

Julian Curtiss School Building Committee Meeting Minutes

March 13, 2026

In person and ZOOM

Attendance: David Levine, Lisa Yates, Veronica Chiavaroli, Michael Gaudiano, Janet Stone McGuigan, Betsy Galindo, Harry Fisher, Nick Macri, Chris Cykley, Brent Reeves, Rachel Khanna, Weendy Vizzo Walsh, Liridona Ahmeti - Tishukaj, Emmanuel D'Amore, Nishani Naidoo

Meeting called to order at 7:47am

1. Approval of minutes from 2/6/2026 and 2/27/2026; David motions and Michael seconds, approved by unanimous consent.
2. AA and MGMT invoices
 - a. Antinozzi invoice 97184552 dated 2/28/26 for February in the amount of \$10,945.00
 - i. Includes 50% of closeout for phases 1, 1a, 2; progress billing for FF&E and Phase 3 land use; 10% of phase 3 CA.
 - ii. Veronica motions to approve, Wendy seconds, approved by unanimous consent.
 - b. MGMT invoice 5 dated 3/11/26 in the amount of \$11,400
 - i. Michael motions to approve, Veronica seconds, approved by unanimous consent.
3. Update on Phase 1 and 2
 - a. Status of elevator
 - i. Issue with fire alarm panel, which has been resolved, light meter on the top of the elevator cab was missing a light, to be confirmed if it has been resolved.
 - ii. State inspector is tentative for 3/17, to be confirmed after meeting
 - iii. Motion to approve a tentative PCO for the light in the elevator if necessary up to the amount of \$1400, motioned by David and seconded by Wendy; approved by unanimous consent.
 - b. Number of remaining contract days (2)
 - i. 3/17/2026
 - ii. Outstanding reimbursement for security and overtime
 - c. Formal integrated punch list
 - i. Work to complete versus punch list
4. THP PCO 19
 - a. THP PCO 19 in the amount of \$447.15

- i. For replacing the bottom board in the paneling at each side of the exterior recess alcove leading to the front door.
 - ii. David motions to approve; seconded by Michael; approved by unanimous consent.
- 5. Status of THP close out.
 - a. To be confirmed.
- 6. Bill Kelly plaque
 - a. Determine procurement
 - b. Reach out to vendors for refinement of layout, selection of options, and fabrication/installation.
- 7. Ribbon cutting
 - a. Pushed for September 2026 once the cafeteria is completed and the project is mostly finalized.
- 8. Phase 3 summer schedule and April break request from JA Rosa
 - a. Start work prior to end of school
 - i. Possible start of work Monday, June 1, close the kitchen for 3 school weeks and 1 day (June 22), work will be done after school hours.
 - b. April break work
 - i. Remove section of quarry tile floor for test to see how it affects the substrate under the tile
 - ii. Shore elevated slab in auditorium/cafe to prep for saw cutting and removal (below cafeteria in crawl space)
 - iii. Possible installation of grease interceptor and rough plumbing for interceptor
 - iv. Open ceiling in 2nd floor classroom to field measure for structural steel
 - v. Measurements for steel and cabinetry for cafeteria floor
 - c. May/June night work
 - i. All non-acm/pcb demo
 - ii. Prep patch floors for demo
 - iii. Install structural steel for cafeteria floor
- 9. Sewer issue
 - a. The existing sewer line is routed from the rear of the building through an easement at a residence on Mallard Drive to a sewer line on Mallard. The project is adding a grease waste interceptor inside the building so far from the kitchen will no longer enter the sewer system.
- 10. Next meeting March 27
 - a. Friday, April 24
 - b. Friday, May 15

- c. Friday, June 5
- d. Friday, June 26

Meeting ended 8:45am