child's attendance record in the Genesis Parent Portal. Your school Principal will also notify you and follow these procedures to prevent further absenteeism, ultimately to ensure students' right to education and prevent further truancy as outlined in [District Regulation 5200](#).

# of Absences	Principal or Designee Action	Purpose
Up to 5	Letter to Parents/Guardians through Genesis	Alert families of the concern and (re)/educate about the attendance policy
Up to 9	Letter to Parents/Guardians through Genesis and potential meeting scheduled with Principal or designee	Collaborative review of the nature of the absences to determine need for a student corrective action plan (CAP) based on the pattern of absences.
10 or more (grant and approaching chronic absenteeism which is 10% of school days).	Letter to Parents/Guardians through Genesis, meeting with Principal or Designee, Implementation of a student corrective action plan (CAP)	To avoid any further unexcused absences. If a student is chronically absent the Principal shall: <ul style="list-style-type: none"> ○ Meet with parents/guardians to adjust the CAP as needed ○ Determine need for a court referral for the truancy ○ Consider retention in cases of insufficient academic progress.

Please be aware of the following additional expectations and regulations:

- Students who have an extended or serious illness shall not be charged with absences provided they are under a doctor's care and are receiving home instruction.
- Students who are absent from school due to observance of a religious holiday shall not be deprived of any award or eligibility thereof or opportunity to compete for any award, or of the right to take an alternate test/examination, as long as an absence note is submitted in Genesis.
- Teachers will cooperate in the preparation of home assignments for students who anticipate extended absence due to illness or family emergency.
- Students absent for any reason are expected to make up the work missed. The parent or student is responsible for requesting missed assignments and any assistance required. Teachers will provide make-up assignments as necessary.

- In general, students will be allowed a reasonable amount of time as determined by the teacher to make up the work missed.
- A student who missed a test or an exam shall be offered an opportunity to take the test, exam, or an appropriate alternate test.
- Scheduling vacations during the school year is strongly discouraged in that students miss valuable instructional time. **Teachers will not be able to provide a list of specific assignments in advance** but will make assignments available and set due dates for students within a reasonable amount of time upon return.

B. Late Arrivals

Students are expected to be **in their classroom by 8:30 a.m.** Students who arrive late to school are to be accompanied to the main entrance with their parent/guardian for the parent/guardian to sign the tardy student into school. If you anticipate your child being more than a few minutes late to school, notify school using the Genesis Parent Portal.

Establishing positive habits for a timely arrival to school is important for each student as well as the smooth operation of the building.

- Upon the 4th late arrival, a letter from the school principal will be mailed home.
- Upon the 8th late arrival, a conference with the parent and the school principal will be arranged.
- Upon every subsequent 4th late arrival, a conference with the parent and the school principal will be arranged.

C. Early Dismissals

If a student will be picked up early notify school using the [Genesis Parent Portal](#):

1. In the portal, record details for the main office under the "Student Data ->Attendance -> Notify Office" tabs.
2. **In addition, please also email your teacher and enter plan changes impacting dismissal in PUP.**
3. Park in the parking lot and ring the bell at the main entrance to come in and sign your child in/out.

The parent/guardian who is picking up the student must personally sign out and pick up the child in the main entrance of the school, at which time, he/she may be asked to display personal identification. This is for security purposes. Siblings who are under the age of 18 will not be permitted to sign students out under any circumstances.

If a parent/guardian wishes to change student pick-up procedure, this can be updated in the Pick Up Patrol app until 2:30 pm. If you need to make a dismissal plan change later than that, **please contact the main office at (908) 301-9104 ext. 200** and the message will be relayed to the classroom teacher. Please do not assume your child's teacher will retrieve a timely message before dismissal. Additionally, **substitute teachers do not have access to the teacher's voicemail or emails, which is another reason we ask you to message the main office.**

VI. SCHOOL PROGRAMS AND SERVICES

A. Communication with Staff Members

Parents/guardians are partners in the educational process. It is essential for parents/guardians and staff members to communicate with one another in terms of student progress and behavior. Frequent contact through telephone calls, e-mail, conferences, and publications is vital in that the success of primary school students is contingent upon continual communication.

Staff members can be contacted by telephone at (908) 301-9104 followed by the respective extension. A list of staff members, telephone extensions, and e-mail addresses is linked to the school website.

Most staff members can be contacted through email that aligns with their first initial, last name, followed by @mountainsideschools.org. For example, if you wished to contact Mary Smith (fictitious teacher for example only), you would use this address: msmith@mountainsideschools.org. *Please note that there are a limited number of staff members whose email differs from this norm. Don't hesitate to contact building secretary, Maryann Brown at mbrown@mountainsideschools.org if you need assistance.

Parents/guardians are reminded that teachers may have limited availability to email, or to make or return phone calls during the course of the school day. Staff will always make every effort to respond to all outreach within 24 hours.

All parents/guardians coming to school must sign-in and sign-out in the main office on the visitor log unless instructed otherwise by school administration.

B. Support Services

Counseling - Mrs. Ramona Kuznedelov - rkuznedelov@mountainsideschools.org
908-301-9104 x378

Beechwood School has a school guidance counselor who provides services for the student population. Parents/guardians are to make every effort to contact the school counselor in the event they notice a significant change in their child's behavior and/or attitude. The counselor can be helpful regarding conflict resolution if a parent/guardian notices that students are having difficulty relating to one another. Our school guidance counselor is instrumental in dealing with the many personalities and challenges associated with primary school, and is our expert in helping our young students navigate challenges and support their needs in a developmentally appropriate manner. Our counselor visits classrooms to support positive social skills development for all students, as well. In its entirety, the primary school counseling program encompasses: transition/orientation, character education, crisis intervention, problem solving, individual counseling, small group counseling, classroom developmental counseling,

parent/family involvement, and consultation/collaboration with staff members, parents/guardians, mental health professionals, and community members.

RTI (formerly I&RS) - Beechwood also has a Response To Intervention (RTI) team which is comprised of teachers, a Child Study Team representative, a school nurse, and a school administrator. When a concern arises pertaining to the academic and/or social-emotional growth of a student, parents/guardians and/or staff members may share the concern with the building administrator. After the concern is shared, a recommendation may be made to schedule an RTI team meeting. The purpose of an RTI team meeting is often for teachers to communicate with the student's parents/guardians in order to identify the difficulties the student is experiencing and create a collaboratively developed action plan to assist. When additional input is necessary beyond the provisions of a general education program, the RTI team may make a referral to the district's Child Study Team (CST) to determine the need for a comprehensive evaluation of the student and potential eligibility for special education support. The RTI team oversees progress monitoring of all students, and may make recommendations for support without convening as a group.

Child Study Team - With parent/guardian consent, Beechwood provides special education services to classified students via Child Study Team (CST) recommendations. The CST includes the Learning Disabilities Teacher-Consultant (LDT-C), the school psychologist, the school social worker, and the school speech therapist. The LDT-C works directly with classroom teachers, observing and offering academic and classroom management strategies to assist students who are experiencing difficulties. The school psychologist is available to students for counseling purposes and to parents/guardians for additional support strategies relative to student behavior. In addition, the school social worker can guide the development of social skills. The CST may conduct an evaluation to determine whether or not a student is eligible for special education and related services. Each CST member may serve as case manager for students who are referred for evaluation or who are identified as needing special education services. The case manager coordinates the development, monitoring, and evaluation of the effectiveness of the Individualized Education Program (IEP). This staff member facilitates communication between home and school and facilitates the annual review and re-evaluation process.

Nurse - Mrs. Lisa Bruno, libruno@mountainsideschools.org 908-301-9104 x202, 908-481-1540 (fax)

The Beechwood school nurse is a health professional whose responsibilities include providing basic health care for students, acting as a liaison to parents/guardians specific to student illness and absence from school, handling emergency situations, and serving as a resource person for the RTI and Child Study Teams.

504 Plans of Accommodations

A Section 504 Plan mandated for students under the Rehabilitation Act of 1973 outlines the accommodations and services that a student with a disability needs to access education, ensuring they have equal opportunities to learn in a general education classroom setting. Students are eligible for a 504 plan if they have a physical or mental diagnosis that substantially limits one or more major life activities.

Please contact Mrs. Kuznedelov, the 504 Committee Chairperson, if you feel your child requires an accommodated learning environment.

AIM (Academic Intervention for Mastery) - Beechwood provides basic skills instruction as one of its student support services. AIM includes supplemental instruction in the core content areas of language arts literacy or mathematics and is available to all general education students with a demonstrated need. Students below academic grade level expectations may be eligible for this “Tier 1, 2 or 3” level support based on need according to teacher recommendations, assessment data, and RTI meeting action plans. The teachers who provide this instruction collaborate with the student’s homeroom teacher and provide AIM support through a push in or pull out model. Student progress is monitored to determine recommendations to continue or exit this program, or perhaps seek alternate means of support.

MLs (Multilingual Learners; *formerly ESL*) - Beechwood students whose primary spoken language is one other than English are screened to determine their level of English proficiency. During this process, state criteria are utilized to ascertain eligibility for assistance in language acquisition. Eligible ML students will receive support to promote English language learning.

G&T Programming (Gifted & Talented) - The Mountainside School District's Gifted and Talented program provides enrichment opportunities to students demonstrating high abilities in one or more areas through a continuum of services. In Grades K-2, identified students will be provided with collaborative and individual enrichment opportunities through differentiated instruction. This differentiation will be facilitated within the student’s classroom by the homeroom teacher and/or the district’s G&T teacher. The district’s G&T teacher will additionally coach our staff in best practices in promoting critical/divergent thinking for all students. H.A.M.S.T.E.R. (humanities, arts, math, science, technology, engineering, and reading) class is also designed to immerse students in educational experiences that develop critical thinking and problem-solving skills across multiple subject areas. Visit the [G&T webpage](#) for additional program information.

VII. POLICIES AND PROCEDURES

In the section that follows, we have provided an alphabetical listing of several guidelines parents/guardians and students can familiarize themselves with to better understand general school policies and procedures.

A. Birthday Class Celebrations

We know this is so important for our students! Parents are invited to be their child's special guest according to details shared by your child's teacher. This often takes place as parents being invited as a guest reader either in person or remotely. Parents can also consider gifting a book through the PTO's "Birthday Book Club" program. Details will be shared by the school and your child's teacher, and should be coordinated with the homeroom teacher. **Food, treats, balloons and/or goodie bags are not allowed in school to celebrate your child's birthday.**

B. Birthday Invitations

Birthday invitations for outside of school celebrations may be distributed as a courtesy to families at school if an invitation is provided for every student in the classroom. There can be no exceptions. See your child's teacher or the PTO Directory (once published - typically by late fall) for a class list.

C. Building Appearance

Our custodial staff members work very hard to keep Beechwood School clean. Every student is to respect and care for the building with a great degree of enthusiasm in order to contribute toward maintaining a pleasant learning environment. Students are to take pride in the appearance of our school by refraining from defacing and vandalizing school property and by removing debris when appropriate.

D. Busing/Bus Evacuation Drills

Students must have a bus pass to ride the bus and are not allowed to ride a different bus than the one assigned to them. Requests for your child to ride another student's bus will not be honored. However, if you need your child to get off his/her bus at a stop other than their own, please contact Mrs. Donna Bolton, Transportation Coordinator, at the board office at 908-301-9104, x105 or dbolton@mountainsideschools.org. See the section regarding bus expectations in the Student Code of Conduct for additional information (Section VIII of this handbook).

New Jersey state law requires schools to conduct bus evacuation drills. During a bus evacuation drill, students are to leave all of their personal belongings on the bus (should they have them with them) and exit the rear of the bus quickly, silently, and in a single file line. Upon exiting, students are to bend down or sit at the rear bus exit door and use their hands and arms to brace themselves as they hop out of the actual bus. Our students will be assisted by an adult (teacher, police officer, bus driver, and/or building administrator) to ensure their safety. Once students have exited the bus, they are to

stand quietly and wait until the signal is given for them to return to the bus and gather their personal belongings. Students can then proceed to their classes in an orderly fashion.

E. Delayed Openings/Early Dismissals/Emergency School Closings

Parents/guardians are notified of a **delayed opening** with as much advance notice as possible. Notification includes a text, email, and/or call from the School Messenger system. Should an **early dismissal** be called during the school day, parents/ guardians will receive a text, email, and/or call from the School Messenger system. Information will also be posted on the Mountainside School District website.

Prior to an **emergency school closing**, parents/guardians will receive a call from the School Messenger automated telephone system. The Mountainside School District website is another resource for this information. Parents/guardians are advised to plan ahead to make arrangements for child care should no one be home during the school day.

F. Drop Off/Pickup

Parents of students in grades K-2 are to drive through the car-line lane. Parents walking their children to school must remain on the sidewalk, and adhere to the “student only” zone surrounding the building entrance area. Parking in the main school lot is extremely limited and should be utilized by Pre-School families only. Those with an extenuating circumstance that prevents the student from independently exiting/entering their vehicle with the assistance of morning duty staff at the car line can pull around to the small, side BOE parking lot along the curb to exit their vehicle and assist their child as necessary. Arrival begins promptly at 8:15 a.m. and concludes at 8:30 a.m. Students arriving past 8:30 a.m. will need to be signed in by an adult at the main office entrance. Students are to enter through their grade-level designated entrance. Cars may arrive for dismissal at 2:40 p.m. Student dismissal will begin at 2:55 p.m. **Walkers must report to Mrs. Vierschilling/Mrs. Castro to be checked in through PickUp Patrol (PUP).**

G. Electronic Devices/Toys

Electronic handheld games are not permitted in school. Staff members will confiscate these items if students are seen handling or using them in school. Once a staff member has confiscated an electronic device, it will be turned over to the building administrator. The first time this occurs, the item will be returned to the student at the end of the school day. The second incident will result in the item being returned to the student’s parent/guardian.

Internet-Enabled handheld or wearable electronic devices capable of photographic, video, or telephone communication are discouraged. **If a family chooses to send such devices to school, they must remain off and away in the student’s backpack.**

The school is not responsible for theft, loss, or damage of an electronic device. See regulation 5516 for more details.

Toys are considered to be disruptive to the learning process. We strongly discourage students from bringing any toys to school unless such a plan has been established with the teacher. Once a staff member has confiscated a toy or other disruptive article, it will be turned over to the building administrator. The first time this occurs, the article will be returned to the student at the end of the school day. The second incident will result in the article being returned to the student's parent/guardian.

H. Field Trips

Field trips are an important enhancement to our instructional curriculum. Typically, one field trip experience is planned for all K-2 students per year. All students will be required to follow rules/protocols set forth by the location. Your child's teacher will update you regarding field trips for your child.

I. Food – Snacks & Lunch

Children are provided with a 40 minute lunch/recess period, an additional snack time in their classroom, and a 20 minute recess period each day. Weather permitting, recess is outdoors, otherwise it is held indoors in the child's classroom. Please pack a healthy snack for your child to eat during their daily snack time. Your child's snack should be packed separately from their lunch and placed in a paper bag or small reusable lunch box clearly marked with your child's name and indication of which bag is their snack.

Our food services provider is Maschio's. Students are able to purchase hot/cold lunch items from the available lunch menu, or pack their own lunch each day. Additionally, students may purchase snack items to supplement their lunch meal to eat in the cafeteria. For more information including menus, pricing details, and how to load funds to your child's cafeteria account, please consult the cafeteria/food services tab on the [district website](#).

To promote inclusivity, we are a nut-free school. Thank you in advance for avoiding snack and lunch food items that contain or were processed in a facility that produces items with nuts/peanuts. Contact the school nurse regarding questions about any food item ingredients.

J. Fire Drills

New Jersey state law requires schools to regularly conduct fire drills. Every classroom and shared space such as the gymnasium has posted fire drill procedures as well as a map of fire drill escape routes. During a fire drill, students are to walk quickly, silently, and in a single file line from the classroom. Students who are not with their regular class when the fire alarm sounds are to report to the nearest staff member and give his/her name to that individual for attendance/security purposes. While outside, students are to pay attention to the supervising adult, stand quietly and wait for the signal to return to

the building. After the signal, students can return to their classrooms in an orderly fashion. Students are to be aware of alternate routes to evacuate the building should designated evacuation routes be blocked.

K. Lockdown/Evacuation and Other Emergency Drills

NJ state law requires schools to regularly conduct monthly emergency drills in addition to monthly fire drills. In the event of an emergency which requires students and staff members to remain in their classrooms or exit the building, it is essential that all students fully cooperate by following their teacher's directions. Principals will notify families by the end of the school day via email following each emergency drill.

L. Media Center

Students will visit the media center during their scheduled library time each week. The school media specialist will provide detailed instructions to students and families on how to borrow books and place books on hold.

M. Medication Procedures/Notes for the Nurse

The school nurse is responsible for supervising the administration of all medications, including both prescription and over-the-counter (OTC) medications, during the school day. All medications must be provided in their original, properly labeled containers and accompanied by a completed School Nurse Authorization Form for Prescription and OTC Medication (found on the district website under the health office tab)

Students who sustain an injury requiring medical evaluation and are unable to participate in physical education (PE) must submit a physician's note to the school nurse indicating the reason for the restriction and the anticipated duration of the limitation. Students who are excused from PE will not be permitted to participate in recess unless the physician's note specifically states that recess activities are permitted.

Parent or guardian requests to excuse a student from physical education for more than three consecutive days cannot be accepted without medical documentation. Students with ongoing medical conditions that prevent participation in physical education throughout the school year must provide an updated physician's note to the school nurse each September to continue receiving a PE exemption.

N. Personal Possessions (Lost and Found)

Personal possessions are brought to school at the student's own risk. To increase the chance of returning lost articles to the rightful owner, please mark all items brought to school with the student's name. Staff members are not responsible for any damages, thefts, or losses relative to personal possessions. This includes jewelry, money, and other valuables. Such items, when found, are to be brought to the main office. Students may check the lost and found for missing items. The lost and found is located inside the main doors of Beechwood near the main office. Unclaimed lost and found items are periodically donated. Donation times will be announced before they occur.

O. Pets/Animals

No pets or animals are permitted at school given this may negatively impact students with allergies. If a student wishes to utilize a pet/animal as part of a presentation directly related to the curriculum, the student must obtain permission from the building administrator in advance. Parents are discouraged from bringing pets to arrival/dismissal.

P. Recording Devices/Cell Phones/Smart Watches

During the school day, from arrival to dismissal and including the buses, students are not permitted to be in possession of or use tape recorders, video cameras, standard handheld cameras, disposable cameras, digital cameras, cellular telephones, Smart watches or other recording devices at Beechwood. These items will be confiscated by staff members if students are handling or using them during the school day. Once a staff member has confiscated a recording device, it will be turned over to the building administrator. The first time this occurs, the item will be returned to the student at the end of the school day. The second incident will result in the item being returned to the student's parent/guardian. Allowances may be made by the building administrator for the use of recording devices in school for instructional purposes or at school functions. If a student is uncertain as to whether or not it is appropriate to bring one of these items in, the student is to ask his/her teacher(s) or the building administrator. Should these items be brought to school, they must remain away in the student's backpack. See Regulation 5516 for details.

Q. Telephone Usage

Parents will be notified by the classroom teacher or the school secretary if there are any questions or concerns raised by the student during the school day. Students will not be able to come down to the office to use the telephone to directly contact a parent/guardian unless facilitated by a staff member. Parents/guardians should not initiate communication with their child on a personal device during the school day. Rather, contact the main office by phone or email.

VIII. CODE OF CONDUCT

Please review the following general expectations for behavior and possible consequences with your child.

Beechwood School is a place for learning, and every student should be able to learn in a school that is safe and orderly. We believe that children must understand that their behavior can in no way deprive other children of their right to learn. As a staff, we are committed to creating and maintaining an atmosphere that will make our school a happy and safe place for all children, and a place that is conducive to learning. The school district's common goal related to discipline reflects a desire that all children learn that good citizens are honest, responsible, respect themselves, respect others and the property of others. Students, parents and staff must share responsibility for creating an optimal school setting. To achieve this, students will be held responsible for the choices

they make regarding behavior. Teachers, administrators, staff and parents must work together as a team with a clear understanding of expectations and procedures, as well as developmentally appropriate consequences guided by restorative justice practices.

Restorative Justice is guided by a philosophy that fosters social and emotional well-being, acceptance, empowerment, and mutual respect for those who are impacted by and involved in conflict. Mountainside strives to build cultures and communities of responsibility, respect, and reparation of relationships where harm has occurred. Restorative Justice seeks to cultivate an equitable environment where all individuals feel safe, included, heard and will benefit from shared learning experiences. Mountainside will provide integrated methods to address conflict through reflection, reconciliation and accountability where harm has occurred.

Please refer to [District Policy 5600](#) for additional information and details regarding the district's Code of Conduct.

A. Expectations for Behavior:

Students at Beechwood School are respectful and responsible when they are:

- Being kind and respectful to all students by treating others the way they want to be treated, by keeping their hands and feet to themselves, and by using friendly language, playing fairly and including anyone who reasonably wants to join a game or other activity
- Practicing self control by being patient, taking turns, and using words to solve problems and express feelings.
- Caring for school property and by helping to keep our school clean and safe
- Following the directions given by teachers, instructional aides and parent volunteers in all situations - the classroom, bathroom, hallways, playground, lunchroom, and bus.

At Beechwood, it is our intent to create a stable social and emotional learning environment for our students. Students are encouraged to make good choices through systems of positive reinforcement. When a child is having difficulty following school expectations set forth in the Code of Conduct, logical consequences are necessary. Logical consequences are not punishments, but a way to help students remediate the inappropriate behavior and learn the appropriate behavior expected of all members of the Beechwood learning community.

Our goal is to help children learn from their mistakes to promote pro-social future decision making. Logical consequences related to the misbehavior typically accompany a discussion/reflection opportunity with an adult following the mistake. Consequences will be determined according to the nature of the behavior, the developmental age of the student and the student's history of previous behavior concerns.

All staff members have the responsibility to address behavioral issues when they occur. The staff member(s) will speak to the child and, if necessary, contact will be made with

the parent. If necessary, the staff member(s) will involve the Principal. Significant Code of Conduct violation impacting the safety of others will be addressed by the Principal.

B. Possible Consequences & Remediation Measures

- Staff member and/or Principal discusses the problem with the student
- Student is provided an opportunity for reflection and developmentally appropriate problem solving.
- Student remediates the situation as appropriate. This may include a verbal or written apology or restitution/restoration for damaged property.
- Consequences imposed may include a temporary loss of privileges, temporary removal from the classroom, or brief loss of recess time (up to 5 minutes).
- Significant and/or repetitive violations may result in loss of a major school privilege (i.e. classroom celebration, field day) or in-school/out of school suspension.
- Consequences imposed are determined at the discretion of the school administration, depending on the frequency and severity of the situation.
- A staff member or Principal will contact the parent/guardian (phone, email, letter) for recurring or significant concerns.

C. Acceptable Use Policy

Appropriate computer use is an expectation for kindergarten, first, and second grade students. Staff members allow students to use their devices and appropriate educational websites as a resource to aid in the learning process. See detailed guidelines in the district's [Acceptable Use Policy](#).

D. Dress Code

The purpose of the dress code is to develop an appropriate tone that contributes to a safe and positive learning environment with minimal distraction.

Students must wear shoes that promote safe play inside and outside. Strapless sandals and/or flip flops should not be worn to school. Sneakers must be worn on physical education class days. Students will have to sit out if appropriate footwear is not available.

Head accessories worn for religious purposes or medical concerns are permitted.

E. Bus Discipline

The primary function of the bus driver is to transport students safely to and from school. If the driver is preoccupied with disciplining students, it increases the chance that an accident may occur. For bus safety purposes, a set of rules and consequences is listed below.

Bus Rules:

1. Students are to remain in their seat for the entire ride.
2. Students are not permitted to eat or drink on the bus. This includes gum chewing, candy, water bottles, etc.
3. Littering is not to occur.
4. Students must use appropriate language on the bus.
5. Students must use an “inside voice” and are not permitted to scream or make excessive noise on the bus.
6. Students must keep their hands and bodies inside the bus at all times.
7. Students are not permitted to throw objects or spit out of the window.
8. Students are not permitted to throw or shoot objects on the bus.
9. Vandalism is not permitted on the bus. This includes writing on bus seats (floors, ceilings, sides, and windows) and/or ripping/cutting bus seats.
10. Fighting and horseplay are not permitted on the bus.
11. Bus drivers deserve the same level of respect as do all teachers and other staff members at school.

Students must ride the bus the transportation department has assigned for them. To be clear, a student may not ride on another student’s bus to or from school at any time. Written and verbal requests to do so will be denied. Only those students who have been given permission to ride the bus may do so. Only routine, scheduled pickups and stops will be made. If a student needs to be dropped off at a stop other than his/her own, or dismissed at their stop to an adult other than their parent/guardian, a note must be sent to the transportation coordinator or the main office. The school will complete a bus pass for the bus driver. Parents must be present at the bus stop to supervise their K-4th grade student at the bus stop. K-4th grade students will not be dismissed from the bus when their adult is not present. In this case, the driver will bring the student back to school for parent/guardian pick up.

Consequences for Bus Infractions:

If a student does not follow the bus rules, he/she will be referred to the building administrator. Students and parents/guardians are to note that appropriate administrative action will be taken which may include: the issuance of a bus contract, lunch/recess detention, suspension or removal of bus privileges, in-school suspension, out-of-school suspension, restitution assignment, and/or police contact. At all times, the building administrator reserves the right to intervene and take action if student behavior is deemed inappropriate or in violation of district-wide Code of Conduct policies.

In addition, students and parents/guardians are to be aware of the fact that the school day begins as soon as students reach the bus stop and does not conclude until students exit the bus on the ride home. This extends to after-school activities and field trips as well. If students choose to misbehave at the bus stop on the way to or from school, they will be held accountable for their actions. Parents/guardians will be contacted in regard

to bus offenses as needed. With respect to the suspension of bus privileges, New Jersey state law permits staff members to deny bus transportation privileges if a student's conduct warrants such action. If transportation privileges are denied, it becomes the responsibility of the student's parents/guardians to see that he/she arrives at school and is transported home at dismissal.

F. Harassment, Intimidation, and Bullying (HIB)

The Mountainside School District is committed to providing an educational environment for all students, employees, and volunteers that is safe, civil and free from Harassment, Intimidation or Bullying (HIB). "Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, **whether it be a single incident or a series of incidents** that:

1. Is reasonably perceived as **being motivated by either an actual or perceived characteristic**, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; **and that**
 - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; **or**
 - b. Has the effect of insulting or demeaning any student or group of students; **or**
 - c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

HIB behaviors can take many forms including but are not limited to: slurs, rumors, jokes, demeaning comments, cartoons, pranks, gestures, physical attacks, threats, or other written, verbal, electronic, or physical actions. **Some of these behaviors may not meet the definition of the harassment, intimidation, or bullying law, but may violate building, classroom, or program conduct rules and will be dealt with by the building administration, in accordance with the Student Code of Conduct.**

After a full investigation has been completed, if it has been determined that an HIB act has occurred, counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator and remediate the impact on the victim. False reports or retaliation for harassment, intimidation or bullying will also result in disciplinary action. District policy ([Harassment, Intimidation and Bullying](#)).

[File Code 5512](#)) fully explains the HIB Law as well as interventions and remediation that building and district administrators may recommend. Please familiarize yourself with this policy by reading it in its entirety. The policy, procedures, and FAQs can be found on the [district's website](#). Distinguishing between student conflict and possible HIB can sometimes be difficult. Please contact your school Principal to discuss any concerns, or report an allegation of HIB to the Principal using the [HIB Reporting Form for Families](#). This can also be found on the district's website in English and other languages. Parents can also bring any student-student concerns to their classroom teacher, and/or the school's anti-Bullying Specialist, Mrs. Ramona Kuznedelov 908-301-9104 x378.

IX. A FINAL NOTE

Thank you for taking the time to read and review the student handbook with your child. Please understand that each child's safety is our primary concern. We look forward to working with you. Please contact us if you have any questions or concerns. As a reminder, this link to the district's [general communication procedures and chain of command](#) (page 8) can help to point you in the right direction depending on the nature of your question or concern.

X. APPENDIX

[Board of Education Policy 5512 – Harassment, Intimidation, and Bullying](#)
[Mountainside School District Calendar](#)

Beechwood Arrival and Dismissal Times:

Grade	Regular Day	Early Dismissal	Delayed Opening
Kindergarten, 1st & 2nd Grades	Arrival: 8:15 - 8:30 am Dismissal: 2:55 - 3:10 pm	Arrival: 8:15-8:30 am Dismissal: 12:45 - 1:00 pm	Arrival: 10:15-10:30 am Dismissal: 2:55 - 3:10 pm
P.E.A.K. AM Class	8:15-11:15 am	8:15-10:15 am	10:30-12:15 pm
P.E.A.K. PM Class	12:00-3:00 pm	11:00-1:00 pm	1:15-3:00 pm

Genesis Parent Portal Link:

<https://parents.c1.genesisedu.net/msd/sis/view?gohome=true>

DEERFIELD SCHOOL
Mountainside, NJ
STUDENT HANDBOOK FOR GRADES 3-5



**(A GUIDE TO POLICIES, PROCEDURES, AND PROGRAMS INCLUDING THE
BEHAVIORAL GUIDELINES FOR THE 2026-2027 SCHOOL YEAR)**

Mrs. Suzanne Jenks
Deerfield School Principal

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Board of Education Policy 5512 – Harassment, Intimidation, and Bullying

I. MOUNTAINSIDE SCHOOL DISTRICT VISION

We continue to believe:

- that children are society's most valuable asset and every decision should be in their best interest.
- that schools should give all students opportunities to achieve and succeed to the best of their abilities.
- that schools should provide a safe, positive, and welcoming environment that emphasizes integrity, pride, acceptance, and mutual respect and will allow students to become responsible and caring adults.
- that students must understand the value of education and the opportunities it provides.
- that schools must address the needs of the whole child in areas such as: social, emotional, physical, intellectual, and civic preparation.
- that schools should create a comprehensive curriculum incorporating 21st Century creative and critical thinking, technology, communication, entrepreneurial, and problem-solving skills imperative to succeeding in a global society.
- that well-rounded academic and extracurricular experiences (athletics, fine arts, clubs) should be available and encouraged for all students.
- that parents are essential to the success of the educational process.
- that faculty and staff members should be knowledgeable in their subject areas, with a vigorous emphasis on professional development and creative, innovative instructional methods to ensure all students achieve at their highest levels.
- that when facing budgetary and economic issues, the district will find the best funding resources available to support its mission and to provide efficient, effective, and safe school facilities and infrastructure.
- that an excellent school system is crucial to the economic development and vitality of the community.
- that community involvement is critical in the educational process.
- that we must commit to continually improving communication and maintaining a strong relationship between the schools, residents, and the Mountainside community at large.

II. MOUNTAINSIDE SCHOOL DISTRICT MISSION

The Mountainside Public School District is committed to academic excellence and providing an equitable, whole-child education for all K-8 students to ensure they are well-prepared for high school, and empowered with the knowledge, literacy, and social and emotional skills needed to be lifelong learners and shape the world around them. The District promotes a collaborative and supportive learning environment, infusing a comprehensive curriculum with 21st century skills that encourage communication and innovative, creative and critical thinking. It is our goal that all our students become informed, empathetic and productive citizens who are responsible on a personal, community and global level. The Board of Education, administration, and staff, working together with students, parents and the community, are accountable for achieving this vision.

III. MOUNTAINSIDE SCHOOL DISTRICT GOALS

- Student Achievement

By June 2027, at least 70% of K–5 students who are at-risk and receiving support services will meet or exceed their personalized i-Ready Annual Stretch Growth targets in Reading and/or Mathematics, achieved through targeted, purposeful instruction while restricting classroom and student technology use strictly to aligned, high-impact educational activities.

- Community Relations

By February 28, 2027, the Mountainside Public School District will execute a comprehensive, multi-channel public information campaign to reach at least 85% of registered voter households, hosting 3 town hall meetings and distributing bi-weekly informational updates to ensure the community is fully informed about the proposed facility improvements on the March 2027 referendum ballot.

- Staff Wellness & Development

By June 2027, the Mountainside Public School District will reduce staff workload stress and increase instructional efficiency by implementing targeted AI/technology integration training, streamlining administrative duties (e.g., report card comments and meetings), and providing dedicated collaborative planning time, resulting in at least a 25% increase in staff agreement regarding workload manageability and adequate planning support on the annual staff climate survey.

IV. OVERVIEW OF STUDENT HANDBOOK COMPONENTS

Elementary school educators are committed to pursuing and maintaining an academically excellent, developmentally responsive, and socially equitable learning environment for every student. Regarding this commitment, we have identified parents/guardians as partners in the educational process and have created the Student Handbook to inform you and your child of the various student rights and responsibilities pertaining to academics, attendance, and conduct. Disciplinary measures have been identified according to Titles 6 & 6A of the *New Jersey Administrative Code* and Title 18A of the *New Jersey Statutes*. We urge you to read and review this school document with your child so that your child's elementary school experience is one rooted in clear expectations.

V. ACADEMICS

A. Homework Guidelines and Requests

Homework is an extension and reinforcement of what occurs in the classroom. It enables students to reflect upon and react to learning experiences in a meaningful way. We expect every student to accept the responsibility for completing homework neatly, accurately, and on time. While parents/guardians are supportive and encouraging, it is ultimately the student's responsibility to complete assignments that represent the student's best quality and effort. For more specific homework policy information, parents/guardians can contact individual teachers.

If a student is absent for any reason, it is the student's responsibility to gather missed assignments from teachers upon the student's return to school, complete missed assignments based on a schedule arranged by the teacher and student, and submit missed assignments to the teacher. In general, students will be allowed **two days** to

make up missed work for each **one day of absence**. Teachers shall make reasonable accommodations to extend time for students.

In the event a student was or is going to be absent from school for two days or more **due to illness**, the student's parent/guardian may notify the main office at (908) 232-8828, extension 300 or 301 and request work. For those students who were, or are going to be absent from school for two days or more **due to illness**, we recommend that parents/guardians contact the main office before 11:30 a.m. so that anticipated missed assignments can be completed by students while they are absent from school (if possible). Once the main office has been notified, teachers will provide work for the student. Parents/guardians are to allow 24 hours after notification for the work to be provided by the teacher(s). When students are absent for one day, students or parents/guardians can contact a classmate to obtain assignments rather than the main office.

Student vacations are discouraged during the time school is in session. **Teachers are not responsible to provide work to students who will be missing school for unexcused reasons. (i.e. family vacations scheduled during school hours)**

B. Grading

Grades 3-4

Grades 3-4 use a standards based grading system. Teachers will be using the New Jersey Student Learning Standards in Language Arts Literacy (Reading and Writing), Mathematics, Science, and Social Studies to monitor the academic progress of students.

Reporting student achievement is based on a 1-4 numerical system:

4 = Exceeds standards.

Extends key concepts, processes, and skills. Student performance demonstrates an understanding of the knowledge and skills beyond expectations and consistently shows evidence of higher level thinking.

3 = Achieves standards.

Consistently grasps and applies key concepts, processes, and skills. Student performance demonstrates a thorough understanding of the knowledge and skills expected at this grade level.

2 = Approaching standards.

Beginning to grasp and apply key concepts, processes, and skills. Student performance demonstrates a partial understanding of the knowledge and skills expected at this grade level.

1 = Needs support.

Not grasping key concepts, processes, and essential skills. Area of concern that requires support. Student performance does not demonstrate an understanding of the knowledge and skills expected at this grade level.

Throughout the school year, student achievement in math, reading, and writing will be

communicated to parents on a regular basis, in addition to the student report cards.

Grade 5

Grade 5 uses numerical grades.

The following list provides guidelines for interpreting numerical grades on student report cards for academic content areas.

Grades

A+ =	100	C+ =	77 - 79
A =	93 - 99	C =	73 - 76
A- =	90 - 92	C- =	70 - 72
B+ =	87 - 89	D =	65 - 69
B =	83 - 86	F =	64 and Below
B- =	80 - 82		

C. Report Cards

Grades 3-4

Students in grades 3-4 will be graded on trimesters. They will receive report cards three times a year: December, March, and June. Students will receive a report card from their homeroom teacher that includes grades from their special area teachers: art, health, library, music, physical education, STEAM, and instrumental music (if applicable). Specials teachers will also use the 1-4 standards based grading system detailed above.

Students will also receive marks in Behaviors that Support Learning. Those areas will be scored using the following guide:

C = Consistently

U = Usually

S = Sometimes

I = Infrequently

Report cards will be available for viewing on Genesis. Questions related to report cards are to be directed to your child's teacher(s).

Trimester Marking Period	Trimester Dates	Genesis Portal Open to Families
1 st (T1)	9/8/26 - 12/4/26	Friday, December 18, 2026
2 nd (T2)	12/5/26 - 3/12/27	Thursday, March 25, 2027
3 rd (T3)	3/13/27 – 6/22/27	Friday, June 25, 2027

Grade 5

Student grading and attendance information is available online through Genesis. Students and parents will be issued a Genesis Access Account using a SSO. Parents have 24 hour access to Genesis. A link to the Parent Portal can be found on the district website under Deerfield School or by [clicking here](#). It is highly recommended that

parents take advantage of the automatic email alerts and regularly check student progress in each class.

Report cards will be available for viewing on Genesis. Questions related to report cards are to be directed to your child's teacher(s).

Trimester Marking Period	Trimester Dates	Genesis Portal Open to Families
1 st (T1)	9/8/26 - 12/4/26	Friday, December 18, 2026
2 nd (T2)	12/5/26 - 3/12/27	Thursday, March 25, 2027
3 rd (T3)	3/13/27 – 6/22/27	Friday, June 25, 2027

D. Standardized Testing

Standardized tests are administered during the elementary school years. The purpose of these assessments is to determine how well students have mastered the skills and concepts identified in the New Jersey Student Learning Standards.

Assessment	Grade	Administration Dates
NJSLA-A LAL & MATH	3, 4, 5	Anticipated 4/19/27-5/21/27*
NJSLA-S SCIENCE	5	Anticipated 4/19/27-5/21/27*

*These dates are tentative and subject to change.

Standardized test scores are mailed home once the district receives the results.

VI. ATTENDANCE

A. General Provisions

New Jersey state law requires that students attend school regularly, and it is the responsibility of the parents/guardians to see their children attend school on every day that the public schools are in session (N.J.S.A. 18A: 38-25). In order to facilitate students' opportunity for success, staff will work cooperatively with parents/guardians to assure students attend school daily. In order to ensure students attend school on a regular basis, the following guidelines and protocols are in place:

- When a student is absent, notify school using the [Genesis Parent Portal](#):
 - In the portal, note the absence under "Student Data >Attendance > Notify Office" tabs.
 - If a student is absent and the school has not been notified, the school will call the parent/guardian or emergency contacts provided to us in Genesis. If no one can be reached to verify the student's whereabouts, a police officer may be dispatched to the student's home to conduct a wellness check.

- Students must be in attendance for a **minimum of four hours** on a given school day in order to participate in or attend any extracurricular activities that are held that day.

Please note: **ALL STUDENT ABSENCES** are “unexcused” and count towards state monitored truancy/chronic absenteeism with these limited exceptions:

- [Religious observances](#) (pursuant to N.J.S.A. 18A:36-14 through 16)
- Participation in Veteran’s Day activities (November 11th) and/or Take Your Children to Work Day (4th Thursday in April)
- Closure of a busing school district that prevents a student from having transportation to the receiving school

All school districts are required to provide data to the NJ Department of Education to monitor attendance rates, specifically noting rates of truancy and/or chronic absenteeism. Please note:

-The threshold for truancy is defined as 10 or more unexcused absences within a school year.

-The threshold for chronic absenteeism is defined as missing 10% or 18 days, excused or unexcused, within a school year.

You can monitor your child’s attendance record in the Genesis Parent Portal. Your school Principal will also notify you and follow these procedures to prevent further absenteeism, ultimately to ensure students’ right to education and prevent further truancy as outlined in [District Regulation 5200](#).

# of Absences	Principal or Designee Action	Purpose
Up to 5	Letter to Parents/Guardians through Genesis	Alert families of the concern and (re)/educate about the attendance policy
Up to 9	Letter to Parents/Guardians through Genesis and potential meeting scheduled with Principal or designee	Collaborative review of the nature of the absences to determine the need for a student corrective action plan (CAP) based on the pattern of absences.
10 or more (truant and approaching chronic absenteeism which is 10% of school days).	Letter to Parents/Guardians through Genesis, meeting with Principal or Designee, Implementation of a student corrective action plan (CAP)	To avoid any further unexcused absences. If a student is chronically absent the Principal shall: <ul style="list-style-type: none"> ○ Meet with parents/guardians to adjust the CAP as needed

		<ul style="list-style-type: none"> ○ Determine need for a court referral for the truancy ○ Consider retention in cases of insufficient academic progress.
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Please be aware of the following additional expectations and regulations:

- Students who have an extended or serious illness shall not be charged with absences provided they are under a doctor's care and are receiving home instruction.
- Students who are absent from school due to observance of a religious holiday shall not be deprived of any award or eligibility thereof or opportunity to compete for any award, or of the right to take an alternate test/examination, as long as an absence note is submitted in Genesis.
- Teachers will cooperate in the preparation of home assignments for students who anticipate extended absence due to illness or family emergency.
- Students absent for any reason are expected to make up the work missed. The parent or student is responsible for requesting missed assignments and any assistance required. Teachers will provide make-up assignments as necessary.
 - In general, students will be allowed a reasonable amount of time as determined by the teacher to make up the work missed.
 - A student who missed a test or an exam shall be offered an opportunity to take the test, exam, or an appropriate alternate test.
- Scheduling vacations during the school year is strongly discouraged in that students miss valuable instructional time. **Teachers will not be able to provide a list of specific assignments in advance** but will make assignments available and set due dates for students within a reasonable amount of time upon return.

B. Late Arrivals/Early Dismissals

Students are expected to be in their homerooms by 8:20 a.m. Students who arrive late to school are to report directly to the main office upon entering the school. The main office will then issue passes to students who are late to school before they proceed to their classes.

Grades 3-5

- Upon the 4th late arrival, a letter from the school principal will be mailed home.
- Upon the 8th late arrival, a conference with the parent and the school principal will be arranged.
- Upon the 10th late arrival, the student will serve a lunch detention the day of the late arrival.
- Upon every subsequent 4th late arrival, the student will serve a lunch detention the day of the late arrival.

Early Dismissal

Students who wish to be dismissed early from school must have a written request to do so from a parent/guardian. Notes for early dismissal can be indicated in the attendance tab in Genesis. The request must state the reason and time for the early dismissal.

The parent/guardian who is picking up the student must personally sign out and pick up the child in the main office, at which time, he/she may be asked to display personal identification. This is for security purposes.

Siblings who are under the age of 18 will not be permitted to sign students out under any circumstances. Students being dismissed early from school will be called to the main office just prior to the stated dismissal time. If the student is returning later in the day, the student is to sign in with the main office upon arrival and receive a pass before proceeding to class.

VII. SCHOOL PROGRAMS AND SERVICES

A. Communication with Staff Members

Parents/guardians are partners in the educational process. It is essential for parents/guardians and staff members to communicate with one another in terms of student progress and behavior. Frequent contact through telephone calls, e-mail, conferences, and publications is vital in that the success of elementary school students is contingent upon continual communication.

Staff members can be contacted by telephone at (908) 232-8828 followed by the respective extension. A list of staff members, telephone extensions, and e-mail addresses is linked to the district website. In the event parents/guardians are contacting a teacher for the first time by telephone, parents/guardians are reminded that most teachers are required to arrive at 8:00 a.m. and are required to remain in the building until 3:20 p.m. At Back-to-School Night, parents/guardians are encouraged to ask teachers for an appointment for a parent conference.

If a parent/guardian wishes to schedule a conference with a staff member(s), that parent/guardian is to contact the staff member(s). Parents/guardians of third, fourth, and fifth grade students are to be aware that conferences can be scheduled. A conference is to be scheduled for the week of Parent/Teacher Conferences in November so that parents/guardians can meet with their child's teachers to review student progress for the first marking period. In most instances, the counselor and Principal are available to meet with parents/guardians in conference settings if appropriate.

Additional school information is available to parents/guardians through the district website (<http://www.mountainsideschools.org>).

