



**REQUEST FOR THE INSTALLATION
OF VIDEO/AUDIO RECORDING EQUIPMENT**

To promote the safety of students, the District must, under certain circumstances, place, operate, and maintain video equipment in certain special education classrooms and other special education settings following a request by a Parent, Board Trustee, or appropriate Staff Member in accordance with Texas Education Code §29.022.

Requestor's Contact Information:

Date: _____

Name: _____

Home phone: _____ **Mobile phone:** _____

Email address: _____

Mailing address: _____

Requestor is a:

_____ Parent/Guardian of a child who receives or will receive special education services in the special education classroom or other setting for which the camera(s) is/are being requested

Student Name: _____ Student ID Number _____

_____ Campus Principal or Assistant Principal on the campus for which the camera(s) is/are being requested;

_____ Teacher, Related Service Provider, Paraprofessional, Counselor, or Educational Aide assigned to work in the special education classroom or other special education setting in which the camera(s) is/are being requested; or

_____ District Board Trustee

Request:

Campus for Which Request Is Made: _____

Special Education Classroom/Setting Room No.: _____

Teacher(s) in Classroom/Setting: _____

**REQUEST FOR INSTALLATION OF SPECIAL EDUCATION VIDEO CAMERA(S)
UNDER TEXAS EDUCATION CODE §29.022**

Request Type:

_____ Request to install cameras in a special education classroom or other special education setting that does not currently have cameras installed;

_____ Request to turn on cameras that are currently installed in a special education classroom or other special education setting; or

_____ Unknown

Reason for Request:

Requestor's Signature: _____ Date: _____

Print Name: _____

Director of Compliance Signature: _____ Date Received: _____

Print Name: _____