



Patterson Joint Unified School District

**REQUEST FOR PROPOSALS FOR
Expanded Learning Program
Stem Enrichment Program**

RFP #26/27-DW-006R

RFP Issued	Aug 20, 2026
Deadline for Questions	Aug 26, 2026
Proposal Deadline	September 3, 2026 12pm

**Expanded Learning Program
Stem Enrichment Program
Patterson Joint Unified School District**

SUBMITTALS: 12:00 PM on Sept 3, 2026

ADDRESSED TO: Alex Meza
Buyer & Contract Specialist

MAILING ADDRESS: Patterson Joint Unified School District
Business Services – Attn: Alex Meza
510 Keystone Blvd
Patterson, CA 95363

FRP SUBMITTAL: Mark envelope:

Proposal – Stem Enrichment Program
(RFP No. 26/27-DW-006R)

Proposals shall be submitted in sealed packages with the name of the proposer submitting the proposal marked on the front. Submission of the digital copy shall be emailed to ameza@patterson.k12.ca.us. The respondent is responsible for delivering the proposal to the office above on time. Late proposals will not be accepted.

QUESTIONS: Questions or clarifications can be directed via email to ameza@patterson.k12.ca.us. Please reference RFP No. 26/27-DW-006R in your inquiry.

Submit questions no later than Aug 26, 2026 , by 12:00 PM.

If applicable, an Addendum with a summary Q&A will be posted to the District website by Aug 27, 2026, at the following link:

<https://www.patterson.k12.ca.us/district/departments/fiscal-services/purchasing-transport>

I. NOTICE OF REQUEST FOR PROPOSALS (“RFP”)

Notice is hereby provided that the Patterson Joint Unified School District, located in Patterson, California (“District”), is requesting proposals from qualified firms to provide Stem Enrichment Program to be offered during our ELP programs. It is the desire of the District to select one or more vendors that can meet or exceed the District’s requirements, as described in detail in this RFP.

Qualified respondents are invited to submit their proposals in a sealed envelope no later than 12:00 p.m. on Sept 3, 2026 to the following address:

Patterson Joint Unified School District
Attn: Alex Meza
510 Keystone Blvd
Patterson, CA 95363

The evaluation criteria specified herein will determine which proposals provide the best quality for the District. The District reserves the right to accept or reject any proposals to waive all technicalities and to accept the proposal(s) that is most favorable to the District. Recognizing that there are essential considerations other than price, the District may not necessarily award to the lowest proposer. The District has the right to ask for any clarifications on any or all proposals. This RFP does not commit the District to award a contract or pay any costs incurred in preparing a proposal in response to this request.

Score Criteria:

1. Experience and Past Performance
2. Proposed Cost
3. Suitability and Quality of program offered
4. Project Approach & Capacity
5. Does the bidder meet District needs

100 Points Total

II. GENERAL INSTRUCTIONS & REQUIRED INFORMATION

Proposals must be clear, concise, complete, and well organized and demonstrate respondents’ qualifications and ability to follow instructions. The quality of answers, not the length of responses or visual exhibits, is essential in the proposal. Proposals may not be altered after submission to the District and should be reviewed for accuracy beforehand. The District will not be responsible for errors or omissions in any Proposals. A PDF version is also required by email to ameza@patterson.k12.ca.us

- a. Signatures - An authorized representative or officer of the firm must sign proposals.
- b. District Required Forms – Your response must include the District Required Forms in Appendix 1 with your proposal: Offer to Enter Into Contract; General Terms and Conditions; Qualification Certification, and Non-Collusion Declaration.
- c. Proposers may not contact School Board members any other staff member within Patterson Joint Unified School District. Proposers are to submit questions to its designee: Alex Meza, ameza@patterson.k12.ca.us on or before the deadline to submit questions.
- d.

III. SCOPE OF SERVICES

The District is seeking proposals from vendors with related experience in providing Stem Enrichment programs focusing on Stem, life skills, Art, Digital tech and fitness during the Expanded Learning Program with strong references and superior results. All employees must undergo background checks and be fingerprinted, before servicing any District students. All employees must wear a company badge while on duty. Communication with the school site, department admin and District level personnel, and compliance with all District rules is critical.