B. Support Services

Counseling

Ms. Jessica Cronin, jcronin@mountainsideschools.org

Mrs. Ramona Kuznedelov, rkuznedelov@mountainsideschools.org

Parents/guardians are to make every effort to contact the school counselor in the event

they notice a significant change in their child's behavior and/or attitude. The counselor can be quite helpful regarding conflict resolution if a parent/guardian notices that students are having difficulty relating to one another. Our school counselor is instrumental in dealing with the many personalities and challenges associated with elementary school as the counselor addresses various developmentally responsive themes. Specifically, the elementary school counseling program focuses on the following areas: transition/orientation, character education, crisis intervention, problem solving, individual school-based counseling, small group school-based counseling, classroom developmental counseling, parent/family involvement, and consultation/collaboration with staff members, parents/guardians, mental health professionals, and community members.

RTI (formerly I&RS)

Deerfield also has a Response To Intervention team (RTI) team which is composed of the Guidance Counselor, teachers, a Child Study Team representative, and a school administrator. When a concern arises pertaining to the academic and/or social-emotional growth of a student, parents/guardians and/or staff members may share the concern with the building administrator. After the concern is shared, a recommendation may be made to schedule an RTI team meeting. The purpose of an RTI team meeting is often for teachers to communicate with the student's parents/guardians in order to identify the difficulties the student is experiencing and create an action plan to assist. When additional input is necessary beyond the provisions of a general education program, the Child Study Team (CST) may conduct a complete evaluation of the student to determine eligibility for special education support.

Child Study Team

Ms. Amy Giaccio, Supervisor of Special Services,

agiaccio@mountainsideschools.org

Deerfield provides special education services to classified students through the Child Study Team (CST). The CST includes the Learning Disabilities Teacher-Consultant (LDT-C), the school psychologist, the school social worker, and the school speech therapist. The LDT-C works directly with classroom teachers, observing and offering academic and classroom management strategies to assist students who are experiencing difficulties. The school psychologist is available to students for counseling purposes and to parents/guardians for additional support strategies relative to student behavior. In addition, the school social worker can guide the development of social skills. The CST may conduct an evaluation to determine whether or not a student is eligible for special education and related services. Each CST member may serve as case manager for students who are referred for evaluation or who are identified as needing special education services. The case manager coordinates the development, monitoring, and evaluation of the effectiveness of the Individualized Education Program (IEP). This staff member facilitates communication between home and school and facilitates the annual review and re-evaluation process.

Nurse

Mrs. Sonia Branco, sbranco@mountainsideschools.org

The Deerfield school nurse is a health professional whose responsibilities include

providing basic health care for students, acting as a liaison to parents/guardians specific to student illness and absence from school, handling emergency situations, and serving as a resource person for the Child Study Team and RTI Committee.

AIM (Academic Intervention for Mastery)

Mrs. Natalie Crisafulli, Curriculum and Instructional Support Coordinator,
ncrisafulli@mountainsideschools.org

Ms. Katie Blanco, Reading Specialist, kblanco@mountainsideschools.org

Deerfield has implemented basic skills instruction as one of its support services. This program, AIM, includes instruction in the content areas of language arts literacy and mathematics and is available to students during school hours. Students are eligible for this supplemental program based on teacher recommendations, assessment data, and the RTI Committee. The teachers who provide this instruction collaborate with the respective classroom teacher primarily through an in-class model and monitor student progress in a similar vein.

MLs (Multilingual Learners)

Mrs. Lori Topel, ltopel@mountainsideschools.org

Deerfield students whose primary spoken language is one other than English are tested to determine their level of English proficiency. During this process, state criteria are utilized to ascertain eligibility for assistance in language acquisition. Any student who falls below the cut-off score will receive direct instruction in English for one class period per day.

Gifted and Talented

Ms. Ashley Hines, ahines@mountainsideschools.org

Deerfield students are evaluated annually for acceptance and continuation in the District's Gifted and Talented Program. This program provided students identified with high abilities in one or more areas with opportunities that will challenge them in the regular classroom setting, as well as accelerated enrichment programs that will enable them to make continuous progress in school. All aspects of the programming and criteria will follow the Mountainside School District Board of Education Policy 2464.

C. Extracurricular Programs

Activities

The Deerfield activity program is designed so that elementary school students can explore their interests. Information regarding the activities and clubs available will be sent home at the start of the school year. Some activities are available for different grade levels based on the nature of the activity.

Performing Arts

There are several opportunities for elementary school students to participate in performing arts. These programs consist of the following: Junior Band for the 5th Grade students, Chorus as part of the general music curriculum, and possibly the school play production. Whole group instrumental and vocal instruction prepare our band and chorus students to perform at school concerts, community affairs, and additional school events.

VIII. POLICIES AND PROCEDURES

In the section that follows, we have provided an alphabetical listing of several guidelines parents/guardians and students can familiarize themselves with to better understand general school policies and procedures.

A. Assemblies

Assemblies may occur at various times throughout the school year. When attending assemblies, students will be accompanied and supervised by staff members. Students are expected to proceed to and from assemblies in an orderly fashion with a minimum amount of noise. Audience members are to commend assembly participants through applause. There is to be no whistling, booing, or excessive noise made during assemblies. Students who choose not to demonstrate proper behavior will lose the privilege of attending assemblies. Constant talking during assemblies will not be tolerated.

B. Bicycles

Students are permitted to ride bicycles to school. **Students must walk their bicycle on the sidewalk when other students are present during morning drop-off and afternoon pick-up.** Students with bicycles must secure them in the racks with their own locks. Two racks are located in the front of the school. One is near the field to the left of the driveway exit, and a second rack is located near the middle school doors. A third rack is located in the back of the school near the gym entrance. **E-bikes and/or electric scooters or batteries cannot be brought on school property.** The school is not responsible for bicycles that are stolen. Those students who ride bicycles to school are reminded that New Jersey state law dictates that individuals **14 years of age and younger are required to wear a helmet when riding a bicycle.** As such, students are to store bicycle helmets in their hallway lockers when they enter school. Students may not ride and/or bring skateboards, roller blades, or scooters to school for safety reasons and storage purposes. Parents/guardians are to remind their child to cross with the assistance of the crossing guard.

C. Books/Equipment

Students are responsible for the care of all books, equipment, and materials that are assigned or loaned to them during the school year. Fines will be levied in June for any marks, ripped pages, or additional damages inflicted by students. Parents/guardians and students are reminded that fine amounts may be for the replacement cost of the damaged or lost book or equipment based upon the level of damage.

D. Building Appearance

Deerfield School is kept very well by our custodial staff. Every student is to respect and care for the building with a great degree of enthusiasm in order to contribute toward maintaining a pleasant learning environment. Students are to take pride in the appearance of our school by refraining from defacing and vandalizing school property and by removing debris when appropriate.

E. Bus Evacuation Drills

New Jersey state law requires schools to conduct bus evacuation drills for all students.

During a bus evacuation drill, students are to leave all of their personal belongings on the bus (should they have them with them) and exit the rear of the bus quickly, silently, and in a single file line. Upon exiting, students are to sit down in the rear exit door and use their hands and arms to brace themselves as they get out of the actual bus. Students are not to jump out of the bus. Once students have exited the bus, they are to stand quietly and wait until the signal is given for them to return to the bus and gather their personal belongings. Students can then proceed to their classes in an orderly fashion.

F. Cellphones/Smartwatch or Wearable Technology

Staff members recognize that students need to be able to communicate with their parents/guardians before, during, and after school hours about family obligations, after-school activities, appointments, carpooling, etc., therefore, students will be permitted to bring cellphones/smartwatches to school. **Hand held or wearable electronic devices capable of photographic, video, or telephone communication are not allowed to be used during the school day without permission from a staff member. Teachers/staff are NOT responsible for determining whether a device has the use of data or not. Therefore, all cellphones and wearable technology is required to be turned off and stored in a locker during the school day.**

Students are not permitted to utilize these devices once entering the school building and cannot utilize them again until the school day ends. These devices must be turned off and stored in hallway lockers during school hours, unless specific permission has been granted by an administrator or staff member.

Picture taking in school with a personal cell phone or other device without direction or permission of a Staff Member is strictly prohibited.

Posting of pictures on the internet without permission (e.g. Facebook, Instagram, Text, etc.) may be subject to discipline according to cyberbullying policies.

Cell phones or other hand held or wearable electronic devices in the classroom or in use without permission will be confiscated. The device will be returned at the end of the day and a letter will be emailed to the parent/guardian. On the third offense students may lose the privilege to bring their cell phone/devices to school.

Parents/guardians should call the main office (908)232-8828 ext 300 or 301 if they need to get a message to their child during school hours.

Students shall be personally and solely responsible for the security of their cell phones and/or electronic devices. The school is not responsible for theft, loss, or damage of a cell phone, or unauthorized calls made on a cell phone.

G. Computers (School)

The district Chromebooks and computers serve as informational and instructional resources for students and staff members. While students utilize the media center and individual Chromebooks, students are reminded that the equipment is not to be vandalized in any way, shape, or form. Absolutely no food and drinks of any kind are

permitted near the equipment. Students whose misuse of their Chromebook results in damage or repairs will be responsible for the cost of the repair per the [Chromebook policy](#). Student use must follow all guidelines established in the District's [Acceptable Use Policy](#).

H. Delayed Openings/Early Dismissals/Emergency School Closings

In the event of a delayed opening, Deerfield School will open at 10:20 a.m. This is 2 hours later than usual. Deerfield bus students will be picked up 2 hours later than their daily pickup time. When there is a delayed opening, parents/guardians will receive a call, text, and/or email from School Messenger, a service provided by the district. The Mountainside School District website (www.mountainsideschools.org) is another resource for this information. Third, fourth, and fifth grade students will have their regularly scheduled lunch periods when we have delayed openings.

Should an early dismissal occur, school will close at 12:50 p.m. with a limited lunch to be served, meaning a full, hot lunch selection will not be available. Parents/guardians will receive a call, text, and/or email from School Messenger, when there is an early dismissal. The Mountainside School District website is another resource for this information.

Prior to an emergency school closing, parents/guardians will receive a call, text, and/or email from School Messenger. The Mountainside School District website is another resource for this information. Parents/guardians are advised to plan ahead and to make arrangements for child care should no one be home during the school day.

I. Drop Off/Pickup

For students who are transported to and from school by car, the respective parents/guardians are to adhere to these guidelines to ensure their child's safety.

Arrival

The start of the school day is 8:20 a.m. With this in mind, parents/guardians are not to drop off students prior to 8:00 a.m. There is no supervision available for students dropped off prior to 8:00 a.m. Parents/guardians who are dropping off students at the start of the school day may use the Central Avenue entrance for the front of Deerfield School or the Sawmill Road entrance at the rear. The Sawmill Road entrance is for drop off in the back of Deerfield School during the **morning only** from 8:05 to 8:15 a.m. Once the doors close at 8:15 a.m. and staff is no longer supervising outside, drop off students **MUST** use the front entrance.

Students coming to meet with a teacher for extra help in the morning will be required to receive a pass from the particular teacher prior to arriving in the morning. If a student does not have a pass, he/she will have to wait in the main office if the student was transported by bus. Students coming to meet with teacher for extra help in the morning will meet the teacher in the foyer at the main entrance of Deerfield.

Parking of cars is to be in parking lot spaces only so as to assist with the flow of traffic along the designated, coned off route. Parents/Guardians dropping off should pull

forward as far as possible in the circle. **Students should exit vehicles as quickly as possible and enter the building using the entrance door nearest the car. Students who require additional time to exit a car should have parents/guardians park in a designated parking space and use the crosswalk.**

Dismissal

Students who are transported home from school by a personal vehicle will be dismissed at 3:00pm at the front of the school building. Parents/Guardians may park and walk towards the main entrance to meet students. Vehicles may also pull up along the sidewalk curb/coned off area for students who are present to enter the car. Vehicles are not to park or sit in the lane along the sidewalk curb or in the coned area and wait for students as this blocks traffic from leaving the area.

It is expected that students are picked up promptly at school dismissal. Staff is present from 3:00pm-3:15pm at the front building exits to facilitate dismissal. **Supervision is not provided for students waiting for pickup near the park or field areas.** If dismissal plans change for a child or there are unforeseen circumstances impacting timely arrival at dismissal time, please contact the main office at 908-232-8828 ext 300 or 301 so the student can be notified. **Students who are not picked up by 3:15pm will be asked to return to the building while a parent/guardian is contacted.**

Bus students are to meet at the designated location (cafeteria, gym or media center) promptly at dismissal. The rear parking lot is for use of athletic bus transportation and buses with designated transportation routes for students.

J. Electronic Devices/Readers

Electronic Readers (Nooks, Kindles, etc) that **do not have cellular capabilities** (text or calling) are allowed in school to be used in the same manner as an independent reading book. The reader may be brought to class, but may not be shared with other students. No games may be played during school hours.

Handheld gaming devices are not permitted to be used during the school day. If brought to school, these devices must be turned off and stored in hallway lockers during school hours. Students are to store these devices securely in their hallway lockers and are not to remove them until they exit the school.

Staff members will confiscate these items if students are seen handling or using them in school. The consequences will be the same as misuse of cell phones. (See page 13.)

Students shall be personally and solely responsible for the security of their electronic devices. The school is not responsible for theft, loss, or damage of an electronic device.

K. Field Trips

Field trips are designed to stimulate student interest and inquiry. Field trips provide opportunities for social growth and development and are considered appropriate extensions of the classroom or school program. In order to attend a field trip, students

must provide school officials with signed permission slips. As for conduct, students may be denied the privilege of attending a field trip if their behavior shows a negative pattern. Students and parents/guardians are also to be aware that the Behavioral Guidelines extend to field trips. All students will be required to follow any health protocols required by the location.

L. Fire Drills and Safety and Security Drills

New Jersey state law requires schools to conduct fire drills and School Safety Drills. Every classroom and shared space such as the gymnasium has posted drill procedures as well as a map of escape routes.

During a safety drill, students are to walk quickly, silently, and in a single file line from the classroom. Students who are not with their regular class when the fire alarm sounds are to report to the nearest staff member and give his/her name to that individual for attendance/security purposes.

While outside, students are to stand quietly and wait for the signal to return to the building. After the signal has sounded, students can return to their classrooms in an orderly fashion.

Students are to be aware of alternate routes to evacuate the building should designated escape routes be blocked. In collaboration with the Mountainside Police Department, staff and students will be trained and practice school safety drills on a regular basis. Students are to follow the lead of staff members and police during Safety and Security Drills. Parents will be notified of safety drills throughout the school year.

M. Hallway Passage

If a student needs to use the bathroom while in class, the student must obtain permission to do so from the teacher and utilize the classroom system. Students who wish to visit the nurse must have a staff member contact the school nurse prior to going; except in the case of a true emergency. **Students are not permitted to telephone parents/guardians to request to leave school.** This must go through the nurse's office. Also, students may request to see the counselor at any time for assistance with any school or personal difficulties. Students may ask their teacher to notify the counselor they would like to schedule a meeting. Before meeting with the counselor, students must report to their classroom teacher for attendance purposes.

N. Hallway Traffic/Backpacks and Bookbags

Students are expected to walk on the right side of the hallways. No running is permitted in the school building. Students are to be orderly and reasonably quiet whenever they are in the hallways in an effort not to disturb classes that are in session. **To assist with the flow of hallway traffic and to adhere to security protocol student backpacks and bookbags with wheels are to be kept in hallway lockers during the school day.** Students who participate in band and bring an instrument to school with them, must take the instrument to the band room, prior to homeroom, if the instrument cannot be secured in a locker. Horseplay is strictly prohibited when students are moving through the hallways.

O. Lockers (Hallway)

Third, fourth, and fifth grade students are required to utilize the lockers provided by the school.

Hallway lockers are designed to provide students with a safe place to store their books and clothing when they are not in use. Non-essential items such as jewelry, large amounts of money, and other valuables are not to be brought to school or kept in a hallway locker. The school is not responsible for items that are stolen or lost.

To properly maintain hallway lockers, students are to refrain from adding permanent fixtures to hallway lockers and defacing hallway lockers with writing. Students are expected to clean out hallway lockers on a regular basis and during the end of the marking period cleanouts. Also, hallway lockers are the property of the Mountainside Board of Education and are subject to periodic inspections by staff members and/or administrators.

For periodic locker inspections, the Fourth Amendment of the United States Constitution safeguards the privacy of individuals by protecting them from unreasonable searches and seizures by government officials. However, the New Jersey State Supreme Court has stated the standards applicable to school searches differ from those which apply to police searches of criminal suspects. Deerfield School reserves the right to reasonable searches of lockers and possessions within these guidelines.

The search will be justified before it is conducted. That is, the staff members conducting the search will have reasonable grounds to suspect that the search may reveal a student has violated a school rule and/or is jeopardizing the health or safety of students or staff members. The extent or scope of the search will be related to the objectives of the search and not excessively intrusive in light of the age of the student or the nature of the incidents.

P. Lunch Money

Deerfield families are encouraged to take advantage of the online lunch accounts, www.payschoolscentral.com to pay in advance for lunches. Should a student not have a lunch, lunch money, or (point of sale credit) to spend, he/she may use the classroom telephone to call home. In the event no one is available to drop off a lunch or lunch money for a student, the student is to see the cashier in the cafeteria to obtain a meal. If a pattern emerges whereby a student is frequently taking advantage of this courtesy, the office will contact his/her parent/guardian. For safety reasons, students are not permitted to share food. Free and Reduced Price School Meals are available to students and families who qualify. To apply for the Free and Reduced Price School Meals, please click [HERE](#). Additional a la carte items, such as other drinks and snacks will be available for purchase.

Q. Media Center

The media center serves as an informational and instructional resource for students and staff members. Third, fourth and fifth grade students will visit the media center during their assigned, weekly media center period, along with additional periods when

the media specialist and teachers choose to collaborate on joint lessons, booktalks, research, digital literacy, etc.

Students may have up to two books borrowed on their account. Library materials must be returned or renewed before the due date. Books are loaned for two weeks and can be renewed if the student needs more time to finish reading the book.

Library items may be returned early during homeroom and/or open library times. Students will also have additional time to visit the library to borrow items during the week with teacher permission. Overdue notices will be issued to students during class.

If the media center resources are not repeatedly returned in a timely fashion the media specialist will contact the parent/guardian about ways to address this issue for the individual student. It is ultimately the responsibility of the student to pay for any media center materials that are lost or damaged. The library catalog is online and can be accessed at <https://dfs-msd.kari.opalsinfo.net/bin/home>

R. Medication Procedures/Notes for the Nurse

The school nurse must supervise the administration of any medication, prescription or nonprescription, to any student during the school day. All medications must be contained in original-labeled bottles, must be accompanied by a doctor's note, and must include written parent/guardian permission.

As for excuses from physical education classes, any student who receives an injury requiring doctor's care must submit a doctor's note to the nurse stating how long he/she will not be participating in physical education activities. Parent/guardian requests excusing students from physical education classes for more than three days of time will not be honored. Students with medical conditions that prohibit participation in physical education activities for the school year must submit new doctor's notes every September to the school nurse excusing them from physical education classes.

S. Nut Free Classrooms

A peanut and nut free classroom is a classroom where all food brought into the classroom is peanut and nut free. This includes not only food with explicit peanut and/or nut products listed in the ingredients, but also those that may contain a warning such as: "may be processed in a facility that contains nuts or peanuts". A nut free classroom pertains to snacks in the classroom, holiday treats, and food used in the classroom curriculum.

T. Personal Possessions (Lost and Found)

Personal possessions are brought to school at the student's own risk. Staff members are not responsible for any damages, thefts, or losses relative to personal possessions. This includes jewelry, money, and other valuables. Students may check the lost and found for missing items. The lost and found has four locations: the metal bins in the cafeteria, the box in the boys' locker room, the box in the girls' locker room, and the main office for valuables and items other than clothing.

U. Pets/Animals

No pets or animals are permitted in school given this may negatively impact students with allergies. If a student wishes to utilize a pet/animal as part of a presentation directly related to the curriculum, the student must obtain permission from the principal and school nurse in advance.

V. Recording Devices

Students are not permitted to take pictures or videos at Deerfield School except when it is part of a teacher approved and school-related project. Cell phones and cameras will be confiscated by staff members if students are handling or using them. Once a staff member has confiscated a recording device, it will be turned over to the principal. The first time this occurs, the item will be returned to the student at the end of the school day. The second incident will result in the parent/guardian needing to pick up the item from the main office.

W. Telephone Usage

A student is permitted to use the classroom phone with teacher supervision to call home. Students are not permitted to use personal cell phones/smart watches upon entering the building during school hours. During the school day, the nurse or school staff member will contact parents if a child is to be picked up. **Students may not use electronic devices to make arrangements to go home during the school day without the knowledge of school personnel.**

X. Toys

Toys are considered to be disruptive to the learning process and are not permitted in school. **This includes, but is not limited to, action figures, slime, squishy toys, stuffed animals, trading cards, and laser pointers/pens.** Articles of this nature will be confiscated by staff members if students are handling or using them. Once a staff member has confiscated a toy or other disruptive article, it will be turned over to the principal. The first time this occurs, the article may be picked up by a parent or guardian. The second incident will result in the article being returned on the last day of the school year.

IX. CODE OF CONDUCT

Restorative Responses and Possible Interventions

At Deerfield School, we believe that every student can learn, grow, and make positive choices. Behavior is a skill that is taught, practiced, and strengthened over time. When students make mistakes, our goal is to help them understand the impact of their actions, take responsibility, repair harm when appropriate, and develop the skills needed to make better choices in the future.

Behavioral incidents are addressed in a fair, consistent, and developmentally appropriate manner. Whenever possible, restorative practices are used to help students reflect on their actions, rebuild relationships, and restore the learning environment. The level of intervention is based on the severity and frequency of the behavior.

Incidents are categorized as **Level I**, **Level II**, or **Level III**, with the following restorative responses and possible interventions serving as general guidelines.

***** NOTE: The Code of Conduct applies to all students when riding on the bus to and from school or any school-sponsored event.**

LEVEL I	
Teacher-Managed Behaviors	Restorative Responses and Possible Interventions
<ul style="list-style-type: none"> • Minor classroom disruption, • Off-task behavior, • Failure to follow classroom expectations, • Inappropriate language, • Minor disrespect, • Horseplay, • Misuse of materials 	<ul style="list-style-type: none"> • Reteach expected behavior • Verbal reminder or redirection • Private teacher-student conference • Student reflection activity or problem-solving sheet • Restorative conversation with teacher/counselor • Student apology, when appropriate • Opportunity to repair or correct the behavior • Classroom intervention (seat change, calming break, loss of classroom privilege, etc.) • Parent notification through teacher email • Discipline Referral Form submitted to administration for documentation

LEVEL II	
Teacher & Administrative Support	Restorative Responses and Possible Interventions
<ul style="list-style-type: none"> • Repeated Level I behaviors, • Ongoing disruption, repeated disrespect, • Inappropriate physical contact, • Dishonesty, • Misuse of technology, • Repeated defiance, • Minor property damage 	<ul style="list-style-type: none"> • Teacher contacts parent/guardian • Student reflection and goal-setting conference with teacher/administrator • Restorative conference with staff and/or peers, when appropriate • Restitution or repairing damaged property • Classroom or school-based service (age-appropriate) • Temporary loss of a privilege related to the behavior • Check-in/Check-out with a trusted adult • Parent conference • Behavior support plan or intervention • Referral to school support staff, as appropriate • Discipline Referral Form submitted to administration

LEVEL III	
Administrative Intervention	Restorative Responses and Possible Interventions

<ul style="list-style-type: none"> • Fighting, • Threats, • Theft, • Significant disrespect, • Major vandalism, • Possession of prohibited items, • Repeated Level II behaviors, • Behaviors that jeopardize safety 	<ul style="list-style-type: none"> • Immediate administrative referral • Parent/guardian contacted by administration • Administrative conference with student • Restorative conference, when appropriate and safe • Behavior improvement plan • Referral to the school counselor or other support services • Restitution or repairing harm, when appropriate • Loss of school privileges or participation in activities • In-school Suspension (ISS) • Out-of-School Suspension (OSS), when warranted in accordance with Board policy and New Jersey law
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Important Information

The restorative responses and interventions listed above are intended to guide staff in addressing student behavior while promoting accountability, personal growth, and positive relationships. School administrators will consider the student's age, developmental level, intent, frequency of the behavior, disciplinary history, and the circumstances surrounding the incident when determining an appropriate response.

While restorative practices are the foundation of Deerfield School's approach to student discipline in grades 3-5, certain behaviors that threaten the safety, security, or well-being of students or staff may require immediate administrative action and more significant disciplinary interventions.

Acceptable Use Policy

Appropriate computer use is an expectation for third, fourth, and fifth grade students. Recognizing that the Internet is neither a regulated nor policed entity, staff members require students to use this resource as an aid in the learning process according to the guidelines established in the Acceptable Use Policy. A copy of the Acceptable Use Policy was supplied on Genesis.

Dress Code

At Deerfield School, we want every student to feel comfortable, confident, and ready to learn each day. Clothing is one way students express themselves, and we encourage students to make choices that reflect their individuality while helping to create a safe, respectful, and welcoming school community.

Students should come to school dressed for a full day of learning, movement, and play. Clothing and footwear should allow students to participate safely and comfortably in classroom activities, recess, physical education, field trips, and other school events.

As a matter of school tradition, safety, and respect, hats and hoods should be removed upon entering the school building and remain off during the school day unless worn for religious observance, documented medical reasons, or as part of a school-approved activity.

School Dress Expectations

Students are encouraged to choose clothing and footwear that:

- Is comfortable and appropriate for learning and active play.
- Covers private body areas and is worn as designed.
- Does not intentionally expose undergarments.
- Allows students to move safely and comfortably throughout the school day.
- Helps maintain a respectful and positive learning environment.

Footwear

Safe footwear is an important part of the school day.

- Students should wear shoes that allow them to walk, run, climb, and play safely.
- Sneakers or other closed-toe shoes are recommended each day.
- **Slides, slippers, and Crocs are not permitted during recess because they do not provide the support needed for safe play.** Students who wear these types of shoes may participate in an alternate supervised activity during recess unless they have appropriate shoes available to change into.
- Certain activities, such as physical education, science, or other special programs, may require specific clothing or footwear for safety.

Working Together

If a student's clothing does not meet these expectations, school staff will address the concern privately and respectfully. Whenever possible, students will be given the opportunity to correct the situation with the support of school staff and their family.

School dress expectations will be applied fairly, consistently, and respectfully for all students. Because styles and trends change over time, not every situation can be addressed in this handbook. School administrators reserve the discretion to determine whether a student's attire is appropriate for the school setting based on its impact on safety, learning, and the well-being of the school community.

Our goal is always to work together with students and families to ensure that every child is safe, comfortable, and ready to learn.

SCHOOL DRESS EXPECTATIONS

Students should be covered from just below the collarbone to hip bone and shorts and skirts must completely cover their buttocks.



SHOULDERS
Sleeveless shirts are allowed. Shirts must have straps.

TORSO
Your chest, back, and sides should be covered.

BOTTOMS
Shorts and skirts must completely cover your buttocks.



BACK
The back should be covered.

TORSO
Your chest, back, and sides should be covered.

BOTTOMS
Shorts and skirts must completely cover your buttocks.



Students should be covered from just below the collarbone to hip bone.



Clothing that is see-through, reveals undergarments, or is worn in a way that is inappropriate, including exposing areas of the chest or midsection, is not appropriate for school.



Let's work together to support a positive learning environment.

Ⓢ DRESS FOR LEARNING

Wear clothing that is comfortable, allows you to move, and helps you focus on learning.

Our goal is to keep our school a respectful and positive place for everyone!



**Be respectful.
Be responsible.
Be your best.**

These expectations apply to all school days and school-sponsored activities.

Gum

Students are not allowed to chew gum during school hours.

Lunch

Our aim regarding lunch is to provide students with a pleasant dining atmosphere. This requires appropriate student behavior. As soon as students enter the cafeteria, they are expected to adhere to these rules. Should students choose not to adhere to these rules, consequences will be imposed.

Lunch Rules:

- Students must eat in the location that has been designated for their grade level.
- Students must be seated at designated table spots at all times and may not stand in groups to socialize.
- Students must ask permission of the lunch supervisor if they need to use the restroom, or leave their designated area for any reason.
- Students must walk while in the cafeteria, particularly when entering the line for food.
- Students must wait until their tables are called in order to purchase lunch.
- Students are not to cut or engage in horseplay while in line.
- Every student is responsible for cleaning up his/her own garbage.
- Students may not throw food, or any other object, for any reason.
- Students may not share food or purchase snacks for another student.
- Students are to only use their own lunch code to purchase food. Students who use another student's lunch code will be reported as a code of conduct violation.

- Disrespect or insubordination toward cafeteria staff members/lunch supervisors will not be tolerated; cafeteria staff members deserve the same level of respect as do teachers and other staff members

No food is to be taken out of the cafeteria unless the student has been given permission to do so by a lunch supervisor. On occasion, exceptions to this rule occur when students are receiving extra help from a teacher, are working on a project or school event, are making up schoolwork, or are serving lunch/recess detention. Although students are generally not permitted to take food out of the cafeteria, students are allowed to carry water bottles with them throughout the school day. Students are not permitted to carry beverages other than water with them.

Consequences for Lunch Incidents:

If a student does not follow the lunch rules, a lunch supervisor will change the student's seat for an extended period of time after meeting with the student to identify and discuss the inappropriate behavior. If a change in behavior is not observed after these steps have occurred, the student will either be assigned lunch/recess detention in which he/she does not have recess or will be referred to the principal. Parents/guardians will be contacted in regard to lunch offenses as needed.

I. Bus Discipline

The primary function of the bus driver is to transport students safely to and from school. If the driver is preoccupied with disciplining students, it increases the chance that an accident may occur. For bus safety purposes, a set of rules and consequences are listed below.

Bus Rules:

- Students are to remain in their assigned seats for the entire ride;
- Students are not permitted to eat or drink on the bus. This includes gum chewing, candy, water bottles, etc. Littering is not to occur either;
- Students are not permitted to use profanity or foul language on the bus;
- Students are not permitted to scream or make excessive noise on the bus;
- Students are not to be disrespectful or confrontational with the driver. Bus drivers deserve the same level of respect as do teachers and other staff members;
- Students must keep their hands and bodies inside the bus at all times;
- Students are not permitted to throw objects or spit out of the window;
- Students are not permitted to throw or shoot objects on the bus;
- Vandalism is not permitted on the bus. This includes writing on bus seats (floors, ceilings, sides, and windows) and/or ripping/cutting bus seats; and
- Fighting and horseplay are not permitted on the bus.
- Cell phones and other electronic devices are not to be used on the bus and follow the same disciplinary actions as use in school. (See page 13.)

Students must ride the bus the transportation department has assigned for them. To be clear, a student may not ride on another student's bus to or from school at any time. Written and verbal requests to do so will be denied. Only those students who have been given permission to ride the bus may do so. Only routine, scheduled

pickups and stops will be made. If a student needs to be dropped off at a stop other than his/her own, a note must be brought to the main office so that a staff member can fill out a bus pass for the bus driver.

Consequences for Bus Incidents:

If a student does not follow the bus rules, he/she will be referred to the principal. Students and parents/guardians are to note that appropriate administrative action will be taken which may include: the issuance of a bus contract, lunch/recess detention, after-school detention, suspension or removal of bus privileges, in-school suspension, out-of-school suspension, restitution assignment, and/or police contact. At all times, the principal reserves the right to intervene and take action if student behavior is deemed inappropriate or in violation of district-wide policies.

In addition, students and parents/guardians are to be aware of the fact that the school day begins as soon as students reach the bus stop and does not conclude until students exit the bus on the ride home. This extends to after-school activities and field trips as well. If students choose to misbehave at the bus stop on the way to or from school, they will be held accountable for their actions. Parents/guardians will be contacted in regard to bus offenses as needed.

With respect to the suspension of bus privileges, **New Jersey state law permits staff members to deny bus transportation privileges if a student's conduct warrants such action.** If transportation privileges are denied, it becomes the responsibility of the student's parents/guardians to see that he/she arrives at school and is transported home at dismissal.

X. Harassment, Intimidation, and Bullying

The Mountainside School District is committed to providing an educational environment for all students, employees, and volunteers that is safe, civil and free from Harassment, Intimidation or Bullying (HIB). "Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, **whether it be a single incident or a series of incidents** that:

1. Is reasonably perceived as **being motivated by either an actual or perceived characteristic**, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; **and that**
 - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his/her person or

- damage to his/her property; **or**
- b. Has the effect of insulting or demeaning any student or group of students; **or**
- c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

HIB behaviors can take many forms including but are not limited to: slurs, rumors, jokes, demeaning comments, cartoons, pranks, gestures, physical attacks, threats, or other written, verbal, electronic, or physical actions. **Some of these behaviors may not meet the definition of the harassment, intimidation, or bullying law, but may violate building, classroom, or program conduct rules and will be dealt with by the building administration, in accordance with the Student Code of Conduct.**

After a full investigation has been completed, if it has been determined that an HIB act has occurred, counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator and remediate the impact on the victim. False reports or retaliation for harassment, intimidation or bullying will also result in disciplinary action. District policy ([Harassment, Intimidation and Bullying, File Code 5512](#)) fully explains the HIB Law as well as interventions and remediation that building and district administrators may recommend. Please familiarize yourself with this policy by reading it in its entirety. The policy, procedures, and FAQs can be found on the [district's website](#). Distinguishing between student conflict and possible HIB can sometimes be difficult. Please contact your school Principal to discuss any concerns, or report an allegation of HIB to the Principal using the [HIB Reporting Form for Families](#). This can also be found on the district's website in English and other languages.

HIB allegations can be reported to classroom teachers, the principal, and/or the individuals listed below.

District Anti-Bullying Coordinator
Mrs. Jessica Vierschilling
908-232-8828 x201

Deerfield School Counselor
Ms. Jessica Cronin
908-232-8828 x307

XI. A FINAL NOTE

Thank you for taking the time to read and review the student handbook with your child. Please understand that each child's safety is our primary concern. We look forward to working with you. Please contact us if you have any

questions or concerns. As a reminder, this link to the district's [general communication procedures and chain of command](#) can help to point you in the right direction depending on the nature of your question or concern.

XII. APPENDIX

[Board of Education Policy 5512 – Harassment, Intimidation, and Bullying](#)

DEERFIELD SCHOOL
Mountainside, NJ
STUDENT HANDBOOK FOR GRADES 6-8



**(A GUIDE TO POLICIES, PROCEDURES, AND PROGRAMS INCLUDING THE CODE OF
CONDUCT FOR THE 2026-2027 SCHOOL YEAR)**

Mrs. Suzanne Jenks
Deerfield School Principal

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Board of Education Policy 5512 – Harassment, Intimidation, and Bullying

I. MOUNTAINSIDE SCHOOL DISTRICT VISION

We continue to believe:

- that children are society's most valuable asset and every decision should be in their best interest.
- that schools should give all students opportunities to achieve and succeed to the best of their abilities.
- that schools should provide a safe, positive, and welcoming environment that emphasizes integrity, pride, acceptance, and mutual respect and will allow students to become responsible and caring adults.
- that students must understand the value of education and the opportunities it provides.
- that schools must address the needs of the whole child in areas such as: social, emotional, physical, intellectual, and civic preparation.
- that schools should create a comprehensive curriculum incorporating 21st Century creative and critical thinking, technology, communication, entrepreneurial, and problem-solving skills imperative to succeeding in a global society.
- that well-rounded academic and extracurricular experiences (athletics, fine arts, clubs) should be available and encouraged for all students.
- that parents are essential to the success of the educational process.
- that faculty and staff members should be knowledgeable in their subject areas, with a vigorous emphasis on professional development and creative, innovative instructional methods to ensure all students achieve at their highest levels.
- that when facing budgetary and economic issues, the district will find the best funding resources available to support its mission and to provide efficient, effective, and safe school facilities and infrastructure.
- that an excellent school system is crucial to the economic development and vitality of the community.
- that community involvement is critical in the educational process.
- that we must commit to continually improving communication and maintaining a strong relationship between the schools, residents, and the Mountainside community at large.

II. MOUNTAINSIDE SCHOOL DISTRICT MISSION

The Mountainside Public School District is committed to academic excellence and providing an equitable, whole-child education for all K-8 students to ensure they are well-prepared for high school, and empowered with the knowledge, literacy, and social and emotional skills needed to be lifelong learners and shape the world around them. The District promotes a collaborative and supportive learning environment, infusing a comprehensive curriculum with 21st century skills that encourages communication and innovative, creative and critical thinking. It is our goal that all our students become informed, empathetic and productive citizens who are responsible on a personal, community and global level. The Board of Education, administration, and staff, working together with students, parents and the community, are accountable for achieving this vision.

III. MOUNTAINSIDE SCHOOL DISTRICT GOALS

- Student Achievement
By June 2027, at least 70% of K-5 students who are at-risk and receiving support services will meet or exceed their personalized i-Ready Annual Stretch Growth targets in Reading and/or Mathematics, achieved through targeted, purposeful instruction while restricting classroom and student technology use strictly to aligned, high-impact educational activities.
- Community Relations
By February 28, 2027, the Mountainside Public School District will execute a comprehensive, multi-channel public information campaign to reach at least 85% of registered voter households,

hosting 3 town hall meetings and distributing bi-weekly informational updates to ensure the community is fully informed about the proposed facility improvements on the March 2027 referendum ballot.

- **Staff Wellness & Development**

By June 2027, the Mountainside Public School District will reduce staff workload stress and increase instructional efficiency by implementing targeted AI/technology integration training, streamlining administrative duties (e.g., report card comments and meetings), and providing dedicated collaborative planning time, resulting in at least a 25% increase in staff agreement regarding workload manageability and adequate planning support on the annual staff climate survey.

IV. OVERVIEW OF STUDENT HANDBOOK COMPONENTS

Middle school educators are committed to pursuing and maintaining an academically excellent, developmentally responsive, and socially equitable learning environment for every student. Regarding this commitment, we have identified parents/guardians as partners in the educational process and have created the Student Handbook to inform you and your child of the various student rights and responsibilities pertaining to academics, attendance, and conduct. Disciplinary measures have been identified according to Titles 6 & 6A of the *New Jersey Administrative Code* and Title 18A of the *New Jersey Statutes*. We urge you to read and review this school document with your child so that your child's middle school experience is one rooted in clear expectations.

V. ACADEMICS

A. Homework Guidelines and Requests

Homework is an extension and reinforcement of what occurs in the classroom. It enables students to reflect upon and react to learning experiences in a meaningful way. We expect every student to accept the responsibility for completing homework neatly, accurately, and on time. While parents/guardians are supportive and encouraging, it is ultimately the student's responsibility to complete assignments that represent the student's best quality and effort. For more specific homework policy information, parents/guardians can contact individual teachers.

If a student is absent for any reason, it is the student's responsibility to gather missed assignments from teachers upon the student's return to school, complete missed assignments based on a schedule arranged by the teacher and student, and submit missed assignments to the teacher. In general, students will be allowed two days to make up missed work for each one day of absence. Teachers shall make reasonable accommodations to extend time for students.

In the event a student was or is going to be absent from school for two days or more **due to illness** the student's parent/guardian may notify the main office at (908) 232-8828, extension 300 or 301 and request work. For those students who were or are going to be absent from school for two days or more **due to illness**, we recommend that parents/guardians contact the main office before 11:30 a.m. so that anticipated missed assignments can be completed by students while they are absent from school (if possible). Once the main office has been notified, teachers will provide work for the student.

Parents/guardians are to allow 24 hours after notification for the work to be provided by the teacher(s). When students are absent for one day, students or parents/guardians can contact a classmate to obtain assignments rather than the main office or check the teacher's Google Classroom.

Teachers are not responsible to provide work to students who will be missing school for unexcused reasons. (i.e. family vacations scheduled during school hours). Student vacations are discouraged during the time school is in session and will not result in the provision of work to be completed while he/she is gone.

B. Grading

The following list provides guidelines for interpreting numerical grades on student report cards for academic content areas.

Grades

A+ =	100	C+ =	77 - 79
A =	93 - 99	C =	73 - 76
A- =	90 - 92	C- =	70 - 72
B+ =	87 - 89	D =	65 - 69
B =	83 - 86	F =	64 and Below
B- =	80 - 82		

C. Genesis

Student grading and attendance information is available online through Genesis. Students and parents will be issued a Genesis Access Account using a SSO. Parents have 24 hour access to Genesis. A link to the Parent Portal can be found on the district website under Deerfield School or by [clicking here](#). It is highly recommended that parents take advantage of the automatic email alerts and regularly check student progress in each class.

Progress Reports will be issued for students on an as needed basis by teachers.

Progress reports are issued at the midpoint of each of the three trimesters. The purpose of the progress report is to reflect student progress or lack thereof.

Trimester Marking Period	Trimester Dates	Genesis Portal Open to Families for Progress Reports
1 st (T1)	9/8/26 - 12/4/26	Friday, October 23, 2026
2 nd (T2)	12/5/26 - 3/12/27	Friday, January 29, 2027
3 rd (T3)	3/13/27 – 6/22/27	Friday, April 30, 2027

Report cards will be available for viewing on Genesis. Questions related to report cards are to be directed to your child's teacher(s).

Trimester Marking Period	Trimester Dates	Genesis Portal Open to Families
1 st (T1)	9/8/26 - 12/4/26	Friday, December 18, 2026
2 nd (T2)	12/5/26 - 3/12/27	Thursday, March 25, 2027
3 rd (T3)	3/13/27 – 6/22/27	Friday, June 25, 2027

D. Honor Rolls

- High Honor Roll - Students achieving a grade of A or higher in all graded classes.
- Honor Roll - Students achieving a grade of B or higher in all graded classes.

High Honor Roll or Honor Roll achievement will be indicated on students' report cards when posted on Genesis each marking period. In addition, a congratulatory letter from the school principal will be mailed home each marking period to the honor roll recipients. Students who achieve High Honor Roll all marking periods will receive a certificate at the end of the school year to mark their achievement.

E. Standardized Testing

Standardized tests are administered in grades 3-8. The purpose of these assessments is to determine how well students have mastered the skills and concepts identified in the New Jersey Student Learning Standards.

Assessment	Grade	Administration Dates
NJSLA-A LAL & MATH	6,7,8	Anticipated 4/19/27-5/21/27*
NJSLA-S SCIENCE	8	Anticipated 4/19/27-5/21/27*

*These dates are tentative and subject to change.

Standardized test scores are mailed home once the district receives the results.

VI. ATTENDANCE

A. General Provisions

New Jersey state law requires that students attend school regularly, and it is the responsibility of the parents/guardians to see their children attend school on every day that the public schools are in session (N.J.S.A. 18A: 38-25). In order to facilitate students' opportunity for success, staff will work cooperatively with parents/guardians to assure students attend school daily. In order to ensure students attend school on a regular basis, the following guidelines and protocols are in place:

- When a student is absent, notify school using the [Genesis Parent Portal](#):
 - In the portal, note the absence under "Student Data >Attendance > Notify Office" tabs.
 - If a student is absent and the school has not been notified, the school will call the parent/guardian or emergency contacts provided to us in Genesis. If no one can be reached to verify the student's whereabouts, a police officer may be dispatched to the student's home to conduct a wellness check.
- Students must be in attendance for a **minimum of four hours** on a given school day in order to participate in or attend any extracurricular activities that are held that day.

Please note: **ALL STUDENT ABSENCES are "unexcused"** and count towards state monitored truancy/chronic absenteeism with these limited exceptions:

- [Religious observances](#) (pursuant to N.J.S.A. 18A:36-14 through 16)

- Participation in Veteran's Day activities (November 11th) and/or Take Your Children to Work Day (4th Thursday in April)
- Closure of a busing school district that prevents a student from having transportation to the receiving school

All school districts are required to provide data to the NJ Department of Education to monitor attendance rates, specifically noting rates of truancy and/or chronic absenteeism. Please note:

- The threshold for truancy is defined as 10 or more unexcused absences within a school year.
- The threshold for chronic absenteeism is defined as missing 10% or 18 days, excused or unexcused, within a school year.

You can monitor your child's attendance record in the Genesis Parent Portal. Your school Principal will also notify you and follow these procedures to prevent further absenteeism, ultimately to ensure students' right to education and prevent further truancy as outlined in [District Regulation 5200](#).

# of Absences	Principal or Designee Action	Purpose
Up to 5	Letter to Parents/Guardians through Genesis	Alert families of the concern and (re)/educate about the attendance policy
Up to 9	Letter to Parents/Guardians through Genesis and potential meeting scheduled with Principal or designee	Collaborative review of the nature of the absences to determine the need for a student corrective action plan (CAP) based on the pattern of absences.
10 or more (truant and approaching chronic absenteeism which is 10% of school days).	Letter to Parents/Guardians through Genesis, meeting with Principal or Designee, Implementation of a student corrective action plan (CAP)	To avoid any further unexcused absences. If a student is chronically absent the Principal shall: <ul style="list-style-type: none"> ○ Meet with parents/guardians to adjust the CAP as needed ○ Determine need for a court referral for the truancy ○ Consider retention in cases of insufficient academic progress.

