

August 26, 2026 SBDM Regular Meeting Agenda

Caywood Conference Room
SBDM July Regular Meeting
Wednesday, August 26, 2026 4:00pm

OPENING BUSINESS Reading of the Mission Statement

"At Caywood Elementary, everyone creates a positive culture where we Communicate, Connect, Encourage and Thrive"

- Approval of Agenda
- Approval of Minutes from:  July 29, 2026 SBDM Regular Meeting Minutes
- Good News
- Public Comment

COMMITTEE REPORTS

- None

OLD BUSINESS

None

NEW BUSINESS

- Current Enrollment Update
- Review of Behavior Referral Process/PBIS and District Policy Update/Code of Conduct  Caywood Elementary PBIS Procedures 2026-2027 [2026-2027 District Code of Conduct](#) -Discuss Behavior Policy Development
- SBDM Budget Review and Approval  CAYWOOD 2026-27 SBDM worksheet.xlsx
 Caywood 2026-27 Staffing Plan DRAFT
- Kindergarten Field Trip Approval - Kinman Farm
- Third Grade Field Trip Approval
- **SBDM Annual Paperwork Due to Malina by September 14** -It is that time of year again where you all find yourselves getting your new Council off and running. In doing so, your members must do the following (beyond their annual training). Annual paperwork (links and directions below):
 1. Managing Government Records (Records Retention) (1 per member): [Managing Government Records](#)
 2. The Kentucky Open Records and Open Meetings Acts (1 per member PLUS 1 from Principal representing the SBDM for the school): [The Kentucky Open Records and Open Meetings Acts](#)
 3. Proof of Receipt (1 per member...you keep in your records): [Proof of Receipt or Distribution](#)

4. KRS 158.183 (1 per member): [KRS 158.183](#)
5. KRS 158.195 (1 per member): [KRS 158.195](#)
6. Approval letter to communicate via email (1 per member...you keep in your records): [Email Communication](#)

Please distribute #1-6 to ALL SBDM council members and document in your minutes that this occurred. You keep the completed Proof of Receipt or Distribution (#3) for each of your members and any signed “Approved to email” letters (#6) in your council records. You send back a single copy of the Proof of Receipt or Distribution signed by the Principal representing the SBDM for the school to Malina by September 14. She will send a copy from each school to the Attorney General for you all together.