

Tuscaloosa Magnet Schools – Elementary Extended Day Handbook

Parent Acknowledgement of Expectations

2026 – 2027

Please read each item carefully. Initial next to each statement and sign to indicate your understanding and agreement of the TMS – E Extended Day Handbook.

This program is an elective program that is not required, and therefore attendance to the TMS – E Extended Day Program will not be permitted until this document is completed in its entirety with five initials acknowledging each agreement, and one final signature acknowledging you have read and understand each of the initialed statements AS WELL AS read, understand and agree to the Extended Day Handbook. Your initials and final signature will serve as confirmation that you and your child agree to uphold these expectations and understand you will be held accountable to the terms outlined.

#1 Behavior Expectation Agreement: I agree that good behavior on the part of my child is *required*. I agree to discuss behavior expectations with my child to ensure the safety of both my child, and others. This includes expectations of wireless devices. If my child does not uphold the behavior expectations, I agree to the consequences or removal of my child from the TMS – E Extended Day Program that are outlined in the TMS – E Extended Day Handbook. This includes expectations of wireless devices. *The TMS – E Extended Day Program will follow the TCS Code of Conduct.*

#1 Behavior Expectation Agreement, Initial Here:

**#1 Behavior
Expectation
Agreement**

#2 Cost Agreement: I agree to the cost of the TMS – E Extended Day Program; The initial \$30 Enrollment fee, followed by \$50.00 per week, or \$12.00 per day per child **AND** I understand there are no discounts.

#2 Cost Agreement, Initial Here:

#2 Cost Agreement

#3 Weekly Account Balance & Overdue Charge Agreement: I agree to pay my weekly account balance on www.myprocare.com in full to a \$0 balance at the end of every week. Balances will be due by the following Monday at 9:00 AM.

#3 Weekly Account Balance, Initial Here:

**#3 Weekly Account
Balance**

#4 Overdue Charge Agreement: If a weekly payment is not received, you will be contacted **and** an “Overdue Charge” will be incurred on the account. If your child is staying in Extended Day while there is an outstanding balance, you will be asked to pick up your child immediately. Additionally, your child will not be able to stay in TMS – E Extended Day until the account is brought to a \$0.00 balance. This includes the \$10.00 “Overdue Charge.”

#4 Overdue Charge Agreement, Initial Here:

**#4 Overdue Charge
Agreement**

#5 Late Fee Agreement: I agree to pick my child up by 5:30 PM daily and understand there will be a late fee of \$5.00 per minute past 5:30 PM. I understand that if myself, or another approved parent/guardian or adult is late for pick-up after 5:30 PM three times in a school year, (both including and not including the “ONE TIME Five Minute Grace Period” policy) then myself and my child will no longer be able to utilize the TMS-E Extended Day Program.

#5 Late Fee Agreement, Initial Here:

**#5 Late Fee
Agreement**

Print Student Name(s): _____ Teacher(s): _____

Print Name: _____ Signature: _____ Date: _____