Please be aware of the following additional expectations and regulations:

- Students who have an extended or serious illness shall not be charged with absences provided they are under a doctor's care and are receiving home instruction.
- Students who are absent from school due to observance of a religious holiday shall not be deprived of any award or eligibility thereof or opportunity to compete for any award, or of

the right to take an alternate test/examination, as long as an absence note is submitted in Genesis.

- Teachers will cooperate in the preparation of home assignments for students who anticipate extended absence due to illness or family emergency.
- Students absent for any reason are expected to make up the work missed. The parent or student is responsible for requesting missed assignments and any assistance required. Teachers will provide make-up assignments as necessary.
 - In general, students will be allowed a reasonable amount of time as determined by the teacher to make up the work missed.
 - A student who missed a test or an exam shall be offered an opportunity to take the test, exam, or an appropriate alternate test.
- Scheduling vacations during the school year is strongly discouraged in that students miss valuable instructional time. **Teachers will not be able to provide a list of specific assignments in advance** but will make assignments available and set due dates for students within a reasonable amount of time upon return.

B. Late Arrivals/Early Dismissals

Students are expected to be in their homerooms by 8:20 a.m. Students who arrive late to school are to report directly to the main office upon entering the school. The main office will then issue passes to students who are late to school before they proceed to their classes.

Grades 6-8

Upon the 4th late arrival, the student will receive a detention. Parents will receive a letter from the school with the details of the detention including the date, time, and location.

Upon every subsequent 4th late arrival, the student will receive a morning detention.

Upon the 8th late arrival, a conference with the parent and the school principal will be arranged.

Students' lates will reset on the first day of each marking period.

Early Dismissal

Students who wish to be dismissed early from school must have a written request to do so from a parent/guardian. Notes for early dismissal can be indicated in the attendance tab in Genesis. The request must state the reason and time for the early dismissal.

The parent/guardian who is picking up the student must personally sign out and pick up the child in the main office, at which time, he/she may be asked to display personal identification. This is for security purposes.

Siblings who are under the age of 18 will not be permitted to sign students out under any circumstances. Students being dismissed early from school will be called to the main office just prior to the stated dismissal time. If the student is returning later in the day, the student is to sign in with the main office upon arrival and receive a pass before proceeding to class.

VII. SCHOOL PROGRAMS AND SERVICES

A. Communication with Staff Members

Parents/guardians are partners in the educational process. It is essential for parents/guardians and staff members to communicate with one another in terms of student progress and behavior. Frequent contact through telephone calls, e-mail, conferences, and publications is vital in that the success of elementary school students is contingent upon continual communication.

Staff members can be contacted by telephone at (908) 232-8828 followed by the respective extension. A list of staff members, telephone extensions, and e-mail addresses is linked to the district website. In the event parents/guardians are contacting a teacher for the first time by telephone, parents/guardians are reminded that most teachers are required to arrive at 8:00 a.m. and are required to remain in the building until 3:20 p.m.

If a parent/guardian wishes to schedule a conference with a staff member(s), that parent/guardian is to contact the staff member(s). Parents/guardians of sixth, seventh and eighth grade students are to be aware that conferences can be scheduled. A conference is to be scheduled for the week of Parent/Teacher Conferences in November so that parents/guardians can meet with their child's teachers to review student progress for the first trimester. In most instances, the counselor and Principal are available to meet with parents/guardians in conference settings if appropriate.

Additional school information is available to parents/guardians through the district website (<http://www.mountainsideschools.org>).

B. Support Services

Counseling

Ms. Jessica Cronin, jcronin@mountainsideschools.org

Parents/guardians are to make every effort to contact the school counselor in the event they notice a significant change in their child's behavior and/or attitude. The counselor can be quite helpful regarding conflict resolution if a parent/guardian notices that students are having difficulty relating to one another. Our school counselor is instrumental in dealing with the many personalities and challenges associated with middle school as the counselor addresses various developmentally responsive themes. Specifically, the middle school counseling program focuses on the following areas: transition/orientation, character education, crisis intervention, problem solving, individual school-based counseling, small group counseling, classroom developmental counseling, parent/family involvement, and consultation/collaboration with staff members, parents/guardians, mental health professionals, and community members.

RTI (formerly I&RS)

**Mrs. Natalie Crisafulli, Curriculum and Instructional Support Coordinator,
ncrisafulli@mountainsideschools.org**

Deerfield also has a Response To Intervention team (RTI) team which is composed of the Guidance Counselor, teachers, and a school administrator. When a concern arises pertaining to the academic and/or social-emotional growth of a student, parents/guardians and/or staff members may share the concern with the building administrator. After the concern is shared, a recommendation may be made to schedule an RTI team meeting. The purpose of an RTI team meeting is often for teachers to communicate with the student's parents/guardians in order to identify the difficulties the student is experiencing and create an action plan to assist. When additional input is necessary beyond the provisions of a general education program, the Child Study Team (CST) may conduct a complete evaluation of the student to determine eligibility for special education support.

Child Study Team

Ms. Amy Giaccio, Supervisor of Special Services, agiaccio@mountainsideschools.org

Deerfield provides special education services to classified students through the Child Study Team (CST). The CST includes the Learning Disabilities Teacher-Consultant (LDT-C), the school

psychologist, the school social worker, and the school speech therapist. The LDT-C works directly with classroom teachers, observing and offering academic and classroom management strategies to assist students who are experiencing difficulties. The school psychologist is available to students for counseling purposes and to parents/guardians for additional support strategies relative to student behavior. In addition, the school social worker can guide the development of social skills. The CST may conduct an evaluation to determine whether or not a student is eligible for special education and related services. Each CST member may serve as case manager for students who are referred for evaluation or who are identified as needing special education services. The case manager coordinates the development, monitoring, and evaluation of the effectiveness of the Individualized Education Program (IEP). This staff member facilitates communication between home and school and facilitates the annual review and re-evaluation process.

Nurse

Mrs. Sonia Branco, sbranco@mountainsideschools.org

The Deerfield school nurse is a health professional whose responsibilities include providing basic health care for students, acting as a liaison to parents/guardians specific to student illness and absence from school, handling emergency situations, and serving as a resource person for the Child Study Team and RTI Committee.

AIM (Academic Intervention for Mastery)

Mrs. Natalie Crisafulli, Curriculum and Instructional Support Coordinator,

ncrisafulli@mountainsideschools.org

Ms. Katie Blanco, Reading Specialist, kblanco@mountainsideschools.org

Deerfield has implemented basic skills instruction as one of its support services. This program, AIM, includes instruction in the content areas of language arts literacy and mathematics and is available to students during school hours. Students are eligible for this supplemental program based on teacher recommendations, assessment data, and the RTI Committee. The teachers who provide this instruction collaborate with the respective classroom teacher primarily through an in-class model and monitor student progress in a similar vein.

MLs (Multilingual Learners)

Mrs. Lori Topel, ltopel@mountainsideschools.org

Deerfield students whose primary spoken language is one other than English are tested to determine their level of English proficiency. During this process, state criteria are utilized to ascertain eligibility for assistance in language acquisition. Any student who falls below the cut-off score will receive direct instruction in English for one class period per day.

Gifted and Talented

Ms. Ashley Hines, ahines@mountainsideschools.org

Deerfield students are evaluated annually for acceptance and continuation in the District's Gifted and Talented Program. This program provided students identified with high abilities in one or more areas with opportunities that will challenge them in the regular classroom setting, as well as accelerated enrichment programs that will enable them to make continuous progress in school. All aspects of the programming and criteria will follow the Mountainside School District Board of Education Policy 2464.

C. Extracurricular Programs

Activities

The Deerfield activity program is designed so that middle school students can explore their interests. The activities for the school year are (but may not be limited to): Art Studio, AV Club, Ecology Club, Robotics Club, Literary Magazine, STEAM Club, and Yearbook. Some activities are available for different grade levels based on the nature of the activity.

Athletics

Students in grades six, seven and eight have an opportunity to participate on several athletic teams during the school year including, boys' and girls' soccer and girls' volleyball in the fall, boys' and girls' basketball as well as wrestling in the winter and baseball (grades 7 and 8 only) and softball in the spring. As representatives of Deerfield School, students are expected to uphold the school Code of Conduct at both home and away games and while utilizing school transportation. Student players must adhere to academic and behavioral guidelines to be eligible for participation on athletic teams.

Performing Arts

There are several opportunities for middle school students to participate in performing arts. These programs consist of the following: Deerfield School Band, Jazz Band, Chorus as part of the general music curriculum and Select Chorus, and possibly the school play production. Whole group instrumental and vocal instruction prepares our band and chorus students to perform at school concerts, community affairs, and additional school events.

Student Council

The Student Council is an active service association, which has made charitable donations as a result of its fundraising efforts. The Student Council is comprised of homeroom representatives, and eighth grade students serve as officers following an annual election. The officers are responsible for organizing, coordinating, and leading school spirit activities, projects, and assemblies.

Sixth, seventh, and eighth grade students who do not meet the Participation Eligibility Standards of Deerfield School will not be allowed to participate in extra-curricular activities.

[6th Grade Participation Eligibility Standards](#)

[7th Grade Participation Eligibility Standards](#)

[8th Grade Participation Eligibility Standards](#)

VIII. POLICIES AND PROCEDURES

In the section that follows, we have provided an alphabetical listing of several guidelines parents/guardians and students can familiarize themselves with to better understand general school policies and procedures.

A. Assemblies

Assemblies may occur at various times throughout the school year. Any gatherings will follow health and safety guidelines to allow for proper distancing as necessary. When attending assemblies, students will be accompanied and supervised by staff members. Students are expected to proceed to and from assemblies in an orderly fashion with a minimum amount of noise. Audience members are to commend assembly participants through applause. There is to be no

whistling, booing, or excessive noise made during assemblies. Students who choose not to demonstrate proper behavior will lose the privilege of attending assemblies. Constant talking during assemblies will not be tolerated.

B. Bicycles

Students are permitted to ride bicycles to school. **Students must walk their bicycle on the sidewalk when other students are present during morning drop-off and afternoon pick-up.** Students with bicycles must secure them in the racks with their own locks. One rack is located in the front of the school near the circle, and a second rack is located in the back of the school near the tennis courts or gym entrance. **E-bikes and/or electric scooters or batteries cannot be brought on school property.** The school is not responsible for bicycles that are stolen. Those students who ride bicycles to school are reminded that New Jersey state law dictates that individuals **14 years of age and younger are required to wear a helmet when riding a bicycle.** As such, students are to store bicycle helmets in their hallway lockers when they enter school. Students may not ride and/or bring skateboards, roller blades, or scooters to school for safety reasons and storage purposes. Parents/guardians are to remind their child to cross with the assistance of the crossing guard.

C. Books/Equipment

Students are responsible for the care of all books, equipment, and materials that are assigned or loaned to them during the school year. Fines will be levied in June for any marks, ripped pages, or additional damages inflicted by students. Parents/guardians and students are reminded that fine amounts may be for the replacement cost of the damaged or lost book based upon the level of damage.

D. Building Appearance

Deerfield School is kept very well by our custodial staff. Every student is to respect and care for the building with a great degree of enthusiasm in order to contribute toward maintaining a pleasant learning environment. Students are to take pride in the appearance of our school by refraining from defacing and vandalizing school property and by removing debris when appropriate.

E. Bus Evacuation Drills

New Jersey state law requires schools to conduct bus evacuation drills for all students. During a bus evacuation drill, students are to leave all of their personal belongings on the bus (should they have them with them) and exit the rear of the bus quickly, silently, and in a single file line. Upon exiting, students are to sit in the rear door exit and use their hands and arms to brace themselves as they get out of the actual bus. Students are not to jump out of the bus. Once students have exited the bus, they are to stand quietly and wait until the signal is given for them to return to the bus and gather their personal belongings. Students can then proceed to their classes in an orderly fashion.

F. Cellphones/Smartwatch Technology

Staff members recognize that students need to be able to communicate with their parents/guardians before, during, and after school hours about family obligations, after-school activities, jobs, appointments, carpooling, etc., therefore, students will be permitted to bring cellphones/smartwatches to school. **Hand held or wearable electronic devices capable of photographic, video, or telephone communication are not allowed to be used during the school day without permission from a staff member. Teachers/staff are NOT responsible for determining whether a device has the use of data or not. Therefore, all cell phones and**

wearable technology is required to be turned off and stored in a locker during the school day.

Students are not permitted to utilize these devices once entering the school building and cannot utilize them again until the school day ends. These devices must be turned off and stored in hallway lockers during school hours, unless specific permission has been granted by an administrator or staff member.

Any student who needs a communication device (Smartwatch/Cell Phone) for medical reasons as approved by the school nurse are allowed to have them in their possession during the day.

Students who are found to have a cellphone or wearable technology device in their possession during school hours is addressed in the Code of Conduct:

	1 st Offense	2 nd Offense	3 rd Offense
Cell Phone Not Properly Stored in Locker	WARN+CFS	WARN+CFS	D+CFS

Use of a cellphone or wearable technology device during school hours is addressed in the Code of Conduct:

	1 st Offense	2 nd Offense	3 rd Offense
Cell Phone Use During School Hours	CFS+D	CFS+D	CFS+ISS

All students are reminded that the cellphone and smartwatch technology use applies when riding the bus to and from school.

Students shall be personally and solely responsible for the security of their cell phones/smartwatches. The school is not responsible for theft, loss, or damage of a cell phone/smartwatch, or unauthorized calls made on a cell phone.

G. Computers (School)

Chromebooks serve as informational and instructional resources for students and staff members. Students are reminded that the equipment is not to be vandalized in any way, shape, or form. Students whose misuse of their Chromebook results in damage or repairs will be responsible for the cost of the repair per the [Chromebook Protocol & Procedures](#). Absolutely no food and drinks of any kind are permitted near the equipment. Student use must follow all guidelines established in the District's [Acceptable Use Policy](#).

H. Delayed Openings/Early Dismissals/Emergency School Closings

In the event of a delayed opening, Deerfield School will open at 10:20 a.m. This is 2 hours later than usual. Deerfield bus students will be picked up 2 hours later than their daily pickup time. When there is a delayed opening, parents/guardians will receive a call, text, and/or email from School Messenger, a service provided by the district.. The Mountainside School District website (www.mountainsideschools.org) is another resource for this information. Middle school students will have their regularly scheduled lunch periods when we have delayed openings.

Should an early dismissal occur, school will close at 12:50 p.m. with a limited lunch to be served, meaning a full, hot lunch selection will not be available. Parents/guardians will receive a call, text,

and/or email from School Messenger when there is an early dismissal. The Mountainside School District website is another resource for this information.

Prior to an emergency school closing, parents/guardians will receive a call, text, and/or email from School Messenger. The Mountainside School District website is another resource for this information. Parents/guardians are advised to plan ahead and to make arrangements for child care should no one be home during the school day.

I. Drop Off/Pickup

For students who are transported to and from school by car, the respective parents/guardians are to adhere to these guidelines to ensure their child's safety.

Arrival

The start of the school day is 8:20 a.m. With this in mind, parents/guardians are not to drop off students prior to 8:00 a.m. There is no supervision available for students dropped off prior to 8:00 a.m. Parents/guardians who are dropping off students at the start of the school day may use the Central Avenue entrance for the front of Deerfield School or the Sawmill Road entrance. The Sawmill Road entrance is for drop off in the back of Deerfield School during the **morning only** from 8:05 to 8:15 a.m. Once the doors close at 8:15 a.m. and staff is no longer supervising outside, drop off students **MUST** use the front entrance.

Students coming to meet with a teacher for extra help in the morning will be required to receive a pass from the particular teacher prior to arriving in the morning. Teachers will meet students in the foyer of the main entrance if they have made arrangements for morning extra help. If a student does not have a pass, he/she will have to wait in the main office.

Parking of cars is to be in parking lot spaces only so as to assist with the flow of traffic along the designated, coned off route. Parents/Guardians dropping off should pull forward as far as possible in the circle. **Students should exit vehicles as quickly as possible and enter the building using the entrance door nearest the car. Students who require additional time to exit a car should have parents/guardians park in a designated parking space and use the crosswalk.**

Dismissal

Students who are transported home from school by a personal vehicle will be dismissed at 3:00pm at the front of the school building. Parents/Guardians may park and walk towards the main entrance to meet students. Vehicles may also pull up along the sidewalk curb/coned off area for students who are present to enter the car. Vehicles are not to park or sit in the lane along the sidewalk curb or in the coned area and wait for students as this blocks traffic from leaving the area.

It is expected that students are picked up promptly at school dismissal. Staff is present from 3:00pm-3:15pm at the front building exits to facilitate dismissal. **Supervision is not provided for students waiting for pickup near the park or field areas.** If dismissal plans change for a child or there are unforeseen circumstances impacting timely arrival at dismissal time, please contact the main office at 908-232-8828 ext 300 or 301 so the student can be notified. **Students who are not picked up by 3:15pm will be asked to return to the building while a parent/guardian is contacted.**

Bus students are to meet at the designated location (cafeteria, gym or media center) promptly at

dismissal. The rear parking lot is for use of athletic bus transportation and buses with designated transportation routes for students.

J. Extracurricular Activities

Students must demonstrate adequate academic progress in order to maintain participation in extracurricular activities.

Coaches and advisors will monitor participants' grades at the beginning of each week. Coaches and advisors will contact the teachers of students with averages between 65 and 69 (D) in full-year academic classes. After discussing the participant's current grade with the teacher, the coach/advisor will email the student and their parents to inform them what is required of the student to raise their grade. A student may be asked to do one or more of the following by the coach/advisor:

- Attend Quiet Lunch to complete unfinished work.
- Meet with a teacher before or after school to receive extra assistance.
- Attend a specific Learning Skills/Opportunity Period to receive additional assistance.

A student will not be able to participate in the extracurricular activity, including practices, games, meetings, and performances, until all outstanding work has been completed.

Parents/guardians and students are to be aware that detentions take precedence over after-school activities and athletics. Detentions will not be scheduled around students' extracurricular activities. **Parents/guardians and students are reminded that any student who serves detention on the day of an extracurricular activity will not be permitted to participate in that activity.**

Students will be put on [Academic Probation](#) if they have a **current or cumulative** average below 65 (D) in any full-year academic class.

Sixth, seventh, and eighth-grade students who do not meet the Participation Eligibility Standards of Deerfield School will not be allowed to participate in extracurricular activities.

[6th Grade Participation Eligibility Standards](#)

[7th Grade Participation Eligibility Standards](#)

[8th Grade Participation Eligibility Standards](#)

K. Field Trips

Field trips are designed to stimulate student interest and inquiry. Field trips provide opportunities for social growth and development and are considered appropriate extensions of the classroom or school program. In order to attend a field trip, students must provide school officials with signed permission slips. All students will be required to follow any health protocols required by the location. As for conduct, students may be denied the privilege of attending a field trip if their behavior shows a negative pattern.

Sixth, seventh, and eighth grade students who do not meet the Participation Eligibility Standards of Deerfield School will not attend field trips and/or other grade level activities such as (but not limited to) the eighth grade Washington, D.C. trip.

6th Grade Participation Eligibility Standards
7th Grade Participation Eligibility Standards
8th Grade Participation Eligibility Standards
8th Grade Eligibility Standards for Washington, D.C.

L. Fire Drills and Security Drills

New Jersey state law requires schools to conduct fire drills and School Safety Drills. Every classroom and shared space such as the gymnasium has posted drill procedures as well as a map of escape routes.

During a safety drill, students are to walk quickly, silently, and in a single file line from the classroom. Students who are not with their regular class when the fire alarm sounds are to report to the nearest staff member and give his/her name to that individual for attendance/security purposes.

While outside, students are to stand quietly and wait for the signal to return to the building. After the signal has sounded, students can return to their classrooms in an orderly fashion.

Students are to be aware of alternate routes to evacuate the building should designated escape routes are blocked. In collaboration with the Mountainside Police Department, staff and students will be trained and practice school safety drills on a regular basis. Students are to follow the lead of staff members and police during Safety and Security Drills. Parents will be notified of safety drills throughout the school year.

M. Hall Passes

If a student needs to use the bathroom while in class, the student must obtain permission to do so from the teacher and utilize the established classroom system. Students who wish to visit the nurse must have a staff member contact the school nurse prior to going; except in the case of a true emergency.

Students are not permitted to telephone parents/guardians to request to leave school due to illness. This must go through the nurse's office.

Also, students may request to see the counselor at any time for assistance with any school or personal difficulties. Students may ask their teacher to notify the counselor they would like to schedule a meeting. Before meeting with the counselor, students must report to their classroom teacher for attendance purposes.

Parents/guardians and students are reminded that each time a student leaves a class he/she is missing valuable instructional time. This being the case, students are to limit their visits to the bathrooms, etc.

N. Hallway Traffic/Backpacks and Book Bags

Students are expected to walk on the right side of the hallways. No running is permitted in the school building. Students are to be orderly and reasonably quiet whenever they are in the hallways in an effort not to disturb classes that are in session. To assist with the flow of hallway traffic, student backpacks and bookbags with wheels are to be kept in hallway lockers during the school day, unless other provisions have been approved by both the grade level team and building

principal. Horseplay is strictly prohibited when students are moving through the hallways.

O. Lockers (Hallway)

Sixth, seventh, and eighth grade students are assigned combination locks provided by the school for their hallway lockers. Students who choose to substitute those locks with their own locks will have substitute locks cut off immediately. The cost to replace lost locks will be \$8.00 per lock and will be incurred by parents/guardians.

Students are required to utilize their lockers with their locks locked correctly at all times. Lockers left unlocked present a safety hazard for the school community. Empty lockers will either be zip tied or locked with a lock from the main office.

Students who are found to not have their lockers properly locked is addressed in the Code of Conduct:

	1 st Offense	2 nd Offense	3 rd Offense
Locker Not Properly Locked	WARN	WARN	D

Hallway lockers are designed to provide students with a safe place to store their books, cellphones, and clothing when they are not in use. Non-essential items such as jewelry, large amounts of money, and other valuables are not to be brought to school or kept in a hallway locker. The school is not responsible for items that are stolen or lost.

Sixth, seventh, and eighth grade students are only permitted to visit their hallway lockers before homeroom, before lunch, after lunch, and at dismissal, unless teachers direct the students visit their lockers at other times during the school day.

Sixth, seventh, and eighth grade students are responsible for their own combinations and are not to reveal or share them with other students. To properly maintain hallway lockers, students are to refrain from adding permanent fixtures to hallway lockers and defacing hallway lockers with writing. Students are expected to clean out hallway lockers on a regular basis and during the end of the marking period cleanouts. Also, hallway lockers are the property of the Mountainside Board of Education and are subject to periodic inspections by staff members and/or administrators.

For periodic locker inspections, the Fourth Amendment of the United States Constitution safeguards the privacy of individuals by protecting them from unreasonable searches and seizures by government officials. However, the New Jersey State Supreme Court has stated the standards applicable to school searches differ from those which apply to police searches of criminal suspects. Deerfield School reserves the right to reasonable searches of lockers and possessions within these guidelines.

The search will be justified before it is conducted. That is, the staff members conducting the search will have reasonable grounds to suspect that the search may reveal a student has violated a school rule and/or is jeopardizing the health or safety of students or staff members. The extent or scope of the search will be related to the objectives of the search and not excessively intrusive in light of the age of the student or the nature of the incidents.

P. Lunch Money

Deerfield families are encouraged to take advantage of the online lunch accounts, <http://www.payschoolscentral.com/> to pay in advance for lunches. Should a student forget to bring a lunch, lunch money, or (point of sale credit) to spend, he/she may use the classroom telephone, with teacher permission, to call home. In the event no one is available to drop off a lunch or lunch money for a student, the student is to see the cashier in the cafeteria to obtain a meal. If a pattern emerges whereby a student is frequently taking advantage of this courtesy, the office will contact his/her parent/guardian. For safety reasons, students are not permitted to share food. Free and Reduced Price School Meals are available to students and families who qualify. To apply for the Free and Reduced Price School Meals, please click [HERE](#). Additional a la carte items, such as other drinks and snacks will be available for purchase.

Q. Media Center

The media center serves as an informational and instructional resource for students and staff members. Students will have a quarterly Media Center Elective. In addition, teachers who provide instruction for sixth, seventh, and eighth graders will have students utilize the media center for certain class projects, research, collaborate on joint lessons, booktalks, etc.

Students may come to the media center with a pass during open library times during the day to borrow items from the library in addition to homeroom and OP. Students may borrow up to two books on their account. Library items will be loaned to students for two or three weeks (middle school items). Items can be renewed if the student needs more time to finish reading the book. Books can be returned before and after school.

Overdue notices will be emailed to the student first. Parents/guardians will be notified if the overdue items are not returned. It is ultimately the responsibility of the student to pay for any media center materials that are lost or damaged. The library catalog is online and can be accessed at <https://dfs-msd.kari.opalsinfo.net/bin/home>

R. Medication Procedures/Notes for the Nurse

The school nurse must supervise the administration of any medication, prescription or nonprescription, to any student during the school day. All medications must be contained in original-labeled bottles, must be accompanied by a doctor's note, and must include written parent/guardian permission.

As for excuses from physical education classes, any student who receives an injury requiring doctor's care must submit a doctor's note to the nurse stating how long he/she will not be participating in physical education activities. Parent/guardian requests excusing students from physical education classes for more than three days of time will not be honored. Students with medical conditions that prohibit participation in physical education activities for the school year must submit new doctor's notes every September to the school nurse excusing them from physical education classes.

S. Nut Free Classrooms

A peanut and nut free classroom is a classroom where all food brought into the classroom is peanut and nut free. This includes not only food with explicit peanut and/or nut products listed in the ingredients, but also those that may contain a warning such as: "may be processed in a facility that contains nuts or peanuts". A nut free classroom pertains to snacks in the classroom, holiday treats, and food used in the classroom curriculum.

T. Personal Possessions (Lost and Found)

Personal possessions are brought to school at the student's own risk. Staff members are not responsible for any damages, thefts, or losses relative to personal possessions. This includes jewelry, money, and other valuables. Students may check the lost and found for missing items. The lost and found has four locations: the metal bins in the cafeteria, the box in the boys' locker room, the box in the girls' locker room, and the main office for valuables and items other than clothing.

U. Pets/Animals

No pets or animals are permitted in school given this may negatively impact students with allergies. If a student wishes to utilize a pet/animal as part of a presentation directly related to the curriculum, the student must obtain permission from the principal and school nurse in advance.

V. Recording Devices

Students are not permitted to take pictures or videos at Deerfield School except when it is part of a teacher approved and school-related project. Cell phones and cameras will be confiscated by staff members if students are handling or using them during school hours. Once a staff member has confiscated a recording device, it will be turned over to the principal. The first time this occurs, the item will be returned to the student at the end of the school day. The second incident will result in the item being returned on the last day of the school year.

W. Telephone Usage

A student is permitted to use the classroom phone with teacher supervision to call home. Students are not permitted to use personal cell phones/smart watches upon entering the building during school hours. During the school day, the nurse or school staff member will contact parents if a child is to be picked up. **Students may not use electronic devices to make arrangements to go home during the school day without the knowledge of school personnel.**

IX. CODE OF CONDUCT

At Deerfield School, we believe every student can learn from mistakes, make positive choices, and contribute to a safe, respectful, and supportive school community. Our approach to student discipline is intended to promote accountability, encourage responsible decision-making, and help students develop the skills necessary for success in school and beyond. Behavioral incidents are addressed in a fair, consistent, and progressive manner based on the severity and frequency of the behavior. Incidents are categorized as **Level I**, **Level II**, or **Level III**, with the corresponding procedures and possible consequences outlined in the Code of Conduct Table.

***** NOTE: The Code of Conduct applies to all students when riding on the bus to and from school or during any school- sponsored event.**

Level I Incidents

Level I Incidents are behaviors that are typically managed by the classroom teacher. Most Level I Incidents include a warning for the first offense. When a Level I Incident occurs, the teacher will:

- Complete the designated Discipline Referral Form, which is submitted to the administration for documentation.

- The parent/guardian will be notified through Genesis regarding the incident and any additional consequence.

Level II Incidents

Level II Incidents require increased parent communication and administrative awareness. For many of the Level II Incidents, students have been given multiple warnings about upcoming consequences by their teachers. Some Level II Incidents result in an immediate consequence and do not merit a warning. When a Level II Incident occurs, the teacher will:

- Contact the parent/guardian directly by email regarding the incident.
- Complete the designated Discipline Referral Form, which is submitted to the administration for review and documentation.
- An administrator and/or School Counselor will meet with the student(s) involved in the incident.
- Parents will be notified through Genesis of the assigned consequence.

Level III Incidents

Level III Incidents involve serious violations of the Code of Conduct and require immediate administrative intervention. When a Level III Incident occurs, the teacher will:

- Refer the student directly to the administration.
- Complete the designated Discipline Referral Form detailing the incident, which is submitted to the administration.
- An administrator will investigate the incident, determine the appropriate disciplinary response, and contact the parent/guardian regarding the incident and resulting consequences.
- An administrator and/or School Counselor will meet with the student(s) involved in the incident.

The consequence chart that follows outlines the range of disciplinary responses that may be assigned for each category of behavior. While the chart provides general guidelines, school administrators reserve the discretion to consider the individual circumstances of each incident, including the severity of the behavior, the student's disciplinary history, and any other relevant factors, when determining an appropriate response.

Please refer to [**District Policy 5600**](#) for additional information and details regarding the district's Code of Conduct.

Chart Key

D	Detention/Remediation/Refocus
CFS	Confiscation
CIC	Change Inappropriate Clothing
ISS	In-School Suspension
OSS	Out-of-School Suspension
PC	Police Contact
R	Replace/Repair/Clean/Restore/Restitution
ROP	Removal/Suspension of Privileges
WARN	Verbal Warning
RE	Removal/Expulsion

CODE OF CONDUCT CONSEQUENCES

	1 st Offense	2 nd Offense	3 ⁺ Offense
Level I Incidents			
Cell Phone/Wearable Technology Not Properly Stored in Locker	WARN+CFS	WARN+CFS	D+CFS
Food/ Beverage (excluding water) outside of cafeteria	WARN+CFS	WARN+CFS	D+CFS
Gum Chewing During School Hours	WARN	WARN	D
Inappropriate Dress	CIC	CIC+D	CIC+D
Inappropriate Personal Belongings	CFS	CFS+D	CFS+D
Inappropriate Displays of Affection	WARN	D	D
Locker Not Properly Locked	WARN	WARN	D
Undirected Profanity	WARN	D	D
Tardy to Class	WARN	WARN	D
Level II Incidents			
Abuse of Pass or Privilege	D	D	ISS
Behavior Interfering With Instruction	D	D	ISS
Bus Violation	D	D	ISS
Cell Phone/Wearable Technology Use During School Hours	CFS+D	CFS+D	CFS+ISS
Cutting Class	D	ISS	ISS - 2 days
Defacing of School Property including Chromebooks	D/R	D/R	ISS/PC
Directed Profanity	D	ISS	ISS - 2 days
Disrespectful to Staff or Student	D	ISS	ISS - 2 days
Horseplay*	D	D	ISS
Lying, Cheating, Forgery, or Plagiarism	D/CFS	ISS	ISS - 2 days
Unauthorized Use of School Grounds/Property	D	ISS	ISS - 2 days
<i>*Defined as rough or boisterous play or pranks that could lead to injury, disruption to learning or concentration, or create an unsafe environment.</i>			
Level III Incidents			
Computer Violation (see AUP)	ROP+D/ISS	ROP+ISS	ROP+OSS+PC
Endangering the Safety of Others	ISS	OSS	OSS+PC
Fighting or Assault	ISS/OSS+PC	OSS+PC	RE+PC
Gross Insubordination	ISS	OSS	OSS+PC
Inappropriate Dialing of "911"	ISS+PC	OSS+PC	OSS+PC
Inappropriate Use of Social Media	ISS/OSS+PC	OSS+PC	OSS+PC
Inciting a Fight or Threatening Harm	ISS	OSS	OSS+PC
Leaving School Without Permission	ISS+PC	ISS+PC	OSS+PC
Possession or Use of Alcohol, Drugs, Tobacco, Nicotine (including electronic smoking devices & nicotine pouches)	OSS+PC	OSS+PC	RE+PC
Possession or Use of Matches/Lighters	ISS/OSS+PC	OSS+PC	RE+PC
Possession or Use of Weapons	OSS+PC	OSS/RE+PC	RE+PC
School Absence Without Parent/Guardian Permission	ISS+PC	ISS+PC	OSS+PC
Tampering With Safety Devices	ISS+PC	OSS+PC	OSS+PC
Theft	ISS + R	ISS + R	OSS+PC
Targeted Slur/Speech against a Protected Class	ISS	OSS	OSS+PC
Vandalism or Destruction	ISS+R	ISS+R	OSS+R+PC

Parents/guardians and students are to be aware that detentions take precedence over

after-school activities and athletics. Detentions will not be scheduled around students' extracurricular activities. Parents/guardians and students are reminded that any student who has a detention or on the day of an extracurricular activity will not be permitted to participate in that activity.

If a student is more than five minutes late to an assigned detention, the student will be assigned a new detention date, plus an additional detention date. If a student does not show up for an assigned detention, and prior communication is not made with the principal, then the student will be assigned a new detention date, plus an additional detention date.

It is also essential for students and parents/guardians to have a clear understanding of the terms fighting and assault. Any student who physically assaults another student will be held accountable according to the consequences listed in the chart. **If a student assaults another student and the 2nd student retaliates by assaulting the 1st student, both students will be suspended.** If additional consequences are relevant both students will be assigned those consequences as appropriate.

For consequences indicative of Level III student incidents, parents/guardians and students are reminded that in the event a student exhibits an inappropriate behavior not identified in the Code of Conduct the principal reserves the right to determine an applicable consequence(s). Depending upon the severity of any inappropriate behavior exhibited, the principal reserves the right to impose consequences reflective of that severity by adjusting the leniency and/or harshness of listed consequences. The basis for suspensions and expulsions are outlined in Chapter 18A: 37-2 of the *New Jersey Statutes* and are representative of the following list:

- Continued and willful disobedience;
- Open defiance of the authority of any teacher or person, having authority over him;
- Conduct of such character as to constitute a continuing danger to the physical well-being of other students;
- Physical assault upon another student;
- Taking or attempting to take personal property or money from another student, or from his presence, by means of force or fear;
- Willfully causing, or attempting to cause, substantial damage to school property;
- Participation in an unauthorized occupancy by any group of students or others of any part of any school or other building owned by any school district, and failure to leave such school or other facility promptly after having been directed to do so by the principal or other person then in charge of such building or facility;
- Incitement which is intended to and does result in unauthorized occupation by any group of students or others of any part of a school or other facility owned by any school district;
- Incitement which is intended to and does result in truancy by other students;
- Knowing possession or knowing consumption without legal authority of alcoholic beverages or controlled dangerous substances on school premises, or being under the influence of intoxicating liquor or controlled dangerous substances while on school premises;
- Harassment, intimidation, or bullying.

Acceptable Use Policy

Appropriate computer use is an expectation for six, seventh and eighth grade students.

Recognizing that the Internet is neither a regulated nor policed entity, staff members require students to use this resource as an aid in the learning process according to the guidelines established in the [Acceptable Use Policy](#).

Dress Code

At Deerfield School, we recognize that clothing is one way students express their individuality and personal style. Students are encouraged to dress in a manner that reflects their personality while also contributing to a safe, respectful, and productive learning environment. The purpose of our dress code is not to limit self-expression, but to ensure that attire supports learning, promotes safety, and respects all members of our school community.

Students are expected to wear clothing that is appropriate for a school setting throughout the entire school day, including during arrival, dismissal, assemblies, field trips, and school-sponsored activities. **As a matter of school tradition, safety, and respect, hats and hoods must be removed upon entering the school building and remain off during the school day unless worn for religious observance, documented medical reasons, or as part of a school-approved activity.**

Student Expectations

Students may choose clothing that reflects their individual style provided it:

- Covers areas of the body that would reasonably be considered private.
 - Just below the collarbone to the hip bone.
 - Fully covers the buttocks.
 - All shirts have straps or sleeves.
- Is worn as designed and does not intentionally expose undergarments.
- Allows the student to participate safely in all school activities.
- Does not create a disruption to the learning environment.
- Does not interfere with the health or safety of the student or others.

Attire That Does Not Meet School Expectations

The following examples are intended to clarify the expectations of the Deerfield School Dress Code. This list is representative and is not all-inclusive.

Students may not wear clothing, accessories, or personal items that:

- Display or promote profanity, obscene language, vulgar images, inappropriate gestures, sexually explicit content, or advertise or promote alcohol, tobacco, nicotine products, vaping devices, cannabis, illegal drugs, or drug paraphernalia.
- Intentionally expose undergarments or are worn in a manner that reveals private body areas.
- Are excessively sheer or transparent without appropriate clothing underneath.
- Include pajamas, slippers, or other sleepwear unless part of a school-approved activity.
- Include chains, spiked accessories, or other items that could present a safety concern.
- Include hats, hoods, ski masks, or other head coverings that conceal a student's identity or are worn inside the school building during the school day, except when worn for religious observance, documented medical reasons, or a school-approved activity.

- Include sunglasses worn inside the school building unless medically necessary or approved by the administration.
- Create a safety concern or substantially disrupt the educational environment.

Footwear and Specialized Attire

Students must wear appropriate footwear at all times. Footwear should allow students to move safely throughout the school building and participate in school activities. Certain courses and activities, including physical education, science laboratories, technology education, and extracurricular programs, may require specific attire or footwear for health and safety reasons. Students are expected to comply with the requirements established for those classes and activities.

Administrative Discretion and Enforcement

Students may be asked to change or modify attire that repeatedly distracts from instruction or interferes with the educational environment, even if the item is not specifically listed in this policy.

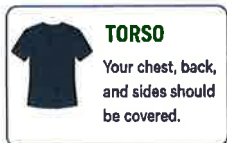
Dress code expectations will be enforced consistently, respectfully, and without regard to a student's body type, gender identity, gender expression, race, ethnicity, religion, cultural background, or other protected characteristic. Whenever possible, concerns will be addressed privately, with the goal of helping students meet school expectations while preserving their dignity and minimizing the loss of instructional time.

The school administration reserves the right to determine whether a student's attire is appropriate for the school setting based on its impact on safety, the educational environment, and the well-being of the school community. Because fashion trends change over time, the examples above are not intended to include every item of clothing that may be inappropriate for school. School administrators retain the authority to determine whether attire is consistent with the intent of this policy and to address situations that are not specifically identified in this handbook.

Students who repeatedly or intentionally fail to comply with the dress code may be subject to disciplinary action in accordance with the Deerfield School Code of Conduct.

SCHOOL DRESS EXPECTATIONS

Students should be covered from just below the collarbone to hip bone and shorts and skirts must completely cover their buttocks.



Clothing that is see-through, reveals undergarments, or is worn in a way that is inappropriate, including exposing areas of the chest or midsection, is not appropriate for school.



Let's work together to support a positive learning environment.

These expectations apply to all school days and school-sponsored activities.



DRESS FOR LEARNING

Wear clothing that is comfortable, allows you to move, and helps you focus on learning.

Our goal is to keep our school a respectful and positive place for everyone!



**Be respectful.
Be responsible.
Be your best.**

Gum

Students are not allowed to chew gum during school hours.

Lunch

Our aim regarding lunch is to provide students with a pleasant dining atmosphere. This requires appropriate student behavior. As soon as students enter the cafeteria, they are expected to adhere to these rules. Should students choose not to adhere to these rules, consequences will be imposed.

Lunch Rules:

- Students must eat in the location that has been designated for their grade level.
- Middle school students may choose where they would like to sit in their designated location.
- Students must be seated at designated table spots at all times and may not stand in groups to socialize.
- Students must ask permission of the lunch supervisor if they need to use the restroom, or leave their designated area for any reason.
- Students must walk while in the cafeteria, particularly when entering the line for food.
- Students must wait until their tables are called in order to purchase lunch.
- Students are not to cut or engage in horseplay while in line.
- Every student is responsible for cleaning up his/her own garbage.
- Students may not throw food, or any other object, for any reason.
- Students may not share food or purchase snacks for another student.
- Students are to only use their own lunch code to purchase food. Students who use another student's lunch code will be reported as a code of conduct violation.

- Disrespect or insubordination toward cafeteria staff members/lunch supervisors will not be tolerated; cafeteria staff members deserve the same level of respect as do teachers and other staff members.

No food or open beverage container is to be taken out of the cafeteria unless the student has been given permission to do so by a lunch supervisor. On occasion, exceptions to this rule occur when students are receiving extra help from a teacher, are working on a project or school event, are making up schoolwork, or are serving lunch/recess detention. Although students are generally not permitted to take food out of the cafeteria, students are allowed to carry water bottles with them throughout the school day.

Students are not permitted to carry beverages other than water with them.

Consequences for Lunch Incidents:

If a student does not follow the lunch rules, a lunch supervisor will change the student's seat for an extended period of time after meeting with the student to identify and discuss the inappropriate behavior. If a change in behavior is not observed after these steps have occurred, the student will be assigned lunch detention. Parents/guardians will be contacted in regard to lunch offenses as needed.

Bus Behavior

The primary function of the bus driver is to transport students safely to and from school. If the driver is preoccupied with disciplining students, it increases the chance that an accident may occur. For bus safety purposes, a set of rules and consequences is listed below.

Bus Rules:

- Students are to remain in their seats for the entire ride;
- Cell phones and other electronic devices are not to be used on the bus and follow the same disciplinary actions as used in school. (See pages 12-13.) The taking of pictures and/or videos on the bus is strictly prohibited.
- Students are not permitted to eat or drink on the bus. This includes gum chewing, candy, water bottles, etc. Littering is not to occur either;
- Students are not permitted to use profanity or foul language on the bus;
- Students are not permitted to scream or make excessive noise on the bus;
- Students are not to be disrespectful or confrontational with the driver. Bus drivers deserve the same level of respect as do teachers and other staff members;
- Students must keep their hands and bodies inside the bus at all times;
- Students are not permitted to throw objects or spit out of the window;
- Students are not permitted to throw or shoot objects on the bus;
- Vandalism is not permitted on the bus. This includes writing on bus seats (floors, ceilings, sides, and windows) and/or ripping/cutting bus seats; and
- Fighting and horseplay are not permitted on the bus.

Students must ride the bus the transportation department has assigned for them. To be clear, a student may not ride on another student's bus to or from school at any time. Written and verbal requests to do so will be denied. Only those students who have been given permission to ride the bus may do so. Only routine, scheduled pickups and stops will be made. If a student needs to be dropped off at a stop other than his/her own, a note must be brought to the main office so that a staff member can fill out a bus pass for the bus driver.

Consequences for Bus Incidents:

If a student does not follow the bus rules, he/she will be referred to the principal. Students and parents/guardians are to note that appropriate administrative action will be taken which may include: **the issuance of a bus contract, lunch/recess detention, after-school detention, suspension or removal of bus privileges, in-school suspension, out-of-school suspension, restitution assignment, and/or police contact.** At all times, the principal reserves the right to intervene and take action if student behavior is deemed inappropriate or in violation of district-wide policies.

In addition, students and parents/guardians are to be aware of the fact that the school day began as soon as students reach the bus stop and does not conclude until students exit the bus on the ride home. This extends to after-school activities and field trips as well. **If students choose to misbehave at the bus stop on the way to or from school, they will be held accountable for their actions.** Parents/guardians will be contacted in regard to bus offenses as needed.

With respect to the suspension of bus privileges, **New Jersey state law permits staff members to deny bus transportation privileges if a student's conduct warrants such action.** If transportation privileges are denied, it becomes the responsibility of the student's parents/guardians to see that he/she arrives at school and is transported home at dismissal.