The District has 5 Elementaries and 1 Middle School that would like to implement these services. Below is a breakdown of days, sites and estimated start date to be included in the proposal.

Please provide a written proposal that addresses the following items:

1. A description of your proposed Stem Enrichment Program within Patterson Joint Unified School District. Include a listing of the subject areas to be taught, instructional methods and books, materials, and other teaching aides to be used.
2. A listing of all staff who will be involved in the provision of the program, including teachers, administrators, and aides. Provide information on their background, experience, and all educational degrees, diplomas, certifications, licenses, and other qualifications related to the provision of this program.

Program Details:

Middle School – Estimated Start date September 2026

Programs: 2 per cycle, (7-8)
Number of students: 20 students per class
Grade Levels: 7-8
Number of classes a day: 2
Number of weeks per cycle: 8
Number of cycles: 2
Days/Times: TBD
Number of Sites: 1
Number of Days a week: 1

Elementary Schools – Estimated Start date January 2027

Programs: 2 per cycle (K-2 & 3-6)
Number of students: 20 students per class
Grade Levels: K-6
Number of classes a day: 2
Number of weeks per cycle: 8
Number of cycles: 2
Days/Times: TBD
Number of Sites: 5
Number of Days a week: 1 day per week.

****All dates and times will be final once school board approves.**

BUDGET

Please provide information on the costs of the program that will be invoiced to PJUSD. Submit a breakdown of the applicable costs.

Please note that PJUSD has the right to select one more vendors under this RFP as well as modify the number of sites pending budget approval.

DISTRICT REQUIREMENTS – PROPOSAL CONTENTS

- **RELATED EXPERIENCE:** Vendors must have 3 or more years of experience in providing Stem Enrichment classes. Please describe your firm's experience, including names of schools/districts, locations, type of services provided, and when provided. Include details on the size of the school/district, how many students attended daily.
- **REFERENCES:** Please provide 3-5 references for the above school/district experience. Include names, titles, and email addresses.
- **STAFF PREPARATION AND TRAINING:** Please describe your company's recruitment methods and training/preparation.
- **REPORTING AND RECORDKEEPING:** Must be made available to PJUSD for auditing up to 5 years.

Other District Requirements:

- **Extensions:** Under this agreement, PJUSD may extend agreement under this RFP for an additional 2 years. 3 years total.

2026/2027 Instructional School Year Calendar

PATTERSON JOINT UNIFIED SCHOOL DISTRICT 2026-2027 INSTRUCTIONAL CALENDAR

JULY 2026							AUGUST							SEPTEMBER							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3 LH	4							1 BP			1	2	3	4	5					1	2	3
5	6	7	8	9	10	11	2	3 SW	4 SW	5 SW	6★	7	8	6	7 LH	8	9	10	11	12	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23 SW	24
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
							30	31																			

NOVEMBER							DECEMBER							JANUARY 2027							FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1 LH	2		1	2	3	4	5	6
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12 LH	13
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15 LH	16	17	18	19	20
22	23	24	25	26 LH	27 BH	28	20	21	22	23	24 LH	25 LH	26	17	18 LH	19	20	21	22	23	21	22	23	24	25	26	27
29	30						27	28	29	30	31 BH			24	25	26	27	28	29	30	28						
														31													

MARCH							APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3						1				1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18 LH	19
21	22	23	24	25	26 BH	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30		23	24	25	26★	27 SW	28	29	27	28	29	30			
														30	31 LH												

Legend

- LH/BH-Legal Holiday/Board Holiday
- N-Non Student/School Staff Days
- SW-Staff Workdays (No Student Attendance)
- M-District-Wide Minimum Days
- First and Last Student Days
- BP-Block Party

Board Approved: December 15, 2025

Revised: December 5, 2025



APPENDIX 1

DISTRICT REQUIRED FORMS

*Offer to Enter Into Contract
General Terms and Conditions
Qualification Certification
Non-Collusion Declaration*

Complete, sign, and return with your proposal.

OFFER TO ENTER INTO CONTRACT

The undersigned hereby proposes to enter into an agreement with the Patterson Joint Unified School District and to furnish services as described in this Request for Proposal.

