Discovery Charter School

1100 Camino Biscay
Chula Vista, CA 91910

Board of Directors
Regular Board Meeting
Tuesday, July 21, 2026
5:30pm
Auditorium

MINUTES

I. Opening Procedures

A. Call to Order at: 5:30pm

B. Roll Call
Members Present: Rochelle Carroll, Sara Roa, Graciela Flores, Morgan Appel

Members Absent:

Others Present: Neil MacGaffey, Erika Alamo, Priya Naidu, Rubi Palomares

C. Pledge of Allegiance led by Mr. MacGaffey

D. Administer Oath for Discovery Charter's Board of Directors Community Representative, Morgan Appel

- President Carroll administered the oath of office for Discovery Charter Board Community Representative, Dr. Morgan Appel

E. Administer Oath for Discovery Charter's Board of Directors Parent Representative, Priya Naidu

- President Carroll administered the oath of office for Discovery Charter Board Parent Representative, Priya Naidu

II. Approve Agenda (Action)

Motion: Roa *Second: Appel* *Vote: UNANIMOUS*

III. Approve Minutes from the June 9th, 2026 Regular Board Meeting (Action)

Motion: Flores *Second: Roa* *Vote: UNANIMOUS*

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda – *Crystal Dinich, parent,* thanked the Board, staff, and teachers for their dedication and continued efforts on behalf of students. She shared her commitment to Discovery and offered her support.

V. Executive Director's Report (Information/Report)

- Mr. MacGaffey reported that several teachers, along with Mrs. Alamo, attended the ATDLE Conference in June. Participants gained valuable insights and professional learning experiences, which they later shared with their colleagues to support schoolwide growth and collaboration.
- He provided an update on the Athlead After School Program Summer Intersession, highlighting the various enrichment activities and opportunities offered to students throughout the summer.
- Mr. MacGaffey reviewed the three professional development days held for teachers and the Instructional Leadership Team (ILT) in preparation for the new school year.
- He shared that the school's Discover Discovery Night was a successful and well-attended event. Families enjoyed access to community resources, food vendors, and opportunities to connect with staff, making it a positive start to the school year.
- Mr. MacGaffey introduced the school's newest staff members to the Board and provided a brief overview of each team member's background and role at Discovery.

VI. 2026-27 Proposed Budget Report (Information/Report)

- Mr. MacGaffey provided an overview of Discovery's annual budget development cycle and presented the proposed budget for the 2026-27 school year.
- He reviewed the beginning balance carried forward from the 2025-26 fiscal year, summarized projected revenues and expenditures, and reported an ending balance of slightly more than $1.5 million. He also noted that the proposed budget includes a reserve of 12.6%.

VII. Approve the 2026-27 Consolidated Application (CONAPP): Application for Funding
(Information Report/Action)

- Mr. MacGaffey explained that the Consolidated Application (CONAPP) is submitted annually to secure eligibility for state and federal categorical funding programs.
- He reviewed the purpose of the application and noted that Board approval is required for Discovery Charter School to access and utilize these funds in support of eligible programs and services during the 2026-27 school year.
- Approval of the CONAPP will allow the school to receive and expend funding from applicable categorical programs in accordance with state and federal requirements.

Motion: Appel *Second: Flores* *Vote: UNANIMOUS*

VIII. Approve Overnight Travel to AstroCamp Mountain Adventure Science Camp
(Action)

Location: Idyllwild, California
Dates: February 24th – February 27th 2027
Participants: Middle School Students and Teachers
Total Cost: $38,000.00 not to exceed $43,000.00
Funding Source: Student family payments, fundraiser funds, PTC Sponsorship and Student Organization Funds

Motion: Roa *Second: Flores* *Vote: UNANIMOUS*

IX. Approve Travel to GLAD Trainings for Five (5) Teachers (Action)
Location: San Diego County Office of Education (SDCOE) and/or SDCOE designated school site
Dates: Part I: August 25-26, 2026 October 27-28, 2026 and January 19-20, 2027. Part II: TBD* upon successful passing of Part I and what dates are available.
Total Cost: Registration cost is $1,300 per participant including materials, total cost to not exceed $6,200.00
Funding Source: Student Support Professional Development Grant

Motion: Flores *Second: Appel* *Vote: UNANIMOUS*

X. Approve Purchase of Breakfast Items for Welcome Back Staff Meeting (Action)
Location: Discovery Charter School
Date: July 20, 2026
Rationale: Provide breakfast for Certificated and Classified Staff for welcome back to school meeting with Administration
Total Cost: $300.00 not to exceed $500.00

Funding Source: Unrestricted Charter Funds

Motion: Roa *Second: Naidu* *Vote: UNANIMOUS*

XI. Approve 6th Grade Student Fundraising Request: SNAP RAISE (Action)
Purpose of Fundraiser: To raise funds so families can help cover the cost for 6th Grade Camp
Dates: August 5th, 2026, through August 31st, 2026
Description of Fundraiser: Using SNAP RAISE, an online fundraising platform for schools, students can reach out to friends and family through email, text and social media for donations. Students are able to keep 85% of the donations they collect.

Motion: Appel *Second: Flores* *Vote: UNANIMOUS*

XII. Approve 6th Grade Student Fundraising Request: Double Good Popcorn
(Action)
Purpose of Fundraiser: To raise funds so families can help cover the cost for 6th Grade Camp
Dates: September 14th, 2026 through September 17th, 2026
Description of Fundraiser: Sell commercially prepared popcorn through Double Good Popcorn's online sales. Students earn 50% of the proceeds from their sales.

Motion: Flores *Second: Roa* *Vote: UNANIMOUS*

XIII. Board Announcements

- Mrs. Roa welcomed Mrs. Naidu to the Board and thanked her for her willingness to serve. She also welcomed Dr. Appell back to the Board and expressed appreciation to the administration team for inviting all staff, including Classified Staff, to the first Welcome Back meeting.
- Mrs. Flores shared her appreciation for the opportunity to hear diverse perspectives and learn from fellow Board members. She thanked everyone for their contributions and reflected positively on Discover Discovery Night, noting how meaningful it was to connect with families and teachers. She especially enjoyed seeing her daughters interact with their teacher.
- Mrs. Naidu congratulated Dr. Appell on his re-election and stated that it is a privilege to serve on the Board. She expressed her love for Discovery and admiration for the staff, highlighting the school's commitment to supporting the whole child. She also praised the Kindness Campaign introduced last year.
- Dr. Appel welcomed Mrs. Naidu to the Board and reflected on his decade of service. He shared that he has always been interested in understanding what makes Discovery such a special place and expressed appreciation for the many outstanding qualities of the school. He thanked the community for re-electing him and allowing him to continue serving.

- President Carroll thanked Mrs. Naidu and Dr. Appel for their commitment to serving on the Board. She also expressed gratitude to Rubi Palomares, School Secretary, for her dedication and support. In addition, she thanked the PTC and the teachers for their ongoing commitment to making Discovery an exceptional place for students and families.

XIV. Adjournment (Action)

- A motion was made by President Carroll to adjourn the meeting at 6:20pm.

Motion: Roa *Second: Naidu* *Vote: UNANIMOUS*

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, August 18th, 2026, at 5:30pm.

Rochelle Carroll, Board President

Neil MacGaffey, Secretary to the Board