X. Harassment, Intimidation, and Bullying

The Mountainside School District is committed to providing an educational environment for all students, employees, and volunteers that is safe, civil and free from Harassment, Intimidation or Bullying (HIB). "Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, **whether it be a single incident or a series of incidents** that:

1. Is reasonably perceived as **being motivated by either an actual or perceived characteristic**, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; **and that**
 - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; **or**
 - b. Has the effect of insulting or demeaning any student or group of students; **or**
 - c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

HIB behaviors can take many forms including but are not limited to: slurs, rumors, jokes, demeaning comments, cartoons, pranks, gestures, physical attacks, threats, or other written, verbal, electronic, or physical actions. **Some of these behaviors may not meet the definition of the harassment, intimidation, or bullying law, but may violate building, classroom, or program conduct rules and will be dealt with by the building administration, in accordance with the Student Code of Conduct.**

After a full investigation has been completed, if it has been determined that an HIB act has occurred, counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator and remediate the impact on the victim. False reports or retaliation for harassment, intimidation or bullying will also result in disciplinary action. District policy ([Harassment, Intimidation and Bullying, File Code 5512](#)) fully explains the HIB Law as well as interventions and remediation that building and district administrators may recommend. Please familiarize yourself with this policy by reading it in its entirety. The policy, procedures, and FAQs can be found on the [district's website](#). Distinguishing between student conflict and possible HIB can sometimes be difficult. Please contact your school Principal to discuss any concerns, or report an allegation of HIB to the Principal using the [HIB Reporting Form for Families](#). This can also be found on the district's website in English and other languages.

HIB allegations can be reported to classroom teachers, the principal, and/or the individuals listed below.

District Anti-Bullying Coordinator
Mrs. Jessica Vierschilling
908-232-8828 x201

Deerfield School Counselor
Ms. Jessica Cronin
908-232-8828 x307

XI. A FINAL NOTE

Thank you for taking the time to read and review the student handbook with your child. Please understand that each child's safety is our primary concern. We look forward to working with you. Please contact us if you have any questions or concerns. As a reminder, this link to the district's [general communication procedures and chain of command](#) can help to point you in the right direction depending on the nature of your question or concern.

XII. APPENDIX

[Board of Education Policy 5512 – Harassment, Intimidation, and Bullying](#)

MOUNTAINSIDE SCHOOL DISTRICT

JOB DESCRIPTION: ASSISTANT TO THE BUSINESS ADMINISTRATOR

Qualifications:

- Understanding of principles and practices of financial accounting and reporting procedures consistent with statute, code and GAAP requirements
- Knowledge of accepted business practices, laws and regulations governing school districts related to budget preparation and administration, risk management, purchasing, transportation, food services, school plant operations and facility planning
- 3-5 Years of Bookkeeping Experience
- Strong and professional interpersonal and communication skills
- High School Diploma, Associates Degree in Accounting (Preferred)

Reports To:

School Business Administrator

Essential Duties and Responsibilities:

To assist the School Business Administrator in managing the business affairs of the district efficiently and effectively as the payroll and accounts payable manager, while maintaining financial records for the school district in compliance with school audit, statute, and administrative code requirements in an accurate and timely manner. Additionally, the Assistant to the Business Administrator will be evaluated relative to the performance responsibilities and authorities identified in the section of this job description that follows.

Professional Responsibilities:

- Assists in keeping accurate and detailed accounts of all financial transactions as prescribed by statute, administrative code and board policy.
- Assists the School Business Administrator in auditing claims, invoices and demands against the board, and verifying goods and services have been received.
- Assists the School Business Administrator in collecting tuition fees, food service deposits and student activity deposits due to the board.
- Assists in procurement of supplies and equipment for the district in accordance with law and board policies.
- Prepares monthly bank reconciliations for payroll agency and student activity account.
- Manages district payroll and ensures proper maintenance of records related to auditing requirements and tax laws.
- Coordinates with CDK the processing of annual ACA, W-2 and 1099 tax forms.
- Assists with annual OSHA report and quarterly IROC pension reports.
- Assists School Business Administrator in preparation of the annual school budget and helps with the administration of all phases of the budget throughout the year.
- Assists the School Business Administrator in keeping records of the investment of board funds in accordance with statute and board policy
- Helps to maintain required reports as required.
- Adheres to and upholds school rules, administrative regulations, and Board policies.
- Follows directions and completes other duties as assigned by the School Business Administrator

Responsibilities for Payroll Management:

1. Inputs cash receipts and encumbers purchase orders via the district computer system.
2. Maintains the general ledger including the reconciliation of cash balances on a monthly basis.
3. Prepares and posts all required journal entries.
4. Provides the district auditor with required information during the year and during the financial audit.
5. Maintains a record of fixed assets in compliance with GASB 34.
6. Performs internal auditing on school accounts.
7. Coordinates the closing of the books at the end of the fiscal year including reconciling outstanding purchase orders and reserve accounts to actual commitments.
8. Assists in preparing budget information as submitted by the schools and departments in formulating the tentative district budget.
9. Processes payroll.
10. Conducts other financial analyses as needed and required.

Responsibilities for Accounts Payable:

1. Maintains accounts for bills as assigned and prepares the bill list for Board approval.
2. Establishes new vendor accounts.
3. Processes purchase orders, related documents, and vouchers for payment.
4. Submits bills for payment.
5. Allocates items to a variety of accounts according to prescribed classifications.
6. Coordinates school supply orders with district software applications.
7. Prepares records of receipts and disbursements.
8. Makes bank deposits.
9. Relating to Food Service, performs monthly verifications, tri-annual direct certification, and prepares letters for free and reduced lunches

The Mountainside School District is proud to be an Equal Employment Opportunity and Affirmative Action employer. The district does not discriminate based upon race, religion, color, national origin, gender, sexual orientation, gender identity or expression, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.

Updated: 7/2026

New Jersey Department of Education
County Office of Education



Request to Establish a Special Education Program or Service

District Mountainside School Name Deerfield
 or
 Name of Approved Private School for Students with Disabilities _____

Section 1: Program Type (6A: 14-4.6 and 4.7)

Instructions: Select Program Type and Grade Level Served

Resource Program

Select Grade Level: Preschool/Elementary Secondary

In-class Resource
 Pull-out Resource
 Supplementary Instruction, in-class
 Supplementary Instruction, pull-out
 Single subject
 Multiple subjects
 Replacement, pull-out

Note: Secondary resource programs are for grades 6-12 where instruction is departmentalized

Special Class Program

Select Grade Level: Preschool/Elementary Secondary

Auditory Impairments

☒ Autism - Elementary

Intellectual Disability

Mild

Moderate

Severe

Emotional Regulation Impairment

Learning/Language Disabilities

Mild/Moderate

Severe

Multiple Disabilities

Visual Impairment

Preschool Disabilities

Secondary Special Class Program (see N.J.A.C. 6A:14-4.7(f-g) for program requirements)

Other

Extended School Year Program

Other program/service, please specify: _____



Request to Establish a Special Education Program or Service

Section 2: Description of Change Request

Instructions: Provide responses to all questions below. Response must be submitted as an attachment to this form.

1. Document the unmet student needs that will be addressed by the proposed program.
2. Describe the proposed program and explain how it will meet student needs:
 - a. Identify the age range and number of students to be served.
 - b. How will the New Jersey Student Learning Standards be addressed?
 - c. How does this program address least restrictive environment?
 - d. What opportunities will be available for interaction with non-disabled peers?
 - e. State the number of professional and paraprofessional staff. For paraprofessional staff submit the locally developed job description and standards for approval (N.J.A.C. 6:11-4.6(c)).
3. A list of professional staff who will provide the services for the new program. If existing staff are being utilized provide an explanation of the scheduling changes made to accommodate the new program. If new staff are being hired, provide documentation that a criminal history review pursuant to N.J.S.A. 18A:6-7.1 has been completed for each new hire.

Section 3: Facilities Requirements

Each newly proposed resource program, special class program and service must be located in a space that has been approved by the County Superintendent of Schools.

Forms for substandard use are available in the county office.

Facility approval must be obtained before approval of the request to establish a new program can be granted.

Will facility approval be required for this additional program?

Yes
☒ No

New Jersey Department of Education
County Office of Education



Request to Establish a Special Education Program or Service

Section 4: Statement of Assurance and Board Approval

I assure that any change in a student's program/placement necessitated by establishing the special education program/service described in the attached proposal will be implemented in accordance with N.J.A.C. 6A:14, Special Education.

Board Approval Date: _____

Signed: _____

(Chief School Administrator)

Date Submitted _____

Section 5: Review and Submission

The following items must be submitted with your application. Please check the items that you are submitting with the application.

Submitted	Item
✓	Section 1: Program Type
✓	Section 2: Description of Change Request
✓	Section 3: Facilities Approval
	Signed and dated Statement of Assurance
	Copy of Board Resolution

Return the completed form by email the County Office of Education

For NJDOE Use Only

Approved _____ Denied _____

Signed: _____
(County Special Education Specialist)

Date _____



Request to Establish a Special Education Program or Service

(see Attachments)

Request to Establish A Special Ed Program or Service:

Section 2 Description of Change Request

1.

The district has identified students that require a higher level of support that would be best supported through an Autism Program in the district. An Autism program can provide students with more consistent and daily methodologies of Applied Behavioral Analysis, increased opportunities for DTT teaching, a smaller class environment with a higher level of staff support and training, and positive behavioral and social supports to increase student achievement and functional skills. The current district programming is unable to address all of these needs and therefore the district would like to support the students in their least restrictive environment by establishing a program in the district.

2.

- A. Age ranges- 7-9, Grade three, two students.
- B. Through DLM assessment/alternate assessments, district assessments, discrete trial teaching.
- C. Students will remain in their community public school setting rather than attending a neighboring school or an out of district approved private school.
- D. Students will have access to their General Education peers while they are housed in a classroom in the local public school. Given this, students will have increased opportunities for inclusion during special area instruction and non-academic areas compared to a placement in a school that only services students with disabilities.
- E. There will be 1 Special Education Teacher and 2 paraprofessionals within the classroom.

3.

Newly hired:

Josephine Kwan (Special Education Teacher)

Kai Taylor (BCBA)

Current Staff include: Lauren Klein and Kiesewetter (Both Paraprofessionals, who will have a full day assignment in order to accommodate working the full day with students.)

Christina Borris, Speech Therapist.

Carla Clausen, Occupational Therapist

Lindsey Reed, Case Manager

All current district staff have openings within their schedule to support the students.

Applicant Approval Employment History

Name: KAI T GORDON

SSN: XXX-XX-3683

Date of Birth: /1997

Number of Approvals: 6

List of all Approval(s) Issued by the NJ Dept. of Education Office of Student Protection, as of 07/22/2026

Approval Date	County Code	District Code	School Code	Contractor Code	Job Position	PCN	Transfer Date
07/10/2026	39	3470	000	0000	OTHER	495197796650	
08/08/2025	27	7377	000	7377	OTHER	495197524917	
04/01/2025	06	8379	001	0000	TEACHER AIDE	496601821734	
01/07/2022	04	8293	001	0000	TEACHER AIDE	495198672989	
01/04/2022	04	8293	001	0000	TEACHER AIDE	495198672990	
10/01/2019	28	8383	001	0000	TEACHER AIDE	495618096343	

Applicant Approval Employment History

Name: JOSEPHINE K KWAN

SSN: XXX-XX-0266

Date of Birth: 7/2002

Number of Approvals: 3

List of all Approval(s) Issued by the NJ Dept. of Education Office of Student Protection, as of 07/28/2026

Approval Date	County Code	District Code	School Code	Contractor Code	Job Position	PCN	Transfer Date
07/24/2026	39	3470	000	0000	CLASSROOM TEACHER	495197805529	
03/24/2026	39	4670	000	0000	CLASSROOM TEACHER	495197705268	
06/24/2022	39	0310	000	0000	TEACHER AIDE	496600751422	

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL, 1497 WOODACRES DRIVE, MOUNTAINSIDE, NEW JERSEY 07092
DEERFIELD SCHOOL, 302 CENTRAL AVENUE, MOUNTAINSIDE, NEW JERSEY 07092

2026-2027 SCHOOL YEAR Posting Date – June 29, 2026

Positions: Paraprofessionals (2) , Grades PK-8
Part-Time, flexible schedule

Start Date: September 1, 2026

Qualifications:

- Two Years of Study at an Institution of Higher Education with Associate Degree (preferred)
- Received a Passing Score on the ETS Paraprofessional Assessment (preferred)
- ABA experience highly desired

Responsibilities (including but not limited to):

1. Assists in the implementation of Individual Education Plans (IEPs) for classified students, including instructional, academic, and behavioral supports
2. Prepare instructional and classroom materials, and implement behavior intervention plans under the direction of the teacher, Child Study Team (CST), and/or Behaviorist
3. Collect, record, and analyze data on student behaviors and discrete trials under teacher, BCBA supervision, or CST/Guidance
4. Works with individual or small groups of students with special needs as assigned, managing all support plans with consistency, and a calm, patient approach
5. Incorporates positive behavior support throughout all programming for the purpose of creating a consistent environment, providing physical and verbal prompting
6. Work at the discretion of the teacher, with individual or groups of students with projects or assignments, organizational and study skills, correcting student work, assisting in maintaining discipline and order, assisting new students in acclimating to the class/school
7. Monitor students during non-instructional time when required by the students' IEPs or 504 plans
8. Collaborate and communicate effectively with the school-based team regarding student progress and goals on both academics and behaviors to ensure consistency in interventions and supports
9. Implements de-escalation strategies and restraints for crisis management.
10. Assists at field trips, emergency drills, and district-sponsored events during the school day
11. Incorporates augmentative communication devices and assistive technology
12. Ability to maintain confidentiality and demonstrate flexibility to work with students and staff

Salary: Competitive salary per MEA Agreement; starting at \$28.89/hour

Interested candidates should submit a cover letter and resume to: jobs@mountainsideschools.org

The Mountainside School District is proud to be an Equal Employment Opportunity and Affirmative Action employer. The district does not discriminate based upon race, religion, color, national origin, gender, sexual orientation, gender identity or expression, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:N1606	7/8/26	NEW JERSEY STATE HEALTH BENEFITS Medical Insurance The following invoices were paid with this check: 7.01.2026	278,658.07	P202700004	11-000-291-270-000-001
A:N1607	7/8/26	Horizon Blue Cross Blue Shield of NJ DENTAL COVERAGE The following invoices were paid with this check: 309946948	9,287.88	P202700009	11-000-291-270-000-001
A:N1608	7/8/26	AMERIFLEX COBRA ADMINISTRATIVE FEE PAYMENTS The following invoices were paid with this check: INV999656	60.00	P202700005	11-000-291-270-000-001
B:01275	7/9/26	HANNON FLOORS UPGRADE BEECHWOOD KITCHEN FLOOR The following invoices were paid with this check: 12892	23,500.00	P202600868	60-421: A/P
B:01276	7/9/26	HANNON FLOORS UPGRADE DEERFIELD KITCHEN FLOOR The following invoices were paid with this check: 12891	34,781.25	P202600867	60-421: A/P
B:01277	7/9/26	MASCHIO'S FOOD SERVICE, INC. SCHOOL LUNCHES The following invoices were paid with this check: IN018862	21,693.74	P202600360	60-421: A/P
A:N0715	7/15/26	MOUNTAINSIDE BOARD OF ED STATE A/R GRADES 1-5 SALARIES DF CST-SALARIES CST- CLERICAL SALARIES IMP INSTR SVCS- SPV SALARY IMP INSTR SVCS- OTH SALARIES Improvement of Instruction Sec Improvement of Instruction Sec TECHNOLOGY COORDINATOR GEN ADMIN- SALARIES SCH ADM- PRINCIPAL'S SAL DF SCH ADM- PRINCIPAL'S SAL BW SCH ADM- CLERICAL SALARIES DF SCH ADM- CLERICAL SALARIES BW CENTRAL SVCS- SALARIES MAINT SVCS- SALARIES CUST SVCS- SALARIES DF CUST SVCS- SALARIES BW PRSN SVCS- SOCIAL SECURITY PRSN SVCS- SOCIAL SECURITY	2,161.11 2,375.40 5,208.33 2,871.50 6,096.47 2,375.40 602.19 566.36 3,326.17 5,100.61 4,393.00 5,678.08 2,408.77 2,265.43 7,783.79 4,059.63 4,798.33 4,421.42 3,211.72 103.63	10 - 141 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999 P202799999	STATE A/R 11-120-100-101-000-002 11-000-219-104-000-001 11-000-219-105-000-001 11-000-221-102-000-001 11-000-221-104-000-001 11-000-221-105-000-002 11-000-221-105-000-004 11-000-222-177-000-001 11-000-230-100-000-001 11-000-240-103-000-002 11-000-240-103-000-004 11-000-240-105-000-002 11-000-240-105-000-004 11-000-251-100-000-001 11-000-261-100-000-001 11-000-262-100-000-002 11-000-262-100-000-004 11-000-291-220-000-001 11-000-291-220-000-001
Total Check Amount:			69,807.34		

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:N1605	7/15/26	MOUNTAINSIDE BOARD OF ED			
		GRADE 1-5 SUB	711.68	P202600981	10-421: A/P
		GRADE 1-5 SUB BW	600.00	P202600981	10-421: A/P
		GRADES 1-5 EXTRA PAY	1,240.00	P202600981	10-421: A/P
		RESOURCE RM SUB	357.18	P202600981	10-421: A/P
		6 EXTRA DAYS P. LITWA	2,221.68	P202600981	10-421: A/P
		part-time custodians	5,927.20	P202600981	10-421: A/P
		Velez remaining sick days	5,025.00	P202600981	10-421: A/P
		LUNCH RM AID DF - JUNE	792.00	P202600981	10-421: A/P

Total Check Amount: 16,874.74

The following invoices were paid with this check:

7.15.26 prior yr	7.15.26 prior yr	7.15.26 prior yr	7.15.26 prior yr
7.15.26 prior yr	7.15.26 prior yr	7.30.26 A. Velez	7.30.26 P. Litwa

A:28376	7/21/26	AMAZON CAPITAL SERVICES			
		FUNDED BY PARENT GIFT	7.12	P202600976	20-421: A/P
		FUNDED BY PARENT GIFT	390.35	P202600976	20-421: A/P

Total Check Amount: 397.47

The following invoices were paid with this check:

1GKG-JX13-6QQX 1H9K-RPPN-H1KM

A:28377	7/21/26	HUTCHINS HVAC			
		RTU IN ALARM	348.84	P202600982	10-421: A/P

The following invoices were paid with this check:

I-19154

A:28378	7/21/26	THE CENTER SCHOOL			
		TUITION ESY & RSY STUDENT ID#66912760	10,046.20	P202700670	11-000-100-566-000-001

The following invoices were paid with this check:

JULY2026-51

A:28379	7/21/26	DIRECT ENERGY			
		ELECTRIC LINE 3RD PARTY CARRIER	32.28	P202600218	10-421: A/P
		ELECTRIC SUPPLIER - DF	6,728.57	P202600653	10-421: A/P
		ELECTRIC SUPPLIER - BW	10,856.76	P202600654	10-421: A/P

Total Check Amount: 17,617.61

The following invoices were paid with this check:

26183005974888 26183005974889 261840059760140

A:28380	7/21/26	ELIZABETHTOWN GAS / NUI			
		DEERFIELD - GAS	1,956.12	P202600085	10-421: A/P
		BEECHWOOD GAS	653.64	P202600083	10-421: A/P

Total Check Amount: 2,609.76

The following invoices were paid with this check:

2710347800 4556241700

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:28381	7/21/26	HOME DEPOT CREDIT SERVICES			
		SUPPLIES	226.10	P202600601	10-421: A/P
		SUPPLIES	254.82	P202600601	10-421: A/P
Total Check Amount:			480.92		

The following invoices were paid with this check:

142985

4094734

A:28382	7/21/26	PSE&G			
		ELECTRIC - DF SCHOOL	6,149.37	P202600081	10-421: A/P
		ELECTRIC - DF SCHOOL	18.51	P202600081	10-421: A/P
		ELECTRIC - DF SCHOOL	19.64	P202600081	10-421: A/P
		ELECTRIC BEECHWOOD SCHOOL	4,835.42	P202600081	10-421: A/P
		ELECTRIC BEECHWOOD SCHOOL	423.94	P202600081	10-421: A/P
Total Check Amount:			11,446.88		

The following invoices were paid with this check:

424556206

734626206

7346267109

7346267206

7352840109

A:28383	7/21/26	KENYON LEARNING			
		OOD STUDENT NEEDS THIS EVALUATION	175.00	P202600623	10-421: A/P
The following invoices were paid with this check:					
0314					

A:28384	7/21/26	MACHADO LAW GROUP, LLC			
		LEGAL SERVICES 2025-26	609.00	P202600119	10-421: A/P
		LEGAL SERVICES 2025-26	894.42	P202600119	10-421: A/P
Total Check Amount:			1,503.42		

The following invoices were paid with this check:

6195

6196

A:28385	7/21/26	MONTGOMERY ACADEMY			
		ESY & RSY TUITION 2025-26 STUDENT #293	19,688.73	P202600296	10-421: A/P
		ESY & RSY TUITION 2025-26 STUDENT #293	10,570.05	P202600296	10-421: A/P
Total Check Amount:			30,258.78		

The following invoices were paid with this check:

5.1.26

6.1.26

A:28386	7/21/26	MORRIS-UNION JOINTURE CM			
		SP. ED TRANSPORTATION	11,425.01	P202600314	10-421: A/P
The following invoices were paid with this check:					
39972 JUNE					

A:28387	7/21/26	NEXT STEP PEDIATRIC THERAPY			
		2025-26 ESY & REGULAR YEAR	897.25	P202600061	10-421: A/P
The following invoices were paid with this check:					
JUNE 2026					

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:28388	7/21/26	STRAUSS ESMAY ASSOCIATES, LLP POLICY ALERT SYSTEM 2025-26 The following invoices were paid with this check: 2627-369	4,915.00	P202700059	11-000-230-340-000-001
A:28389	7/21/26	NJ COUNCIL FOR EXPEPTIONAL CHILDREN 3.16.26 CONFERENCE The following invoices were paid with this check: SPRCONF26-121	150.00	P202600805	10-421: A/P
A:28390	7/21/26	NCS PEARSON, INC. MONTHLY TESTING The following invoices were paid with this check: 31984723	19.50	P202600014	10-421: A/P
A:28391	7/21/26	NRG BUSINESS MARKETING 3RD PARTY SUPPLIER FOR GAS 3RD PARTY SUPPLIER FOR GAS Total Check Amount:	256.72 149.09 <u>405.81</u>	P202600084 P202600084	10-421: A/P 10-421: A/P
A:28392	7/21/26	SARAH'S SPANISH SCHOOL VIRTUAL SPANISH CLASSES GRADE 3-5 The following invoices were paid with this check: 4017	6,900.00	P202700096	11-190-100-340-000-001
A:28393	7/21/26	SPECTRUM 360 TUITION & ESY STUDENT #6489264549 The following invoices were paid with this check: JUL26-45	16,304.20	P202700851	11-000-100-566-000-001
A:28394	7/21/26	PROGRESSIVE THERAPY OF NJ RSY - 22.5 HRS PER WK 9.4.25 TO 6.19.25 The following invoices were paid with this check: 214538 - June	4,207.88	P202600145	10-421: A/P
A:28395	7/21/26	R & L DATACENTERS, INC. Payroll Service 2025-26 The following invoices were paid with this check: 118108	1,257.00	P202600080	10-421: A/P
A:28396	7/21/26	SPRINGFIELD SCHOOL DISTRICT 2025-26 JOINT BUSSING CONTRACT The following invoices were paid with this check: JunMS 2026	10,920.74	P202600123	10-421: A/P

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:28397	7/21/26	SUMMIT SPEECH SCHOOL			
		JANUARY 2026 - JUNE 2026 TUITION	500.00	P202600810	10-421: A/P
		JANUARY 2026 - JUNE 2026 TUITION	675.00	P202600810	10-421: A/P
		2025-26 RSY - TEACHER OF THE DEAF	562.50	P202600161	10-421: A/P
		RSY STUDENT #8900901836 2025-26	562.50	P202600162	10-421: A/P
		Total Check Amount:	2,300.00		
		The following invoices were paid with this check:			
		23840R	23887R	23888R	23889R
A:28398	7/21/26	UNITED BUSINESS SYSTEMS			
		SERVICE AGREEMENT -PRINTER IN BUS OI	70.59	P202600335	10-421: A/P
		The following invoices were paid with this check:			
		621673			
A:28399	7/21/26	UCESC			
		TRANSPORTATION TO PINGRY	146.45	P202600350	10-421: A/P
		SE TRANSPORTATION	16,359.43	P202600349	10-421: A/P
		Total Check Amount:	16,505.88		
		The following invoices were paid with this check:			
		June 2026	June 2026		
A:28400	7/21/26	WM CORPORATE SERVICES, INC.			
			1,334.49	P202600071	10-421: A/P
		2025-26 WASTE REMOVAL	682.71	P202600070	10-421: A/P
		Total Check Amount:	2,017.20		
		The following invoices were paid with this check:			
		0944818-2433-5	0944819-2433-3		
A:28401	7/21/26	XTEL COMMUNICATIONS			
		PHONE LINES	1,187.01	P202600377	10-421: A/P
		The following invoices were paid with this check:			
		95052			
A:28402	7/21/26	DURHAM SCHOOL SERVICES/ROSELLE			
		BUSSING	54,425.20	P202600240	10-421: A/P
		The following invoices were paid with this check:			
		10607 - May			
A:28403	7/21/26	PureSan Holdings LLC			
		SUMMER SUPPLIES	1,233.52	P202700012	11-000-262-610-000-002
		SUMMER SUPPLIES	2,502.81	P202700022	11-000-262-610-000-004
		Total Check Amount:	3,736.33		
		The following invoices were paid with this check:			
		219265	219266		

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:28404	7/21/26	JAG CONSULTING, LLC			
		JAG SERVICES 2024-25	1,321.25	P202600089	10-421: A/P
		COMPUTER SERVICE	1,321.25	P202600089	10-421: A/P
Total Check Amount:			2,642.50		
The following invoices were paid with this check:					
6302026		6302026			
A:28405	7/21/26	95% GROUP LLC			
		SEE QUOTE Q-16099	8,510.00	P202700063	20-231-100-600-000-000
		SEE QUOTE Q-16099	7,323.00	P202700063	20-231-200-500-000-000
		SEE QUOTE Q-16099	1,420.00	P202700063	20-270-200-300-000-000
Total Check Amount:			17,253.00		
The following invoices were paid with this check:					
#INV186844		#INV186844		#INV186844	
A:28406	7/21/26	LIGHTPATH FIBER INFRASTRUCTURE LLC			
		phones	651.36	P202700157	11-000-222-500-000-001
The following invoices were paid with this check:					
56271					
A:28407	7/21/26	CANON FINANCIAL SERVICES, INC			
		Beechwood Teachers Room	2,743.51	P202700035	11-190-100-440-000-004
The following invoices were paid with this check:					
43525602					
A:28408	7/21/26	CDK SYSTEMS, INC.			
		CDK ANNUAL LICENSES	13,211.00	P202700253	11-000-230-340-000-001
The following invoices were paid with this check:					
6402					
A:28409	7/21/26	CONSENSUS CLOUD SOLUTIONS			
		fax	94.95	P202700176	11-190-100-610-000-001
The following invoices were paid with this check:					
6120842					
A:28410	7/21/26	CORNERSTONE DAY SCHOOL			
		26-27 SCHOOL YEAR TUITION STUDENT II	7,872.00	P202700816	11-000-100-566-000-001
		TUITION ESY & RSY STUDENT #36914925	7,872.00	P202700682	11-000-100-566-000-001
Total Check Amount:			15,744.00		
The following invoices were paid with this check:					
1039369		1039370			
A:28411	7/21/26	DIAMOND ROCK WATER			
		BOTTLED WATER	47.75	P202700103	11-000-230-610-000-001
		BOTTLED WATER	36.00	P202700103	11-000-230-610-000-001
Total Check Amount:			83.75		
The following invoices were paid with this check:					
350895		351539			

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:28412	7/21/26	ECLC OF NEW JERSEY ESY & RSY 2025-26 K.W. STUDENT ID#95005 The following invoices were paid with this check: ESY 2026	9,231.40	P202700026	11-000-100-566-000-001
A:28413	7/21/26	EDUCATIONAL DATA SVCS IN ED-DATA SERVICES ED-DATA SKILLED TRADES	466.25 2,100.00	P202700211 P202700075	11-000-230-590-000-001 11-000-230-590-000-001
Total Check Amount:			2,566.25		
The following invoices were paid with this check: 2605-ST00276 2607-00377					
A:28414	7/21/26	FRONTLINE TECHNOLOGIES INVUS241023 ABSENCE & SUBSTITUTE MANAGEMENT	12,698.81 8,753.42	P202700087 P202700088	11-000-219-600-000-001 11-000-230-610-000-001
Total Check Amount:			21,452.23		
The following invoices were paid with this check: #INVUS241023 #INVUS241032					
A:28415	7/21/26	GENERATION GENIUS SCHOOL PLAN - 1 YEAR SUBSCRIPTION The following invoices were paid with this check: GG297484-R3	1,995.00	P202700210	11-190-100-340-000-004
A:28416	7/21/26	GLOBAL COMPLIANCE NETWORK, INC. UNLIMITED TUTORIALS 2025-26 YEAR The following invoices were paid with this check: 16609	1,680.00	P202700060	11-000-221-600-000-001
A:28417	7/21/26	GENESIS EDUCATIONAL SERVICES, INC. GENESIS STUDENT INFORMATION SYSTEM The following invoices were paid with this check: 26-338	22,859.00	P202700067	11-000-230-610-000-001
A:28418	7/21/26	HARBOR HAVEN ESY STUDENT ID#1007623179 The following invoices were paid with this check: 2097	9,450.00	P202700034	11-000-100-566-000-001
A:28419	7/21/26	KENDALL HUNT PUBLISHING COMPANY STUDENT WORKBOOKS GRADE 6 MATH The following invoices were paid with this check: 14090148	2,436.00	P202700179	11-190-100-640-000-002
A:28420	7/21/26	LEARNING ALLY RENEWAL 2026-27 MEMBERSHIP ID#AG07C The following invoices were paid with this check: #165463	3,518.90	P202700055	11-000-219-390-000-001

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:28421	7/21/26	LINK IT!			
		SEE ATTACHED PROPOSAL	5,396.25	P202700105	11-190-100-610-000-002
			5,396.25	P202700105	11-190-100-610-000-004

Total Check Amount: 10,792.50

The following invoices were paid with this check:

7150 7150

A:28422	7/21/26	NEWMARK HIGH SCHOOL			
		ESY & RSY TUITION 2026-27 STUDENT #976	6,929.88	P202700048	11-000-100-566-000-001
		The following invoices were paid with this check:			
		8698			

A:28423	7/21/26	NEWMARK SCHOOL			
		2026-27 ESY & RSY STUDENT ID#897803784	6,600.42	P202700330	11-000-100-566-000-001
		The following invoices were paid with this check:			
		11442			

A:28424	7/21/26	NJ SCHOOL BDS ASSOC			
		2026-27 NJSBA	8,743.38	P202700044	11-000-230-895-000-001
		The following invoices were paid with this check:			
		INV-34147-N7N1H5			

A:28425	7/21/26	NJASA			
		CHRIS KINNEY ANNUAL MEMBERSHIP 25-	2,415.00	P202700102	11-000-230-895-000-001
		The following invoices were paid with this check:			
		C. KINNEY - DUES			

A:28426	7/21/26	NATIONAL VISION ADMINISTRATORS, LLC			
		VISION HEALTH PROGRAM	1,048.59	P202700003	11-000-291-270-000-001
		The following invoices were paid with this check:			
		1048.59			

A:28427	7/21/26	NJPSA			
		NJPSA - MEMBERSHIP	930.00	P202700318	11-000-240-800-000-002
		ANNUAL ADMINISTRATOR DUES 7/1/2026-6	1,189.00	P202700275	11-000-240-800-000-002
		2026-27 NAESP DUES	1,189.00	P202700092	11-000-240-800-000-004

Total Check Amount: 3,308.00

The following invoices were paid with this check:

000114504 000119090 000121295

A:28428	7/21/26	OnScene Technologies, Inc.			
		26/27 YEAR	4,290.00	P202700701	11-000-266-340-000-001
		The following invoices were paid with this check:			
		3195			

A:28429	7/21/26	P.G. CHAMBERS SCHOOL			
		ESY & RSY TUITION 2026-27 STUDENT #243	10,654.20	P202700188	11-000-100-566-000-001
		The following invoices were paid with this check:			
		00546999-IN			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:28430	7/21/26	PICKUP PATROL LLC ONLINE DISMISSAL The following invoices were paid with this check: 126004420	667.50	P202700270	11-190-100-340-000-004
A:28431	7/21/26	SCHOOL ALLIANCE INS FUND SCHOOL BOARD LEGAL LIABILITY EXCESS LEGAL LIABILITY PROPERTY, CRIME GENERAL LIABILITY EXCESS/UMBRELLA WORKERS COMPENSATION Total Check Amount:	14,118.00 941.00 37,183.00 2,995.00 34,756.00 89,993.00	P202700307 P202700307 P202700307 P202700307 P202700307	11-000-230-590-000-001 11-000-230-590-000-001 11-000-262-520-000-001 11-000-262-520-000-001 11-000-291-260-000-001
		The following invoices were paid with this check: 1ST INSTALLMENT 1ST INSTALLMENT 1ST INSTALLMENT 1ST INSTALLMENT 1ST INSTALLMENT			
A:28432	7/21/26	ARTHUR J. GALLAGHER Puala Hatch Bond Puala Hatch Bond Puala Hatch Bond 25-26 STUDENT ACCIDENT RENEWAL 26-27 EXCESS LIABILITY COVERAGE THR	504.00 96.00 48.00 2,243.00 13,470.00	P202600984 P202600984 P202600984 P202700068 P202700095	10-421: A/P 10-421: A/P 10-421: A/P 11-000-230-590-000-001 11-000-262-520-000-001
		Total Check Amount:	16,361.00		
		The following invoices were paid with this check: 6094457 6116570 6116577 6222550 6225448			
A:28433	7/21/26	SOLUTIONS ARCHITECTURE MTS DF ES LOCKER ROOM SANITARY PIP The following invoices were paid with this check: 25.109 MTS DEERFIELD	715.00	P202700051	12-000-400-450-000-001
A:28434	7/21/26	PITNEY BOWES INC. POSTAGE METER LEASE BW SCHOOL The following invoices were paid with this check: 3322917332	227.34	P202700225	11-000-262-520-000-001
A:28435	7/21/26	CONFIRE FIRE PROTECTION ANNUAL BILLING - DF The following invoices were paid with this check: INV-0432089	570.00	P202600983	10-421: A/P
A:28436	7/21/26	MICHAEL MARINI FUEL FOR TRUCK & EQUIPMENT FUEL FOR TRUCK & EQUIPMENT Total Check Amount:	72.97 72.98 145.95	P202700050 P202700050	11-000-263-420-000-002 11-000-263-420-000-004
		The following invoices were paid with this check: FUEL FUEL			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:28437	7/21/26	AMAZON CAPITAL SERVICES SUPPLIES FOR ABA CLASSROOM TEACHER The following invoices were paid with this check: 1FLQ-J469-CLWL	650.17	P202700045	20-250-200-600-000-000
A:28438	7/21/26	HENRY SCHEIN, INC. HEALTH- SUPPLIES BW HEALTH- SUPPLIES BW HEALTH- SUPPLIES BW	37.85 15.12 12.59	P202700513 P202700513 P202700513	11-000-213-600-000-004 11-000-213-600-000-004 11-000-213-600-000-004
Total Check Amount:			65.56		
		The following invoices were paid with this check: 59172567 59255817 59276054			
A:28439	7/21/26	NJPSA ANNUAL MEMBERSHIP 2026-27 The following invoices were paid with this check: 000116602	930.00	P202700049	11-000-219-800-000-001
A:28440	7/21/26	SITE ONE LANDSCAPE SUPPLY check #28247 never received 5/20/26 replacemer The following invoices were paid with this check: 165905619-001	95.88	10 - 499	OTHER CURR LIAB
B:01273	7/21/26	PAYSCHOOLS The following invoices were paid with this check: EDUAN-356	5,946.90	P202700073	60-990-320-500-000-002
A:N1610	7/23/26	HORIZON BCBSNJ administrative charges The following invoices were paid with this check: 17600279	48.00	P202700379	11-000-291-290-000-001

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:N0730	7/30/26	MOUNTAINSIDE BOARD OF ED			
		STATE A/R	2,161.11	10 - 141	STATE A/R
		GRADES 1-5 SALARIES DF	2,375.40	P202799999	11-120-100-101-000-002
		GRADES 1-5- SUBSTITUTES DF	328.86	P202799999	11-120-100-101-002-002
		SUMMER SCHOOL SALARIES	11,242.00	P202799999	11-424-100-101-000-001
		SUMMER SCHOOL OTHER SAL	5,873.09	P202799999	11-424-100-106-000-001
		CST-SALARIES	8,511.85	P202799999	11-000-219-104-000-001
		CST EXTRA PAY	1,166.00	P202799999	11-000-219-104-003-001
		CST- CLERICAL SALARIES	2,871.50	P202799999	11-000-219-105-000-001
		IMP INSTR SVCS- SPV SALARY	6,096.47	P202799999	11-000-221-102-000-001
		IMP INSTR SVCS- OTH SALARIES	2,375.40	P202799999	11-000-221-104-000-001
		Improvement of Instruction Sec	602.19	P202799999	11-000-221-105-000-002
		Improvement of Instruction Sec	566.36	P202799999	11-000-221-105-000-004
		TECHNOLOGY COORDINATOR	3,326.15	P202799999	11-000-222-177-000-001
		GEN ADMIN- SALARIES	5,100.61	P202799999	11-000-230-100-000-001
		SCH ADM- PRINCIPAL'S SAL DF	4,393.00	P202799999	11-000-240-103-000-002
		SCH ADM- PRINCIPAL'S SAL BW	5,678.08	P202799999	11-000-240-103-000-004
		SCH ADM- CLERICAL SALARIES DF	2,408.77	P202799999	11-000-240-105-000-002
		SCH ADM- CLERICAL SALARIES BW	2,265.43	P202799999	11-000-240-105-000-004
		CENTRAL SVCS- SALARIES	7,343.79	P202799999	11-000-251-100-000-001
		MAINT SVCS- SALARIES	4,059.63	P202799999	11-000-261-100-000-001
		CUST SVCS- SALARIES DF	8,617.83	P202799999	11-000-262-100-000-002
		CUST SVCS- SALARIES BW	4,421.42	P202799999	11-000-262-100-000-004
		CUSTODIAN DF EXTRA PAY	4,071.02	P202799999	11-000-262-100-003-002
		CUSTODIAN BW EXTRA PAY	780.00	P202799999	11-000-262-100-003-004
		PRSN SVCS- SOCIAL SECURITY	4,253.64	P202799999	11-000-291-220-000-001
		PRSN SVCS- SOCIAL SECURITY	1,161.64	P202799999	11-000-291-220-000-001
Total Check Amount:			102,051.24		
A:N1611	8/5/26	NEW JERSEY STATE HEALTH BENEFITS			
		Medical Insurance	270,025.74	P202700004	11-000-291-270-000-001
		The following invoices were paid with this check:			
		AUGUST COVERAGE			
A:N1612	8/5/26	Horizon Blue Cross Blue Shield of NJ			
		DENTAL COVERAGE	9,898.55	P202700009	11-000-291-270-000-001
		The following invoices were paid with this check:			
		310158141			
A:N1609	8/10/26	DEPOSITORY TRUST CO.			
		INTEREST PAYABLE 8.15.26	116,105.45	P202700101	40-701-510-834-000-001
		PRINCIPLE PAYABLE - 8.15.26	1,065,000.00	P202700101	40-701-510-910-000-001
Total Check Amount:			1,181,105.45		
		The following invoices were paid with this check:			
		INTEREST ON BOND PRINCIPLE ON BOND			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:N0814	8/14/26	MOUNTAINSIDE BOARD OF ED			
		STATE A/R	2,161.11	10 - 141	STATE A/R
		GRADES 1-5 SALARIES DF	2,375.40	P202799999	11-120-100-101-000-002
		SUMMER SCHOOL SALARIES	10,648.00	P202799999	11-424-100-101-000-001
		SUMMER SCHOOL OTHER SAL	6,115.04	P202799999	11-424-100-106-000-001
		CST-SALARIES	7,518.33	P202799999	11-000-219-104-000-001
		CST EXTRA PAY	616.00	P202799999	11-000-219-104-003-001
		CST- CLERICAL SALARIES	2,871.50	P202799999	11-000-219-105-000-001
		IMP INSTR SVCS- SPV SALARY	6,096.47	P202799999	11-000-221-102-000-001
		IMP INSTR SVCS- OTH SALARIES	2,375.40	P202799999	11-000-221-104-000-001
		Improvement of Instruction Sec	566.36	P202799999	11-000-221-105-000-004
		TECHNOLOGY COORDINATOR	3,326.17	P202799999	11-000-222-177-000-001
		GEN ADMIN- SALARIES	5,100.61	P202799999	11-000-230-100-000-001
		SCH ADM- PRINCIPAL'S SAL DF	4,393.00	P202799999	11-000-240-103-000-002
		SCH ADM- PRINCIPAL'S SAL BW	5,678.08	P202799999	11-000-240-103-000-004
		SCH ADM- CLERICAL SALARIES BW	2,265.43	P202799999	11-000-240-105-000-004
		CENTRAL SVCS- SALARIES	7,603.79	P202799999	11-000-251-100-000-001
		MAINT SVCS- SALARIES	4,059.63	P202799999	11-000-261-100-000-001
		CUST SVCS- SALARIES DF	10,609.78	P202799999	11-000-262-100-000-002
		CUST SVCS- SALARIES BW	4,421.42	P202799999	11-000-262-100-000-004
		CUSTODIAN DF EXTRA PAY	6,834.75	P202799999	11-000-262-100-003-002
		CUSTODIAN BW EXTRA PAY	1,283.85	P202799999	11-000-262-100-003-004
		PRSN SVCS- SOCIAL SECURITY	3,970.43	P202799999	11-000-291-220-000-001
		PRSN SVCS- SOCIAL SECURITY	913.41	P202799999	11-000-291-220-000-001
		DCRP PENSION	32.08	P202799999	11-000-291-241-002-001
		PRSN SVCS- OTH BENEFITS	7.91	P202799999	11-000-291-290-000-001
		PRSN SVCS- OTH BENEFITS	3.31	P202799999	11-000-291-290-000-001
Total Check Amount:			101,847.26		
A:N1613	8/14/26	AMERIFLEX			
		COBRA ADMINISTRATIVE FEE PAYMENTS	60.00	P202700005	11-000-291-270-000-001
		The following invoices were paid with this check:			
		INV1014658			
A:28441	8/26/26	CATCORD CONSTRUCTION COMPANY, INC			
		SANITARY UPGRADES - DEERFIELD SCHOC	11,352.50	P202600873	12-000-400-450-000-001
		The following invoices were paid with this check:			
		APPLICATION #5			
A:28442	8/26/26	ED PUZZLE			
		1 YR SUBSCRIPTIONTO EDPUZZLE PRO F	3,190.00	P202700377	11-190-100-610-000-002
		The following invoices were paid with this check:			
		49095			
A:28443	8/26/26	CROWN TROPHY CO.,INC			
		NAMEPLATE FOR B. PINTO	15.00	P202700100	11-000-251-600-000-001
		The following invoices were paid with this check:			
		26-05719			

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:28444	8/26/26	CUSTOM SIGN SOURCE			
		SIGNS & DOOR GRAPHICS FOR DF	1,091.43	P202700006	11-000-263-420-000-002
		SIGNS AND DOOR GRAPHICS FOR BW	1,091.43	P202700025	11-000-263-420-000-004
		Total Check Amount:	2,182.86		
		The following invoices were paid with this check:			
		14388	14389		
A:28445	8/26/26	FINALSITE			
		WEBSITE HOSTING MANAGEMENT SYSTE	6,355.00	P202700676	11-000-230-340-000-001
		The following invoices were paid with this check:			
		INV104753			
A:28446	8/26/26	FIRST			
		2026 ROBOTIC CLUB TO BE REIMBURSED I	390.00	P202700111	11-190-100-610-040-002
		The following invoices were paid with this check:			
		2026 FIRST LEGO LEAG			
A:28447	8/26/26	GARBANZO, LLC			
		2 - DIGITAL LICENSES	498.00	P202700185	11-190-100-610-000-002
		The following invoices were paid with this check:			
		E10999CC-0004			
A:28448	8/26/26	HOME DEPOT CREDIT SERVICES			
		SUPPLIES	318.66	P202700333	11-000-263-420-000-002
		SUPPLIES	59.94	P202700333	11-000-263-420-000-002
		SUPPLIES	58.87	P202700333	11-000-263-420-000-002
		SUPPLIES	37.96	P202700333	11-000-263-420-000-002
		SUPPLIES	80.46	P202700333	11-000-263-420-000-002
		Total Check Amount:	555.89		
		The following invoices were paid with this check:			
		1494312	227307	2642687	905450
		9302416			
A:28449	8/26/26	HUTCHINS HVAC			
		NO A/C DF GYM	174.42	P202700070	11-000-261-420-000-002
		NO A/C DF GYM	0.00	P202700070	11-000-261-420-000-002
		EMERGENCY SERVICE REQUEST ON A/C R	348.84	P202700057	11-000-261-420-000-002
		NO A/C BW RTU 6X7	348.84	P202700071	11-000-261-420-000-004
		Total Check Amount:	872.10		
		The following invoices were paid with this check:			
		I-21329	I-21739		I-21742
A:28450	8/26/26	NEW JERSEY AMERICAN WATER			
		WATER - DF	650.62	P202700118	11-000-262-490-000-002
		WATER - BW	324.40	P202700118	11-000-262-490-000-004
		Total Check Amount:	975.02		
		The following invoices were paid with this check:			
		1018-210020319482	1018-210020319482		

