Lindenwold Elementary Schools

Excellence in Education



Lindenwold School Four
Parent & Student Handbook
&
Code of Conduct
2026-2027



Dr. Sandra Martinez-Preyor
Principal

Dear Parents/Guardians,

Lindenwold Public Schools make every effort to involve the parents and community in the daily school lives of our students. Parental contact and support is extremely important for the success of our school programs. Therefore, please review the attached handbook and discipline code with your child and sign that you have received it. Signing does not signify agreement, only that you have received and reviewed it. Please note that policies in this handbook may appear in an abbreviated form. All district policies are available to view on the district website.

Thank you,

Sandra Martinez-Preyor, Ed.D.

Principal School Four





Table of Contents (Logistical Information)

- ➔ Board of Education
- ➔ Central Office Elementary Administration
- ➔ Elementary School Administrators, Addresses & Phone Numbers
- ➔ Mission Statement & Educational Goals
- ➔ School Calendar 2026-2027
- ➔ Student Registration
- ➔ School-Parent-Student Compact
- ➔ Student Dress Code
- ➔ Guidelines for Parent/Guardian Visits & Volunteering
- ➔ School Hours/Arrival & Dismissal/Emergency Closing
  - ◆ Student Dismissal Procedures
- ➔ Attendance Policy
  - ◆ Excused Absences
  - ◆ Continuation of Instruction
  - ◆ Tardiness/Early Dismissal Requests
- ➔ Homebound Instruction
- ➔ Medication & Health Information
  - ◆ Medication Policy
  - ◆ Illness At School
  - ◆ Health Information
  - ◆ Exclusion Due to Communicable Disease
  - ◆ Physical Education Exclusion
- ➔ Important Information
  - ◆ Student Records
  - ◆ Student Pictures
  - ◆ Student Accident Insurance
  - ◆ Project Child Find Alert
  - ◆ Fire & Evacuation Drills
  - ◆ Before & After School Child Care Programs
  - ◆ Breakfast & Lunch Programs
  - ◆ Nutritional Guidelines & Food Allergy Awareness
  - ◆ Electronic Devices While At School NEW
- ➔ Affirmative Action
- ➔ Drugs, Alcohol, Tobacco & Smoking Policies
- ➔ Annual Notifications



Table of Contents (Academics)

- Educational Offerings
  - Report Cards/Progress Reports/Marking Periods
  - Parent-Teacher Conferences
  - Homework
- Student Responsibilities
- Assessments
  - District Level Assessments K-4
  - New Jersey Student Learning Assessments (Gr. 3-4)
- Promotion/Retention
  - Promotion
  - Retention
  - Remedial Action for Excessive Absences/Tardiness
- Parent Involvement
  - Home & School Council
  - School-Parent Advisory Committee
  - How Parents Can Help?
  - What To Do If…





Table of Contents (Code of Conduct)

➔ **Student Code of Conduct**

- Statement of Philosophy and Intent
- Administrator & Teacher Statements of Responsibilities
- Student Rights & Responsibilities & Expectations for Behavior
  - Student Expectations
- Expectations for Parent Involvement & Disciplinary Chain of Command
- Student Disciplinary Code
- Suspension & Expulsion
- Disciplining Students with Disabilities

