

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
AUGUST 6, 2026
BOARD ROOM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the board room of the high school. The meeting was called to order by Board President Jenna Ogburn at 6:30 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>YES</u> Donna Dively	<u>NO</u> Josh Milburn	<u>YES</u> Tom Smith
<u>YES</u> J.T. Kline	<u>YES</u> Jenna Ogburn	<u>YES</u> Craig Stiffler
<u>YES</u> Brian Leonard	<u>YES</u> Allison Rohrs	<u>YES</u> Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Donna Dively, seconded by Craig Stiffler, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

G. SUPERINTENDENT'S REPORT

1. Operations Update

Upcoming Meetings: Board Meeting - August 13, 2026 - 6:30 p.m.
Work Session Meeting - September 3, 2026 - 6:30 p.m.
Board Meeting - September 10, 2026 - 6:30 p.m.

All meetings will be held in the board room.

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Tom Smith, to approve the payment of bills as presented on this date. [Exhibit J-1](#)

Section 508 Vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by JT Kline, seconded by Cathy Webreck, to approve the BBSD District-Wide Parent and Family Engagement Policy for 2026-2027 as presented. [Exhibit L-1](#)
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

M. PERSONNEL

1. Motion by Craig Stiffler, seconded by Cathy Webreck, to approve Casadie Miller of Hollsopple, PA as a first grade teacher on step 1 of the current BBEA contract pending completion of legal requirements.
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by JT Kline, seconded by Cathy Webreck, to approve Josie Rohrs of Berlin, PA as a sixth grade teacher on step 1 of the current BBEA contract pending completion of legal requirements.
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Donna Dively, seconded by JT Kline, to approve Stephanie Maddy of LaVale, MD as a high school biology teacher on step 15 of the current BBEA contract pending completion of legal requirements.
Section 508 Vote: Seven members present voted in the affirmative - 1 member abstained.
Ayes 7 Nays 0 Abstain 1 Craig Stiffler abstained.
4. Motion by Cathy Webreck, seconded by Craig Stiffler, to approve adding the following to the 2026-2027 substitute list pending completion of legal requirements:
Alyssa Meyers, Berlin PA
Symantha Yutzy, Somerset, PA
Jacklyn Best, Johnstown, PA
Emma Martz, Berlin, PA
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by _____, seconded by _____, to approve the following conference/field trip/workshop requests:

Ayes _____ Nays _____ Abstain _____

Conference/Field Trip/workshop requests already approved:

“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

O. FACILITIES USE REQUESTS

Motion by Tom Smith, seconded by Donna Dively, to approve the following facilities use requests:

Facilities Use requests already approved:

- Berlin Youth Basketball's request to use the MS gym, Sundays, August 2-30, 2026, 4:30-5:15 p.m. and Mondays, September 14-October 19, 2026, 6:00-7:00 p.m., K-2 East Hills practice.
- Volleyball Officials' request to use HS room 065, August 3 & 17, September 13 & 27, and October 11 & 25, 2026, 6:00-8:00 p.m., rules & chapter meetings.
- BBHS Cheerleading's request to use the MS gym, Tuesday, July 28, 2026, 5:30-6:30 p.m., and Thursday, July 30, 2026, 5:30-7:00 p.m., uniform pick up team meeting.

Section 508 Vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain ____

P. INFORMATIONAL

Motion by Tom Smith, seconded by Cathy Webreck, to adjourn to Executive Session to discuss personnel matters.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain ____

Motion by Brian Leonard, seconded by Cathy Webreck, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain ____

The meeting was adjourned at 9:10 p.m.

Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.