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:28451	8/26/26	NJ SCHOOLJOBS.com MULTI JOB LISTING The following invoices were paid with this check: 20965	300.00	P202700104	11-000-251-330-000-000
A:28452	8/26/26	NJSBGA REGULAR MEMBERSHIP The following invoices were paid with this check: INV000421	500.00	P202700043	11-000-261-800-000-001
A:28453	8/26/26	NATIONAL VISION ADMINISTRATORS, LLC VISION HEALTH PROGRAM The following invoices were paid with this check: 4484918	1,090.98	P202700003	11-000-291-270-000-001
A:28454	8/26/26	MACHADO LAW GROUP, LLC LEGAL SERVICES 2026-27 LEGAL SERVICES 2026-27	1,788.94 190.31	P202700119 P202700119	11-000-230-331-000-001 11-000-230-331-000-001
Total Check Amount:			1,979.25		
		The following invoices were paid with this check: 6254 6255			
A:28455	8/26/26	McGRAW-HILL SCHOOL EDUCATION DIGITAL TEACHERS EDITION TEXTBOOKS The following invoices were paid with this check: 73945982	182.10	P202700079	11-190-100-610-000-002
A:28456	8/26/26	MONTGOMERY ACADEMY 2024-25 REBILL The following invoices were paid with this check: 2024-25 REBILL	6,039.00	P202600986	10-421: A/P
A:28457	8/26/26	SHERWIN WILLIAMS DF PAINT - SUPPLIES PAINT FOR DEERFIELD	300.03 29.15	P202700065 P202700056	11-000-261-610-000-002 11-000-261-610-000-002
Total Check Amount:			329.18		
		The following invoices were paid with this check: 00781210430726 92047109290626			
A:28458	8/26/26	SIMPLIFY CHEMICAL SOLUTIONS INC DF & BW CARPET EXTRACTOR The following invoices were paid with this check: 118716	4,037.50	P202700069	11-000-262-610-000-002
A:28459	8/26/26	SPRINGFIELD SCHOOL DISTRICT 2026-27 JOINT BUSSING CONTRACT The following invoices were paid with this check: SUMMERMS 2026	11,415.82	P202700123	11-000-270-514-000-001

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:28460	8/26/26	SONOVA USA, INC. HEARING DEVICE for classified student The following invoices were paid with this check: 5407140339	2,193.80	P202700216	11-000-219-600-000-001
A:28461	8/26/26	THE CENTER SCHOOL MAY INVOICE #MAY2026-34 The following invoices were paid with this check: MAY2026-34	9,906.60	P202600988	10-421: A/P
A:28462	8/26/26	THOMPSON SPORTING GOODS FALL SPORTS UNIFORMS The following invoices were paid with this check: 20260727	788.00	P202700113	11-402-100-600-000-002
A:28463	8/26/26	UNITED BUSINESS SYSTEMS printer overage charges OVERAGE PRINT CHARGES	696.76 5,000.00	P202600359 P202600359	10-421: A/P 10-421: A/P
Total Check Amount:			5,696.76		
The following invoices were paid with this check: 622928 622928					
A:28464	8/26/26	W. W. GRAINGER INC BW - LIGHT BULBS The following invoices were paid with this check: 9949217005	470.76	P202600965	10-421: A/P
A:28465	8/26/26	PROGRESSIVE THERAPY OF NJ INVOICE #214202 INVOICE #214243 INVOICE #214230	10,520.88 905.06 10,045.34	P202600989 P202600989 P202600989	11-000-217-320-000-001 11-000-217-320-000-001 20-421: A/P
Total Check Amount:			21,471.28		
The following invoices were paid with this check: 214202 214230 214243					
A:28466	8/26/26	BEARCOM NEW RADIOS BW & DF NEW RADIOS	998.33 998.33	P202700039 P202700039	11-000-262-300-000-002 11-000-262-300-000-004
Total Check Amount:			1,996.66		
The following invoices were paid with this check: 765179 765179					
A:28467	8/26/26	APPROVED FIRE PROTECTION ANNUAL FIRE INSPECTION DEERFIELD FIRE EXTINGUISHER REPLACE KITCHEN SYSTEM INSPECTION BW SPRINKLER INSPECTION	556.68 1,023.69 332.08 624.92	P202700066 P202700128 P202600834 P202600949	11-000-261-420-000-002 11-000-261-420-000-002 10-421: A/P 10-421: A/P
Total Check Amount:			2,537.37		
The following invoices were paid with this check: IN00129803 IN00129830 IN00129838 IN00130417					

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:28468	8/26/26	NICKERSON NJ, INC.			
		NEW LUNCH TABLES	11,411.20	P202600892	60-990-320-610-000-001
		NEW LUNCH TABLES FOR DEERFIELD	12,612.80	P202600891	60-990-320-610-000-001
		Total Check Amount:	24,024.00		
		The following invoices were paid with this check:			
		00034596	00034598		
A:28469	8/26/26	APEX INVESTIGATIONS, LLC			
		RESIDENCY INVESTIGATION	150.00	P202700116	11-000-251-330-000-000
		The following invoices were paid with this check:			
		Zoe Viola Periel			
A:28470	8/26/26	CURRICULUM ASSOCIATES, LLC			
		ONLINE MATH AND READING PROGRAM A	17,883.50	P202700013	11-190-100-340-000-002
		The following invoices were paid with this check:			
		90963289			
A:28471	8/26/26	MEDIA FLEX INC.			
		OPALS HOSTING FEE	500.00	P202700108	11-000-222-600-000-002
		OPALS HOSTING FEE	500.00	P202700108	11-000-222-600-000-004
		Total Check Amount:	1,000.00		
		The following invoices were paid with this check:			
		1532	1532		
A:28472	8/26/26	UNITED BUSINESS SYSTEMS			
		SERVICE AGREEMENT -PRINTER IN BUS OI	66.57	P202700335	11-000-230-440-000-001
		The following invoices were paid with this check:			
		623573			
A:28473	8/26/26	COOLE SCHOOL			
		STUDENT MATERIAL	698.75	P202700041	11-190-100-610-000-004
		The following invoices were paid with this check:			
		CS-34683			
A:28474	8/26/26	CRITICAL RESPONSE GROUP			
		ANNUAL IMPLEMENTATION AND MAINTENANCE	1,070.00	P202600753	11-000-230-340-000-001
		The following invoices were paid with this check:			
		9293			
A:28475	8/26/26	DIAMOND ROCK WATER			
		BOTTLED WATER	24.50	P202700103	11-000-230-610-000-001
		The following invoices were paid with this check:			
		353841			
A:28476	8/26/26	GovConnection			
		CHROMEBOOKS CASES	2,183.66	P202700674	11-190-100-340-000-002
		The following invoices were paid with this check:			
		77867281			

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:28477	8/26/26	PITNEY BOWES INC. POSTAGE METER - DF ACCT#0016916610 The following invoices were paid with this check: 3322999289	227.34	P202700151	11-000-230-590-000-001
A:28478	8/26/26	TEACHER'S DISCOVERY FLANGOO ONE YEAR SUBSCRIPTION The following invoices were paid with this check: 219111	298.00	P202700186	11-190-100-340-000-001
A:28479	8/26/26	BIOTECH MONTHLY PEST CONTROL MONTHLY PEST CONTROL MONTHLY PEST CONTROL Monthly Pest Management Monthly Pest Management	62.00 62.00 65.00 62.00 62.00	P202700134 P202700134 P202700134 P202700134 P202700134	11-000-263-420-000-002 11-000-263-420-000-002 11-000-263-420-000-002 11-000-263-420-000-004 11-000-263-420-000-004
Total Check Amount:			313.00		
The following invoices were paid with this check:					
2031135	2031135	2036242	2037705		
A:28480	8/26/26	JMTK LLC / RAND PLUMBING NEW DF WATER HEATER The following invoices were paid with this check: 3517	7,493.45	P202700072	11-000-261-420-000-002
A:28481	8/26/26	MICHAEL MARINI FUEL FOR TRUCK & EQUIPMENT FUEL FOR TRUCK & EQUIPMENT FUEL FOR TRUCK & EQUIPMENT FUEL FOR TRUCK & EQUIPMENT	52.00 100.00 53.00 70.00	P202700050 P202700050 P202700050 P202700050	11-000-263-420-000-002 11-000-263-420-000-002 11-000-263-420-000-004 11-000-263-420-000-004
Total Check Amount:			275.00		
The following invoices were paid with this check:					
FUEL	FUEL	gas	gas		
A:28482	8/26/26	SCHOOL SPECIALTY UNDIST- INSTR SUPP- DF The following invoices were paid with this check: 208137303461	89.38	P202700592	11-190-100-610-000-002
A:28483	8/26/26	CUSTOM SIGN SOURCE PYRAMID SIGN STAND The following invoices were paid with this check: 14402	642.80	P202700021	11-000-263-420-000-002

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:28484	8/26/26	FOUNDATION BUILDING MATERIALS			
		CEILING TILES FOR BOTH SCHOOLS	1,367.48	P202700023	11-000-261-610-000-002
		CEILING TILES	1,000.00	P202700023	11-000-261-610-000-004
		Total Check Amount:	2,367.48		
		The following invoices were paid with this check:			
		116038962-00	116038962-00		
A:28485	8/26/26	NCS PEARSON, INC.			
		MONTHLY TESTING	9.75	P202700014	11-000-219-600-000-001
		The following invoices were paid with this check:			
		32122173			
A:28486	8/26/26	NCS PEARSON, INC.			
		Q-GLOBAL SUBSCRIPTIONS	1,655.80	P202700091	11-000-219-600-000-001
		Q-GLOBAL SUBSCRIPTIONS	654.54	P202700091	11-000-219-600-000-001
		Total Check Amount:	2,310.34		
		The following invoices were paid with this check:			
		32126163	32135007		
A:28487	8/26/26	RIVERSIDE INSIGHTS			
		CHILD SUBSCRIPTION FOR WJ PROTOCOL:	990.60	P202700094	11-000-219-600-000-001
		The following invoices were paid with this check:			
		INV287499			
A:28488	8/26/26	CONSENSUS CLOUD SOLUTIONS			
		fax	94.95	P202700176	11-190-100-610-000-001
		The following invoices were paid with this check:			
		6163109			
A:28489	8/26/26	LIGHTPATH FIBER INFRASTRUCTURE LLC			
		phones	651.36	P202700157	11-000-222-500-000-001
		The following invoices were paid with this check:			
		56271-260801			
A:28490	8/26/26	JAG CONSULTING, LLC			
		JAG SERVICES 2026-27	803.25	P202700089	11-000-222-500-000-002
		COMPUTER SERVICE	803.25	P202700089	11-000-222-500-000-004
		Total Check Amount:	1,606.50		
		The following invoices were paid with this check:			
		8102026	8102026		
A:28491	8/26/26	AMAZON CAPITAL SERVICES			
		ORDER FR STUDENT AND FOR NEW VERSI	117.75	P202700133	11-000-219-600-000-001
		The following invoices were paid with this check:			
		111L-GFYT-4GTJ			

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:28492	8/26/26	School Datebooks			
		AGENDA PADS - 2ND GRADE 2026 CLASSIC	381.58	P202700031	11-190-100-610-000-004
			0.00	P202700031	11-190-100-610-000-004
		AGENDA PADS	414.98	P202700030	11-190-100-640-000-004

Total Check Amount: 796.56

The following invoices were paid with this check:

S26-0342055 S26-0342498

A:28493	8/26/26	XTEL COMMUNICATIONS			
		PHONE LINES	1,243.98	P202700372	11-000-230-530-000-001
		The following invoices were paid with this check:			
		97762			

A:28494	8/26/26	WM CORPORATE SERVICES, INC.			
		2026-27 WASTE REMOVAL	682.96	P202700370	11-000-262-420-000-004
		The following invoices were paid with this check:			
		0951693-2433-2			

A:28495	8/26/26	R & L DATACENTERS, INC.			
		Payroll Service 2026-27	1,250.00	P202700080	11-000-251-340-000-001
		The following invoices were paid with this check:			
		118323			

A:28496	8/26/26	PSE&G			
		ELECTRIC - DF SCHOOL	21.93	P202700081	11-000-262-622-000-002
		ELECTRIC - DF SCHOOL	6,399.05	P202700081	11-000-262-622-000-002
		ELECTRIC - DF SCHOOL	422.67	P202700081	11-000-262-622-000-002
		ELECTRIC - DF SCHOOL	18.50	P202700081	11-000-262-622-000-002
		ELECTRIC BEECHWOOD SCHOOL	4,239.81	P202700081	11-000-262-622-000-004
		Total Check Amount:	11,101.96		

The following invoices were paid with this check:

4245563206 4246453900 7346267109 7346267206
7352840109

A:28497	8/26/26	CANON FINANCIAL SERVICES, INC			
		Beechwood Teachers Room	2,743.51	P202700035	11-190-100-440-000-004
		The following invoices were paid with this check:			
		43690086			

A:28498	8/26/26	ELIZABETHTOWN GAS / NUI			
		DEERFIELD - GAS	4,221.65	P202700085	11-000-262-621-000-002
		BEECHWOOD GAS	1,582.31	P202700083	11-000-262-621-000-004
		Total Check Amount:	5,803.96		

The following invoices were paid with this check:

2710347800 4556241700

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:28499	8/26/26	The Midland School			
		STUDENT ID#4758345768 HM	6,120.00	P202700767	11-000-100-566-000-001
		TUITION RSY & ESY V.A. 2026-27	15,400.50	P202700768	11-000-100-566-000-001
		STUDENT ID#4758345768 HM	15,400.00	P202700767	11-000-100-566-000-001
		Total Check Amount:	36,920.50		
		The following invoices were paid with this check:			
		2390	5137		
A:28500	8/26/26	MONTGOMERY ACADEMY			
		ESY & RSY TUITION 2026-27 STUDENT #29:	13,913.00	P202700296	11-000-100-566-000-001
		The following invoices were paid with this check:			
		JULY 2026			
A:28501	8/26/26	CORNERSTONE DAY SCHOOL			
		TUITION ESY & RSY STUDENT #36914925	6,396.00	P202700682	11-000-100-566-000-001
		26-27 SCHOOL YEAR TUITION STUDENT II	6,396.00	P202700816	11-000-100-566-000-001
		Total Check Amount:	12,792.00		
		The following invoices were paid with this check:			
		1039500	1039501		
A:28502	8/26/26	APPLE INC.			
		OOD STUDENT NEEDS APP	299.99	P202700090	11-000-219-600-000-001
		The following invoices were paid with this check:			
		MC9130394			
A:28503	8/26/26	NRG BUSINESS MARKETING			
		3RD PARTY SUPPLIER FOR GAS	263.47	P202700084	11-000-262-621-000-002
		3RD PARTY SUPPLIER FOR GAS	94.36	P202700084	11-000-262-621-000-004
		Total Check Amount:	357.83		
		The following invoices were paid with this check:			
		HS65575394	HS65575394		
A:28504	8/26/26	POWER SCHOOL GROUP LLC			
		SCHOOL MESSENGER	2,138.72	P202700120	11-000-230-530-000-001
		The following invoices were paid with this check:			
		INV507971			
A:28505	8/26/26	LEARNING TREE MULTICULTURAL CONSU			
		INDEPENDANT EVALUATIONS	1,660.00	P202700076	11-000-219-390-000-001
		The following invoices were paid with this check:			
		26-368-1000			
A:28506	8/26/26	NEXT STEP PEDIATRIC THERAPY			
		2026-27 ESY & REGULAR YEAR	300.00	P202700061	11-000-216-320-000-001
		2026-27 ESY & REGULAR YEAR	325.00	P202700061	11-000-216-320-000-001
		Total Check Amount:	625.00		
		The following invoices were paid with this check:			
		INV #1A	INV #1B		

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
A:28507	8/26/26	STAPLES CONTRACT & COMMERCIAL, INC LAMINATING PAPER The following invoices were paid with this check: 6071411882	2,567.49	P202700109	11-000-221-600-000-001
A:28508	8/26/26	UNION COUNTY SUPT. ROUNDTABLE 2026-27 SUPERINTENDENTS ROUNDTABLE The following invoices were paid with this check: RENEWAL C. KINNEY	450.00	P202700277	11-000-230-895-000-001
A:28509	8/26/26	STATE OF NEW JERSEY DEERFIELD SCHOOL FIRE REGISTRATION : BW SCHOOL FIRE REGISTRATION RENEWA	214.00 214.00	P202700147 P202700147	11-000-261-420-000-002 11-000-261-420-000-004
Total Check Amount:			428.00		
The following invoices were paid with this check: REG 2010-061160 REG 2010-067202					
A:28510	8/26/26	UCESC JULY TRANSPORTATION The following invoices were paid with this check: JULY 2026	24,490.56	P202700148	11-000-270-514-000-001
A:28511	8/26/26	KENYON LEARNING GF - NEEDED APPS AS WELL AS ANC HEAD The following invoices were paid with this check: 0325	93.33	P202700149	11-000-219-320-000-001
The Grand Total of all Checks from Fund 10 is:			220,614.85		
The Grand Total of all Checks from Fund 11 is:			1,361,181.65		
The Grand Total of all Checks from Fund 12 is:			12,067.50		
The Grand Total of all Checks from Fund 20 is:			28,345.98		
The Grand Total of all Checks from Fund 40 is:			1,181,105.45		
The Grand Total of all Checks from Fund 60 is:			109,945.89		
The Grand total of all checks for this period is:			2,913,261.32		

**REPORT OF THE TREASURER
MOUNTAINSIDE BORO SCHOOL DISTRICT**

**FOR THE MONTH ENDING
JULY 31, 2026**

BALANCE AS PER BOARD SECRETARY'S REPORTS:

FUND 10-101	Cash: General	2,369,117.84	
10-103	*Petty Cash	0.00	
10-106	S/T Invest	0.00	
10-111	L/T Invest	0.00	
10-116	Capital Rsv	290,082.48	
10-117	Maintenance Rsv	234,619.26	
SUBTOTAL FUND 10			2,893,819.58
FUND 20-101	Cash: Spec Rev	9,698.49	
FUND 30-101	Cash: Cap Proj	0.00	
FUND 40-101	Cash: Debt Serv	787,287.00	
TOTAL GOVERNMENTAL FUNDS			3,690,805.07

OTHER BOOK BALANCES:

Payroll Account	376.44	
Payroll Agency Account	36,607.16	
Unemployment Account	23,781.06	
Cafeteria Account	171,239.67	
TOTAL ALL FUNDS		3,922,809.40

GOVERNMENTAL FUNDS SUMMARY COMPARISON

AS PER BOARD SECRETARY'S REPORTS

Fund 10	2,893,819.58
Fund 20	9,698.49
Fund 30	0.00
Fund 40	787,287.00
Subtotal	3,690,805.07
Other Receipts	0.00
Other Disbursements	0.00
TOTAL BD SEC BALANCE	3,690,805.07

AS PER BANK STATEMENTS

Combined Bank Statement Bals:

Operating Account	3,690,805.07
	0.00
	0.00
*Petty Cash	0.00
Subtotal	3,690,805.07
Other Credits	0.00
Other Debits	0.00
TOTAL BANK BALANCE	3,690,805.07

BANK RECONCILIATION
MOUNTAINSIDE BORO SCHOOL DISTRICT
Valley National Bank Checking Account # XXXX-9428
OPERATING ACCOUNT
(Not including investments)
As of JULY 31, 2026

AS PER BOOK BALANCE		AS PER BANK STATEMENT	
Beginning Balance	2,010,532.58	Bank Statement Balance	3,795,274.82
Receipts	2,655,535.58	Additions (Credits):	0.00
Interest	6,726.00	Deposits in Transit	0.00
Deposits in Transit	0.00		0.00
Adj for void C# 28247	95.88	7/24 BCBS Admin Fee	48.00
	0.00		0.00
	0.00		0.00
Subtotal	4,672,890.04	Subtotal	3,795,322.82
Disbursements	982,084.97	Less Outstanding Checks	104,517.75
	0.00	Outstanding Checks (pg 2)	0.00
Chargeback - returned deposit	0.00		0.00
Reversal of transfer	0.00		
ADJUSTED BOOK BALANCE	3,690,805.07	ADJUSTED BANK BALANCE	3,690,805.07
	DIFFERENCE		0.00

CHECKS OUTSTANDING

DATE	NO.	AMOUNT	DATE	NO.	AMOUNT	DATE	NO.	AMOUNT
Jan 21	27799	1,052.74						
May 20	28247	VOID						
	28265	239.00						
June 16	28355	200.00						
June 17	28309	150.00						
	28310	75.00						
	28320	1,780.48						
	28335	6,850.25						
	28344	3,176.06						
July 21	28377	348.84						
	28392	6,900.00						
	28394	4,207.88						
	28405	17,253.00						
	28410	15,744.00						
	28417	22,859.00						
	28425	2,415.00						
	28427	3,308.00						
	28430	667.50						
	28432	16,361.00						
	28439	930.00						

TOTAL 104,517.75

As of **JULY 31, 2026**

BANK RECONCILIATION
MOUNTAINSIDE BORO SCHOOL DISTRICT
Valley National Bank Checking Account # XXXX-9517
FOOD SERVICE ACCOUNT

As of **JULY 31, 2026**

CHECKS OUTSTANDING

ONZERS COTOWANING

TOTAL	0.00
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BANK RECONCILIATION
MOUNTAINSIDE BORO SCHOOL DISTRICT
Valley National Bank Checking Account # XXXX-9509
PAYROLL AGENCY ACCOUNT

As of **JULY 31, 2026**

CHECKS OUTSTANDING

TOTAL	0.00
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BANK RECONCILIATION
MOUNTAINSIDE BORO SCHOOL DISTRICT
Valley National Bank Checking Account # XXXX-9495
PAYROLL ACCOUNT
As of JULY 31, 2026

AS PER BOOK BALANCE		AS PER BANK STATEMENT	
Beginning Balance	2,829.38	Bank Statement Balance	4,316.75
Receipts	122,343.08	Additions (Credits):	
Interest	76.80	Deposit in Transit	0.00
	0.00	Deposit in Transit	0.00
	0.00		0.00
Subtotal	125,249.26	Subtotal	4,316.75
Less:		Less Outstanding Checks	3,940.31
Payroll Disbursements	124,796.02		0.00
	0.00		
Transfer to operating	0.00		0.00
Trans to Operating - Interest	76.80		0.00
	0.00		
ADJUSTED BOOK BALANCE	376.44	ADJUSTED BANK BALANCE	376.44
	DIFFERENCE		0.00

CHECKS OUTSTANDING

<u>DATE</u>	<u>NO.</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>NO.</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>NO.</u>	<u>AMOUNT</u>
July 30	68849	3,940.31						

TOTAL 3,940.31

Interim Balance SheetASSETS AND RESOURCES

ASSETS

01 Cash in checking account	\$ 1,457,603.59	
02-106 Other cash equivalents	\$ 8,274.97	
Total cash		\$ 1,465,878.56
11 Investments		\$ 0.00
14 Investment interest receivable		\$ 0.00
16 Capital reserve account		\$ 290,082.48
17 Maintenance reserve account		\$ 234,619.26
21 Tax levy receivable		\$ 396,000.00
Accounts receivable		
32 Interfund	\$ 0.00	
41 Intergovernmental - state	\$ 203,869.51	
42 Intergovernmental - federal	\$(23,050.51)	
43 Intergovernmental - other	\$ 0.00	
53 Other Accounts Receivable	\$ 0.00	
		\$ 180,819.00
Loans receivable		
31 Interfund	\$ 0.00	
51 Other Loans Receivable	\$ 0.00	
		\$ 0.00
99 Other current assets		\$ 0.00

RESOURCES

101 Estimated revenues (from adjusted budget)	\$ 0.00	
102 Less: revenues collected or accrued	\$ 0.00	
		\$ 0.00
TOTAL ASSETS AND RESOURCES		\$ 2,567,399.30

LIABILITIES AND FUND EQUITY

LIABILITIES

101 Interfund loans payable	\$ 0.00
102 Interfund accounts payable	\$ 0.00
111 Intergovernmental accounts payable - state	\$ 0.00
112 Intergovernmental accounts payable - federal	\$ 0.00
113 Intergovernmental accounts payable - other	\$ 0.00
121 Accounts payable	\$ 236,027.57
122 Judgments payable	\$ 0.00
130 Compensated absences payable	\$ 0.00
131 Contracts payable	\$ 0.00
151 Loans payable	\$ 0.00
181 Deferred revenues	\$ 23,500.00
199 Other current liabilities	\$ 0.00
Total liabilities	\$ 259,527.57

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$ 60,669.78	
754 Reserve for encumbrances - prior year			\$ 0.00	
761 Reserved fund balance Capital Reserve - July 1, 2025	\$ 290,082.48			
504 Add: Increase in capital reserve	\$ 0.00			
507 Less: Budgeted withdrawal from capital reserve - eligible costs	\$ 0.00			
509 Less: Budgeted withdrawal from capital reserve - excess costs	\$ 0.00			
517 Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc	\$ 0.00			
Subtotal - capital reserve			\$ 290,082.48	
764 Reserved fund balance Maintenance Reserve - July 1, 2025	\$ 234,619.26			
506 Add: Increase in maintenance reserve	\$ 0.00			
510 Less: Budgeted withdrawal from maintenance reserve	\$ 0.00			
Subtotal - maintenance reserve			\$ 234,619.26	
765 Reserved fund balance Tuition Reserve - July 1, 2025	\$ 104,506.00			
511 Less: Budgeted withdrawal from tuition reserve	\$ 0.00			
Subtotal - tuition reserve			\$ 104,506.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 375,000.00	
772 Designated Fund Balance - ARRA/SEMI			\$ 0.00	
501 Appropriations	\$ 0.00			
502 Less: expenditures	\$ 0.00			
503 Less: encumbrances	\$ 0.00	\$ 0.00	\$ 0.00	
Appropriations less expenditures				\$ 1,064,877.52
Unappropriated:				
770 Fund Balance, July 1, 2025			\$ 1,242,994.21	
503 Less: budgeted fund balance			\$ 0.00	
Unappropriated fund balance				\$ 1,242,994.21
Total fund equity				\$ 2,307,871.73

TOTAL LIABILITIES AND FUND EQUITY

\$ 2,567,399.30

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 0.00	\$ 0.00
Less: Revenues	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00
Change in capital reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$(286,520.00)	\$ 286,520.00
Change in maintenance reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Change in tuition reserve			
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$(62,236.81)	\$(62,236.81)	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$(348,756.81)	\$ 348,756.81
Add: Unappropriated fund balance			\$ 1,242,994.21
Total of budgeted and unappropriated fund balance			\$ 1,591,751.02

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	459,645.00	(397,408.19)	62,236.81	(286,520.00)	348,756.81
107/309/317	Bgtd wdrwl from cap rsv	201,267.00	(201,267.00)	0.00	286,520.00	(286,520.00)
110	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
111	Bgtd wdrwl from tuition rsv	0.00	0.00	0.00	0.00	\$0.00
12xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	19,723,587.00	7,600.00	19,731,187.00	19,801,919.67	(70,732.67)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	1,716,966.00	0.00	1,716,966.00	1,619,746.49	97,219.51
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		22,101,465.00	(22,039,228.19)	62,236.81	0.00	62,236.81

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Preschool		149,669.00	988.14	150,657.14	143,573.30	0.00	7,083.84	0.00
Cindergarten		323,581.00	71,730.02	395,311.02	390,247.10	0.00	5,063.92	0.00
Grades 1-5		2,170,819.00	6,338.91	2,177,157.91	2,100,551.84	0.00	76,606.07	0.00
Grades 6-8		1,494,906.00	(4,070.25)	1,490,835.75	1,488,178.67	0.00	2,657.08	0.00
Regular Programs-Home Instruction		10,000.00	(9,000.00)	1,000.00	44.00	0.00	956.00	0.00
Regular Programs-Undistrib Instruction		259,520.00	87,301.15	346,821.15	332,466.32	0.00	14,354.83	3,896.13
Special Education-LLD		152,547.00	(1,582.81)	150,964.19	150,843.20	0.00	120.99	0.00
Special Education-Resource Room		1,267,920.00	(94,761.62)	1,173,158.38	1,165,970.40	0.00	7,187.98	1,566.00
Basic Skills		351,668.00	(644.69)	351,023.31	328,763.31	0.00	22,260.00	0.00
Co-curricular Activities- Non Athletic		63,035.00	2,810.00	65,845.00	61,343.00	0.00	4,502.00	37,406.00
Co-curricular Activities- Athletic		54,498.00	8,042.81	62,540.81	51,603.81	0.00	10,937.00	200.00
Other Instructional Programs		33,839.00	(938.00)	32,901.00	32,114.83	0.00	786.17	0.00
After School Program		17,000.00	0.00	17,000.00	9,504.00	0.00	7,496.00	0.00
Undistributed Expense-Instruction		6,536,652.00	(143,784.12)	6,392,867.88	6,329,127.40	0.00	63,740.48	9,827.54
Health Services		175,208.00	4,970.70	180,178.70	178,665.22	0.00	1,513.48	0.00
Other Support Svcs- Related Svcs		218,423.00	(3,332.00)	215,091.00	197,543.10	0.00	17,547.90	0.00
Other Support Svcs- Extraordinary Svcs		201,383.00	23,963.70	225,346.70	187,013.62	11,425.94	26,907.14	0.00
Other Support Svcs- Students-Regular		134,495.00	0.00	134,495.00	131,591.77	0.00	2,903.23	0.00
Other Support Svcs- Students-Sp Ed		461,682.00	(15,026.27)	446,655.73	445,615.55	0.00	1,040.18	0.00
Improvement of Instruction Svcs		282,976.00	(2,743.06)	280,232.94	226,892.09	0.00	53,340.85	0.00
Library/Educational Media Svcs		263,849.00	796.00	264,645.00	258,000.86	0.00	6,644.14	0.00
Instructional Staff Training Svcs		5,700.00	13,560.00	19,260.00	17,423.57	0.00	1,836.43	0.00
Support Svcs- General Administration		435,412.00	23,066.73	458,478.73	454,731.66	0.00	3,747.07	1,167.96
Support Svcs- School Administration		414,092.00	7,406.76	421,498.76	419,792.58	0.00	1,706.18	0.00
Central Services		255,060.00	18,836.50	273,896.50	268,748.90	0.00	5,147.60	0.00
Required Maintenance Services		235,360.00	(7,888.30)	227,471.70	227,471.70	0.00	0.00	18,000.00
Custodial Services		913,747.00	126,280.56	1,040,027.56	1,006,815.91	0.00	33,211.65	52,927.78
Care/Upkeep Grounds		23,580.00	10,390.65	33,970.65	32,759.03	0.00	1,211.62	0.00
Security		108,930.00	2,018.00	110,948.00	110,947.21	0.00	0.79	0.00
Student Transportation Services		1,443,355.00	(114,544.21)	1,328,810.79	1,238,591.58	0.00	90,219.21	3,271.70
Employee Benefits		3,419,823.00	22,351.51	3,442,174.51	3,277,783.52	0.00	164,390.99	404,202.61
06	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		21,878,729.00	32,536.81	21,911,265.81	21,264,719.05	11,425.94	635,120.82	532,465.72

Fund 12 (Capital Outlay Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
04	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Outlay		222,736.00	122,553.00	345,289.00	274,106.16	49,243.84	21,939.00	0.00
Grand Totals for fund 12:		222,736.00	122,553.00	345,289.00	274,106.16	49,243.84	21,939.00	0.00

Fund 13 (Special Schools Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 13:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund 18 (Education Jobs Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 18:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for all Subfunds of Fund 10:		22,101,465.00	155,089.81	22,256,554.81	21,538,825.21	60,669.78	657,059.82	532,465.72

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	459,645.00	(397,408.19)	62,236.81	(286,520.00)	348,756.81
307/309/317	Bgtd wdrwl from cap rsv	201,267.00	(201,267.00)	0.00	286,520.00	(286,520.00)
310	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
311	Bgtd wdrwl from tuition rsv	0.00	0.00	0.00	0.00	\$0.00
10-5200-000-000	Inter-fund transfer account	0.00	0.00	0.00	0.00	0.00
10-1210-000-000	LOCAL TAX LEVY	19,287,367.00	0.00	19,287,367.00	19,287,367.00	0.00
10-1300-000-000	TUITION	136,250.00	0.00	136,250.00	193,062.60	(56,812.60)
10-1410-000-000	TRANSP FEES FROM INDIV	74,970.00	0.00	74,970.00	76,537.12	(1,567.12)
10-1510-000-000	INTEREST ON INVESTMENTS	150,000.00	0.00	150,000.00	130,951.03	19,048.97
10-1910-000-000	OTH RESTRICTED MISC REVENU	0.00	0.00	0.00	0.00	0.00
10-1980-000-000	REFUNDS- PRIOR YR EXP	0.00	0.00	0.00	1,888.04	(1,888.04)
10-1990-000-000	MISCELLANEOUS REV	75,000.00	7,600.00	82,600.00	112,113.88	(29,513.88)
10-3121-000-000	TRANSPORTATION AID	391,438.00	0.00	391,438.00	391,438.00	0.00
10-3131-000-000	EXTRAORDINARY AID	100,000.00	0.00	100,000.00	0.00	100,000.00
10-3132-000-000	SPECIAL EDUCATION AID	1,085,312.00	0.00	1,085,312.00	1,085,312.00	0.00
10-3140-000-000	BILINGUAL ED AID	0.00	0.00	0.00	0.00	0.00
10-3171-000-000	STABILIZATION AID	0.00	0.00	0.00	0.00	0.00
10-3172-000-000	SUPP STABILIZATION AID	0.00	0.00	0.00	0.00	0.00
10-3177-000-000	SECURITY AID	140,216.00	0.00	140,216.00	140,216.00	0.00
10-3190-000-000	OTHER STATE AID	0.00	0.00	0.00	70.49	(70.49)
10-3195-000-000	OTHER STATE AID	0.00	0.00	0.00	0.00	0.00
10-3300-000-000	St Reimb-Lead Testing of Water	0.00	0.00	0.00	2,710.00	(2,710.00)
18-4522-000-000	EDUCATION JOBS GRANT	0.00	0.00	0.00	0.00	0.00
Grand Totals		22,101,465.00	(22,039,228.19)	62,236.81	0.00	62,236.81

Minimum Expense General Ledger Report**Fund 11 (Current Expense Fund)**

Expend, Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Preschool								
1-105-100-101	PRESCHOOL- SALARIES	68,935.00	1,218.14	70,153.14	68,156.14	0.00	1,997.00	0.00
1-105-100-106	PRE-SCHOOL-AIDES	80,734.00	(230.00)	80,504.00	75,417.16	0.00	5,086.84	0.00
Preschool Totals:		149,669.00	988.14	150,657.14	143,573.30	0.00	7,083.84	0.00
Kindergarten								
1-110-100-101	KINDERGARTEN- SALARIES	323,581.00	71,730.02	395,311.02	390,247.10	0.00	5,063.92	0.00
Kindergarten Totals:		323,581.00	71,730.02	395,311.02	390,247.10	0.00	5,063.92	0.00
Grades 1-5								
1-120-100-101	GRADES 1-5- SALARIES	2,170,819.00	6,338.91	2,177,157.91	2,100,551.84	0.00	76,606.07	0.00
Grades 1-5 Totals:		2,170,819.00	6,338.91	2,177,157.91	2,100,551.84	0.00	76,606.07	0.00
Grades 6-8								
1-130-100-101	GRADES 6-8- SALARIES	1,494,906.00	(4,070.25)	1,490,835.75	1,488,178.67	0.00	2,657.08	0.00
Grades 6-8 Totals:		1,494,906.00	(4,070.25)	1,490,835.75	1,488,178.67	0.00	2,657.08	0.00
Regular Programs-Home Instruction								
1-150-100-101	HOME INSTR REG ED- SALARIES	1,000.00	0.00	1,000.00	44.00	0.00	956.00	0.00
1-150-100-320	HOME INSTRUCTION-PRCH SVCS	9,000.00	(9,000.00)	0.00	0.00	0.00	0.00	0.00
Regular Programs-Home Instruction Totals:		10,000.00	(9,000.00)	1,000.00	44.00	0.00	956.00	0.00
Regular Programs-Undistrib Instruction								
1-190-100-340	UNDISTRIBUTED- PRCH TECH SVCS	95,452.00	(17,533.27)	77,918.73	75,582.60	0.00	2,336.13	0.00
1-190-100-500	Other Purchased Services (400-500 Series)	21,065.00	44,706.70	65,771.70	65,771.27	0.00	0.43	0.00
1-190-100-610	UNDISTRIBUTED- SUPPLIES	125,324.00	65,219.76	190,543.76	179,827.14	0.00	10,716.62	2,535.00
1-190-100-640	UNDISTRIBUTED- TEXTBOOKS	16,653.00	(5,240.18)	11,412.82	10,111.17	0.00	1,301.65	0.00
1-190-100-800	UNDISTRIBUTED- OTH EXPENSE	1,026.00	148.14	1,174.14	1,174.14	0.00	0.00	1,361.13
Regular Programs-Undistrib Instruction Totals:		259,520.00	87,301.15	346,821.15	332,466.32	0.00	14,354.83	3,896.13
Special Education-LLD								
1-204-100-101	LLD - SALARIES DF	152,047.00	(2,262.00)	149,785.00	149,785.00	0.00	0.00	0.00
1-204-100-610	LLD SUPPLIES	500.00	679.19	1,179.19	1,058.20	0.00	120.99	0.00
Special Education-LLD Totals:		152,547.00	(1,582.81)	150,964.19	150,843.20	0.00	120.99	0.00
Special Education-Resource Room								
1-213-100-101	RESOURCE RM- SALARIES	980,051.00	(115,659.51)	864,391.49	864,391.49	0.00	0.00	1,566.00
1-213-100-106	RESOURCE RM- AIDES SALARIES	284,119.00	19,994.89	304,113.89	296,942.86	0.00	7,171.03	0.00
1-213-100-610	RESOURCE RM- SUPPLIES	3,750.00	903.00	4,653.00	4,636.05	0.00	16.95	0.00
Special Education-Resource Room Totals:		1,267,920.00	(94,761.62)	1,173,158.38	1,165,970.40	0.00	7,187.98	1,566.00
Basic Skills								
1-230-100-101	Basic Skills	350,168.00	0.00	350,168.00	328,275.46	0.00	21,892.54	0.00
1-230-100-610	General Supplies	1,500.00	(644.69)	855.31	487.85	0.00	367.46	0.00
Basic Skills Totals:		351,668.00	(644.69)	351,023.31	328,763.31	0.00	22,260.00	0.00
Co-curricular Activities- Non Athletic								
1-401-100-100	Salaries	55,814.00	0.00	55,814.00	52,343.00	0.00	3,471.00	1,000.00
1-401-100-600	CO- CURR NON ATH- SUPPLIES	2,221.00	(1,190.00)	1,031.00	0.00	0.00	1,031.00	0.00
1-401-100-800	CO-CURR NON ATH- OTH EXPENSE	5,000.00	4,000.00	9,000.00	9,000.00	0.00	0.00	36,406.00
Co-curricular Activities- Non Athletic Totals:		63,035.00	2,810.00	65,845.00	61,343.00	0.00	4,502.00	37,406.00
Co-curricular Activities- Athletic								
1-402-100-100	Salaries	48,652.00	(2,000.00)	46,652.00	35,715.00	0.00	10,937.00	0.00
1-402-100-500	Purchased Services (300-500 Series)	0.00	3,189.00	3,189.00	3,189.00	0.00	0.00	0.00
1-402-100-600	CO-CURR ATH- SUPPLIES	3,846.00	(1,146.19)	2,699.81	2,699.81	0.00	0.00	200.00
1-402-100-800	CO-CURR ATH- OTH EXPENSE	2,000.00	8,000.00	10,000.00	10,000.00	0.00	0.00	0.00
Co-curricular Activities- Athletic Totals:		54,498.00	8,042.81	62,540.81	51,603.81	0.00	10,937.00	200.00
Other Instructional Programs								
1-424-100-101	Salaries of Teachers	23,862.00	(938.00)	22,924.00	22,924.00	0.00	0.00	0.00
1-424-100-106	Other Salaries of Instruction	9,977.00	0.00	9,977.00	9,190.83	0.00	786.17	0.00
Other Instructional Programs Totals:		33,839.00	(938.00)	32,901.00	32,114.83	0.00	786.17	0.00
After School Program								
1-421-100-101	Salaries of Teachers	17,000.00	0.00	17,000.00	9,504.00	0.00	7,496.00	0.00
After School Program Totals:		17,000.00	0.00	17,000.00	9,504.00	0.00	7,496.00	0.00

