

BSA Information Sheet:

Address: 18440 Hoover, Detroit, Mi. 48205

Phone Number: 313-866-6700

School time: 8:30-3:40 (doors may open earlier due to weather)

Early Pickup ends at 2:50 pm (Adult must be on the student's pick-up list and show ID)

Websites:

School: <https://brendascott.detroitk12.org/> School information updates, lunch menus

DPSCD District: <https://detroitk12.org>

Principal: Mrs. Smith (lawanda.smith02@detroitk12.org)

Assistant Principal: Mrs. McGhee (marla.mcgee@detroitk12.org)

K-2nd Dean: Dean Swain (Gregory.swain@detroitk12.org)

3rd-5th Dean: Dean Fairley (Danielle.fairley@detroitk12.org)

6th-8th Dean: Dean Smith (Jason.smith@detroitk12.org)

Pre K-2nd Attendance Agent: Ms. Williams (shaun.williams@detroitk12.org)

3rd-8th Attendance Agent: Ms. Rogers (tina.rogers@detroitk12.org)

Nurse McFarland: (delana.mcfarland@detroitk12.org)

K-5th Counselor: Ms. Coleman (Karmen.coleman@detroitk12.org)

6th-8th Counselor: Mrs. Smart-Johnson (christian.smart-johnson@detroitk12.org)

Safety: Per the district, everyone is required to go through metal detectors as well as have all purses/bags checked to enter the school. Visitors are required to provide an ID and receive a printed visitor's badge. All visitors must go to the office to sign in. Visitors will be restricted from being on school property/entering the school if the safety of the school (verbal and/or physical) is compromised. DPSCD police will also be notified.

Weapons are not permitted on school property.

Visitors will be denied entrance to the school due to the smell of weed and/or alcohol.

Breakfast: 8:30-9:00 am

Lunch: Pre K: teacher will communicate time

K-2nd: 10:10-10:55 pm

3rd-5th: 12:25-1:10 pm

6th-8th: 11:40-12:25 pm

Parents/Guardians are required to complete a yearly free or reduced lunch application. 1 form per family.

****BSA is a peanut and seafood free school****

Uniforms: Polo shirts: White, black, blue, Uniform pants/skirts: Black, blue, khaki

Sweaters without hoods & light jackets without hoods are permitted during the winter.

Shoes: Closed toe shoes (no flip flops or crocs). **Bookbags:** Clear bookbags (students are not permitted to carry bookbags in the classroom or lunchroom)

Transportation: Students living in Brenda Scott Academy boundary will qualify for school bus transportation. Please make sure that we have the correct address in the system. Contact transportation at 313- 945-8600. Pre K parents/guardian must also submit a transportation form to the office.

Cellphone policy: Students are allowed to bring cellphones to school. Cellphones must be turned off or put on silent. Students are not allowed to use or have cellphones out during the school day. Students will receive a warning. Cellphones will be taken until the end of the school day if the cellphone policy is not followed. A parent/guardian may be required to pick up the cellphone if the student continues to break our cellphone policy. Cellphone issues may result in a suspension.

Health: Please contact the school nurse to inform her of medical information (medication, medical diagnosis). Specific medical documents may be needed.

Immunization: All students are required to be up to date on their immunization or have a current waiver (from the Detroit Health department) on file with the office. Per the state/district, students can be medically suspended if documentation is not submitted by the due date. Communication/warnings will be sent to parents/guardians.

Attendance: All students are expected to attend school daily. Please provide an excuse letter to the office when your child returns from an absence. The district attendance policy states that students absent more than ____ days will not pass to the next grade and will be transferred to their boundary school according to their address in PowerSchool. Excused absences and suspensions are included in the ____ district absent policy. Attendance agents will communicate student attendance concerns through parent meetings, letters, phone calls, and home visits. All communication will be documented.

Support: Please contact the attendance agents for support with homelessness, student transportation issues, and family resources needed. The district offers support in these areas.

Late pickup policy: We will follow the district's late pickup policy if students are not picked up by 4:00 pm.

Communication: It is very important to update phone numbers, address, and emergency pickup list throughout the school year. Families will receive school information including school closings, events, etc... through robo calls and text messages.

Student code of conduct:

<https://www.detroitk12.org/about-dpscd/policies/student-code-of-conduct>

Volunteering: Every adult must be approved through the district's volunteer process to assist in the classroom/areas of the school as well as attend field trips:

<https://dpscd.galaxydigital.com>

Birthday celebrations: Birthday celebrations must be approved by the Dean and last hour teacher. If approved, Birthday celebrations take place 2:00-3:00. Two family members are allowed to attend. Food items must be purchased from the store (no home cooked items).

Concerns: Please contact Principal Smith or AP McGhee with concerns that have not been addressed.