



**Private School Choice Programs
Alternative Residency Verification**
Wisconsin Department of Public Instruction
PI-PCP-51 (Rev. 08-26)

INSTRUCTIONS: This form can only be used when the student is not living with their parent/legal guardian ("parent") or when the parent does not have: (1) one of the residency documents in the Household Occupant section or a letter from a service organization for homeless individuals showing their residency at the address on the application or (2) a Safe at Home card.

I. General Information

Include all students on the Choice program application (application) below. Note: A separate application and residency form must be completed for students that reside at different addresses or have different parents.

Student Applicant Name(s) *First, Last*

- | | | |
|----------|----------|----------|
| 1. _____ | 4. _____ | 7. _____ |
| 2. _____ | 5. _____ | 8. _____ |
| 3. _____ | 6. _____ | |

II. Explanation of Living Situation

In order to use the Alternative Residency Verification form, one of the following situations must apply. **If neither of the situations below apply, this form may not be used. Select which reason is applicable:**

- ☐ The parent doesn't have: (1) one of the residency documents in the Household Occupant section or a letter from a service organization for homeless individuals showing that they live at the address on the application or (2) a Safe at Home card.
- ☐ The student(s) do not live with their parent.

III. Household Occupant

The Household Occupant that lives with the student(s) in Section I must provide a residency document identified below in their name and sign this section. **Check which of the following documents the Household Occupant is providing with this form.** The document must include the address on the application and be dated between three (3) months prior to the start of the open application period in which the parent submits the application and the end of that open application period.

- ☐ Wage statement (i.e. pay check stub) or Form W2 Wage and Tax Statement.
- ☐ Water, sewer, gas, electric, cable, satellite, landline phone, or internet bill.
- ☐ Letter from the water, sewer, gas, electric, cable, satellite, landline phone, or internet utility, regarding these utility services at the address on the application. This letter must have been sent to the address on the application.
- ☐ Mortgage Statement.
- ☐ Signed and dated lease agreement with a lease term that includes the date the parent applied to the school. The lease agreement must be complete and legible. The start date of a month-to-month lease must meet the date requirement.
- ☐ Governmental correspondence.

I HEREBY CERTIFY that the above-named student(s) applying for the Choice Program reside(s) with me. I further **CERTIFY** that the explanation provided of the living situation in Section II is accurate.

Printed Name of the Household Occupant Signing Below: _____

Signature of Household Occupant: _____ Date Signed *Mo./Day/Year*. _____

IV. Parent

The parent on the application completes this section. **Check which of the following documents the parent on the application is providing with this form.**

- ☐ A school or government-issued ID. *Expired IDs or IDs issued by foreign governments may be used for this support.*
- ☐ A residency document listed in the Household Occupant section with an address other than the application's address.

I HEREBY CERTIFY, as the parent, that the explanation of the living situation in Section II is accurate. I further certify that the student(s) applying to the Choice Program currently reside(s) with the household occupant signing this form.

Printed Name of the Parent Signing Below: _____

Signature of Parent: _____ Date Signed *Mo./Day/Year*. _____