Expend. Account #	Account Title	Original Bgt	New App/Tmnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Indistributed Expense-Instruction								
1-000-100-561	TUITION- REGULAR EDUCATION	4,211,400.00	0.00	4,211,400.00	4,211,400.00	0.00	0.00	0.00
1-000-100-562	TUITION- SP ED OTH LEAS	595,955.00	(148,467.89)	447,487.11	418,756.35	0.00	28,730.76	0.00
1-000-100-563	TUITION- VOCATIONAL ED	326,000.00	40,058.00	366,058.00	336,700.00	0.00	29,358.00	0.00
1-000-100-566	TUITION- SP ED PRIVATE SCH	1,403,297.00	(35,374.23)	1,367,922.77	1,362,271.05	0.00	5,651.72	9,827.54
Indistributed Expense-Instruction Totals:		6,536,652.00	(143,784.12)	6,392,867.88	6,329,127.40	0.00	63,740.48	9,827.54
Health Services								
1-000-213-100	Salaries	169,216.00	2,457.70	171,673.70	171,673.70	0.00	0.00	0.00
1-000-213-300	Purchased Prof. & Tech. Svcs	2,592.00	2,513.00	5,105.00	3,850.00	0.00	1,255.00	0.00
1-000-213-600	HEALTH SVCS- SUPPLIES	3,000.00	136.99	3,136.99	3,046.52	0.00	90.47	0.00
1-000-213-890	HEALTH- MISC EXPENSE	400.00	(136.99)	263.01	95.00	0.00	168.01	0.00
Health Services Totals:		175,208.00	4,970.70	180,178.70	178,665.22	0.00	1,513.48	0.00
Other Support Svcs- Related Svcs								
1-000-216-100	Salaries	158,923.00	1,033.00	159,956.00	159,956.00	0.00	0.00	0.00
1-000-216-320	SPEECH- PRCH ED SVCS	58,500.00	(4,365.00)	54,135.00	37,130.25	0.00	17,004.75	0.00
1-000-216-600	SPEECH- SUPPLIES	1,000.00	0.00	1,000.00	456.85	0.00	543.15	0.00
Other Support Svcs- Related Svcs Totals:		218,423.00	(3,332.00)	215,091.00	197,543.10	0.00	17,547.90	0.00
Other Support Svcs- Extraordinary Svcs								
1-000-217-106	EXTRAORDINARY SVCS- AIDES SAL	71,383.00	1,422.64	72,805.64	72,805.64	0.00	0.00	0.00
1-000-217-320	EXTRAORDINARY SVCS- PRCH ED SVCS	130,000.00	22,541.06	152,541.06	114,207.98	11,425.94	26,907.14	0.00
Other Support Svcs- Extraordinary Svcs Totals:		201,383.00	23,963.70	225,346.70	187,013.62	11,425.94	26,907.14	0.00
Other Support Svcs- Students-Regular								
1-000-218-104	GUIDANCE- SALARIES	133,995.00	0.00	133,995.00	131,181.20	0.00	2,813.80	0.00
1-000-218-600	GUIDANCE- SUPPLIES	500.00	0.00	500.00	410.57	0.00	89.43	0.00
Other Support Svcs- Students-Regular Totals:		134,495.00	0.00	134,495.00	131,591.77	0.00	2,903.23	0.00
Other Support Svcs- Students-Sp Ed								
1-000-219-104	CST- SALARIES	341,633.00	(9,504.62)	332,128.38	332,128.38	0.00	0.00	0.00
1-000-219-105	CST- CLERICAL SALARIES	66,400.00	9.92	66,409.92	66,409.92	0.00	0.00	0.00
1-000-219-320	CST- PRCH ED SVCS	20,410.00	(2,340.32)	18,069.68	17,130.00	0.00	939.68	0.00
1-000-219-390	CST- PRCH TECH SVCS	5,280.00	(1,199.75)	4,080.25	4,080.25	0.00	0.00	0.00
1-000-219-500	Other Purchased Services (400-500 Series)	0.00	352.96	352.96	352.96	0.00	0.00	0.00
1-000-219-600	CST- SUPPLIES	27,959.00	(4,849.46)	23,109.54	23,009.04	0.00	100.50	0.00
1-000-219-800	CST- OTH EXPENSE	0.00	2,505.00	2,505.00	2,505.00	0.00	0.00	0.00
Other Support Svcs- Students-Sp Ed Totals:		461,682.00	(15,026.27)	446,655.73	445,615.55	0.00	1,040.18	0.00
Improvement of Instruction Svcs								
1-000-221-102	IMP INSTR SVCS- SPV SALARY	142,486.00	0.00	142,486.00	142,113.12	0.00	372.88	0.00
1-000-221-104	IMP INSTR SVCS- OTH SALARIES	110,121.00	(4,445.48)	105,675.52	52,707.95	0.00	52,967.57	0.00
1-000-221-105	IMP INSTR SVCS- CLERICAL SALARIES	25,369.00	943.09	26,312.09	26,312.09	0.00	0.00	0.00
1-000-221-176	IMP INSTR SVCS- MENTORING	0.00	725.33	725.33	725.33	0.00	0.00	0.00
1-000-221-500	Other Purchased Services (400-500 Series)	0.00	432.00	432.00	432.00	0.00	0.00	0.00
1-000-221-600	IMP INSTR SVCS- SUPPLIES	5,000.00	(398.00)	4,602.00	4,601.60	0.00	0.40	0.00
Improvement of Instruction Svcs Totals:		282,976.00	(2,743.06)	280,232.94	226,892.09	0.00	53,340.85	0.00
Library/Educational Media Svcs								
1-000-222-100	Salaries	134,641.00	(493.50)	134,147.50	134,147.50	0.00	0.00	0.00
1-000-222-177	Tech Coord Salaries	76,942.00	2,296.64	79,238.64	79,238.64	0.00	0.00	0.00
1-000-222-500	Other Purchased Services (400-500 Series)	48,040.00	(4,137.76)	43,902.24	38,521.62	0.00	5,380.62	0.00
1-000-222-600	MEDIA SVCS- SUPPLIES	4,226.00	3,130.62	7,356.62	6,093.10	0.00	1,263.52	0.00
Library/Educational Media Svcs Totals:		263,849.00	796.00	264,645.00	258,000.86	0.00	6,644.14	0.00
Instructional Staff Training Svcs								
1-000-223-100	Salaries Staff training	0.00	227.00	227.00	226.92	0.00	0.08	0.00
1-000-223-320	Purch Prof- Educational Svcs	0.00	16,360.00	16,360.00	16,360.00	0.00	0.00	0.00
1-000-223-330	TRAVEL	700.00	(227.00)	473.00	24.82	0.00	448.18	0.00
1-000-223-500	Other Purchased Services (400-500 Series)	5,000.00	(2,800.00)	2,200.00	811.83	0.00	1,388.17	0.00
Instructional Staff Training Svcs Totals:		5,700.00	13,560.00	19,260.00	17,423.57	0.00	1,836.43	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsl	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Support Svcs- General Administration								
1-000-230-100	Salaries	115,139.00	3,065.59	118,204.59	118,204.59	0.00	0.00	0.00
1-000-230-331	GEN ADMIN- LEGAL SVCS	35,000.00	23,164.27	58,164.27	57,113.24	0.00	1,051.03	0.00
1-000-230-332	GEN ADMIN- AUDIT SVCS	50,925.00	(750.00)	50,175.00	50,000.00	0.00	175.00	0.00
1-000-230-334	GEN ADMIN - ARCHITECT SVCS	10,000.00	(10,000.00)	0.00	0.00	0.00	0.00	0.00
1-000-230-340	GEN ADMIN- PRCH TECH SVCS	25,495.00	17,585.00	43,080.00	43,080.00	0.00	0.00	0.00
1-000-230-530	Communications/Telephone	31,850.00	2,092.50	33,942.50	32,991.71	0.00	950.79	0.00
1-000-230-585	BOE Other Purchased Services	4,740.00	0.00	4,740.00	4,716.37	0.00	23.63	0.00
1-000-230-590	Other Purchased Services (400-500 Series)	52,081.00	616.17	52,697.17	51,935.14	0.00	762.03	1,167.96
1-000-230-610	GEN ADMIN- SUPPLIES	48,329.00	(14,186.80)	34,142.20	33,357.95	0.00	784.25	0.00
1-000-230-820	GEN ADMIN- JUDGEMENTS	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00	0.00
1-000-230-890	GEN ADMIN- OTH EXPENSE	559.00	553.00	1,112.00	1,112.00	0.00	0.00	0.00
1-000-230-895	BOE DUES/FEES	11,294.00	927.00	12,221.00	12,220.66	0.00	0.34	0.00
Support Svcs- General Administration Totals:		435,412.00	23,066.73	458,478.73	454,731.66	0.00	3,747.07	1,167.96
Support Svcs- School Administration								
1-000-240-103	SCHOOL ADMIN- SALARIES	232,967.00	889.72	233,856.72	233,856.72	0.00	0.00	0.00
1-000-240-105	SCHOOL ADMIN- CLERICAL SALARIES	156,950.00	4,865.49	161,815.49	160,420.94	0.00	1,394.55	0.00
1-000-240-500	Other Purchased Services (400-500 Series)	19,621.00	(1,066.88)	18,554.12	18,242.49	0.00	311.63	0.00
1-000-240-600	SCHOOL ADMIN- SUPPLIES	1,875.00	1,619.43	3,494.43	3,494.43	0.00	0.00	0.00
1-000-240-800	SCHOOL ADMIN- OTH EXPENSE	2,679.00	1,099.00	3,778.00	3,778.00	0.00	0.00	0.00
Support Svcs- School Administration Totals:		414,092.00	7,406.76	421,498.76	419,792.58	0.00	1,706.18	0.00
Central Services								
1-000-251-100	Salaries	233,518.00	(36,179.10)	197,338.90	197,338.90	0.00	0.00	0.00
1-000-251-330	Purchased Professional Service	0.00	50,442.25	50,442.25	50,442.25	0.00	0.00	0.00
1-000-251-340	CENTRAL SVCS- TECH SVCS	16,000.00	4,997.35	20,997.35	16,422.20	0.00	4,575.15	0.00
1-000-251-592	Other Purchased Services (400-500 Series)	1,000.00	(66.00)	934.00	759.91	0.00	174.09	0.00
1-000-251-600	CENTRAL SVCS- SUPPLIES	3,028.00	414.00	3,442.00	3,057.35	0.00	384.65	0.00
1-000-251-890	CENTRAL SVCS- OTH EXPENSE	1,514.00	(772.00)	742.00	728.29	0.00	13.71	0.00
Central Services Totals:		255,060.00	18,836.50	273,896.50	268,748.90	0.00	5,147.60	0.00
Required Maintenance Services								
1-000-261-100	Salaries	96,378.00	(11,235.61)	85,142.39	85,142.39	0.00	0.00	0.00
1-000-261-420	MAINT SVCS- CONT CLN/REP SVCS	118,856.00	(20,241.13)	98,614.87	98,614.87	0.00	0.00	18,000.00
1-000-261-610	MAINT SVCS- SUPPLIES	20,126.00	23,588.44	43,714.44	43,714.44	0.00	0.00	0.00
Required Maintenance Services Totals:		235,360.00	(7,888.30)	227,471.70	227,471.70	0.00	0.00	18,000.00
Custodial Services								
1-000-262-100	Salaries	459,963.00	(9,004.53)	450,958.47	447,035.20	0.00	3,923.27	52,927.78
1-000-262-300	CUST SVCS- PRCH TECH SVCS	7,794.00	(2,799.23)	4,994.77	4,994.77	0.00	0.00	0.00
1-000-262-420	CUST SVCS- CLN/REP SVCS DF	20,432.00	5,361.66	25,793.66	24,951.20	0.00	842.46	0.00
1-000-262-490	CUST SVCS- WAT/SEW	16,500.00	22,787.95	39,287.95	29,968.12	0.00	9,319.83	0.00
1-000-262-520	CUST SVCS- INSURANCE	98,866.00	(7,807.00)	91,059.00	91,058.68	0.00	0.32	0.00
1-000-262-610	CUST SVCS- SUPPLIES	30,192.00	22,817.17	53,009.17	53,009.17	0.00	0.00	0.00
1-000-262-620	CUST SVCS- ENERGY	280,000.00	94,924.54	374,924.54	355,798.77	0.00	19,125.77	0.00
Custodial Services Totals:		913,747.00	126,280.56	1,040,027.56	1,006,815.91	0.00	33,211.65	52,927.78
Care/Upkeep Grounds								
1-000-263-420	CUST SVCS- CARE/UPKEEP GR	23,580.00	10,390.65	33,970.65	32,759.03	0.00	1,211.62	0.00
Care/Upkeep Grounds Totals:		23,580.00	10,390.65	33,970.65	32,759.03	0.00	1,211.62	0.00
Security								
1-000-266-340	Security Purch Tech Services	105,000.00	4,290.00	109,290.00	109,290.00	0.00	0.00	0.00
1-000-266-610	SECURITY	3,930.00	(2,272.00)	1,658.00	1,657.21	0.00	0.79	0.00
Security Totals:		108,930.00	2,018.00	110,948.00	110,947.21	0.00	0.79	0.00
Student Transportation Services								
1-000-270-503	TRANS SVCS- AID IN LIEU	112,992.00	(250.00)	112,742.00	99,718.40	0.00	13,023.60	0.00
1-000-270-511	TRANS SVCS- CONT H/S REGULAR	501,566.00	13,392.00	514,958.00	511,135.00	0.00	3,823.00	3,271.70
1-000-270-512	TRANS SVCS- CONT OTHER	27,142.00	13,255.62	40,397.62	39,779.77	0.00	617.85	0.00
1-000-270-514	TRANS SVCS- CONT H/S SPED	801,655.00	(140,941.83)	660,713.17	587,958.41	0.00	72,754.76	0.00
Student Transportation Services Totals:		1,443,355.00	(114,544.21)	1,328,810.79	1,238,591.58	0.00	90,219.21	3,271.70

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Employee Benefits								
1-000-291-220	PRSN SVCS- FICA	193,051.00	0.00	193,051.00	133,902.30	0.00	59,148.70	21,190.54
1-000-291-241	PRSN SVCS- PERS	205,563.00	0.00	205,563.00	180,472.92	0.00	25,090.08	0.00
1-000-291-250	PRSN SVCS- SUI	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
1-000-291-260	PRSN SVCS- WORKERS' COMP	63,766.00	0.00	63,766.00	63,378.00	0.00	388.00	0.00
1-000-291-270	PRSN SVCS- HEALTH BENEFITS	2,888,642.00	17,839.05	2,906,481.05	2,846,341.84	0.00	60,139.21	383,012.07
1-000-291-280	PRSN SVCS- TUITION REIMBURSEMENT	14,625.00	0.00	14,625.00	0.00	0.00	14,625.00	0.00
1-000-291-290	PRSN SVCS- OTH BENEFITS	49,176.00	4,512.46	53,688.46	53,688.46	0.00	0.00	0.00
Employee Benefits Totals:		3,419,823.00	22,351.51	3,442,174.51	3,277,783.52	0.00	164,390.99	404,202.61
006	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		21,878,729.00	32,536.81	21,911,265.81	21,264,719.05	11,425.94	635,120.82	532,465.72

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
004	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
General Outlay								
2-000-230-730	EQUIPMENT- GENERAL ADMIN	0.00	3,300.00	3,300.00	1,938.75	0.00	1,361.25	0.00
2-000-400-339	AE SERVICES	0.00	34,000.00	34,000.00	34,000.00	0.00	0.00	0.00
2-000-400-450	CONSTRUCTION SVCS- PRCH PROF	201,267.00	85,253.00	286,520.00	238,167.41	49,243.84	(891.25)	0.00
2-000-400-896	Assess for Dbt Srv-SDA Funding	21,469.00	0.00	21,469.00	0.00	0.00	21,469.00	0.00
General Outlay Totals:		222,736.00	122,553.00	345,289.00	274,106.16	49,243.84	21,939.00	0.00
Grand Totals for fund 12:		222,736.00	122,553.00	345,289.00	274,106.16	49,243.84	21,939.00	0.00

Fund 13 (Special Schools Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 13:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund 18 (Education Jobs Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 18:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for all Subfunds of Fund 10:		22,101,465.00	155,089.81	22,256,554.81	21,538,825.21	60,669.78	657,059.82	532,465.72

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Brooke Burik, SBA/Bd. Secretary

Date

Interim Balance SheetASSETS AND RESOURCES

ASSETS

01 Cash in checking account	\$ 25,915.25	
02-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 25,915.25
11 Investments		\$ 0.00
14 Investment interest receivable		\$ 0.00
21 Tax levy receivable		\$ 0.00
Accounts receivable		
32 Interfund	\$ 0.00	
41 Intergovernmental - state	\$ 0.00	
42 Intergovernmental - federal	\$ 0.00	
43 Intergovernmental - other	\$ 0.00	
53 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
31 Interfund	\$ 0.00	
51 Other Loans Receivable	\$ 0.00	
		\$ 0.00
99 Other current assets		\$ 0.00

RESOURCES

001 Estimated revenues (from adjusted budget)	\$ 0.00	
002 Less: revenues collected or accrued	\$ 0.00	
		\$ 0.00
		\$ 0.00
TOTAL ASSETS AND RESOURCES		\$ 25,915.25

LIABILITIES AND FUND EQUITY

LIABILITIES

001 Interfund loans payable	\$ 0.00
002 Interfund accounts payable	\$ 0.00
011 Intergovernmental accounts payable - state	\$ 0.00
012 Intergovernmental accounts payable - federal	\$ 16.65
013 Intergovernmental accounts payable - other	\$ 0.00
021 Accounts payable	\$ 10,442.81
022 Judgments payable	\$ 0.00
030 Compensated absences payable	\$ 0.00
031 Contracts payable	\$ 0.00
051 Loans payable	\$ 0.00
081 Deferred revenues	\$ 49,869.85
099 Other current liabilities	\$ 0.00
Total liabilities	\$ 60,329.31

FUND EQUITY				
Appropriated:				
753	Reserve for encumbrances - current year			\$ 0.00
754	Reserve for encumbrances - prior year			\$ 0.00
760	Other reserves			\$ 0.00
771	Designated Fund Balance			\$ 0.00
801	Appropriations		\$ 0.00	
802	Less: expenditures	\$ 0.00		
803	Less: encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Appropriations less expenditures				\$ 0.00
Unappropriated:				
770	Fund Balance, July 1, 2025		\$(34,414.06)	
803	Less: budgeted fund balance		\$ 0.00	
Unappropriated fund balance				\$(34,414.06)
Total fund equity				\$(34,414.06)
TOTAL LIABILITIES AND FUND EQUITY				\$ 25,915.25

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
nfo Only	Revenue Req'd to Balance	0.00	0.00	0.00	0.00	0.00
i2xx	From Transfers	0.00	0.00	0.00	0.00	0.00
xxx	From Local Sources	0.00	80,187.26	80,187.26	52,803.66	27,383.60
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	185,256.00	24,469.00	209,725.00	172,658.00	37,067.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		185,256.00	(185,256.00)	0.00	0.00	0.00

Fund 20 (Special Revenue Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Ingrouped Accounts		0.00	5,362.50	5,362.50	6,962.47	0.00	(1,599.97)	0.00
PTO DONATIONS		0.00	39,841.55	39,841.55	23,449.06	0.00	16,392.49	0.00
WATTS FOUNDATION		0.00	34,983.21	34,983.21	30,646.85	0.00	4,336.36	0.00
TITLE I GRANT		0.00	24,923.00	24,923.00	9,090.00	0.00	15,833.00	0.00
DEA Preschool		8,351.00	(33.00)	8,318.00	18,363.34	0.00	(10,045.34)	0.00
DEA (Other Prog.)		165,760.00	(2,503.00)	163,257.00	163,257.00	0.00	0.00	0.00
Title II (Eisenhower)		11,145.00	2,082.00	13,227.00	8,107.00	0.00	5,120.00	0.00
Grand Totals for fund 20:		185,256.00	104,656.26	289,912.26	259,875.72	0.00	30,036.54	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
nfo Only	Revenue Req'd to Balance	0.00	0.00	0.00	0.00	0.00
20-1920-000-001	MEF TECH GRANT	0.00	0.00	0.00	0.00	0.00
20-1920-000-002	PTA GRANT	0.00	500.00	500.00	500.00	0.00
20-1920-000-003	PTA for TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
20-1920-000-004	ROTARY TECH GRANT	0.00	0.00	0.00	0.00	0.00
20-1920-000-005	DE ROSA OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
20-1920-000-006	ELKS - GRANT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
20-1920-000-009	KINDER MORGAN FOUNDATION	0.00	0.00	0.00	0.00	0.00
20-1920-000-010	FIRST ENERGY GRANT	0.00	0.00	0.00	0.00	0.00
20-1920-000-011	WATTS C/O	0.00	19,448.09	19,448.09	3,640.50	15,807.59
20-1920-000-012	RAKE & HOE GARDEN CLUB	0.00	0.00	0.00	0.00	0.00
20-1920-000-013	Sustainable Jersey	0.00	0.00	0.00	0.00	0.00
20-1920-000-014	MEF-STEAM ROBOTS	0.00	0.00	0.00	0.00	0.00
20-1920-000-015	BLACKBAUD GIVING FUND C/O	0.00	2,162.50	2,162.50	0.00	2,162.50
20-1920-000-016	Deerfield PTO Donation	0.00	15,500.00	15,500.00	15,000.00	500.00
20-1920-000-017	Beechwood PTO Donations	0.00	15,428.04	15,428.04	14,928.04	500.00
20-1920-000-018	SQUARE 1 ART	0.00	914.12	914.12	914.12	0.00
20-1920-000-019	Groundwork - BW garden	0.00	250.00	250.00	250.00	0.00
20-1920-001-001	PSE&G/PALS GRANT	0.00	0.00	0.00	0.00	0.00
20-1920-001-003	Kovacs	0.00	700.00	700.00	700.00	0.00
20-1920-010-002	PTO Grant C/O	0.00	8,413.51	8,413.51	0.00	8,413.51
20-1920-010-011	WATTS FY 26 DEERFIELD	0.00	14,621.00	14,621.00	14,621.00	0.00
20-1920-010-015	Blackbaud Current year	0.00	2,250.00	2,250.00	2,250.00	0.00
20-1920-800-001	IIS- GRANT	0.00	0.00	0.00	0.00	0.00
20-1920-800-007	CRAYOLA GRANT	0.00	0.00	0.00	0.00	0.00
20-1922-000-003	WATTS MUSIC GRANT	0.00	0.00	0.00	0.00	0.00
20-1980-000-000	REFUND PY EXP	0.00	0.00	0.00	0.00	0.00
20-3257-000-000	SDA Emerg. Needs & Cap. Maint.	0.00	0.00	0.00	0.00	0.00
20-3257-000-004	SDA Emerg. Needs & Cap. Maint.	0.00	0.00	0.00	0.00	0.00
20-4409-000-000	ARP-IDEA Preschool Grant Prog.	0.00	0.00	0.00	0.00	0.00
20-4419-000-000	ARP - IDEA Basic	0.00	0.00	0.00	0.00	0.00
20-4420-250-000	IDEA BASIC	165,760.00	(2,503.00)	163,257.00	163,257.00	0.00
20-4423-254-000	IDEA PSH	8,351.00	(33.00)	8,318.00	8,318.00	0.00
20-4451-260-001	TITLE IIA- C/O	0.00	0.00	0.00	1,083.00	(1,083.00)
20-4451-260-002	TITLE I	0.00	24,923.00	24,923.00	0.00	24,923.00
20-4451-265-001	Prior yr grant due to state	0.00	0.00	0.00	0.00	0.00
20-4451-270-000	ESSA TITLE IIA	11,145.00	2,082.00	13,227.00	0.00	13,227.00
20-4451-275-000	ESSA TITLE III	0.00	0.00	0.00	0.00	0.00
20-4471-280-001	Title IV-Safe&Drug Free School	0.00	0.00	0.00	0.00	0.00
20-4510-450-000	ARRA IDEA BASIC	0.00	0.00	0.00	0.00	0.00
20-4530-000-001	CARES Act	0.00	0.00	0.00	0.00	0.00
20-4530-000-002	Union County CARES Act	0.00	0.00	0.00	0.00	0.00
20-4532-000-000	Coronavirus Relief Fund	0.00	0.00	0.00	0.00	0.00
20-4534-000-000	CRRSA Act - ESSER II	0.00	0.00	0.00	0.00	0.00
20-4535-000-000	CRRSA - Learning Accel. Grant	0.00	0.00	0.00	0.00	0.00
20-4536-000-000	CRRSA - Mental Health Grant	0.00	0.00	0.00	0.00	0.00
20-4537-000-000	ACSERS Program over 21	0.00	0.00	0.00	0.00	0.00
20-4540-000-000	ARP - ESSER	0.00	0.00	0.00	0.00	0.00
20-4541-000-000	ARP - ACC LEARNING	0.00	0.00	0.00	0.00	0.00
20-4542-000-000	ARP - SUMMER LEARNING	0.00	0.00	0.00	0.00	0.00
20-4543-000-000	ARP - BEYOND SCHOOL DAY	0.00	0.00	0.00	0.00	0.00
20-4544-000-000	ARP - MENTAL HEALTH	0.00	0.00	0.00	0.00	0.00
20-4610-460-000	ARRA IDEA PSH	0.00	0.00	0.00	0.00	0.00
Grand Totals		185,256.00	(185,256.00)	0.00	0.00	0.00

Minimum Expense General Ledger Report

Fund 20 (Special Revenue Fund)

Expend, Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Ingrouped Accounts								
0-001-100-610	MEF TECH- OTHER EXPENSE	0.00	5,362.50	5,362.50	3,662.47	0.00	1,700.03	0.00
0-014-100-600	FOCUS Grant-Supplies	0.00	0.00	0.00	2,000.00	0.00	(2,000.00)	0.00
0-014-200-500	FOCUS Grant-Purchased Services	0.00	0.00	0.00	1,300.00	0.00	(1,300.00)	0.00
Ingrouped Accounts Totals:		0.00	5,362.50	5,362.50	6,962.47	0.00	(1,599.97)	0.00
PTO DONATIONS								
0-002-100-610	PTA TECH- OTHER EXPENSE	0.00	39,341.55	39,341.55	22,962.94	0.00	16,378.61	0.00
0-002-200-600	PTO Landscaping	0.00	500.00	500.00	486.12	0.00	13.88	0.00
PTO DONATIONS Totals:		0.00	39,841.55	39,841.55	23,449.06	0.00	16,392.49	0.00
WATTS FOUNDATION								
0-003-100-320	DF Author Appearance	0.00	5,500.00	5,500.00	5,500.00	0.00	0.00	0.00
0-003-100-600	WATTS - FY22	0.00	23,347.44	23,347.44	21,012.10	0.00	2,335.34	0.00
0-003-100-610	WATTS - EXPENSES	0.00	2,495.27	2,495.27	1,760.85	0.00	734.42	0.00
0-003-100-732	WATTS 2026 DONATION	0.00	3,640.50	3,640.50	2,373.90	0.00	1,266.60	0.00
WATTS FOUNDATION Totals:		0.00	34,983.21	34,983.21	30,646.85	0.00	4,336.36	0.00
TITLE I GRANT								
0-231-100-600	Title I-A - Supplies	0.00	10,000.00	10,000.00	1,490.00	0.00	8,510.00	0.00
0-231-200-500	Other Purch Services-Support	0.00	14,923.00	14,923.00	7,600.00	0.00	7,323.00	0.00
TITLE I GRANT Totals:		0.00	24,923.00	24,923.00	9,090.00	0.00	15,833.00	0.00
DEA Preschool								
0-254-200-300	IDEA PSH- PRCH TCH SVCS	8,351.00	(33.00)	8,318.00	18,363.34	0.00	(10,045.34)	0.00
DEA Preschool Totals:		8,351.00	(33.00)	8,318.00	18,363.34	0.00	(10,045.34)	0.00
DEA (Other Prog.)								
0-250-100-500	IDEA BASIC- TUITION	165,760.00	(2,503.00)	163,257.00	163,257.00	0.00	0.00	0.00
DEA (Other Prog.) Totals:		165,760.00	(2,503.00)	163,257.00	163,257.00	0.00	0.00	0.00
Title II (Eisenhower)								
0-270-200-300	TITLE IIA- PRCH ED SVCS	11,145.00	(6,145.00)	5,000.00	1,372.00	0.00	3,628.00	0.00
0-270-200-800	Title II A - Misc Exp	0.00	8,227.00	8,227.00	6,735.00	0.00	1,492.00	0.00
Title II (Eisenhower) Totals:		11,145.00	2,082.00	13,227.00	8,107.00	0.00	5,120.00	0.00
Grand Totals for fund 20:		185,256.00	104,656.26	289,912.26	259,875.72	0.00	30,036.54	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Brooke Burik, SBA/Bd. Secretary

Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS		
01 Cash in checking account	\$ 0.00	
02-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 0.00
11 Investments		\$ 0.00
14 Investment interest receivable		\$ 0.00
21 Tax levy receivable		\$ 0.00
Accounts receivable		
32 Interfund	\$ 0.00	
41 Intergovernmental - state	\$ 0.00	
42 Intergovernmental - federal	\$ 0.00	
43 Intergovernmental - other	\$ 0.00	
53 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
31 Interfund	\$ 0.00	
51 Other Loans Receivable	\$ 0.00	
		\$ 0.00
99 Other current assets		\$ 0.00
RESOURCES		
001 Estimated revenues (from adjusted budget)	\$ 0.00	
002 Less: revenues collected or accrued	\$ 0.00	
		\$ 0.00
TOTAL ASSETS AND RESOURCES		\$ 0.00

LIABILITIES AND FUND EQUITY

LIABILITIES		
101 Interfund loans payable		\$ 0.00
102 Interfund accounts payable		\$ 0.00
111 Intergovernmental accounts payable - state		\$ 0.00
112 Intergovernmental accounts payable - federal		\$ 0.00
113 Intergovernmental accounts payable - other		\$ 0.00
121 Accounts payable		\$ 0.00
122 Judgments payable		\$ 0.00
130 Compensated absences payable		\$ 0.00
131 Contracts payable		\$ 0.00
151 Loans payable		\$ 0.00
181 Deferred revenues		\$ 0.00
199 Other current liabilities		\$ 0.00
Total liabilities		\$ 0.00

FUND EQUITY			
Appropriated:			
753 Reserve for encumbrances - current year		\$ 0.00	
754 Reserve for encumbrances - prior year		\$ 0.00	
760 Other reserves		\$ 0.00	
771 Designated Fund Balance		\$ 0.00	
801 Appropriations	\$ 0.00		
802 Less: expenditures	\$ 0.00		
803 Less: encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Appropriations less expenditures			\$ 0.00
Unappropriated:			
770 Fund Balance, July 1, 2025		\$ 0.00	
803 Less: budgeted fund balance		\$ 0.00	
Unappropriated fund balance			\$ 0.00
Total fund equity			\$ 0.00
TOTAL LIABILITIES AND FUND EQUITY			\$ 0.00

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 0.00	\$ 0.00
Less: Revenues	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ 0.00	\$ 0.00
Add: Unappropriated fund balance			\$ 0.00
Total of budgeted and unappropriated fund balance			\$ 0.00

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	0.00	0.00
12xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	0.00	0.00

Fund 30 (Capital Projects Fund)

Account Group	Group Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 30:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	0.00	0.00
30-5200-000-000	Inter-fund transfer account	0.00	0.00	0.00	0.00	0.00
30-1510-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
30-1990-000-000	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
30-3194-000-000	STATE AID	0.00	0.00	0.00	0.00	0.00
30-5110-000-000	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	0.00	0.00

Minimum Expense General Ledger Report

Fund 30 (Capital Projects Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 30:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Brooke Burik, SBA/Bd. Secretary

Date

Interim Balance SheetASSETS AND RESOURCES

ASSETS

01 Cash in checking account	\$ 2,312.00	
02-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 2,312.00
11 Investments		\$ 0.00
14 Investment interest receivable		\$ 0.00
21 Tax levy receivable		\$ 0.00
Accounts receivable		
32 Interfund	\$ 0.00	
41 Intergovernmental - state	\$ 0.00	
42 Intergovernmental - federal	\$ 0.00	
43 Intergovernmental - other	\$ 0.00	
53 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
31 Interfund	\$ 0.00	
51 Other Loans Receivable	\$ 0.00	
		\$ 0.00
99 Other current assets		\$ 0.00

RESOURCES

001 Estimated revenues (from adjusted budget)	\$ 0.00	
002 Less: revenues collected or accrued	\$ 0.00	
		\$ 0.00
TOTAL ASSETS AND RESOURCES		\$ 2,312.00

LIABILITIES AND FUND EQUITY

LIABILITIES

101 Interfund loans payable	\$ 0.00
102 Interfund accounts payable	\$ 0.00
111 Intergovernmental accounts payable - state	\$ 0.00
112 Intergovernmental accounts payable - federal	\$ 0.00
113 Intergovernmental accounts payable - other	\$ 0.00
121 Accounts payable	\$ 0.00
122 Judgments payable	\$ 0.00
130 Compensated absences payable	\$ 0.00
131 Contracts payable	\$ 0.00
151 Loans payable	\$ 0.00
181 Deferred revenues	\$ 2,310.00
199 Other current liabilities	\$ 0.00
Total liabilities	\$ 2,310.00

FUND EQUITY			
Appropriated:			
753 Reserve for encumbrances - current year		\$ 0.00	
754 Reserve for encumbrances - prior year		\$ 0.00	
760 Other reserves		\$ 0.00	
771 Designated Fund Balance		\$ 0.00	
701 Appropriations	\$ 0.00		
702 Less: expenditures	\$ 0.00		
703 Less: encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Appropriations less expenditures			\$ 0.00
Unappropriated:			
770 Fund Balance, July 1, 2025		\$ 2.00	
703 Less: budgeted fund balance		\$ 0.00	
Unappropriated fund balance			\$ 2.00
Total fund equity			\$ 2.00
TOTAL LIABILITIES AND FUND EQUITY			\$ 2,312.00

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 0.00	\$ 0.00
Less: Revenues	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ 0.00	\$ 0.00
Add: Unappropriated fund balance			\$ 2.00
Total of budgeted and unappropriated fund balance			\$ 2.00

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	273.00	(273.00)	0.00	0.00	0.00
12xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	847,529.00	0.00	847,529.00	847,529.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	436,745.00	0.00	436,745.00	436,745.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		1,284,547.00	(1,284,547.00)	0.00	0.00	0.00

Fund 40 (Debt Service Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt Service- Regular		1,284,547.00	0.00	1,284,547.00	1,284,546.80	0.00	0.20	0.00
Grand Totals for fund 40:		1,284,547.00	0.00	1,284,547.00	1,284,546.80	0.00	0.20	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	273.00	(273.00)	0.00	0.00	0.00
10-5200-000-000	Interfund Transfers.	0.00	0.00	0.00	0.00	0.00
10-5210-000-000	Transfer from Capital Reserve	0.00	0.00	0.00	0.00	0.00
10-5210-000-000	Interfund Transfer	0.00	0.00	0.00	0.00	0.00
10-1210-000-000	LCL TAX LEVY	847,529.00	0.00	847,529.00	847,529.00	0.00
10-132-000-000	INTERFUND A/R	0.00	0.00	0.00	0.00	0.00
10-1990-000-000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
10-3160-000-000	DEBT SERVICE STATE AID	436,745.00	0.00	436,745.00	436,745.00	0.00
Grand Totals		1,284,547.00	(1,284,547.00)	0.00	0.00	0.00

Minimum Expense General Ledger Report**Fund 40 (Debt Service Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt Service- Regular								
10-701-510-834	INTEREST ON BONDS	239,547.00	0.00	239,547.00	239,546.80	0.00	0.20	0.00
10-701-510-910	REDEMPTION OF PRINCIPAL	1,045,000.00	0.00	1,045,000.00	1,045,000.00	0.00	0.00	0.00
Debt Service- Regular Totals:		1,284,547.00	0.00	1,284,547.00	1,284,546.80	0.00	0.20	0.00
Grand Totals for fund 40:		1,284,547.00	0.00	1,284,547.00	1,284,546.80	0.00	0.20	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Brooke Burik, SBA/Bd. Secretary

Date

Interim Balance Sheet

ASSETS AND RESOURCES			
ASSETS			
01 Cash in checking account	\$ 2,312.00		
02-106 Other cash equivalents	\$ 0.00		
Total cash			\$ 2,312.00
11 Investments			\$ 0.00
14 Investment interest receivable			\$ 0.00
21 Tax levy receivable			\$ 0.00
Accounts receivable			
32 Interfund	\$ 0.00		
41 Intergovernmental - state	\$ 0.00		
42 Intergovernmental - federal	\$ 0.00		
43 Intergovernmental - other	\$ 0.00		
53 Other Accounts Receivable	\$ 0.00		
			\$ 0.00
Loans receivable			
31 Interfund	\$ 0.00		
51 Other Loans Receivable	\$ 0.00		
			\$ 0.00
99 Other current assets			\$ 0.00
RESOURCES			
001 Estimated revenues (from adjusted budget)	\$ 0.00		
002 Less: revenues collected or accrued	\$ 0.00		
			\$ 0.00
TOTAL ASSETS AND RESOURCES			\$ 2,312.00
LIABILITIES AND FUND EQUITY			
LIABILITIES			
101 Interfund loans payable			\$ 0.00
102 Interfund accounts payable			\$ 0.00
111 Intergovernmental accounts payable - state			\$ 0.00
112 Intergovernmental accounts payable - federal			\$ 0.00
113 Intergovernmental accounts payable - other			\$ 0.00
121 Accounts payable			\$ 0.00
122 Judgments payable			\$ 0.00
130 Compensated absences payable			\$ 0.00
131 Contracts payable			\$ 0.00
151 Loans payable			\$ 0.00
181 Deferred revenues			\$ 2,310.00
199 Other current liabilities			\$ 0.00
Total liabilities			\$ 2,310.00

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$ 0.00	
754 Reserve for encumbrances - prior year			\$ 0.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 0.00	
701 Appropriations		\$ 0.00		
702 Less: expenditures	\$ 0.00			
703 Less: encumbrances	\$ 0.00	\$ 0.00	\$ 0.00	
Appropriations less expenditures				\$ 0.00

Unappropriated:

770 Fund Balance, July 1, 2025			\$ 2.00	
703 Less: budgeted fund balance			\$ 0.00	
Unappropriated fund balance				\$ 2.00
Total fund equity				\$ 2.00

TOTAL LIABILITIES AND FUND EQUITY

\$ 2,312.00

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 0.00	\$ 0.00
Less: Revenues	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ 0.00	\$ 0.00
Add: Unappropriated fund balance			\$ 2.00
Total of budgeted and unappropriated fund balance			\$ 2.00

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	273.00	(273.00)	0.00	0.00	0.00
12xx	From Transfers	0.00	0.00	0.00	0.00	0.00
xxx	From Local Sources	847,529.00	0.00	847,529.00	847,529.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
1xxx	From State Sources	436,745.00	0.00	436,745.00	436,745.00	0.00
1xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
1xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		1,284,547.00	(1,284,547.00)	0.00	0.00	0.00

Fund 40 (Debt Service Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt Service- Regular		1,284,547.00	0.00	1,284,547.00	1,284,546.80	0.00	0.20	0.00
Grand Totals for fund 40:		1,284,547.00	0.00	1,284,547.00	1,284,546.80	0.00	0.20	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	273.00	(273.00)	0.00	0.00	0.00
10-5200-000-000	Interfund Transfers.	0.00	0.00	0.00	0.00	0.00
10-5210-000-000	Transfer from Capital Reserve	0.00	0.00	0.00	0.00	0.00
10-5210-000-000	Interfund Transfer	0.00	0.00	0.00	0.00	0.00
10-1210-000-000	LCL TAX LEVY	847,529.00	0.00	847,529.00	847,529.00	0.00
10-132-000-000	INTERFUND A/R	0.00	0.00	0.00	0.00	0.00
10-1990-000-000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
10-3160-000-000	DEBT SERVICE STATE AID	436,745.00	0.00	436,745.00	436,745.00	0.00
Grand Totals		1,284,547.00	(1,284,547.00)	0.00	0.00	0.00

Minimum Expense General Ledger Report**Fund 40 (Debt Service Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt Service- Regular								
10-701-510-834	INTEREST ON BONDS	239,547.00	0.00	239,547.00	239,546.80	0.00	0.20	0.00
10-701-510-910	REDEMPTION OF PRINCIPAL	1,045,000.00	0.00	1,045,000.00	1,045,000.00	0.00	0.00	0.00
Debt Service- Regular Totals:		1,284,547.00	0.00	1,284,547.00	1,284,546.80	0.00	0.20	0.00
Grand Totals for fund 40:		1,284,547.00	0.00	1,284,547.00	1,284,546.80	0.00	0.20	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Brooke Burik, SBA/Bd. Secretary

Date

**REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION OF THE
MOUNTAINSIDE BORO SCHOOL DISTRICT**

**CASH REPORT - ALL FUNDS
MONTH ENDING JULY 31, 2026**

ALL FUNDS	(1) Beginning Cash Balance	(1a) Cash Adj	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balance
General Fund 10	1,457,603.59	0.00	1,875,298.58	963,784.33	2,369,117.84
<i>Capital Reserve</i>	290,082.48	0.00	0.00	0.00	290,082.48
<i>Maintenance Reserve</i>	234,619.26	0.00	0.00	0.00	234,619.26
<i>Emergency Reserve</i>	0.00	0.00	0.00	0.00	0.00
Special Revenue Fund 20	25,915.25	0.00	2,083.88	18,300.64	9,698.49
Capital Projects Fund 30	0.00	0.00	0.00	0.00	0.00
Debt Service Fund 40	2,312.00	0.00	784,975.00	0.00	787,287.00
TOTAL GOVERNMENTAL	2,010,532.58	0.00	2,662,357.46	982,084.97	3,690,805.07
Enterprise Fund 60					
Food Service	252,586.88	0.00	4,574.68	85,921.89	171,239.67
Other	0.00	0.00	0.00	0.00	0.00
TOTAL ENTERPRISE	252,586.88	0.00	4,574.68	85,921.89	171,239.67
Trust & Agency Funds					
Payroll	2,829.38	0.00	122,419.88	124,872.82	376.44
Payroll Agency	204,693.79	0.00	66,467.32	234,553.95	36,607.16
Unemployment Trust	23,497.12	0.00	344.19	60.25	23,781.06
TOTAL TRUST & AGENCY	231,020.29	0.00	189,231.39	359,487.02	60,764.66
TOTAL ALL FUNDS	2,494,139.75	0.00	2,856,163.53	1,427,493.88	3,922,809.40

Prepared & Submitted by:



Paula Hatch

08/19/2026

Date



MOUNTAINSIDE SCHOOL DISTRICT

1497 WOODACRES DRIVE MOUNTAINSIDE, NJ 07092

908-232-3232

WWW.MOUNTAINSIDESCHOOLS.ORG

BERNADETTE PINTO - SCHOOL BUSINESS ADMINISTRATOR

MEMORANDUM

To: Members of the Board of Education

From: Bernadette Pinto, School Business Administrator/Board Secretary

Date: August 20, 2026

Subject: Financial Reporting and Cash Reconciliation Discrepancies

This memorandum is to inform the Board of Education of a financial reporting issue that was recently identified during a review of the district's accounting records.

Although the cash balances reported on the monthly Board Secretary Reports and Treasurer's Reports are in agreement, discrepancies were discovered on the cash reconciliation worksheets. Upon further investigation, it was determined that the beginning cash balances within the financial system were incorrect. As a result, the reconciliation worksheets do not accurately reflect the cash balances reported on the Board Secretary's and Treasurer's Reports. Given the timing of this discovery and the need to complete the fiscal year-end closing process, process year-end budget transfers, and prepare for the upcoming school year, the 2025-2026 fiscal year will be closed as currently reflected in the accounting records. Delaying year-end close would significantly impact the district's financial operations and required reporting deadlines.

Due to the complexity of this matter, the district will procure professional financial consulting services to perform a comprehensive review and correction of approximately the last twelve (12) months of cash activity and reconciliations. This review is expected to take several months to complete.

During this interim period:

- Monthly bank reconciliations will continue to be completed by reconciling all deposits and disbursements to the bank statements.
 - The Board Secretary's Reports and Treasurer's Reports will continue to be prepared and presented to the Board with notation that cash reconciliation adjustments remain in progress.
 - As corrections are completed, the affected monthly Board Secretary's Reports and Treasurer's Reports will be presented to the Board for reapproval to accurately reflect the corrected cash balances.
 - This memorandum will be attached to each monthly financial report to document the issue and the corrective actions being undertaken until all affected reports have been corrected.
 - The Union County Executive County Superintendent's Office and the district's independent auditors will be formally notified of the issue and the corrective action plan.
- The administration is committed to ensuring the accuracy and integrity of the district's financial records. The Board will be kept informed of the progress of the reconciliation process and any significant findings throughout the review.

Please feel free to contact me with any questions or if additional information is needed.

