



Regional School District No. 7 Food Service Department

School Year 2026 – 2027

Dear Parent or Guardian,

Northwestern's Food Service Department is pleased to continue to give parents an additional way to pay for your child's lunch for the 2026– 2027 school year. While we will still accept cash at the payment registers and are able to accept checks, we will continue to offer the secure online payment service, **MySchoolBucks**.

This online website program allows you to deposit money directly into your child's school meal account using your credit card, debit account, or e-checks.

MySchoolBucks has a FREE mobile app that is available for both iPhone and Android users in the [App Store](#) or [Play Store](#)! With the **MySchoolBucks** app, you can quickly and securely add money to your student's school meal account using your credit card, debit card or electronic check. Just login with the same username and password you use on the **MySchoolBucks** website.

In addition to the ease of providing your child with money for lunch, **MySchoolBucks** allows you to view what they have purchased for the past ninety days. You will also be able to view your balances and receive emailed updates when the balance is low.

We believe that this system will make it easier for you and your child to keep track of lunch money as well as nutritional choices.

Things to know:

If you have more than one child in the District you can handle all online prepayments from the same online account.

Payments may be made with a Visa, MasterCard, and Discover credit or debit card. You may also make a payment using an e-check.

MySchoolBucks® charges a transaction **fee** for all cafeteria credit/debit card payments. **This fee** is established by the vendor and is explained on the **MySchoolBucks®** site. Now, to avoid this fee, you can send in cash or a check issued to Regional School District No. 7 with NO FEES. **The student can give payments to the cashiers during breakfast or lunch.**

Regional School District No. 7 will not profit from the use of this site.

Please Note: You may fund up to \$150 per child, but a family may pay for all of their children on a single transaction.

You may access MySchoolBucks through our district's webpage www.nwr7.com. Directions are included on the reverse side of this letter.

We are confident that **MySchoolBucks** will benefit you, your child, and our District. If you choose not to take advantage of the online payment service you may continue to use cash or make advance payments via check, which should be made payable to **Regional School District No. 7**. Please remember to write your **child's full name** in the memo section of your check.

If you have any questions about this service, please feel free to contact the Superintendent's Office at 860-379-1084 or the Kitchen Manager, Kristin La Mesa-Hamzy at klamesa-hamzy@nwr7.org or call 860-738-6998 Ext 2607.

Thank You,

Diane Barrett

Executive Assistant to the Superintendent
Regional School District No. 7

Kristin La Mesa-Hamzy

Cafeteria Manager
Regional School District No. 7

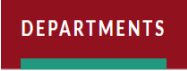
Student Name:
Student ID Number:
Lunch PIN:

To access this service:

1. Go to the district web site at www.nwr7.com
2. Click the Departments link.
3. Click the Food Services link.
4. Click the mySchoolBucks link.
5. From this website you can create your account and add money to your child's school meal account. All you need is your child's name, school, and student ID number.

Registering for a FREE mySchoolBucks Account:

- You will first need your child's student ID (listed above)

Go to the district website at www.nwr7.com then click on  then the, click  on the link to [Click here for MySchoolBucks](#) OR go directly to www.myschoolbucks.com

- Click **REGISTER FOR A FREE ACCOUNT** and enter the required information.
- Click **FINISH** to complete the initial registration process.

Adding Students to Your Account:

- Once you are logged into your **new** account, click **MY HOUSEHOLD** from the left-side navigation bar.
- Click **LOOK UP YOUR STUDENTS**.
- Select your child's school from the drop-down box: **Northwestern Regional**
- Enter your child's first name
- Enter your child's last name
- Enter your child's student ID number (listed above)
- Click **FIND STUDENT**.
- Click **ADD STUDENT**.
- Click **FINISH** or click ADD ANOTHER STUDENT to repeat the process for additional children.

Making a Deposit:

- From the My Household page, click **MAKE A PAYMENT**.
- Enter the deposit amount for each student account, then click **ADD TO BASKET**.
- Review the amount(s) you have entered and click **CHECK OUT NOW**. If you need to adjust an amount, click CONTINUE SHOPPING.
- Enter your payment information and click **CONTINUE**.
- If paying with a credit or debit card, enter the three or four-digit Verification Code that appears on your card, then click **CONTINUE**.
- Review your order and make sure all deposits are correct, then click **PLACE ORDER**.
- Click **PRINT ORDER** to generate a receipt of your transaction in a new window. We recommend that you keep a copy for records.
- Click **FINISH** to complete the transaction.

Please Note: The student's Lunch PIN  number will be used by them at the register to make a purchase.