

Shorewood School District

Elementary Level Code of Conduct

The Shorewood School District believes that students will be people of strong character with a commitment to contribute to the common good. The District values students who develop and maintain habits that contribute to personal wellness. Specifically, the District expects students to: be ethical people, treat others with respect, be able to appropriately express and manage emotions, and understand and avoid risky behaviors. (Shorewood School Board Policies R-3: Character and Citizenship)

The Shorewood School District supports progressive discipline and will address each act of misconduct individually. Discussions will engage students, parents/guardians, and employees that may have been involved in or affected by the issue in order to determine the following:

- What actually happened
- Who was affected and to what extent
- Where the behavior occurred (on or off of school grounds)
- How substantial the disruption was to the school day
- How each participant will work to rectify the problem and correct future behaviors.

In the event an inappropriate behavior occurs, the behavior will be objectively investigated. Consequences, if necessary, will be progressive and relevant to the situation and grade level of the student(s) involved. These consequences will be determined by an administrator of the Shorewood School District or their designee.

Prior to administrative involvement, classroom teachers work closely with the student and other involved adults to support the student and their behaviors within the classroom setting. Proactive measures include, but are not limited to:

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| - Relationship Building | - Classroom Crew/Culture Meetings |
| - Preferential Seating | - Social Emotional Classroom Instruction |
| - Parent Communication | - Built in break plans |
| - Check-in/out systems | - Positive Reinforcement |
| - Private, classroom conversations | - Personalized behavior charts |
| - Verbal and written reminders | |

Our goal is to support our students in learning behaviors necessary for success in school and life, which includes restoring relationships after harm. This process takes time, practice, and a strong partnership between home and school.

Identified in this document are two different “tiers” of offenses. Tier One Offenses have several suggested interventions and/or consequences. Tier Two Offenses are more egregious in nature and may have a different set of suggested interventions and/or consequences. After investigating a behavior offense, an administrator of the Shorewood School District (or their designee) will determine which behavior the offense falls within and determine which of the suggested intervention(s) and/or consequence(s) will occur. When selecting the appropriate intervention(s) and/or consequence(s), an administrator may choose one or multiple selections from the suggested list. The list is not sequential.



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	Offence	Definition	First Offence (may include)	Any Additional Code of Conduct Offences: (many include)
Tier One Offences	Physical Confrontation (Policy 5520)	Inappropriate physical contact, that is not defined as "fighting," such as: pushing, shoving, tripping, kicking, hitting, etc.	<ul style="list-style-type: none"> • Administrative Conference • Accountability Agreement • Restorative Responses 	<ul style="list-style-type: none"> • All of the 1st Offense consequences remain an option • Up to a 3 day, in-school OR out-of-school suspension
	Fighting (Policy 5520)	A physical confrontation involving two or more students that includes inappropriate physical contact. This could include, but is not limited to: striking, grabbing, kicking, etc.	<ul style="list-style-type: none"> • Parent Meeting • Consult with Student Services • Skill Building • Loss of Privileges 	<ul style="list-style-type: none"> • Up to a 5 day out-of-school suspension* • Recommendation for expulsion
	Aggression Toward Staff (Policy 5500)	Striking, grabbing, using profanity and/or any threatening verbal or physical behavior directed at school staff.	<ul style="list-style-type: none"> • Up to a 1-day in-school suspension* 	
	Harassment and/or Intimidation (Policy 5517)	Unwanted actions by one person or group toward another to cause fear, intimidation, emotional distress, and/or harm. See Tier 2 for advances that are sexual in nature.		
	Verbal Abuse and/or Confrontation (Policy 5520)	Unwanted language that intentionally seeks to hurt, mock, insult, or demean another person. This could involve one or more students.	<ul style="list-style-type: none"> *All suspensions will require a reinstatement meeting with the family 	<ul style="list-style-type: none"> *All suspensions will require a reinstatement meeting with the family