Sincerely,



Bernadette Pinto
Business Administrator/Board Secretary

Interim Balance SheetASSETS AND RESOURCES

ASSETS

01 Cash in checking account	\$ 2,004,322.72	
02-106 Other cash equivalents	\$ 2,674.97	
Total cash		\$ 2,006,997.69
11 Investments		\$ 0.00
14 Investment interest receivable		\$ 0.00
16 Capital reserve account		\$ 290,082.48
17 Maintenance reserve account		\$ 234,619.26
21 Tax levy receivable		\$(1,259,071.00)
Accounts receivable		
32 Interfund	\$ 0.00	
41 Intergovernmental - state	\$ 44,320.51	
42 Intergovernmental - federal	\$(23,050.51)	
43 Intergovernmental - other	\$ 0.00	
53 Other Accounts Receivable	\$ 56,350.00	
		\$ 77,620.00
Loans receivable		
31 Interfund	\$ 0.00	
51 Other Loans Receivable	\$ 0.00	
		\$ 0.00
99 Other current assets		\$ 0.00

RESOURCES

001 Estimated revenues (from adjusted budget)	\$ 22,119,634.00	
002 Less: revenues collected or accrued	\$(113,413.66)	
		\$ 22,006,220.34
TOTAL ASSETS AND RESOURCES		\$ 23,356,468.77

LIABILITIES AND FUND EQUITY

LIABILITIES

101 Interfund loans payable	\$ 0.00
102 Interfund accounts payable	\$ 0.00
111 Intergovernmental accounts payable - state	\$ 0.00
112 Intergovernmental accounts payable - federal	\$ 0.00
113 Intergovernmental accounts payable - other	\$ 0.00
121 Accounts payable	\$ 45,062.05
122 Judgments payable	\$ 0.00
130 Compensated absences payable	\$ 0.00
131 Contracts payable	\$ 0.00
151 Loans payable	\$ 0.00
181 Deferred revenues	\$ 17,900.00
199 Other current liabilities	\$ 0.00
Total liabilities	\$ 62,962.05

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$ 19,548,082.27	
754 Reserve for encumbrances - prior year			\$ 60,669.78	
761 Reserved fund balance Capital Reserve - July 1, 2026	\$ 290,082.48			
504 Add: Increase in capital reserve	\$ 0.00			
507 Less: Budgeted withdrawal from capital reserve - eligible costs	\$ 0.00			
509 Less: Budgeted withdrawal from capital reserve - excess costs	\$(170,000.00)			
517 Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc	\$ 0.00			
Subtotal - capital reserve			\$ 120,082.48	
764 Reserved fund balance Maintenance Reserve - July 1, 2026	\$ 234,619.26			
506 Add: Increase in maintenance reserve	\$ 0.00			
510 Less: Budgeted withdrawal from maintenance reserve	\$ 0.00			
Subtotal - maintenance reserve			\$ 234,619.26	
765 Reserved fund balance Tuition Reserve - July 1, 2026	\$ 104,506.00			
511 Less: Budgeted withdrawal from tuition reserve	\$(60,000.00)			
Subtotal - tuition reserve			\$ 44,506.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 375,000.00	
772 Designated Fund Balance - ARRA/SEMI			\$ 0.00	
501 Appropriations	\$ 22,924,609.78			
502 Less: expenditures	\$ 1,133,999.01			
503 Less: encumbrances	\$ 19,608,752.05	\$(20,742,751.06)	\$ 2,181,858.72	
Appropriations less expenditures				\$ 22,564,818.51
Unappropriated:				
770 Fund Balance, July 1, 2026			\$ 1,242,994.21	
503 Less: budgeted fund balance			\$(514,306.00)	
Unappropriated fund balance				\$ 728,688.21
Total fund equity				\$ 23,293,506.72

TOTAL LIABILITIES AND FUND EQUITY

\$ 23,356,468.77

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 22,924,609.78	\$ 20,742,751.06	\$ 2,181,858.72
Less: Revenues	\$(22,119,634.00)	\$(113,413.66)	\$(22,006,220.34)
Subtotal	\$ 804,975.78	\$ 20,629,337.40	\$(19,824,361.62)
Change in capital reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$(170,000.00)	\$ 0.00	\$(170,000.00)
Change in maintenance reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Change in tuition reserve			
Less - Withdrawal from reserve	\$(60,000.00)	\$(60,000.00)	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$(60,669.78)	\$(60,669.78)	\$ 0.00
Total current year budgeted fund balance	\$ 514,306.00	\$ 20,508,667.62	\$(19,994,361.62)
Add: Unappropriated fund balance			\$ 728,688.21
Total of budgeted and unappropriated fund balance			\$ (19,265,673.41)

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	514,306.00	60,669.78	574,975.78	20,569,337.40	(19,994,361.62)
107/309/317	Bgtd wdrwl from cap rsv	170,000.00	0.00	170,000.00	0.00	170,000.00
110	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
111	Bgtd wdrwl from tuition rsv	60,000.00	0.00	60,000.00	60,000.00	\$0.00
12xx	From Transfers	0.00	0.00	0.00	0.00	0.00
xxx	From Local Sources	20,312,107.00	12,000.00	20,324,107.00	113,413.66	20,210,693.34
1xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
1xxx	From State Sources	1,795,527.00	0.00	1,795,527.00	0.00	1,795,527.00
1xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
1xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		22,851,940.00	72,669.78	22,924,609.78	20,742,751.06	2,181,858.72

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Preschool		146,055.00	0.00	146,055.00	0.00	146,055.00	0.00	0.00
Kindergarten		410,523.00	0.00	410,523.00	0.00	410,523.00	0.00	0.00
Grades 1-5		2,211,560.00	0.00	2,211,560.00	7,455.06	2,204,104.94	0.00	0.00
Grades 6-8		1,518,470.00	0.00	1,518,470.00	0.00	1,518,470.00	0.00	0.00
Regular Programs-Home Instruction		10,000.00	0.00	10,000.00	0.00	1,000.00	9,000.00	0.00
Regular Programs-Undistrib Instruction		228,698.00	(199.44)	228,498.56	25,629.46	164,855.06	38,014.04	0.00
Special Education-LLD		155,869.00	199.44	156,068.44	0.00	156,068.44	0.00	0.00
Special Education-Resource Room		1,247,962.00	0.00	1,247,962.00	0.00	1,249,058.72	(1,096.72)	0.00
Basic Skills		341,006.00	0.00	341,006.00	0.00	340,289.82	716.18	0.00
Co-curricular Activities- Non Athletic		61,244.00	0.00	61,244.00	0.00	53,979.00	7,265.00	0.00
Co-curricular Activities- Athletic		52,000.00	0.00	52,000.00	0.00	49,687.26	2,312.74	0.00
Other Instructional Programs		17,000.00	0.00	17,000.00	33,878.13	0.00	(16,878.13)	0.00
After School Program		9,000.00	0.00	9,000.00	0.00	9,000.00	0.00	0.00
Undistributed Expense-Instruction		6,146,856.00	(21,400.72)	6,125,455.28	84,960.30	5,670,162.82	370,332.16	0.00
Health Services		189,233.00	75.00	189,308.00	65.56	189,301.26	(58.82)	0.00
Other Support Svcs- Related Svcs		222,024.00	0.00	222,024.00	0.00	202,256.97	19,767.03	0.00
Other Support Svcs- Extraordinary Svcs		322,565.00	0.00	322,565.00	0.00	153,530.00	169,035.00	0.00
Other Support Svcs- Students-Regular		134,274.00	0.00	134,274.00	0.00	134,152.32	121.68	0.00
Other Support Svcs- Students-Sp Ed		473,060.00	0.00	473,060.00	48,782.72	404,862.08	19,415.20	0.00
Improvement of Instruction Svcs		305,910.00	12,000.00	317,910.00	29,999.07	278,335.93	9,575.00	0.00
Library/Educational Media Svcs		270,426.00	0.00	270,426.00	10,629.85	253,816.94	5,979.21	0.00
Instructional Staff Training Svcs		5,700.00	0.00	5,700.00	0.00	0.00	5,700.00	0.00
Support Svcs- General Administration		427,296.00	0.00	427,296.00	96,150.63	323,686.24	7,459.13	0.00
Support Svcs- School Administration		386,308.00	0.00	386,308.00	45,135.07	324,765.78	16,407.15	0.00
Central Services		261,293.00	(75.00)	261,218.00	22,731.37	168,934.63	69,552.00	0.00
Required Maintenance Services		241,693.00	21,400.72	263,093.72	12,178.89	128,233.58	122,681.25	0.00
Custodial Services		970,640.00	0.00	970,640.00	101,902.39	870,467.98	(1,730.37)	5,969.10
Care/Upkeep Grounds		24,052.00	(2,189.00)	21,863.00	145.95	19,689.79	2,027.26	0.00
Security		107,101.00	2,189.00	109,290.00	4,290.00	105,000.00	0.00	0.00
Student Transportation Services		1,148,471.00	0.00	1,148,471.00	0.00	695,362.93	453,108.07	0.00
Employee Benefits		4,542,182.00	0.00	4,542,182.00	609,349.56	3,096,238.17	836,594.27	8,151.04
006	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		22,588,471.00	12,000.00	22,600,471.00	1,133,284.01	19,321,888.66	2,145,298.33	14,120.14

Fund 12 (Capital Outlay Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
004	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Outlay		263,469.00	49,243.84	312,712.84	715.00	275,437.45	36,560.39	0.00
Grand Totals for fund 12:		263,469.00	49,243.84	312,712.84	715.00	275,437.45	36,560.39	0.00

Fund 13 (Special Schools Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 13:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund 18 (Education Jobs Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 18:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for all Subfunds of Fund 10:		22,851,940.00	61,243.84	22,913,183.84	1,133,999.01	19,597,326.11	2,181,858.72	14,120.14

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	514,306.00	60,669.78	574,975.78	20,569,337.40	(19,994,361.62)
307/309/317	Bgtd wdrwl from cap rsv	170,000.00	0.00	170,000.00	0.00	170,000.00
310	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
311	Bgtd wdrwl from tuition rsv	60,000.00	0.00	60,000.00	60,000.00	\$0.00
10-5200-000-000	Inter-fund transfer account	0.00	0.00	0.00	0.00	0.00
10-1210-000-000	LOCAL TAX LEVY	19,860,850.00	0.00	19,860,850.00	0.00	19,860,850.00
10-1300-000-000	TUITION	150,800.00	0.00	150,800.00	29,000.00	121,800.00
10-1410-000-000	TRANSP FEES FROM INDIV	75,457.00	0.00	75,457.00	36,190.00	39,267.00
10-1510-000-000	INTEREST ON INVESTMENTS	150,000.00	0.00	150,000.00	7,689.09	142,310.91
10-1910-000-000	OTH RESTRICTED MISC REVENUE	0.00	0.00	0.00	0.00	0.00
10-1980-000-000	REFUNDS- PRIOR YR EXP	0.00	0.00	0.00	0.00	0.00
10-1990-000-000	MISCELLANEOUS REV	75,000.00	12,000.00	87,000.00	40,534.57	46,465.43
10-3121-000-000	TRANSPORTATION AID	404,663.00	0.00	404,663.00	0.00	404,663.00
10-3131-000-000	EXTRAORDINARY AID	168,794.00	0.00	168,794.00	0.00	168,794.00
10-3132-000-000	SPECIAL EDUCATION AID	1,075,309.00	0.00	1,075,309.00	0.00	1,075,309.00
10-3140-000-000	BILINGUAL ED AID	0.00	0.00	0.00	0.00	0.00
10-3171-000-000	STABILIZATION AID	0.00	0.00	0.00	0.00	0.00
10-3172-000-000	SUPP STABILIZATION AID	0.00	0.00	0.00	0.00	0.00
10-3177-000-000	SECURITY AID	146,761.00	0.00	146,761.00	0.00	146,761.00
10-3190-000-000	OTHER STATE AID	0.00	0.00	0.00	0.00	0.00
10-3195-000-000	OTHER STATE AID	0.00	0.00	0.00	0.00	0.00
10-3300-000-000	St Reimb-Lead Testing of Water	0.00	0.00	0.00	0.00	0.00
18-4522-000-000	EDUCATION JOBS GRANT	0.00	0.00	0.00	0.00	0.00
Grand Totals		22,851,940.00	72,669.78	22,924,609.78	20,742,751.06	2,181,858.72

Minimum Expense General Ledger Report**Fund 11 (Current Expense Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
<u>Preschool</u>								
1-105-100-101	PRESCHOOL- SALARIES	68,616.00	0.00	68,616.00	0.00	68,616.00	0.00	0.00
1-105-100-106	PRE-SCHOOL-AIDES	77,439.00	0.00	77,439.00	0.00	77,439.00	0.00	0.00
Preschool Totals:		146,055.00	0.00	146,055.00	0.00	146,055.00	0.00	0.00
<u>Kindergarten</u>								
1-110-100-101	KINDERGARTEN- SALARIES	410,523.00	0.00	410,523.00	0.00	410,523.00	0.00	0.00
Kindergarten Totals:		410,523.00	0.00	410,523.00	0.00	410,523.00	0.00	0.00
<u>Grades 1-5</u>								
1-120-100-101	GRADES 1-5- SALARIES	2,211,560.00	0.00	2,211,560.00	7,455.06	2,204,104.94	0.00	0.00
Grades 1-5 Totals:		2,211,560.00	0.00	2,211,560.00	7,455.06	2,204,104.94	0.00	0.00
<u>Grades 6-8</u>								
1-130-100-101	GRADES 6-8- SALARIES	1,518,470.00	0.00	1,518,470.00	0.00	1,518,470.00	0.00	0.00
Grades 6-8 Totals:		1,518,470.00	0.00	1,518,470.00	0.00	1,518,470.00	0.00	0.00
<u>Regular Programs-Home Instruction</u>								
1-150-100-101	HOME INSTR REG ED- SALARIES	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00
1-150-100-320	HOME INSTRUCTION-PRCH SVCS	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00	0.00
Regular Programs-Home Instruction Totals:		10,000.00	0.00	10,000.00	0.00	1,000.00	9,000.00	0.00
<u>Regular Programs-Undistrib Instruction</u>								
1-190-100-340	UNDISTRIBUTED- PRCH TECH SVCS	97,423.00	(199.44)	97,223.56	9,562.50	59,915.95	27,745.11	0.00
1-190-100-500	Other Purchased Services (400-500 Series)	8,068.00	0.00	8,068.00	2,743.51	4,479.23	845.26	0.00
1-190-100-610	UNDISTRIBUTED- SUPPLIES	113,852.00	(1,404.23)	112,447.77	10,887.45	93,673.65	7,886.67	0.00
1-190-100-640	UNDISTRIBUTED- TEXTBOOKS	9,155.00	1,404.23	10,559.23	2,436.00	6,786.23	1,337.00	0.00
1-190-100-800	UNDISTRIBUTED- OTH EXPENSE	200.00	0.00	200.00	0.00	0.00	200.00	0.00
Regular Programs-Undistrib Instruction Totals:		228,698.00	(199.44)	228,498.56	25,629.46	164,855.06	38,014.04	0.00
<u>Special Education-LLD</u>								
1-204-100-101	LLD - SALARIES DF	155,369.00	0.00	155,369.00	0.00	155,369.00	0.00	0.00
1-204-100-610	LLD SUPPLIES	500.00	199.44	699.44	0.00	699.44	0.00	0.00
Special Education-LLD Totals:		155,869.00	199.44	156,068.44	0.00	156,068.44	0.00	0.00
<u>Special Education-Resource Room</u>								
1-213-100-101	RESOURCE RM- SALARIES	938,841.00	0.00	938,841.00	0.00	938,841.00	0.00	0.00
1-213-100-106	RESOURCE RM- AIDES SALARIES	305,371.00	0.00	305,371.00	0.00	305,371.00	0.00	0.00
1-213-100-610	RESOURCE RM- SUPPLIES	3,750.00	0.00	3,750.00	0.00	4,846.72	(1,096.72)	0.00
Special Education-Resource Room Totals:		1,247,962.00	0.00	1,247,962.00	0.00	1,249,058.72	(1,096.72)	0.00
<u>Basic Skills</u>								
1-230-100-101	Basic Skills	339,606.00	0.00	339,606.00	0.00	339,606.00	0.00	0.00
1-230-100-610	General Supplies	1,400.00	0.00	1,400.00	0.00	683.82	716.18	0.00
Basic Skills Totals:		341,006.00	0.00	341,006.00	0.00	340,289.82	716.18	0.00
<u>Co-curricular Activities- Non Athletic</u>								
1-401-100-100	Salaries	53,979.00	0.00	53,979.00	0.00	53,979.00	0.00	0.00
1-401-100-600	CO- CURR NON ATH- SUPPLIES	2,265.00	0.00	2,265.00	0.00	0.00	2,265.00	0.00
1-401-100-800	CO-CURR NON ATH- OTH EXPENSE	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
Co-curricular Activities- Non Athletic Totals:		61,244.00	0.00	61,244.00	0.00	53,979.00	7,265.00	0.00
<u>Co-curricular Activities- Athletic</u>								
1-402-100-100	Salaries	46,100.00	0.00	46,100.00	0.00	46,100.00	0.00	0.00
1-402-100-600	CO-CURR ATH- SUPPLIES	3,900.00	0.00	3,900.00	0.00	3,587.26	312.74	0.00
1-402-100-800	CO-CURR ATH- OTH EXPENSE	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Co-curricular Activities- Athletic Totals:		52,000.00	0.00	52,000.00	0.00	49,687.26	2,312.74	0.00
<u>Other Instructional Programs</u>								
1-424-100-101	Salaries of Teachers	11,000.00	0.00	11,000.00	21,890.00	0.00	(10,890.00)	0.00
1-424-100-106	Other Salaries of Instruction	6,000.00	0.00	6,000.00	11,988.13	0.00	(5,988.13)	0.00
Other Instructional Programs Totals:		17,000.00	0.00	17,000.00	33,878.13	0.00	(16,878.13)	0.00
<u>After School Program</u>								
1-421-100-101	Salaries of Teachers	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00	0.00
After School Program Totals:		9,000.00	0.00	9,000.00	0.00	9,000.00	0.00	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
<u>Indistributed Expense-Instruction</u>								
1-000-100-561	TUITION- REGULAR EDUCATION	4,396,400.00	0.00	4,396,400.00	0.00	4,298,955.00	97,445.00	0.00
1-000-100-562	TUITION- SP ED OTH LEAS	172,113.00	0.00	172,113.00	0.00	148,576.00	23,537.00	0.00
1-000-100-563	TUITION- VOCATIONAL ED	326,000.00	0.00	326,000.00	0.00	0.00	326,000.00	0.00
1-000-100-566	TUITION- SP ED PRIVATE SCH	1,252,343.00	(21,400.72)	1,230,942.28	84,960.30	1,222,631.82	(76,649.84)	0.00
Indistributed Expense-Instruction Totals:		6,146,856.00	(21,400.72)	6,125,455.28	84,960.30	5,670,162.82	370,332.16	0.00
<u>Health Services</u>								
1-000-213-100	Salaries	182,128.00	0.00	182,128.00	0.00	182,128.00	0.00	0.00
1-000-213-300	Purchased Prof. & Tech. Svcs	5,105.00	75.00	5,180.00	0.00	5,180.00	0.00	0.00
1-000-213-600	HEALTH SVCS- SUPPLIES	1,800.00	100.00	1,900.00	65.56	1,993.26	(158.82)	0.00
1-000-213-890	HEALTH- MISC EXPENSE	200.00	(100.00)	100.00	0.00	0.00	100.00	0.00
Health Services Totals:		189,233.00	75.00	189,308.00	65.56	189,301.26	(58.82)	0.00
<u>Other Support Svcs- Related Svcs</u>								
1-000-216-100	Salaries	165,859.00	0.00	165,859.00	0.00	165,859.00	0.00	0.00
1-000-216-320	SPEECH- PRCH ED SVCS	55,165.00	(199.66)	54,965.34	0.00	35,350.00	19,615.34	0.00
1-000-216-600	SPEECH- SUPPLIES	1,000.00	199.66	1,199.66	0.00	1,047.97	151.69	0.00
Other Support Svcs- Related Svcs Totals:		222,024.00	0.00	222,024.00	0.00	202,256.97	19,767.03	0.00
<u>Other Support Svcs- Extraordinary Svcs</u>								
1-000-217-106	EXTRAORDINARY SVCS- AIDES SAL	148,810.00	0.00	148,810.00	0.00	148,810.00	0.00	0.00
1-000-217-320	EXTRAORDINARY SVCS- PRCH ED SVCS	173,755.00	0.00	173,755.00	0.00	4,720.00	169,035.00	0.00
Other Support Svcs- Extraordinary Svcs Totals:		322,565.00	0.00	322,565.00	0.00	153,530.00	169,035.00	0.00
<u>Other Support Svcs- Students-Regular</u>								
1-000-218-104	GUIDANCE- SALARIES	132,274.00	0.00	132,274.00	0.00	132,274.00	0.00	0.00
1-000-218-600	GUIDANCE- SUPPLIES	2,000.00	0.00	2,000.00	0.00	1,878.32	121.68	0.00
Other Support Svcs- Students-Regular Totals:		134,274.00	0.00	134,274.00	0.00	134,152.32	121.68	0.00
<u>Other Support Svcs- Students-Sp Ed</u>								
1-000-219-104	CST- SALARIES	345,751.00	1,782.00	347,533.00	23,020.51	324,512.49	0.00	0.00
1-000-219-105	CST- CLERICAL SALARIES	68,916.00	0.00	68,916.00	8,614.50	60,301.50	0.00	0.00
1-000-219-320	CST- PRCH ED SVCS	20,379.00	(1,782.00)	18,597.00	0.00	93.33	18,503.67	0.00
1-000-219-390	CST- PRCH TECH SVCS	6,528.00	0.00	6,528.00	3,518.90	3,085.00	(75.90)	0.00
1-000-219-600	CST- SUPPLIES	29,486.00	0.00	29,486.00	12,698.81	16,269.76	517.43	0.00
1-000-219-800	CST- OTH EXPENSE	2,000.00	0.00	2,000.00	930.00	600.00	470.00	0.00
Other Support Svcs- Students-Sp Ed Totals:		473,060.00	0.00	473,060.00	48,782.72	404,862.08	19,415.20	0.00
<u>Improvement of Instruction Svcs</u>								
1-000-221-102	IMP INSTR SVCS- SPV SALARY	215,857.00	0.00	215,857.00	18,289.41	197,567.59	0.00	0.00
1-000-221-104	IMP INSTR SVCS- OTH SALARIES	57,007.00	0.00	57,007.00	7,126.20	49,880.80	0.00	0.00
1-000-221-105	IMP INSTR SVCS- CLERICAL SALARIES	28,046.00	0.00	28,046.00	2,903.46	25,142.54	0.00	0.00
1-000-221-600	IMP INSTR SVCS- SUPPLIES	5,000.00	12,000.00	17,000.00	1,680.00	5,745.00	9,575.00	0.00
Improvement of Instruction Svcs Totals:		305,910.00	12,000.00	317,910.00	29,999.07	278,335.93	9,575.00	0.00
<u>Library/Educational Media Svcs</u>								
1-000-222-100	Salaries	138,905.00	0.00	138,905.00	0.00	138,905.00	0.00	0.00
1-000-222-177	Tech Coord Salaries	79,829.00	0.00	79,829.00	9,978.49	69,850.51	0.00	0.00
1-000-222-500	Other Purchased Services (400-500 Series)	44,366.00	0.00	44,366.00	651.36	43,475.76	238.88	0.00
1-000-222-600	MEDIA SVCS- SUPPLIES	7,326.00	0.00	7,326.00	0.00	1,585.67	5,740.33	0.00
Library/Educational Media Svcs Totals:		270,426.00	0.00	270,426.00	10,629.85	253,816.94	5,979.21	0.00
<u>Instructional Staff Training Svcs</u>								
1-000-223-500	Other Purchased Services (400-500 Series)	5,700.00	0.00	5,700.00	0.00	0.00	5,700.00	0.00
Instructional Staff Training Svcs Totals:		5,700.00	0.00	5,700.00	0.00	0.00	5,700.00	0.00
<u>Support Svcs- General Administration</u>								
1-000-230-100	Salaries	115,030.00	0.00	115,030.00	15,301.83	99,728.17	0.00	0.00
1-000-230-331	GEN ADMIN- LEGAL SVCS	40,000.00	(1,575.00)	38,425.00	0.00	60,000.00	(21,575.00)	0.00
1-000-230-332	GEN ADMIN- AUDIT SVCS	50,925.00	1,575.00	52,500.00	0.00	52,500.00	0.00	0.00
1-000-230-334	GEN ADMIN - ARCHITECT SVCS	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
1-000-230-340	GEN ADMIN- PRCH TECH SVCS	26,115.00	(5,708.93)	20,406.07	18,126.00	7,425.00	(5,144.93)	0.00
1-000-230-530	Communications/Telephone	32,866.00	0.00	32,866.00	0.00	26,566.48	6,299.52	0.00
1-000-230-585	BOE Other Purchased Services	4,835.00	0.00	4,835.00	0.00	0.00	4,835.00	0.00
1-000-230-590	Other Purchased Services (400-500 Series)	53,123.00	5,708.93	58,831.93	19,868.25	24,615.44	14,348.24	0.00
1-000-230-610	GEN ADMIN- SUPPLIES	37,312.00	0.00	37,312.00	31,696.17	2,401.15	3,214.68	0.00
1-000-230-820	GEN ADMIN- JUDGEMENTS	50,000.00	0.00	50,000.00	0.00	50,000.00	0.00	0.00
1-000-230-890	GEN ADMIN- OTH EXPENSE	570.00	0.00	570.00	0.00	0.00	570.00	0.00
1-000-230-895	BOE DUES/FEES	11,520.00	0.00	11,520.00	11,158.38	450.00	(88.38)	0.00
Support Svcs- General Administration Totals:		427,296.00	0.00	427,296.00	96,150.63	323,686.24	7,459.13	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Support Svcs- School Administration								
1-000-240-103	SCHOOL ADMIN- SALARIES	179,550.00	0.00	179,550.00	30,213.24	149,336.76	0.00	0.00
1-000-240-105	SCHOOL ADMIN- CLERICAL SALARIES	167,208.00	0.00	167,208.00	11,613.83	155,594.17	0.00	0.00
1-000-240-500	Other Purchased Services (400-500 Series)	32,922.00	0.00	32,922.00	0.00	17,890.53	15,031.47	0.00
1-000-240-600	SCHOOL ADMIN- SUPPLIES	3,000.00	(50.00)	2,950.00	0.00	1,944.32	1,005.68	0.00
1-000-240-800	SCHOOL ADMIN- OTH EXPENSE	3,628.00	50.00	3,678.00	3,308.00	0.00	370.00	0.00
Support Svcs- School Administration Totals:		386,308.00	0.00	386,308.00	45,135.07	324,765.78	16,407.15	0.00
Central Services								
1-000-251-100	Salaries	172,751.00	0.00	172,751.00	22,731.37	150,019.63	0.00	0.00
1-000-251-330	Purchased Professional Service	65,500.00	(500.00)	65,000.00	0.00	450.00	64,550.00	0.00
1-000-251-340	CENTRAL SVCS- TECH SVCS	17,500.00	500.00	18,000.00	0.00	18,000.00	0.00	0.00
1-000-251-592	Other Purchased Services (400-500 Series)	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
1-000-251-600	CENTRAL SVCS- SUPPLIES	3,028.00	(75.00)	2,953.00	0.00	15.00	2,938.00	0.00
1-000-251-890	CENTRAL SVCS- OTH EXPENSE	1,514.00	0.00	1,514.00	0.00	450.00	1,064.00	0.00
Central Services Totals:		261,293.00	(75.00)	261,218.00	22,731.37	168,934.63	69,552.00	0.00
Required Maintenance Services								
1-000-261-100	Salaries	99,931.00	0.00	99,931.00	12,178.89	87,752.11	0.00	0.00
1-000-261-420	MAINT SVCS- CONT CLN/REP SVCS	121,233.00	8,231.52	129,464.52	0.00	23,934.96	105,529.56	0.00
1-000-261-610	MAINT SVCS- SUPPLIES	20,529.00	12,669.20	33,198.20	0.00	16,046.51	17,151.69	0.00
1-000-261-800	MAINT SVCS-MISC OTHER EXPENSE	0.00	500.00	500.00	0.00	500.00	0.00	0.00
Required Maintenance Services Totals:		241,693.00	21,400.72	263,093.72	12,178.89	128,233.58	122,681.25	0.00
Custodial Services								
		0.00	14,719.54	14,719.54	0.00	14,719.54	0.00	0.00
1-000-262-100	Salaries	481,480.00	0.00	481,480.00	44,290.72	431,220.18	5,969.10	5,969.10
1-000-262-300	CUST SVCS- PRCH TECH SVCS	34,250.00	0.00	34,250.00	0.00	9,130.74	25,119.26	0.00
1-000-262-420	CUST SVCS- CLN/REP SVCS DF	20,841.00	0.00	20,841.00	0.00	8,195.52	12,645.48	0.00
1-000-262-490	CUST SVCS- WAT/SEW	16,830.00	(14,719.54)	2,110.46	0.00	13,840.00	(11,729.54)	0.00
1-000-262-520	CUST SVCS- INSURANCE	100,843.00	0.00	100,843.00	53,875.34	35,550.34	11,417.32	0.00
1-000-262-610	CUST SVCS- SUPPLIES	30,796.00	0.00	30,796.00	3,736.33	5,741.85	21,317.82	0.00
1-000-262-620	CUST SVCS- ENERGY	285,600.00	0.00	285,600.00	0.00	352,069.81	(66,469.81)	0.00
Custodial Services Totals:		970,640.00	0.00	970,640.00	101,902.39	870,467.98	(1,730.37)	5,969.10
Care/Upkeep Grounds								
1-000-263-420	CUST SVCS- CARE/UPKEEP GR	24,052.00	(2,189.00)	21,863.00	145.95	19,689.79	2,027.26	0.00
Care/Upkeep Grounds Totals:		24,052.00	(2,189.00)	21,863.00	145.95	19,689.79	2,027.26	0.00
Security								
1-000-266-340	Security Purch Tech Services	107,101.00	2,189.00	109,290.00	4,290.00	105,000.00	0.00	0.00
Security Totals:		107,101.00	2,189.00	109,290.00	4,290.00	105,000.00	0.00	0.00
Student Transportation Services								
1-000-270-503	TRANS SVCS- AID IN LIEU	112,992.00	0.00	112,992.00	0.00	0.00	112,992.00	0.00
1-000-270-511	TRANS SVCS- CONT H/S REGULAR	515,500.00	0.00	515,500.00	0.00	500,771.68	14,728.32	0.00
1-000-270-512	TRANS SVCS- CONT OTHER	34,690.00	0.00	34,690.00	0.00	0.00	34,690.00	0.00
1-000-270-514	TRANS SVCS- CONT H/S SP ED	485,289.00	0.00	485,289.00	0.00	194,591.25	290,697.75	0.00
Student Transportation Services Totals:		1,148,471.00	0.00	1,148,471.00	0.00	695,362.93	453,108.07	0.00
Employee Benefits								
1-000-291-220	PRSN SVCS- FICA	198,843.00	0.00	198,843.00	13,614.47	0.00	185,228.53	0.00
1-000-291-241	PRSN SVCS- PERS	205,563.00	0.00	205,563.00	32.08	0.00	205,530.92	0.00
1-000-291-250	PRSN SVCS- SUI	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
1-000-291-260	PRSN SVCS- WORKERS' COMP	65,041.00	9,324.00	74,365.00	34,756.00	39,609.00	0.00	0.00
1-000-291-270	PRSN SVCS- HEALTH BENEFITS	4,000,000.00	0.00	4,000,000.00	560,887.79	3,056,101.17	383,011.04	8,151.04
1-000-291-280	PRSN SVCS- TUITION REIMBURSEMENT	14,625.00	0.00	14,625.00	0.00	0.00	14,625.00	0.00
1-000-291-290	PRSN SVCS- OTH BENEFITS	53,110.00	(9,324.00)	43,786.00	59.22	528.00	43,198.78	0.00
Employee Benefits Totals:		4,542,182.00	0.00	4,542,182.00	609,349.56	3,096,238.17	836,594.27	8,151.04
i06	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		22,588,471.00	12,000.00	22,600,471.00	1,133,284.01	19,321,888.66	2,145,298.33	14,120.14

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
i04	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
General Outlay								
2-000-400-450	CONSTRUCTION SVCS- PRCH PROF	170,000.00	49,243.84	219,243.84	715.00	275,437.45	(56,908.61)	0.00
2-000-400-721	LEASE PURCHASE- PRINCIPAL	72,000.00	0.00	72,000.00	0.00	0.00	72,000.00	0.00
2-000-400-896	Assess for Dbt Srv-SDA Funding	21,469.00	0.00	21,469.00	0.00	0.00	21,469.00	0.00
General Outlay Totals:		263,469.00	49,243.84	312,712.84	715.00	275,437.45	36,560.39	0.00
Grand Totals for fund 12:		263,469.00	49,243.84	312,712.84	715.00	275,437.45	36,560.39	0.00

Fund 13 (Special Schools Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 13:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund 18 (Education Jobs Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 18:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for all Subfunds of Fund 10:		22,851,940.00	61,243.84	22,913,183.84	1,133,999.01	19,597,326.11	2,181,858.72	14,120.14

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Bernadette Pinto, SBA/Bd. Secretary

Date

Interim Balance SheetASSETS AND RESOURCES

ASSETS

01 Cash in checking account	\$ 9,698.49	
02-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 9,698.49
11 Investments		\$ 0.00
14 Investment interest receivable		\$ 0.00
21 Tax levy receivable		\$ 0.00
Accounts receivable		
32 Interfund	\$ 0.00	
41 Intergovernmental - state	\$ 0.00	
42 Intergovernmental - federal	\$ 0.00	
43 Intergovernmental - other	\$ 0.00	
53 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
31 Interfund	\$ 0.00	
51 Other Loans Receivable	\$ 0.00	
		\$ 0.00
99 Other current assets		\$ 0.00

RESOURCES

101 Estimated revenues (from adjusted budget)	\$ 162,003.88	
102 Less: revenues collected or accrued	\$(2,083.88)	
		\$ 159,920.00
TOTAL ASSETS AND RESOURCES		\$ 169,618.49

LIABILITIES AND FUND EQUITY

LIABILITIES

101 Interfund loans payable	\$ 0.00
102 Interfund accounts payable	\$ 0.00
111 Intergovernmental accounts payable - state	\$ 0.00
112 Intergovernmental accounts payable - federal	\$ 16.65
113 Intergovernmental accounts payable - other	\$ 0.00
121 Accounts payable	\$ 10,045.34
122 Judgments payable	\$ 0.00
130 Compensated absences payable	\$ 0.00
131 Contracts payable	\$ 0.00
151 Loans payable	\$ 0.00
181 Deferred revenues	\$ 49,869.85
199 Other current liabilities	\$ 0.00
Total liabilities	\$ 59,931.84

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			\$ 75,053.55	
754 Reserve for encumbrances - prior year			\$ 0.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 0.00	
801 Appropriations		\$ 226,964.88		
802 Less: expenditures	\$ 17,903.17			
803 Less: encumbrances	\$ 75,053.55	\$(92,956.72)	\$ 134,008.16	
Appropriations less expenditures				\$ 209,061.71
Unappropriated:				
770 Fund Balance, July 1, 2026			\$(34,414.06)	
803 Less: budgeted fund balance			\$(64,961.00)	
Unappropriated fund balance				\$(99,375.06)
Total fund equity				\$ 109,686.65
TOTAL LIABILITIES AND FUND EQUITY				\$ 169,618.49

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
nfo Only	Revenue Req'd to Balance	64,961.00	0.00	64,961.00	90,872.84	(25,911.84)
i2xx	From Transfers	0.00	0.00	0.00	0.00	0.00
xxx	From Local Sources	0.00	2,083.88	2,083.88	2,083.88	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	159,920.00	0.00	159,920.00	0.00	159,920.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		224,881.00	2,083.88	226,964.88	92,956.72	134,008.16

Fund 20 (Special Revenue Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
PTO DONATIONS		0.00	2,083.88	2,083.88	0.00	0.00	2,083.88	0.00
WATTS FOUNDATION		0.00	0.00	0.00	0.00	178.00	(178.00)	0.00
TITLE I GRANT		47,001.00	0.00	47,001.00	15,833.00	62,834.00	(31,666.00)	0.00
DEA Preschool		8,489.00	0.00	8,489.00	0.00	0.00	8,489.00	0.00
DEA (Other Prog.)		169,391.00	0.00	169,391.00	650.17	4,411.55	164,329.28	0.00
Title II (Eisenhower)		0.00	0.00	0.00	1,420.00	7,630.00	(9,050.00)	0.00
Grand Totals for fund 20:		224,881.00	2,083.88	226,964.88	17,903.17	75,053.55	134,008.16	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
nfo Only	Revenue Req'd to Balance	64,961.00	0.00	64,961.00	90,872.84	(25,911.84)
20-1920-000-001	MEF TECH GRANT	0.00	2,083.88	2,083.88	0.00	2,083.88
20-1920-000-002	PTA GRANT	0.00	0.00	0.00	2,083.88	(2,083.88)
20-1920-000-003	PTA for TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
20-1920-000-004	ROTARY TECH GRANT	0.00	0.00	0.00	0.00	0.00
20-1920-000-005	DE ROSA OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
20-1920-000-006	ELKS - GRANT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
20-1920-000-009	KINDER MORGAN FOUNDATION	0.00	0.00	0.00	0.00	0.00
20-1920-000-010	FIRST ENERGY GRANT	0.00	0.00	0.00	0.00	0.00
20-1920-000-011	WATTS C/O	0.00	0.00	0.00	0.00	0.00
20-1920-000-012	RAKE & HOE GARDEN CLUB	0.00	0.00	0.00	0.00	0.00
20-1920-000-013	Sustainable Jersey	0.00	0.00	0.00	0.00	0.00
20-1920-000-014	MEF-STEAM ROBOTS	0.00	0.00	0.00	0.00	0.00
20-1920-000-015	BLACKBAUD GIVING FUND C/O	0.00	0.00	0.00	0.00	0.00
20-1920-000-016	Deerfield PTO Donation	0.00	0.00	0.00	0.00	0.00
20-1920-000-017	Beechwood PTO Donations	0.00	0.00	0.00	0.00	0.00
20-1920-000-018	SQUARE 1 ART	0.00	0.00	0.00	0.00	0.00
20-1920-001-001	PSE&G/PALS GRANT	0.00	0.00	0.00	0.00	0.00
20-1920-010-002	PTO Grant C/O	0.00	0.00	0.00	0.00	0.00
20-1920-010-011	WATTS FY 26 DEERFIELD	0.00	0.00	0.00	0.00	0.00
20-1920-010-015	Blackbaud Current year	0.00	0.00	0.00	0.00	0.00
20-1920-800-001	IIS- GRANT	0.00	0.00	0.00	0.00	0.00
20-1920-800-007	CRAYOLA GRANT	0.00	0.00	0.00	0.00	0.00
20-1922-000-003	WATTS MUSIC GRANT	0.00	0.00	0.00	0.00	0.00
20-1980-000-000	REFUND PY EXP	0.00	0.00	0.00	0.00	0.00
20-3257-000-000	SDA Emerg. Needs & Cap. Maint.	0.00	0.00	0.00	0.00	0.00
20-3257-000-004	SDA Emerg. Needs & Cap. Maint.	0.00	0.00	0.00	0.00	0.00
20-4409-000-000	ARP-IDEA Preschool Grant Prog.	0.00	0.00	0.00	0.00	0.00
20-4419-000-000	ARP - IDEA Basic	0.00	0.00	0.00	0.00	0.00
20-4420-250-000	IDEA BASIC	150,000.00	0.00	150,000.00	0.00	150,000.00
20-4423-254-000	IDEA PSH	0.00	0.00	0.00	0.00	0.00
20-4451-260-001	TITLE IIA- C/O	0.00	0.00	0.00	0.00	0.00
20-4451-260-002	TITLE I	0.00	0.00	0.00	0.00	0.00
20-4451-265-001	Prior yr grant due to state	0.00	0.00	0.00	0.00	0.00
20-4451-270-000	ESSA TITLE IIA	9,920.00	0.00	9,920.00	0.00	9,920.00
20-4451-275-000	ESSA TITLE III	0.00	0.00	0.00	0.00	0.00
20-4471-280-001	Title IV-Safe&Drug Free School	0.00	0.00	0.00	0.00	0.00
20-4510-450-000	ARRA IDEA BASIC	0.00	0.00	0.00	0.00	0.00
20-4530-000-001	CARES Act	0.00	0.00	0.00	0.00	0.00
20-4530-000-002	Union County CARES Act	0.00	0.00	0.00	0.00	0.00
20-4532-000-000	Coronavirus Relief Fund	0.00	0.00	0.00	0.00	0.00
20-4534-000-000	CRRSA Act - ESSER II	0.00	0.00	0.00	0.00	0.00
20-4535-000-000	CRRSA - Learning Accel. Grant	0.00	0.00	0.00	0.00	0.00
20-4536-000-000	CRRSA - Mental Health Grant	0.00	0.00	0.00	0.00	0.00
20-4537-000-000	ACSERS Program over 21	0.00	0.00	0.00	0.00	0.00
20-4540-000-000	ARP - ESSER	0.00	0.00	0.00	0.00	0.00
20-4541-000-000	ARP - ACC LEARNING	0.00	0.00	0.00	0.00	0.00
20-4542-000-000	ARP - SUMMER LEARNING	0.00	0.00	0.00	0.00	0.00
20-4543-000-000	ARP - BEYOND SCHOOL DAY	0.00	0.00	0.00	0.00	0.00
20-4544-000-000	ARP - MENTAL HEALTH	0.00	0.00	0.00	0.00	0.00
20-4610-460-000	ARRA IDEA PSH	0.00	0.00	0.00	0.00	0.00
Grand Totals		224,881.00	2,083.88	226,964.88	92,956.72	134,008.16

Minimum Expense General Ledger Report

Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
TO DONATIONS								
002-100-600	UPGRADES TO DF TEACHERS LOUNGE	0.00	2,083.88	2,083.88	0.00	0.00	2,083.88	0.00
TO DONATIONS Totals:		0.00	2,083.88	2,083.88	0.00	0.00	2,083.88	0.00
WATTS FOUNDATION								
003-100-730	WATTS-EQUIPMENT	0.00	0.00	0.00	0.00	178.00	(178.00)	0.00
WATTS FOUNDATION Totals:		0.00	0.00	0.00	0.00	178.00	(178.00)	0.00
TITLE I GRANT								
231-100-101	ESSA TITLE I SALARIES	47,001.00	0.00	47,001.00	0.00	47,001.00	0.00	0.00
231-100-600	Title I-A - Supplies	0.00	0.00	0.00	8,510.00	8,510.00	(17,020.00)	0.00
231-200-500	Other Purch Services-Support	0.00	0.00	0.00	7,323.00	7,323.00	(14,646.00)	0.00
TITLE I GRANT Totals:		47,001.00	0.00	47,001.00	15,833.00	62,834.00	(31,666.00)	0.00
DEA Preschool								
254-100-300	Purchased Services-Instruction	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00	0.00
254-100-600	IDEA PK Instructional Supplies	1,489.00	0.00	1,489.00	0.00	0.00	1,489.00	0.00
DEA Preschool Totals:		8,489.00	0.00	8,489.00	0.00	0.00	8,489.00	0.00
DEA (Other Prog.)								
250-100-500	IDEA BASIC- TUITION	150,000.00	0.00	150,000.00	0.00	0.00	150,000.00	0.00
250-100-600	Instructional Supplies	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00	0.00
250-200-600	IDEA BASIC- SUPPLIES	4,391.00	0.00	4,391.00	650.17	4,411.55	(670.72)	0.00
DEA (Other Prog.) Totals:		169,391.00	0.00	169,391.00	650.17	4,411.55	164,329.28	0.00
Title II (Eisenhower)								
270-200-300	TITLE IIA- PRCH ED SVCS	0.00	0.00	0.00	1,420.00	7,630.00	(9,050.00)	0.00
Title II (Eisenhower) Totals:		0.00	0.00	0.00	1,420.00	7,630.00	(9,050.00)	0.00
Grand Totals for fund 20:		224,881.00	2,083.88	226,964.88	17,903.17	75,053.55	134,008.16	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Bernadette Pinto, SBA/Bd. Secretary

Date

Interim Balance SheetASSETS AND RESOURCES

ASSETS

01 Cash in checking account	\$ 0.00	
02-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 0.00
11 Investments		\$ 0.00
14 Investment interest receivable		\$ 0.00
21 Tax levy receivable		\$ 0.00
Accounts receivable		
32 Interfund	\$ 0.00	
41 Intergovernmental - state	\$ 0.00	
42 Intergovernmental - federal	\$ 0.00	
43 Intergovernmental - other	\$ 0.00	
53 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
31 Interfund	\$ 0.00	
51 Other Loans Receivable	\$ 0.00	
		\$ 0.00
99 Other current assets		\$ 0.00

RESOURCES

001 Estimated revenues (from adjusted budget)	\$ 0.00	
002 Less: revenues collected or accrued	\$ 0.00	
		\$ 0.00
TOTAL ASSETS AND RESOURCES		\$ 0.00

LIABILITIES AND FUND EQUITY

LIABILITIES

001 Interfund loans payable	\$ 0.00
002 Interfund accounts payable	\$ 0.00
011 Intergovernmental accounts payable - state	\$ 0.00
012 Intergovernmental accounts payable - federal	\$ 0.00
013 Intergovernmental accounts payable - other	\$ 0.00
021 Accounts payable	\$ 0.00
022 Judgments payable	\$ 0.00
030 Compensated absences payable	\$ 0.00
031 Contracts payable	\$ 0.00
051 Loans payable	\$ 0.00
081 Deferred revenues	\$ 0.00
099 Other current liabilities	\$ 0.00
Total liabilities	\$ 0.00

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year				\$ 0.00	
754 Reserve for encumbrances - prior year				\$ 0.00	
760 Other reserves				\$ 0.00	
771 Designated Fund Balance				\$ 0.00	
801 Appropriations		\$ 0.00			
802 Less: expenditures	\$ 0.00				
803 Less: encumbrances	\$ 0.00	\$ 0.00	\$ 0.00		
Appropriations less expenditures					\$ 0.00
Unappropriated:					
770 Fund Balance, July 1, 2026				\$ 0.00	
803 Less: budgeted fund balance				\$ 0.00	
Unappropriated fund balance					\$ 0.00
Total fund equity					\$ 0.00
TOTAL LIABILITIES AND FUND EQUITY					\$ 0.00

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 0.00	\$ 0.00
Less: Revenues	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ 0.00	\$ 0.00
Add: Unappropriated fund balance			\$ 0.00
Total of budgeted and unappropriated fund balance			\$ 0.00

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	0.00	0.00
12xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	0.00	0.00

Fund 30 (Capital Projects Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
	Grand Totals for fund 30:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	0.00	0.00
10-5200-000-000	Inter-fund transfer account	0.00	0.00	0.00	0.00	0.00
10-1510-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
10-1990-000-000	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
10-3194-000-000	STATE AID	0.00	0.00	0.00	0.00	0.00
10-5110-000-000	SALE OF BONDS	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	0.00	0.00

Minimum Expense General Ledger Report**Fund 30 (Capital Projects Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
	Grand Totals for fund 30:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Bernadette Pinto, SBA/Bd. Secretary

Date

Interim Balance SheetASSETS AND RESOURCES

ASSETS

01 Cash in checking account	\$ 7,757.55	
02-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 7,757.55
11 Investments		\$ 0.00
14 Investment interest receivable		\$ 0.00
21 Tax levy receivable		\$ 0.00
Accounts receivable		
32 Interfund	\$ 0.00	
41 Intergovernmental - state	\$(42,001.00)	
42 Intergovernmental - federal	\$ 0.00	
43 Intergovernmental - other	\$ 0.00	
53 Other Accounts Receivable	\$ 0.00	
		\$(42,001.00)
Loans receivable		
31 Interfund	\$ 0.00	
51 Other Loans Receivable	\$ 0.00	
		\$ 0.00
99 Other current assets		\$ 0.00

RESOURCES

001 Estimated revenues (from adjusted budget)	\$ 1,288,615.00	
002 Less: revenues collected or accrued	\$(1,144,550.00)	
		\$ 144,065.00
TOTAL ASSETS AND RESOURCES		\$ 109,821.55

LIABILITIES AND FUND EQUITY

LIABILITIES

001 Interfund loans payable	\$ 0.00
002 Interfund accounts payable	\$ 0.00
011 Intergovernmental accounts payable - state	\$ 0.00
012 Intergovernmental accounts payable - federal	\$ 0.00
013 Intergovernmental accounts payable - other	\$ 0.00
021 Accounts payable	\$ 0.00
022 Judgments payable	\$ 0.00
030 Compensated absences payable	\$ 0.00
031 Contracts payable	\$ 0.00
051 Loans payable	\$ 0.00
081 Deferred revenues	\$ 2,310.00
099 Other current liabilities	\$ 0.00
Total liabilities	\$ 2,310.00

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year				\$ 107,510.90	
754 Reserve for encumbrances - prior year				\$ 0.00	
760 Other reserves				\$ 0.00	
771 Designated Fund Balance				\$ 0.00	
801 Appropriations			\$ 0.00		
802 Less: expenditures	\$ 1,181,105.45				
803 Less: encumbrances	\$ 107,510.90				
Appropriations less expenditures		<u>\$(1,288,616.35)</u>	<u>\$(1,288,616.35)</u>		<u>\$(1,181,105.45)</u>

Unappropriated:

770 Fund Balance, July 1, 2026				\$ 2.00	
803 Less: budgeted fund balance				<u>\$ 1,288,615.00</u>	
Unappropriated fund balance					<u>\$ 1,288,617.00</u>
Total fund equity					<u>\$ 107,511.55</u>
TOTAL LIABILITIES AND FUND EQUITY					<u>\$ 109,821.55</u>

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 1,288,616.35	\$(1,288,616.35)
Less: Revenues	<u>\$(1,288,615.00)</u>	<u>\$(1,144,550.00)</u>	<u>\$(144,065.00)</u>
Subtotal	<u>\$(1,288,615.00)</u>	<u>\$ 144,066.35</u>	<u>\$(1,432,681.35)</u>
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	<u>\$(1,288,615.00)</u>	<u>\$ 144,066.35</u>	<u>\$(1,432,681.35)</u>
Add: Unappropriated fund balance			<u>\$ 1,288,617.00</u>
Total of budgeted and unappropriated fund balance			<u>\$(144,064.35)</u>

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	(1,288,615.00)	0.00	(1,288,615.00)	144,066.35	(1,432,681.35)
2xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	850,485.00	0.00	850,485.00	1,144,550.00	(294,065.00)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	438,130.00	0.00	438,130.00	0.00	438,130.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	1,288,616.35	(1,288,616.35)

Fund 40 (Debt Service Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt Service- Regular		0.00	0.00	0.00	1,181,105.45	107,510.90	(1,288,616.35)	0.00
Grand Totals for fund 40:		0.00	0.00	0.00	1,181,105.45	107,510.90	(1,288,616.35)	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	(1,288,615.00)	0.00	(1,288,615.00)	144,066.35	(1,432,681.35)
10-5200-000-000	Interfund Transfers.	0.00	0.00	0.00	0.00	0.00
10-5210-000-000	Transfer from Capital Reserve	0.00	0.00	0.00	0.00	0.00
10-5210-000-000	Interfund Transfer	0.00	0.00	0.00	0.00	0.00
10-1210-000-000	LCL TAX LEVY	850,485.00	0.00	850,485.00	1,144,550.00	(294,065.00)
10-132-000-000	INTERFUND A/R	0.00	0.00	0.00	0.00	0.00
10-1990-000-000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
10-3160-000-000	DEBT SERVICE STATE AID	438,130.00	0.00	438,130.00	0.00	438,130.00
Grand Totals		0.00	0.00	0.00	1,288,616.35	(1,288,616.35)

Minimum Expense General Ledger Report

Fund 40 (Debt Service Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt Service- Regular								
10-701-510-834	INTEREST ON BONDS	0.00	0.00	0.00	116,105.45	107,510.90	(223,616.35)	0.00
10-701-510-910	REDEMPTION OF PRINCIPAL	0.00	0.00	0.00	1,065,000.00	0.00	(1,065,000.00)	0.00
Debt Service- Regular Totals:		0.00	0.00	0.00	1,181,105.45	107,510.90	(1,288,616.35)	0.00
Grand Totals for fund 40:		0.00	0.00	0.00	1,181,105.45	107,510.90	(1,288,616.35)	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Bernadette Pinto, SBA/Bd. Secretary

Date

**QUOTE**DATE: **7/23/2026**

745 North Ave.

Plainfield, NJ 07062

PH: 908-222-1990 | Fax: 908-226-5525

PERIOD **SEP/OCT**

TO

Company Name: MOUNTAINSIDE

BOARD OF EDUCATION

FALL SPORTS TRANSPORTATION.