Name and Address of Firm:

Name: _____

Address: _____

City and State: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Signature of Authorized Officer/Representative of Firm:

Authorized Signature: _____

Printed or typed name: _____

Title: _____

Date: _____

GENERAL TERMS AND CONDITIONS

1. **INSTRUCTIONS AND USE OF FORMS:** Respondents shall complete and return the enclosed District-required forms with their proposals to preserve uniformity and facilitate the award of contracts.
2. **ACCEPTANCE OR REJECTION OF RESPONSES:** The District reserves the right to reject any and all incomplete responses that contain errors, arrive after the due date/time or are submitted by unqualified vendors.
3. **PROPOSAL PROTESTS:** The following instructions must be followed by a Respondent who wishes to challenge the District's selection and award of any contract pursuant to this RFP:
 - a. Any protest must be submitted in writing to the Superintendent of Admin Services, Patterson Joint Unified School District, 510 Keystone Blvd, Patterson CA 95363, before 12:00 p.m. on the fifth (5th) business day following the District's notification of its intention to award a contract pursuant to this RFP.
 - b. Only vendors who submitted a proposal in response to this RFP may file a protest.
 - c. Protests must contain the following specific information: • Protestor's name, address, tele. no. and email address; • Date on which the protestor's Response was submitted to the District; • Protestor's specific, detailed basis for the protest must be supported by facts and/or documentation. Protests based on hearsay, feelings, or opinions not supported by facts will be deemed invalid.
 - d. The protestor shall send a copy of the initial protest document and any attached documentation to all other parties that may be affected financially by the outcome.
 - e. The District will review and evaluate the protest for validity, including, if required, review by outside counsel. The District and/or counsel will respond within ten (10) days of review of the protest letter.
 - f. If, upon review, the proposal protest is found to be frivolous or lacking validity, the protest will be rejected, and the protesting party may be deemed ineligible to participate in future District RFPs or contracts.
4. **NON-DISCRIMINATION:** The Patterson Joint Unified School District does not discriminate in the selection, acceptance, or treatment of any contractor based on race, color, national origin, religion, sex, sexual orientation, handicap, age, veterans' status, medical condition as defined in Section 12926 of the California Government Code, ancestry, marital status, or citizenship, within the limits imposed by law. The District likewise prohibits discrimination by contractors and subcontractors and may require the successful vendor(s) to give written notice of their obligations to labor organizations with which they have a collective bargaining or other agreement in compliance with Government Code 12990.

ACCEPTANCE OF GENERAL TERMS AND CONDITIONS

The undersigned hereby acknowledges receipt and acceptance of the above Terms and Conditions.

Name of Firm: _____

Authorized Signature and Date: _____

Printed Name: _____

Title: _____

QUALIFICATION CERTIFICATION

I, the undersigned, certify and declare, with specific reference to the California False Claims Act, Government Code sections 12650, et seq., that I have reviewed all of the information presented in this submittal and know its contents. The matters stated in the submittal are true of my own knowledge and belief, except for those matters stated on information and belief, and I believe them to be true.

I declare under penalty of perjury that the preceding is true and correct.

Name: _____

Signature: _____

Title: _____

Name of Firm: _____

Date: _____

**NONCOLLUSION DECLARATION TO BE EXECUTED
AND RETURNED WITH PROPOSAL
(Public Contract Code Section 7106)**

_____ deposits and says that (Name of Authorized Representative)

he/she is _____ (Title) of , _____ (Firm Name)

the party providing the foregoing proposal; that the proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the proposal is genuine and not collusive or sham; that the respondent has not directly or indirectly colluded, conspired, connived, or agreed with anyone else to put in a sham proposal; that the respondent has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price, or to fix any overhead, profit, or cost element of the proposal price, or of that of any other respondent, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the proposal are factual; and, further, that the respondent has not, directly or indirectly, submitted his or her price or any breakdown thereof, or the contents thereof, or divulged information of date relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, proposal depository, or to any member of agent thereof to effectuate a collusive or sham proposal.

(Signature)

(Typed or Printed Name)