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Tier One Offenses	Offence	Definition	First Offence (may include)	Any Additional Code of Conduct Offences: (many include)
	Academic Dishonesty (Policy 5505)	Copying, cheating, plagiarism, doing work for others, and/or falsification or forgery of documents.	<ul style="list-style-type: none"> • Administrative Conference • Accountability Agreement 	<ul style="list-style-type: none"> • All of the 1st Offense consequences remain an option • Up to a 3 day, in-school OR out-of-school suspension
	Inappropriate Use of Technology (Policy 5136; 7540.03)	<p>Online behavior such as: posting inappropriate comments, pictures, hacking, misuse of district email and/or misuse of district owned devices or networks. This can extend to personal devices when the offense substantially interferes with the educational process.</p> <p>See Tier 2 for offenses that are sexual or hate related</p>	<ul style="list-style-type: none"> • Restorative Responses • Parent Meeting • Consult with Student Services • Skill Building • Loss of Privileges • Up to a 1-day in-school suspension* 	<ul style="list-style-type: none"> • Up to a 5 day out-of-school suspension* • Recommendation for expulsion
	Unauthorized Use of Personal Communication Device (PCD) (Policy 5136)	<p>Student use of a PCD during the school day without authorization.</p> <p>Includes use of a PCD to capture, record, and/or transmit audio and/or pictures/video of an individual without proper consent and/or in spaces where a reasonable assurance of privacy exists.</p> <p>PCDs mean a portable wireless device that has the capability to provide voice, messaging, or other data communication between two (2) or more parties and includes all of the following:</p> <ul style="list-style-type: none"> • cellular/mobile telephone • tablet computer • laptop computer • gaming device • smartphone • e-reader • smartwatch • Wearable technology • any other web-enabled devices of any type. 	<ul style="list-style-type: none"> • All suspensions will require a reinstatement meeting with the family 	<ul style="list-style-type: none"> • All suspensions will require a reinstatement meeting with the family



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	Misconduct that Interferes with the Educational Process (Policy 5500)	Significant behaviors that interfere with or disrupt the learning environment such as: throwing objects, repeated refusal to follow multiple directions, etc.	<ul style="list-style-type: none"> • Administrative Conference • Accountability Agreement • Restorative Responses 	<ul style="list-style-type: none"> • All of the 1st Offense consequences remain an option • Up to a 3 day, in-school OR out-of-school suspension
	Theft, Stealing, and/or Possession of a Stolen Item (Policy 5500)	Taking, obtaining or attempting to take property of another person or institution without the permission or knowledge of the owner.	<ul style="list-style-type: none"> • Parent Meeting • Consult with Student Services • Skill Building • Loss of Privileges • Up to a 1-day in-school suspension* 	<ul style="list-style-type: none"> • Up to a 5 day out-of-school suspension* • Recommendation for expulsion
	Vandalism (Policy 5500)	Graffiti, willful destruction of property, damage, destruction or defacement of property belonging to the school or others.	<p>*All suspensions will require a reinstatement meeting with the family</p>	<p>*All suspensions will require a reinstatement meeting with the family</p>
BULLYING & CYBERBULLYING (Policy 5517)		<p>Repeated verbal, physical, and/or exclusionary behavior involving an imbalance of power. Deliberate or intentional behavior to cause fear, intimidation, and/or harm.</p> <p>Deliberate or intentional behavior to cause fear, intimidation, and/or harm through electronic posts and/or messages. This offense can extend beyond the school setting when the behavior substantially interferes with the educational process.</p> <p>Bullying and Cyberbullying does not include Conflict between students.</p>	Consequences for bullying will be pulled from either the Tier One or Tier Two list, depending on the severity of the situation.	



