June 25, 2026 - Records Commission Meeting

1. Meeting Opening

The role of the School District Records Commission is to provide rules for retention and disposal of records of the District and to review applications for one-time disposal of obsolete records and schedules of records retention and disposition submitted by (ORC 149.41).

The meeting was called to order at 5:53 p.m.

Roll Call

Mr. Chris Bailey (Board President) - present
Dr. Sabrina Woodruff (Superintendent) - present
Mrs. Inga Fisher (Treasurer) - present

2. New Business

A. Resolution 26-51 to Review and Approval of RC-2 with no amendments from prior year (Current Records Retention Schedule)

Motion by: Mr. Bailey Seconded by: Dr. Woodruff

Motion carried with the following 3-0 vote:

Aye: Mr. Bailey, Dr. Woodruff, Mrs. Fisher
Nay: None
Abstain: None

3. Adjournment

Resolution 26-52 to Adjourn the Meeting at 5:54 p.m.

Motion by: Dr. Woodruff Seconded by: Mr. Bailey

Motion carried with the following 3-0 vote:

Aye: Mr. Bailey, Dr. Woodruff, Mrs. Fisher
Nay: None
Abstain: None