Attn: Deborah Posner

Date	TEAM	DESTINATION	PICK UP / DROP OFF	REGULAR TIME PRICE
9/18/2026	BOYS SOCCER	BED	3:10	550.00
9/18/2026	VOLLEYBALL	HILLSIDE	3:10	550.00
9/22/2026	GIRLS SOCCER	NP	3:10	550.00
9/23/2026	VOLLEYBALL	ELIZ SOUTH	3:10	550.00
9/24/2026	BOYS SOCCER	WH	3:10	550.00
9/25/2026	BOYS SOCCER	HILLSIDE	3:10	550.00
9/25/2026	VOLLEYBALL	CRAN GOLD	3:10	550.00
9/28/2026	VOLLEYBALL	LINDEN	3:10	550.00
9/28/2026	GIRLS SOCCER	BB	3:10	550.00
9/30/2026	BOYS SOCCER	LH	3:10	550.00
10/2/2026	BOYS SOCCER	GB	3:10	550.00
10/2/2026	VOLLEYBALL	PLAINFIELD	3:10	550.00
10/5/2026	GIRLS SOCCER	MAN	3:10	550.00
10/6/2026	BOYS SOCCER	BH GL TURF FIELD	3:10	550.00
10/8/2026	GIRLS SOCCER	BH GL TURF FIELD	3:10	550.00
10/9/2026	BOYS SOCCER	BB	3:10	550.00
10/9/2026	VOLLEYBALL	ELIZ NORTH	3:10	550.00
10/13/2026	GIRLS SOCCER	WH	3:10	550.00
10/14/2026	VOLLEYBALL	EDISON INT	3:10	550.00
10/15/2026	BOYS SOCCER	NP	3:10	550.00
10/16/2026	GIRLS SOCCER	LH	3:10	550.00
10/19/2026	VOLLEYBALL	UNION S	3:10	550.00
10/19/2026	GIRLS SOCCER	SOM	3:10	550.00
10/26/2026	VOLLEYBALL	UNION N	3:10	550.00
10/30/2026	VOLLEYBALL	CRAN BLUE	3:10	550.00
10/21/2026	GIRLS QUARTERS		3:10	550.00
10/22/2026	BOYS QUARTERS		3:10	550.00
10/23/2026	GIRLS SEMIS		3:10	550.00
10/26/2026	BOYS SEMIS		3:10	550.00
10/27/2026	GIRLS FINALS		3:10	550.00
10/28/2026	BOYS FINALS		3:10	550.00
				\$ 17,050.00
ALL TRIPS ARE CALCULATED AT 3 HOURS. THERE WILL BE AN ADDITIONAL COST OF \$195.00				
PER EVER HOUR IN EXCESS OF 3 HOURS.				



KEAN

**Addendum Number One
to the Intern Affiliation Agreement
Between**

Kean University

and

Mountainside School District

This Addendum Number One ("Addendum") amends the existing agreement entered into by and between Mountainside School District, with an address 1497 Woodacres Drive, Mountainside, NJ, 07092 ("Facility") and Kean University, with an address of 1000 Morris Avenue, Union, NJ 07083 ("Kean") on the date of **1/30/2023** ("Agreement"). This Addendum's effective date is **7/20/2026**.

WHEREAS, Kean and Facility entered into a clinical affiliation agreement for College of Education Clinical Placement program that expires on **12/31/2025**; and

WHEREAS, the Parties agree to further amend and extend the Agreement between the Parties;

NOW THEREFORE, in consideration of the covenants and mutual promises herein contained, it is agreed by Kean and the Facility as follows:

1. **Term of Agreement**

Upon the mutual consent of both Parties the Agreement shall be extended for three (3) additional years effective from **7/20/2026 to 12/31/2029**. This Agreement and Addendum may be renewed upon written mutual consent by the Parties.

2. Except as set forth in this Addendum Number One, all other terms and conditions of the Agreement between Kean University's College of Education Intern Placement Program and Facility shall remain in full force and effect, unmodified.

This Addendum Number One to the Agreement between Kean University and Facility is not intended to limit the Parties to the activities provided herein. Both institutions will continue to explore other programs or areas of cooperation on mutually acceptable terms. This addendum is subject to periodic evaluation and may be amended upon mutual agreement of the parties.

Any written notices made in connection with this Addendum shall be addressed to the following officers of each institution:

To:

Kean University
College of Education
1000 Morris Avenue
Union, New Jersey 07083

To: **Mountainside School District**

1497 Woodacres Drive,
Mountainside, NJ, 07092

IN WITNESS WHEREOF the Parties hereto have affixed their hands and seals or caused these presents to be executed by their duly authorized officers, to be effective as of the date written above.

Kean University

Signed: _____
Sancha Gray, EdD
Acting Dean, College of Education
Date: _____

Mountainside School District

Signed: _____
Name: Christopher Kianney
Title: Superintendent
Date: August 26, 2026



**Intern Affiliation Agreement
Between
KEAN UNIVERSITY
and
MOUNTAINSIDE SCHOOL DISTRICT**

THIS AGREEMENT is entered into as of the 30th day of January, 2023 by and between KEAN UNIVERSITY, having an address at 1000 Morris Avenue, Union, New Jersey 07083 (hereinafter referred to as "University") and Mountainside School District, having an address at 1497 Woodacres Drive, Mountainside, NJ 07092 (hereinafter referred to as "District").

WHEREAS, the University wishes to collaborate with District in planning placement opportunities for the University students as Clinical Interns at the District schools; and

WHEREAS, the District is willing to make its schools available for the Clinical experience of the University's students; and

WHEREAS, both the University and the District also agree that Clinical II students, who have the required credential as a Substitute Teacher, may be provided the opportunity to teach at the District school in the absence of their cooperating teacher for monetary compensation;

NOW THEREFORE in consideration of the mutual promises hereinafter contained, the District and University agree as follows:

1. **Term.** This Agreement shall be in effect for a period of three (3) years commencing on February 1, 2023 and expiring on December 31, 2025. The Agreement may be extended upon written mutual consent of the parties.

2. Termination.

- A. At any time during the term of this Agreement, the parties may terminate this Agreement upon giving notice to the other party.
- B. In the event of a breach of any provision of this Agreement by one party, the other party shall have the right and option to give the breaching party notice thereof and, in the event the breaching party fails to remedy the breach within thirty (30) days of the receipt of such written notice, the other party may, at its sole option, terminate this Agreement.
- C. If the District exercises its right to terminate this Agreement, the District agrees that no University student participating in an ongoing clinical learning experience program will be denied the opportunity to complete the program, even when the effective date of termination occurs prior to the completion date of the program.

3. University Responsibilities. The University shall use best efforts to:

- A. Provide information to the District regarding the types of experiences, the number of interns, and the dates and times requested for clinical experiences as well as implement the requirements.
- B. Enforce rules and regulations governing University students and/or interns.
- C. Instruct its faculty members and students to abide by the rules, regulations, and requirements of the District and University.
- D. Withdraw any student from the placement at the request of the District for sufficient cause, subject to applicable statutes and University policies.
- E. Assume responsibility for the evaluation of students, and of courses previously taken, to determine the applicability for degree and/or certification recommendations.

4. District Responsibilities. The District agrees to:

- A. Make schools available or any related facilities agreed upon for the learning experience through the practicum/internship courses under the supervision of the University.
- B. Designate an on-site supervisor to coordinate as liaison with the University's designee.
- C. Permit, upon reasonable request, the review of the site and related facilities by agencies charged with the responsibility for accreditation of the University.

5. Status of University Students. The students assigned to the District shall not be considered employees of the District. As such, the District shall have no obligation to pay monetary compensation or benefits to the assigned students.

6. Protection of District Students. All individuals from the University who will be at the District, under this Agreement, shall have been fingerprinted by the state and should have no criminal history. The University shall ensure, at its own expense, that each worker and/or individual that may be assigned to a project involving contact with children or that may be assigned to a contract school location has had a criminal history background check, and that said background check indicates that no criminal history record information exists on file in either the Identification Division of the Federal Bureau of Investigation or the State Bureau of Investigation which would disqualify said employee from employment pursuant to N.J.S.A. 18A:6-7.1 et seq. The University must ensure that said proof exists no at least 30 days prior to the commencement of the internship. The services under this Agreement shall not begin or proceed until the University complies with the requirements of this section. Failure to ensure a background check or failure to provide proof of a criminal history background check(s) upon request shall be deemed a material breach of this Agreement and as such, serves as a basis for the District to immediately terminate this Agreement

7. Policies and Procedures. The University and the District agree to comply with the policies set forth in the University's *Supervisor's Manual* that delineate the responsibilities of students, University instructors and District school on-site supervisors.

8. Insurance. Insurance requirements for Kean and District are as follows:

- A. University. University is a public higher education institution in the State of New Jersey. As such, this Agreement hereby expressly incorporates the following Statement of Public Liability Insurance: Any agreement or arrangement signed and entered into on behalf of the State of New Jersey by a State official or employee shall be subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq. and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq. and the availability of appropriations. The State of New Jersey does not carry public liability insurance, but the liability of the State and the obligations of the State to be responsible for tort claims against its employees are covered under the terms and conditions of the New Jersey Tort Claims Act. The Act also creates a special self-insurance fund and provides for payment of claims against the State of New Jersey or against its employees whom the State is obligated to indemnify against tort claims which arise out of the performance of their duties. Claims against the State of New Jersey or its employees arising out of the use of the District's premises should be referred for handling to the Attorney General, Division of Law, Claims Service Section, Richard J. Hughes Justice Complex, Trenton, New Jersey 08625. Furthermore, the State of New Jersey self funds for Workers Compensation and Disability.

- B. District. District shall either obtain or maintain at its own expense during the term of this Agreement, and any renewal thereof, a comprehensive liability policy and a School Board Legal Policy, including professional liability, ensuring the institution against any and all claims for bodily injury or death and property damage resulting from liabilities arising from the operation by its officers, employees, students, staff and agents under this agreement. If District elects to obtain an insurance policy, such policy shall protect the institution, its officers, employees, students, staff and agents with limits of not less than \$1,000,000 with respect to injury or death of any one person and not less than \$3,000,000 in the aggregate.

9. Mutual Cooperation. This Agreement is meant to reflect an evolving professional relationship between the University and the District. Therefore, it must be premised upon continuous assessment of the activities and services with the responsibility of articulation residing with the respective liaison persons. In addition, quarterly meetings between representatives of the University and representatives of the District will be held to discuss problems and make necessary revisions to meet changing conditions.

10. Independent Contractor Status. Both District and University are independent contractors. It is not intended that an employer/employee, joint venture, or partnership agreement be established hereby expressly or by implication between District and University. Each of the parties to this Agreement shall continue to be autonomous and shall be governed independently by their respective governing boards and administrations. Neither party hereto, nor their respective employees, shall be construed to be the agent, employees or representative of the other.

11. **Confidentiality.** Both University and District shall at all times comply with standards of documentation and confidentiality mandated by state and federal laws and regulations, as same may be modified and amended from time to time.

12. **No Discrimination.** The University and District mutually agree that no students shall be discriminated against on the basis of race, color, sex/gender, creed, age, national origin, nationality, ancestry, pregnancy, marital status, civil union status, domestic partnership status, familial status, religion, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, or disability for the purposes of this Agreement. The parties further agree to comply with all applicable federal, state, and local laws, rules and regulations including, but not limited to, the Civil Rights Act of 1964 (as amended in 1991), Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1973, the Age of Discrimination in Employment Act of 1975, and the Americans with Disabilities Act of 1990.

13. **No Waiver.** The waiver or failure of either party to exercise any right provided for herein shall not be deemed a waiver of any further right hereunder.

14. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the services of District or University, and this Agreement contains all the covenants and agreements between the parties with respect to this student teaching affiliation agreement. The parties agree that no oral representations or written representations, other than contained herein, were relied on by the parties, or form additional terms of this Agreement.

15. **Modification.** District or University may from time to time request changes to the terms in this Agreement. Such changes shall be valid only if incorporated as a written amendment to this Agreement.

16. **Assignability.** The duties and obligations of each of the parties hereto shall be deemed personal and unique. This Agreement and the duties and obligations of the parties hereunder shall not be assigned to any other person, firm or corporation without the prior written consent of the other party.

17. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, including without limitation, the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq. The parties agree that pursuant to the New Jersey Contractual Liability Act, venue and jurisdiction regarding any matter pertaining to this Agreement shall be in the Superior Court of New Jersey, Law Division, and consent to same.

18. **Notices.** All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

As to the District:

Mountainside School District
1497 Woodacres Drive
Mountainside, NJ 07092

As to the University:

Kean University
1000 Morris Avenue
Union, New Jersey 07083

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals or caused these presents to be executed by their duly authorized officers on the day and year first above written.

MOUNTAINSIDE SCHOOL DISTRICT:

Signed: [Signature] Date: 1/31/23
Name: Steven Robwa
Title: Business Administrator / Board Secretary

KEAN UNIVERSITY:

Signed: Barbara R. Ridener Date: 3/3/23
Name: Barbara R. Ridener, Ph.D. _____
Title: Dean, College of Education _____

Autumn Wellness and Counseling, LLC
 (551) 233-9190 / Autumnwellnessandcounseling@gmail.com
 Servicing all of NJ

SERVICE AGREEMENT

This Service Agreement ("Agreement") is entered into between Autumn Wellness and Counseling, LLC ("Autumn Wellness"), with its principal place of business located at 104 Chatfield Drive, Pompton Plains, NJ, 07444, and Mountainside School District ("District"), with its principal place of business located at 1497 Woodacres Drive, Mountainside, New Jersey 07092.

This Agreement provides guidelines under which Autumn Wellness and Counseling, LLC will provide in-district behavioral healthcare services to the Mountainside School District.

I. TERM

This Agreement shall have a term of one (1) school year, commencing September 1, 2026, and ending June 30, 2027 (the "Term").

A. The Parties agree that, upon execution of this Agreement, Autumn Wellness and Counseling, LLC shall provide one (1) licensed clinician to be placed within the District.

B. Billing under this Agreement shall not commence until placement of the assigned clinician begins within the District.

C. Should either Party determine that there is a need to terminate this Agreement, the Parties agree to provide sixty (60) days' written notice in accordance with the termination provisions contained herein.

II. PROVISION OF SERVICES

Autumn Wellness and Counseling, LLC and the District share a goal of providing high-quality behavioral healthcare services to the students and families of the Mountainside School District. The services to be provided by Autumn Wellness and Counseling, LLC shall consist of the specific clinical plan outlined below, and any additional services shall be mutually agreed upon in writing by both Parties and if appropriate, compensated at the agreed-upon rate.

A. MOUNTAINSIDE SCHOOL DISTRICT SERVICE PLAN

For purposes of this Agreement, "clinician" shall refer to the licensed professional counselor, assigned by Autumn Wellness and Counseling, LLC to provide services under this Agreement.

Autumn Wellness and Counseling, LLC will provide one (1) licensed professional counselor (LPC) for twenty-nine and one-half (29.5) hours per week, in person, generally scheduled Monday through Thursday.

Services shall consist of a combination of on-site clinical services and administrative services, including direct student counseling, crisis intervention, documentation, treatment planning, case coordination, parent/guardian communication, multidisciplinary team consultations, and related professional activities.

To support direct student accessibility while ensuring necessary clinical documentation, up to fifteen percent (15%) of weekly hours (approximately 4.4 hours) shall be allocated to administrative and documentation tasks.

The baseline schedule may be adjusted by mutual agreement to accommodate student clinical needs, testing schedules, or multidisciplinary student support team meetings.

A. Baseline Schedule and Flexibility: The baseline schedule shall be structured substantially as set forth in Exhibit A (Sample Baseline Weekly Schedule) attached hereto. The baseline schedule may be adjusted from time to time by mutual agreement between Contractor and District administration to accommodate student needs, testing schedules, or multidisciplinary student support team meetings.

B. The Contractor's weekly service commitment is established at twenty-nine and one-half (29.5) hours per standard four-day contractor service week, Monday through Thursday, representing an average of 7.375 service hours per scheduled operational day.

The clinician's weekly schedule and daily hours shall be established in collaboration with the District and shall be consistent with the District's school calendar and operational needs.

District-scheduled holidays, calendar recesses, in-service days, and other planned closures are already reflected in the 148-day service calendar and the compensation structure set forth in this Agreement. Accordingly, planned District closures shall not result in an additional reduction to the Contractor's compensation or contracted service hours.

For purposes of the standard weekly schedule:

- 4-Day Operating Week: 29.5 hours
 - 3-Day Operating Week: 22.125 hours
 - 2-Day Operating Week: 14.75 hours
 - 1-Day Operating Week: 7.375 hours
 - Full-Week Recess / Closure: 0.0 hours
1. Licensure and Qualifications: Autumn Wellness and Counseling, LLC shall ensure that any clinician providing services under this agreement maintains all licenses, credentials, training, continuing education, and clinical supervision, if applicable, required by applicable law and the Clinician's licensing authority.
 2. Virtual Services: In the event of circumstances necessitating virtual learning, including a public health crisis declared by State and/or federal authorities, the clinician will provide counseling, skill-development groups, collaboration, case management, professional

development workshops, and parent engagement sessions using appropriate virtual platforms. There will be no disruption in the provision of services solely as a result of a transition to virtual learning.

3. Clinician-Initiated Absences & Make-Up Hours: In the event of a planned or unplanned absence by the assigned clinician, including a scheduled absence, personal illness, or emergency, the clinician shall notify the District in a timely manner. The clinician shall make reasonable efforts to make up missed service hours within the same calendar month or, when that is not reasonably practicable due to the timing of the absence or District scheduling limitations, within thirty (30) calendar days of the missed service date, as appropriate and in coordination with the District. The District shall not be billed for services that are not provided unless otherwise agreed upon in writing by the Parties. If missed service hours cannot reasonably be rescheduled within the applicable period, the District shall not be billed for the unworked hours. Any applicable deduction shall be calculated at the agreed-upon rate of \$46.50 per unworked scheduled hour.
4. Scheduled District holidays, calendar recesses, and other scheduled days on which the District is closed and the clinician is not scheduled to provide services shall not result in a deduction or reduction to the clinician's contracted compensation. Such days shall be excluded from the clinician's scheduled service hours and shall not be considered unworked hours. Emergency District closures, including weather-related closures, shall be governed separately by the emergency closure and make-up provisions of this Agreement.
5. Extended Leave: Autumn Wellness and Counseling, LLC will provide sixty (60) days' notice for a leave of absence, termination, or resignation of the assigned clinician, when practicable.

B. AUTUMN WELLNESS AND COUNSELING, LLC SERVICE OUTLINE

Clinicians may maintain an appropriate caseload based on a schedule of twenty-nine and one-half (29.5) hours per week, ensuring sufficient capacity for direct clinical care, crisis triage, and mandatory documentation. Student referrals shall be coordinated in collaboration with District administrative and student support leadership, with Clinician retaining professional clinical discretion and with collaboration with the District regarding caseload capacity, session frequency, and discharge readiness, with a maximum of two (2) school clearances per month.

1. Services may include: School Clearance Evaluations: On-site and/or outpatient school clearances for students determined to be at risk to themselves or others following an initial risk assessment by a District team member. Services shall include collaboration with identified school administration, faculty, and staff, as defined by the District, regarding program implementation, identification of students in need, and mode of service delivery consistent with applicable confidentiality requirements and the clinician's professional and ethical obligations.
2. Individual and Family Counseling: Individual and family counseling focused on supporting students' mental health, social-emotional functioning, and academic success.
3. Classroom Observation and Behavioral Support: Classroom observation, consultation, implementation of behavior plans and other interventions designed to promote student

success, as clinically appropriate and within the scope of services provided under this Agreement.

4. Crisis Intervention: Crisis intervention and related support services, as needed and within the clinician's professional scope of practice.
5. Social-Emotional Learning and Skill Development: Social-Emotional Learning (SEL) groups, skill-development groups and workshops for students, including, but not limited to, anger management, stress management, communication and interpersonal skills, substance-use awareness, and executive functioning, based on student and/or District needs.
6. Student and Family Outreach: Community outreach and/or in-home outreach to students and families, when clinically appropriate, to promote school attendance and participation in school-based services and/or to connect students and families with additional resources.
7. Case Management and Collaboration: Case management, consultation and collaboration with appropriate district personnel, parents/guardians, outside providers, and other relevant parties, as appropriate and consistent with applicable confidentiality requirements, for purposes of coordinating services and supporting the student's functioning and success in school.
8. Service Linkage and Referrals: Assistance connecting students and their families with appropriate community-based providers, programs, and other resources based on identified needs.
9. Administrative Tasks: Of the twenty-nine and one-half (29.5) hour work week, up to fifteen percent (15%) shall be allocated to client-related clinician and administrative tasks, including, but not limited to, documentation, treatment planning, case coordination, parent/guardian communication, consultation, referrals, and other activities directly related to services provided under this Agreement.
10. Service Reports: Biannual reporting summarizing services provided throughout the District, as well as additional reporting as needed to meet the requirements of applicable funding sources. Reporting shall be limited to information permitted to be disclosed under applicable confidentiality, privacy, and professional requirements.

C. DISTRICT-WIDE SUPPORTS

All services described in this Section C shall be conducted within the contracted twenty-nine and one-half (29.5) weekly hour allocation. Time dedicated to preparation, presentation, and consultation shall be accounted for within the clinician's standard weekly schedule.

1. Parent Workshops

Live parent engagement workshops may be offered through a virtual platform. Topics will be selected based on corresponding needs and themes identified across the District.

2. Professional Development

Autumn Wellness and Counseling, LLC will provide two (2) District-specific professional development workshops. Workshops will be facilitated in person or virtually, depending on the District's needs.

The typical duration of professional development workshops will range from forty-five (45) minutes to two (2) hours, depending on the topic.

Workshop topics may include, but are not limited to:

- Mental Health 101
- Suicide Prevention
- Trauma-Informed Classrooms
- Harassment, Intimidation, Bullying
- Post-COVID Social-Emotional Learning
- Executive Functioning
- Educator Wellness
- Substance Use Trends for Educators

3. Consultation for Classrooms

Autumn Wellness and Counseling, LLC will provide classroom and teacher consultation, character development and/or lessons to support social-emotional learning and district level support to students, depending on the District's needs.

4. Consultation for Administrators

Autumn Wellness and Counseling, LLC will provide a monthly meeting with administrators to review trends, discuss cases, challenges, and potential solutions.

D. OPPORTUNITIES FOR LINKAGE SUPPORTS

To support continuity of care for students requiring higher levels of care or specialized external resources, the Designated Clinician will assist District staff, students, and families with community referral coordination and linkage supports within contracted hours, including:

1. Psychiatric & Specialized Medical Linkages: Assisting families and Child Study Teams with community referral navigation for child and adolescent psychiatric evaluations, psychological testing, and medication management resources.
2. Outpatient Mental Health Referrals: Providing families with resource information for independent community-based outpatient therapy (individual, family, and specialized modalities), adhering strictly to professional ethics regarding third-party community referrals.
3. Substance Use & Co-occurring Care: Facilitating connections to community-based adolescent substance use assessment, prevention programs, Intensive Outpatient Programs (IOP), and Partial Hospitalization Programs (PHP).

4. Intensive Community & In-Home Services: Assisting families with access to state and county behavioral health resources, including navigation of the New Jersey Children's System of Care (CSOC / PerformCare) for intensive in-home (IIH) clinical support and mobile response stabilization services.

III. COMPENSATION

For the professional behavioral healthcare and clinical services described herein, the School District agrees to pay Autumn Wellness and Counseling, LLC a total amount not to exceed Fifty Thousand Seven Hundred Sixty Dollars (\$50,760.00) for the Term of this Agreement. The agreed-upon compensation rate shall be Forty-Six Dollars and Fifty Cents (\$46.50) per hour, or a daily equivalent of Three Hundred Forty-Two Dollars and Ninety-Seven Cents (\$342.97) per service day, based upon twenty-nine and one-half (29.5) hours per week generally scheduled Monday through Thursday.

1. For purposes of this Agreement, the Contractor's Monday-through-Thursday service calendar consists of 148 scheduled service days. The \$50,760.00 maximum contract amount is based upon completion of those 148 scheduled service days, subject to deductions for clinician-initiated absences and unscheduled District closures that are not made up in accordance with this Agreement.
2. The clinician shall provide twenty-nine and one-half (29.5) hours per week, generally scheduled Monday through Thursday. Based upon a four-day service schedule, the daily equivalent is 7.375 hours per day, or \$342.97 per full service day at the agreed-upon hourly rate of \$46.50. The daily equivalent is provided for calculation purposes only. Compensation shall be based upon the actual contracted hours and services provided, subject to the maximum contract amount set forth herein.
3. District-scheduled holidays, calendar recesses, in-service days, NJEA convention days, and other planned District closures are already excluded from the 148-day service calendar and the \$50,760.00 compensation structure. District-scheduled half days and early-dismissal days are included in the 148-day service calendar and shall be treated as full service days for compensation purposes, without reduction in the Contractor's daily compensation. These planned closures shall not result in any additional deduction from the Contractor's compensation and without any requirement that the clinician make up the hours by which the service day was shortened. Unscheduled District closures shall be governed by Paragraph 6 below.
4. Autumn Wellness and Counseling, LLC shall submit a monthly invoice reflecting the service days and hours provided during the applicable billing period. Each scheduled service day shall be invoiced as a full service day at \$342.97. Makeup hours shall be invoiced at \$46.50 per hour. Due to rounding, the final invoice may include the reconciliation adjustment permitted under Paragraph 8. Monthly invoice amounts may vary based upon the number of scheduled service days and hours during the applicable month.
5. In the event of a planned or unplanned clinician-initiated absence, the clinician shall communicate the absence to the District in a timely manner. Makeup hours shall be completed within the same calendar month or, when that is not reasonably practicable

due to the timing of the absence or District scheduling limitations, within thirty (30) calendar days of the missed service date. District approval and scheduling coordination shall not be unreasonably withheld or delayed. If the missed hours cannot reasonably be rescheduled the District shall not be billed for those unworked hours. Any applicable deduction shall be calculated at \$46.50 per unworked scheduled hour, with a full 7.375-hour service day equivalent of \$342.97.

6. In the event of an emergency District closure that falls within the 148 scheduled school days, including closure due to inclement weather, emergency conditions or other unforeseen circumstances, the clinician shall be permitted to make up the service hours missed as a result of the closure within the same calendar month or, when that is not reasonably practicable due to the timing of the closure or District scheduling limitations, within thirty (30) calendar days of the closure. Hours made up within this structure shall be considered services under this Agreement and shall be invoiced at the agreed-upon rate of \$46.50 per hour. Any hours resulting from an emergency District closure that are not made up within this structure shall not be billed to the district.
7. Except as otherwise expressly agreed upon in writing by both Parties, the District shall not be responsible for payment for services or hours that are not provided. Emergency District closures shall be governed by the emergency closure and make-up provisions set forth above and shall not be clinician-initiated absences.
8. The total compensation payable under this Agreement shall not exceed \$50,760.00 for the Term. In the event of any discrepancy resulting from rounding between the hourly rate, daily equivalent, monthly invoices, or total compensation, the \$50,760.00 total contract amount shall control. As the hourly and daily equivalents require rounding, the Contractor may include a reconciliation adjustment on the final invoice following completion of all 148 scheduled service days for \$0.44.
9. The District shall remit payment for approved invoices no later than thirty (30) days from the date of invoice receipt.
10. In the event of circumstances necessitating virtual learning, Autumn Wellness and Counseling, LLC will continue to provide a clinician and support services according to the terms of this Agreement. Services provided virtually shall be compensated at the agreed-upon rate of \$46.50 per hour, subject to the controlling maximum contract amount of \$50,760.00.

IV. DEDICATED WORKSPACE

The District will provide a dedicated workspace for the clinician. The workspace will include appropriate furniture, computer access, and internet access.

V. STAFFING, LICENSES, AND CREDENTIALS

Autumn Wellness and Counseling, LLC will ensure that any clinician providing services under this Agreement is appropriately trained and licensed to provide the respective services.

Training will address age-appropriate and situationally appropriate services pertaining to the students served under this Agreement.

1. The clinician shall maintain an active professional license and current malpractice insurance as required by the agency and the State of New Jersey to provide services under this Agreement.
2. The clinician providing services under this Agreement will receive the necessary clinical supervision required to provide such services.
3. Clinicians involved in providing services to children under this Agreement shall have undergone required criminal background checks and shall be fingerprinted as required for employment and by applicable State and federal law and District requirements, including N.J.S.A. 18A:6-7.1 et seq., as applicable.
4. Autumn Wellness and Counseling, LLC certifies that none of its clinicians involved in providing services to students under this Agreement have been disbarred or otherwise excluded from practicing within their respective areas of discipline by the State or federal government or applicable licensing entities. If, after execution of this Agreement, Autumn Wellness and Counseling, LLC learns that a clinician providing services under this Agreement has been deemed an “ineligible person,” that individual shall be removed from responsibility for, or involvement with, this Agreement. Autumn Wellness and Counseling, LLC reserves the right to replace the individual with another appropriately qualified clinician.

VI. INDEPENDENT CONTRACTOR

A. Independent Contractor Status: Autumn Wellness and Counseling, LLC is an independent contractor, and nothing contained in this Agreement shall be construed to create an employer-employee, agency, partnership, or joint venture relationship between the District and Contractor (or any clinician assigned by Contractor).

B. Autonomy and Method of Service: The Designated Clinician shall perform services in accordance with recognized professional standards and New Jersey licensing regulations. While the Contractor coordinates with District administration regarding scheduling and service objectives, Contractor retains sole clinical discretion and professional autonomy over the specific clinical modalities, assessment tools, therapeutic interventions, and professional methodologies utilized.

C. Tax Withholdings and Employee Benefits: As an independent vendor, Contractor shall be solely responsible for the payment of all federal, state, and local income taxes, self-employment taxes, and statutory withholdings. The District shall not withhold any payroll taxes, unemployment contributions, or disability insurance from payments made to Contractor and shall issue an annual Form 1099-NEC. Neither Contractor nor its personnel shall be entitled to any District employee benefits, including, but not limited to, health or medical benefits, life insurance, paid time off, pension or retirement system contributions (TPAF/PERS), or workers' compensation insurance coverage through the District.

D. Audit Collaboration: Should the independent contractor classification established under this Agreement be inquired into or challenged by the Internal Revenue Service (IRS), the New Jersey Department of Labor and Workforce Development, or any other administrative agency, the

Party receiving such notice agrees to promptly notify the other Party in writing so that both Parties may appropriately coordinate and respond.

VII. CONFIDENTIALITY

1. Both Parties understand that, in order for Autumn Wellness and Counseling, LLC staff to share records or engage in verbal or written communications regarding a student who has received services under this Agreement, an appropriate release or authorization must be obtained from the parent/guardian and/or student, as applicable.
2. Both Parties shall comply with applicable New Jersey and federal laws and regulations governing the confidentiality and disclosure of protected health information and student records, including, as applicable, the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health (HITECH) Act, and the Family Educational Rights and Privacy Act (FERPA).
3. Both Parties shall maintain procedures designed to protect the confidentiality and integrity of protected health information and other confidential information that may be used or disclosed between authorized personnel for the purpose of providing services under this Agreement.
4. The clinician assigned to provide services under this Agreement shall treat all confidential information as confidential and shall not disclose or use such information except as permitted or required by applicable law or as necessary to fulfill the obligations of this Agreement.

VIII. RECORDS

1. Clinician staff will be required to keep and maintain records relating to mental health, substance abuse, and other behavioral healthcare services, including, but not limited to, comprehensive assessments, treatment plans, and progress notes.
2. The release of such records shall be governed by applicable confidentiality requirements and applicable State and federal laws and regulations.
3. Clinician staff shall comply with the limitations on disclosure and re-disclosure of personally identifiable information from education records as set forth in the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and 34 C.F.R. Part 99, including 34 C.F.R. § 99.33.
4. Autumn Wellness and Counseling, LLC agrees that its officers, employees, and agents who receive education record information from the District may use such information only for the purposes for which the disclosure was made.
5. Both Parties shall ensure that parents/guardians execute the necessary and appropriate authorizations for the release of confidential mental health records and/or school records in accordance with applicable State and federal regulations.
6. Pursuant to N.J.A.C. 17:44-2.2, Autumn Wellness and Counseling, LLC shall maintain documentation related to services provided under this Agreement for a period of five (5) years from the date of final payment, as applicable. Such records shall be made available to the New Jersey Office of the State Comptroller upon lawful request.

7. Mental healthcare records shall be retained by Autumn Wellness and Counseling, LLC in accordance with all applicable New Jersey and federal record-retention requirements.

IX. INSURANCE

A. Each Party shall maintain Commercial General Liability, Professional Liability, Workers' Compensation, and Contractual Liability coverage, as applicable to its respective operations and obligations under this Agreement, in amounts required by applicable licensing and regulatory authorities.

Each Party shall name the other Party as an additional insured where required and applicable. Upon request, each Party shall furnish the other Party with certificates of insurance.

B. Each Party's liability under this Agreement shall not be limited to the amount of insurance coverage maintained by that Party.

X. ANTI-BULLYING BILL OF RIGHTS

Autumn Wellness and Counseling, LLC shall comply with all applicable provisions of the New Jersey Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.1 et seq., and the applicable anti-bullying policies and procedures of the School District.

Autumn Wellness and Counseling, LLC and its staff assigned to provide services under this Agreement shall verbally report any act of harassment, intimidation, or bullying involving a student of the School District on the same day that the act is witnessed or information regarding the incident is received.

A written report shall be submitted within two (2) school days, consistent with applicable law and District policy.

All verbal and written reports shall be made to the school principal, school administrator, or other District-designated official in accordance with the District's applicable reporting procedures.

XI. INDEMNIFICATION OF PARTIES

Autumn Wellness and Counseling, LLC agrees to indemnify and hold harmless the School District, its officers, employees, administrators, and agents from any claim, complaint, suit, demand, cost, expense, legal fee, penalty, loss, or judgment (collectively, "Liability"), including reasonable attorneys' fees, that may at any time be made or instituted against them by any person or entity arising from or relating to the services provided by Autumn Wellness and Counseling, LLC or anyone acting on its behalf to School District students under this Agreement, to the extent caused by the negligent or wrongful acts or omissions of Autumn Wellness and Counseling, LLC or its personnel.

The School District agrees to indemnify and hold harmless Autumn Wellness and Counseling, LLC, its partners, directors, officers, employees, consultants, and agents from any claim,

complaint, suit, demand, cost, expense, legal fee, penalty, loss, or judgment (collectively, "Liability"), including reasonable attorneys' fees, that may at any time be made or instituted against them by any person or entity arising out of the negligence or wrongful acts or omissions of the School District, its officers, employees, administrators, and/or agents as they relate to the services provided by Autumn Wellness and Counseling, LLC or anyone acting on its behalf under this Agreement.

XII. SEVERABILITY

If any clause or provision of this Agreement is adjudged invalid or unenforceable by a court of competent jurisdiction or by operation of applicable law, such invalidity or unenforceability shall not affect the validity of any other clause or provision of this Agreement, which shall remain in full force and effect.

XIII. CHOICE OF LAW

This Agreement is made under and shall be governed and construed according to the laws of the State of New Jersey.

Each Party expressly agrees to New Jersey as the jurisdiction in connection with any action brought in connection with or otherwise relating to this Agreement, subject to applicable law.

XIV. ASSIGNMENT

None of the provisions of this Agreement shall be assigned, delegated, or transferred by either Party without the prior written consent of both Parties.

XV. AMENDMENT

This Agreement may not be amended or modified in any of its provisions except by a subsequent written agreement executed by duly authorized representatives of Autumn Wellness and Counseling, LLC and Mountainside School District.

XVI. TERMINATION

A. Either Party may cancel this Agreement by providing sixty (60) days' written notice to the other Party.

B. Should termination occur, Autumn Wellness and Counseling, LLC shall be entitled to payment for services rendered up to the effective date of termination, subject to the terms of this Agreement.

XVII. MANDATORY EQUAL EMPLOYMENT OPPORTUNITY

Autumn Wellness and Counseling, LLC is an equal opportunity employer and agrees that, during the performance of this Agreement, it will comply with applicable equal employment

opportunity requirements, including N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1.1 et seq., as applicable.

XVIII. AGREEMENT

Both Parties have read, understand, and agree to abide by the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below.

MOUNTAINSIDE SCHOOL DISTRICT

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AUTUMN WELLNESS AND COUNSELING, LLC

Signature: B. Garcia, LPC _____

Brianna Garcia, LPC

Date: 8/19/2026 _____

EXHIBIT A: SAMPLE BASELINE WEEKLY SCHEDULE

This exhibit reflects the initial baseline schedule for clinical and administrative services provided by Autumn Wellness and Counseling, LLC for the 2026–2027 academic school year. As noted in the set forth agreement above, the daily start and end times may be adjusted by mutual agreement between the Contractor and District administration to accommodate student clinical needs, crisis responses, testing schedules, or multidisciplinary team conferences.

Day	Setting / Location	Time Window	Billable Hours	Scope of Activity
Monday	On-Site (District Facility)	8:00 AM to 3:30 PM	7.5 Hours	Direct Student Counseling, Drop-in Support, Lunch Bunch, Crisis Intervention, Clinical Documentation, Case Notes, Care Coordination, Parent/Guardian Outreach
Tuesday	On-Site (District Facility)	8:00 AM to 3:15 PM	7.25 Hours	Direct Student Counseling, Drop-in Support, Lunch Bunch, Crisis Intervention, Clinical Documentation, Case Notes, Care Coordination, Parent/Guardian Outreach
Wednesday	On-Site (District Facility)	8:00 AM to 3:15 PM	7.25 Hours	Direct Student Counseling, Drop-in Support, Lunch Bunch, Crisis Intervention, Clinical Documentation, Case Notes, Care Coordination, Parent/Guardian Outreach
Thursday	On-Site (District Facility)	8:00 AM to 3:30 PM	7.5 Hours	Direct Student Counseling, Drop-in Support, Lunch Bunch, Crisis Intervention, Clinical Documentation, Case Notes, Care Coordination, Parent/Guardian Outreach
Friday	Non-Service Day			The Clinician may be permitted to make up missed hours on a Non-Service day should they be necessary.
Total			29.5 hrs/week	

District Initials: _____
Contractor Initials: BG

Student Contracts
August 25, 2026

2026 ESY			
Student ID#	Placement	Service	Cost
#3629774499	Berkeley Heights High School	Educational Services	\$10,654
2026-2027 Regular School Year			
Student ID#	Placement	Service	Cost
#1007623179	Shepard Prep High School	Educational Services	\$112,563.30
#8900901836	Summit Speech School	Teacher of the Deaf	\$7,425.00
#8779438415	Summit Speech School	Teacher of the Deaf	\$7,425.00
#2954782256	Summit Speech School	Teacher of the Deaf	\$7,425.00