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T i e r T w o O f f e n c e s	Offence	Definition	First Offence (may include)	Any Additional Code of Conduct Offences: (many include)
	Drugs, Alcohol and/ or Look Alike Drugs (Policy 5530)	<p>Possession, use, and/or distribution of any controlled and/or dangerous substance on school property or at school sponsored events:</p> <ul style="list-style-type: none"> • Look alike drugs • Alcohol • Over-the-counter drugs/medications • Inhalants • Prescription drugs • Any man-made or naturally occurring substance used for the purpose of altering behaviors, mood or for the changing of the brain or nervous system (i.e. marijuana, etc.). <p>Being under the influence of any illegal drug, alcohol, or any other mind altering substance on school grounds without a valid, current prescription from a licensed physician.</p>	<ul style="list-style-type: none"> • Restorative Responses • Consult with Student Services • Referral to Outside Agency • Up to 5 day out-of-school suspension* • Recommendation for Expulsion 	<ul style="list-style-type: none"> • Restorative Responses • Consult with Student Services • Referral to Outside Agency • Up to 5 day out-of-school suspension* • Recommendation for Expulsion
	Possession and/or use of Tobacco or Vape Pens (Policy 5530)	Possession, use, and/or distribution of tobacco, vape pens, e-cigarettes, Juuls and/ or any other look alike substance or device on school grounds or at school sponsored events.	<p><i>*All suspensions will require a reinstatement meeting with the family</i></p> <p><i>Behaviors that are criminal in nature require that the Shorewood Police be notified</i></p>	<p><i>*All suspensions will require a reinstatement meeting with the family</i></p> <p><i>Behaviors that are criminal in nature require that the Shorewood Police be notified</i></p>
	Possession or Use of Any Type of Weapon or Facsimile (Policy 5772)	<p>Possession or use of any object that by the way it is used or intended to be used is capable of inflicting bodily harm.</p> <p>Any firearm/gun of any kind loaded or unloaded, operable or inoperable, including any object that is a look-a-like gun.</p>		



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T i e r T w o O f f e n c e s	Hate Speech and/or Behavior (Policy 5517)	Language or behavior which attacks a person or group on the basis of attributes such as: race, religion, ethnicity, sexual orientation, gender (including gender expression, gender identity, and gender nonconformity), political affiliation, or physical, mental, emotional or learning abilities.	<ul style="list-style-type: none"> • Restorative Responses • Consult with Student Services • Referral to Outside Agency 	<ul style="list-style-type: none"> • Restorative Responses • Consult with Student Services • Referral to Outside Agency
	Serious Threat of Violence (Policy 5500; 4862.01)	<p>Threats or false information that reference causing great bodily harm or significant violence at school.</p> <p>Threats or false information concerning the placement of explosives or destructive substances; initiating a report warning of a potential emergency situation without cause; misuse of 911.</p>	<ul style="list-style-type: none"> • Up to 5 day out-of-school suspension* • Recommendation for Expulsion 	<ul style="list-style-type: none"> • Up to 5 day out-of-school suspension* • Recommendation for Expulsion
	Sexual Misconduct (Policy 2266; 5517)	<p>Sexual behavior that is inappropriate on school grounds and/or at school sponsored events.</p> <p>Misconduct may involve any actions, statements, indecent exposure, or behavior of a sexual nature that are inappropriate. This may include sexting.</p>	<p><i>*All suspensions will require a reinstatement meeting with the family</i></p> <p><i>Behaviors that are criminal in nature require that the Shorewood Police be notified</i></p>	<p><i>*All suspensions will require a reinstatement meeting with the family</i></p> <p><i>Behaviors that are criminal in nature require that the Shorewood Police be notified</i></p>

Updated August 2026

The Shorewood School District does not discriminate on the basis of sex, race, color, national origin, religion, age, sexual orientation, creed, ancestry, pregnancy, marital or parental status, gender identity or expression, veteran status, physical, mental, emotional or learning disability, or any other legally protected status in its educational programs, activities, or employment with the District. The District also provides equal access to the BSA Scouts and other designated youth groups. The following designee handles inquiries regarding non-discrimination policies: District Compliance Officer, 1701 E. Capitol Drive, Shorewood, WI 53211, 414-963-6902, complianceofficer@shorewood.k12.wi.us

The Shorewood School District prohibits sex discrimination in any education program or activity that it operates. Individuals may report concerns or questions to the Title IX Coordinator. The full notice of nondiscrimination is located [here](#).

